



**Mesquite City Council
Regular Meeting
Mesquite City Hall
10 E. Mesquite Blvd.
Tuesday, June 28, 2016 - 5:00 PM**

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Mayor and Council. Additionally, the Mayor and Council may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is limited to three minutes per person.

Ceremonial Matters

- INVOCATION
- PLEDGE OF ALLEGIANCE

Public Comments

During the Public Comment portion of the agenda comments must be limited to matters within the authority and jurisdiction of the City Council. Items raised under this portion of the Agenda cannot be deliberated or acted upon until the notice provisions of the Nevada Open Meeting Law have been met. If you wish to speak to the City Council at this time, please step up to the podium and clearly state your name. Comments are limited to 3 minutes in length.

1. Public Comments

Consent Agenda

Items on the Consent Agenda may not require discussion. These items may be a single motion unless removed at the request of the Mayor, City Council, or City Manager.

2. Consideration of Approval for the June 28, 2016 Regular City Council Meeting Agenda; the May 11, 2016 Budget Work Session #1 Meeting Minutes; the May 12, 2016 Budget Work Session #2 Meeting Minutes; the May 17, 2016 Special Tentative Budget Meeting Minutes and the May 24,

2016 Regular City Council Meeting Minutes.

- Public Comment
 - Discussion and Possible Action
3. Consideration of approval of:
 - a) Notification of Budget Transfers
 - b) Notification of Budget Amendments
 - c) Notification of Bills Paid
 - d) Purchase Orders
 - e) May 2016 Financial Statements
 - Public Comment
 - Discussion and Possible Action
 4. Consideration of approval of an agreement with Granicus Inc. for Agenda Management Software and Services.
 - Public Comment
 - Discussion and Possible Action
 5. Consideration of approval of an agreement with Sada Systems Inc. for Google Apps software services.
 - Public Comment
 - Discussion and Possible Action

Resolutions & Proclamations

6. Consideration of Approval for Proclamation "General Aviation Appreciation Month"
 - Discussion and Possible Action
7. Consideration of a Proclamation declaring the month of July 2016 as "Flash Flood Awareness Month" in the City of Mesquite. - Discussion and Possible Action

8. Consideration of Approval of Resolution No. 900 of the City of Mesquite designating public buildings for use to collect or gather signatures on petitions.
 - Public Comment
 - Discussion and Possible Action

Department Reports

9. Mayor's Comments
10. City Council and Staff Comments and Reports

Zoning Items

11. Consideration of Extension of Time Case No. EOT-16-001 (Sun City Communication Tower) requesting additional time to construct the communication tower approved under Conditional Use Permit No. CUP-13-003. The proposed tower will be located at 1499 Falcon Ridge Parkway in the Planned Unit Development Park, Recreation and Open Space (PROS) zone.
 - Public Hearing
 - Discussion and Possible Action
12. Consideration of Conditional Use Permit Case No. CUP-16-002 (Eureka / Rising Star) to change the face of an outdoor billboard sign to a full color LED display, at 600 Eldorado Road, in the General Commercial (CR-2) zone.
 - Public Hearing
 - Discussion and Possible Action
13. Consideration of Conditional Use Permit Case No. CUP-16-003 (Eureka / Rising Star) to change the face of an outdoor billboard sign to a full color LED display, at 333 Sandhill Boulevard, in the Hotel Tourist (HT) zone.
 - Public Hearing
 - Discussion and Possible Action

14. Consideration of Variance Case No. V-16-001 (Eagles Landing Signs) to consider sign height and area variances for pole signs on the various properties of the Eagles Landing commercial subdivision, located generally at 1950 W Pioneer Boulevard in the Light Industrial (IR-1) Zone.
 - Public Hearing
 - Discussion and Possible Action

Administrative Items

15. Consideration of Approval of a proposed dog park/runs (off leash areas) at Redd Hills Park located on Fountain View Lane and Redd Hills Parkway.

The City of Mesquite Department of Athletics & Leisure Services has a vision for these parks and the community where dogs can run free and socialize safely at our parks for our K-9 friends and owners.

Proposed 4 areas of fenced facilities, approximately 26,500 square foot area (2 small dog areas) (1 Large Dog area) and (1 open off leash area). 2 large dog underground waste receptacles and 2 water stations to clean animals.

- Public Hearing
 - Discussion and Possible Action
16. Consideration of approval of a Automatic Aid Agreement (AAA) between the Beaver Dam / Littlefield Fire District (BDLFD) and Mesquite Fire Rescue (MFR)
 - Public Comment
 - Discussion and Possible Action
 17. Consideration of the introduction of Bill No. 495 Amending Mesquite Municipal Code Title 2 Chapter 1, Section 2-1-5 Entitled "Payment of License Fees," Subsection Entitled "Liquor License Fees;" And Chapter 4, Section 2-4-23 Entitled "Origination Fees and License Renewal Rates;" and other matters properly related thereto.
 - Discussion and Possible Action

Public Comments

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18. Public Comments

Adjournment

19. Adjournment

Note: Please be advised that the Standing Rules of the City Council are attached for your information. The Standing Rules govern the conduct of City Council Meetings. These Standing Rules may be acted upon and utilized by the Mayor and City Council at any City Council Meeting.

To obtain any or all supporting materials for this Agenda, please contact the Clerk's Office at 702-346-5295.

Members of the public who are disabled and require special assistance or accommodation at the meeting are requested to notify the City Clerk's Office -City Hall in writing at 10 E. Mesquite Blvd., Mesquite, NV, 89027 or by calling 346-5295 twenty-four hours in advance of the meeting.

THIS NOTICE AND AGENDA HAS BEEN POSTED ON OR BEFORE 9:00 AM ON THE THIRD WORKING DAY BEFORE THE MEETING AT THE FOLLOWING LOCATIONS:

1. *Mesquite City Hall, 10 E. Mesquite Blvd., Mesquite, Nevada*
2. *Mesquite Community & Senior Center, 102 W. Old Mill Road, Mesquite, Nevada*
3. *Mesquite Post Office, 510 W. Mesquite Blvd., Mesquite, Nevada*
4. *Mesquite Library, 121 W. First North, Mesquite, Nevada*

The agenda is also available on the Internet at <http://www.mesquitenv.gov> and <http://nv.gov>

In accordance with Federal law and U.S. Department of Agriculture policy, the City of Mesquite is prohibited from discriminating on the basis of race, color, national origin, sex, age, or disability. To file a complaint of discrimination, write USDA, Director, Office of Civil Rights, 1400 Independence Avenue, S.W., Washington, DC 20250-9410, or call (800) 795-3272 (voice), or (202) 720-6382 (TDD).

RULES OF PROCEDURE

1. Authority

1.1 NRS 266.240 provides that the Council may determine its own rules of procedure for meetings. The following set of rules shall be in effect upon their adoption by the Council and until such time as they are amended or new rules are adopted in the manner provided by these rules.

2. General Rules

- 2.1. *Public Meetings:* All meetings of the Council shall be open to the public, except those provided in NRS 241 and 288. The agenda and backup material shall be open to public inspection in the City Clerk's Office.
- 2.2. *Quorum:* A majority of the members of the Council shall constitute a quorum and be necessary for the transaction of business. If a quorum is not present, those in attendance will be named and they shall adjourn to a later time.
- 2.3. *Compelling Attendance:* The Council may adjourn from day to day to compel attendance of absent members.
- 2.4. *Minutes:* A written account of all proceedings of the Council shall be kept by the City Clerk and shall be entered into the official records of the Council.
- 2.5. *Right to Floor:* Any member desiring to speak shall be recognized by the chair, and shall confine his remarks to the item under consideration.
- 2.6. *City Manager:* The City Manager or his designee shall attend all meetings of the Council. The City Manager may make recommendations to the Council and shall have the right to take part in all discussions of the Council, but shall have no vote.
- 2.7. *City Attorney:* The City Attorney or Deputy City Attorney shall attend all meetings of the Council and shall, upon request, given an opinion, either written or verbal, on questions of the law.
- 2.8. *City Clerk:* The City Clerk or Deputy City Clerk shall attend all meetings of the Council and shall keep the official minutes and perform such other duties as required by the Council.
- 2.9. *Officers and Staff:* Department heads of the City, when there is pertinent business from their departments on the Council agenda, shall attend such Council meetings upon request of the City Manager.
- 2.10. *Rules of Order:* "Roberts Rules of Order Newly Revised" 10th Edition shall govern the proceedings of the Council in all cases, provided they are not in conflict with these rules.

3. Types of Meetings

- 3.1. *Regular Meeting:* The Council shall meet in the Council Chambers for all regular meetings. Regular Council meetings will be held on the second and fourth Tuesday of each month. If the second or fourth Tuesday falls on or near a holiday or falls on any day wherein it is determined a quorum may not be available, the Council may provide for another meeting time.
- 3.2. *Special Meetings:* Special meetings may be called by the Mayor or by a majority of the City Council. The call for a special meeting shall be filed with the City Clerk in written form, except that an announcement of a special meeting during any regular meeting at which all members are present shall be sufficient notice of such special meeting. The call for a special meeting shall specify the day, the hour, and the location of the special meeting and shall list the subject or subjects to be considered.
- 3.3. *Adjourned Meeting:* Any meeting of the Council may be adjourned to a later date and time, provided that no adjournment shall be for a longer period than until the next regular meeting.
- 3.4. *Workshop and Study Sessions:* The Council may meet in workshops or study sessions to review upcoming projects, receive progress reports on current projects, or receive other similar information from the City Manager, provided that all discussions thereon shall be informal and open to the public.
- 3.5. *Executive Sessions:* Closed meetings may be held in accordance with NRS 241 and 288.

4. Duties of Presiding Officer

- 4.1. *Presiding Officer:* The Mayor, if present, shall preside at all meetings of the Council. In the Mayor's absence, the Mayor Pro Tem shall preside. In the absence of both the Mayor and Mayor Pro Tem, the Council members present shall elect a Presiding Officer.

4.2 *Preservation of Order:* The Presiding Officer shall preserve order and decorum; prevent attacks of a personal nature or the impugning of members' motives, and confine members in debate to the question under discussion.

4.3 *Points of Order:* The Presiding Officer shall determine all points of order, subject to the right of any member to appeal to the Council. If any appeal is taken, the question shall be: "Shall the decision of the Presiding Officer be sustained?"

5. Order of Business and Agenda

5.1 *Agenda:* The order of business of each meeting shall be as contained in the agenda in accordance with NRS 241 prepared by the City Clerk and approved by the City Manager. The agenda shall be delivered to members of the Council at least three (3) working days preceding the meeting to which it pertains.

5.2 *Special Interest/Presentation Items:* Unless otherwise approved by the City Manager, and in order to provide for the effective administration of City Council business, a maximum of four (4) items of special interest or presentation shall be scheduled on one agenda. Special Interest/Presentation items must appear on the agenda and it is not appropriate for presentations to be made during the public comment portion of the meeting.

6. Creation of Committees, Boards and Commissions

6.1 *Resolution:* The Council may by resolution create committees, boards, and commission to assist in the operation of the City government with such duties as the Council may specify, which shall not be inconsistent with law.

6.2 *Membership and Selection:* Membership and selection of members shall be as provided by the Council if not specified by law. Any committee, board, or commission so created shall cease to exist upon the accomplishment of the special purpose for which it was created, as provided in the initial resolution, or when abolished by a majority vote of the Council. No committee, board or commission shall have powers other than advisory to the Council or to the City Manager, except as otherwise provided by law.

6.3 *Removal:* The Council may remove any member which they have appointed to any board, committee or commission by a vote of at least a majority of the Council. Such appointed members will be removed automatically if they fail consistently (three or more unexcused absences) to attend meetings.

7. Voting

7.1 All voting procedures shall be in accordance with Parliamentary Authority.

7.2 *Point of Order:* Any Council member may raise a Point of Order if s/he perceives a breach of the Council's procedural rules and insists on the enforcement of the rule by the Presiding Officer. A Point of Order take precedence over any main motion, is not debatable, is not amendable, but may be superseded by a motion to table the item over which the Point of Order was raised, and is ruled on immediately by the Presiding Officer.

7.3 *Point of Information:* This is a request by a Council member, directed to the Presiding Officer or appropriate individual for information relevant to the pending item. A Point of Information takes precedence over a main motion, is not debatable, is not amendable, is not superseded by other motions, and is ruled on for appropriateness by the Presiding Officer.

7.4 *Abstentions:* A member may abstain from voting for any reason s/he deems appropriate.

7.5 *Failure of Affirmative Motion:* The failure of a motion calling for affirmative action is not the equivalent of the passage of a motion calling for the opposite negative action. The failure of such affirmative motion constitutes no action.

7.6 *Failure of Negative Motion:* The failure of a motion calling for a negative action is not the equivalent of the passage of a motion calling for the opposite affirmative action. The failure of such a negative motion constitutes no action.

7.7 **Lack of Passage of a Motion:** In some instances (maps in particular, per NRS) lack of passage of a motion may result in the item being “deemed approved.” In other instances no action may result in confusion and complication for the applicant. In all cases the City Council will strive to achieve a decision or action.

8. Citizens’ Rights

8.1 **Addressing the City Council:** Any person desiring to address the Council by oral communication shall first secure the permission of the Presiding Officer.

8.2 **Time Limit:** Each person addressing the Council shall step to the microphone, shall give his/her name and residence address in an audible tone of voice for the record and, unless further time is granted by the Presiding Officer, shall limit the time of his/her comments to three (3) minutes.

8.3 **Disruptive Conduct:** Any person who willfully disrupts a meeting to the extent that its orderly conduct is made impractical may be removed from the meeting by order of the Presiding Officer or majority of the City Council. A person willfully disrupts a meeting when s/he (1) uses physical violence, threatens the use of physical violence or provokes the use of physical violence, or (2) continues to use loud, boisterous, unruly, or provocative behavior after being asked to stop, which behavior is determined by the Presiding Officer or a majority of the City Council present to be disruptive to the orderly conduct of the meeting, or (3) fails to comply with any lawful decision or order of the Presiding Officer or of a majority of the City Council relating to the orderly conduct of the meeting.

8.4 Written Communications:

a. **In General:** Interested parties or their authorized representatives may address the Council by written communication in regard to any matter concerning the City’s business or over which the Council has control at any time by direct mail to Council members, email, or by addressing it to the City Clerk and copies will be distributed to the Council members.

b. **At City Council Meetings:** Except as provided in subsection c, written communications will not be read at City Council meetings, but will be attached to the item as part of the record, tallied, and reported by the City Clerk as generally in favor of or against the proposition.

c. **Exceptions:** A written communication to the City Council may be read by City staff at a City Council meeting when (1) the person making the written communication has asked it be read aloud, (2) the person is unavailable to be at the meeting due to emergency or illness, (3) the written communication can be read in an ordinary cadence within three minutes, and (4) the person’s name appears on the written communication and will be read into the record.

9. Suspension and Amendment of These Rules

9.1 **Suspension of these Rules:** Any provision of these rules not governed by law may be temporarily suspended by a majority vote of the City Council.

9.2 **Amendment of these Rules:** These rules may be amended, or new rules adopted, by a majority vote of all members of the City Council, provided that the proposed amendments or new rules have been introduced into the records at a prior City Council meeting.



June 28, 2016

City Council Regular Agenda Item 1.

Subject:

Public Comments

Petitioner:

Andy Barton, City Manger

Staff Recommendation:

None

Fiscal Impact:

None

Budgeted Item:

No

Background:

None

Attachments:

None



City Council Regular Agenda Item 2.

Subject:

Consideration of Approval for the June 28, 2016 Regular City Council Meeting Agenda; the May 11, 2016 Budget Work Session #1 Meeting Minutes; the May 12, 2016 Budget Work Session #2 Meeting Minutes; the May 17, 2016 Special Tentative Budget Meeting Minutes; the May 24, 2016 Regular City Council Meeting Minutes.

- Public Comment
- Discussion and Possible Action

Petitioner:

Andy Barton, City Manager

Staff Recommendation:

Approve for the June 28, 2016 Regular City Council Meeting Agenda; the May 11, 2016 Budget Work Session #1 Meeting Minutes; the May 12, 2016 Budget Work Session #2 Meeting Minutes; the May 17, 2016 Special Tentative Budget Meeting Minutes; the May 24, 2016 Regular City Council Meeting Minutes.

Fiscal Impact:

None

Budgeted Item:

No

Background:

None



June 28, 2016

Attachments:

May 11, 2016 Budget Work Session #1 Meeting Minutes;
May 12, 2016 Budget Work Session #2 Meeting Minutes;
May 17, 2016 Special Tentative Budget Meeting Minutes;
May 24, 2016 Regular City Council Meeting Minutes;



Mesquite City Council

Budget Work Session

Mesquite City Hall

10 E. Mesquite Blvd.

Wednesday, May 11, 2016 - 3:00 PM

Minutes of a scheduled Special Budget meeting #1 of the City Council held on Wednesday, May 11, 2016, at 3:00 P.M. at City Hall. In attendance were Mayor Allan S. Litman, Council members W. Geno Withelder, George Rapson, Kraig Hafen, Rich Green and Cynthia "Cindi" Delaney. Also, in attendance were; City Manager Andy Barton, Finance Director David Empey, Assistant Finance Director Dodie Melendez, Police Chief Troy Tanner, Fire & Rescue Chief Kash Christopher; Information Technology Director Dirk Marshall, Athletics & Leisure Services Director Nicholas Montoya; Development Services Director Richard Secrist; Public Works Director Bill Tanner, City Attorney Robert Sweetin, City Clerk Tracy Beck, other city staff and approximately 15 citizens.

Mayor Litman called the meeting to order at 3:00 P.M. (NOTE: This meeting has been tape-recorded and will remain on file in the office of the City Clerk for four years for public examination.)

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Mayor and Council. Public comment is limited to three minutes per person and may only address items that are not on the meeting's agenda.

Public Comments

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1. Public Comments

[3:00 PM] Minutes:

Mayor Litman opens up the meeting to Public Comment.

[3:01 PM] Minutes:

Barbara Ellestad, Mesquite Citizen: In years past, we've always had the opportunity to make public comment at each step of the way through the budget. My question is what is the format and process for this year's budget hearing as far as the public being able to provide input?

[3:01 PM] Minutes:

Mayor Litman: Nobody had signed up. Mr. Ballweg was going to sign up, I'll mention that, but we decided because there's only one person, that at the end of each presentation, that I would open that up to public comment.

Administrative Items

2. Consideration of introduction, review and discussion of the proposed City of Mesquite proposed FY 2016-2017 fund revenues, expenditures and proposed City Departmental budgets to include staffing, organizational issues, budgeting and taxing philosophies, transfers, fund balance, and capital improvement planning and financing.

a) Overview by the City Manager and Finance Director/Treasurer

- Discussion and Possible Action

[3:02 PM] Minutes:

Mayor Litman read this item by its title and deferred to City Manager Andy Barton.

[3:02 PM] Minutes:

Mr. Barton: Before we get started, I just wanted to mention that we have some extra copies of the budget right over by the lectern over there, so please help yourself. Mr. Mayor, Council Members, Mesquite residents, I am pleased to present the 2016/2017 Ending Year Budget. Before I get into the numbers, I would like to share some of my thoughts with you about how we got to where we are, and then I'll do a quick summary of budget highlights which will be augmented very capably by our Finance Director, Dave Empey.

Even though the regional and local economy are showing signs of recovery, this organization really hasn't felt it yet. Our prominent source of revenue, which is the combined tax or C-tax, is up marginally this year less than the 1%, which translates to about \$35,000 worth of additional revenue. Property tax, our next largest source of revenue is practically static, and it's only expected to increase by two-tenths of 1% for next year. In the meantime, City expenses have increased without corresponding increase in revenues. The increases are in no small part due to the City's contractual obligations. What that means is that for the last two years, our expenses have exceeded our revenues, and our General Fund reserves have diminished accordingly. I will run the numbers by you shortly.

The City has responded to diminished revenues over the years by shrinking its work force. We have 168.5 full time equivalents. Basically, that's 145 full-time employees, the remainder being permanent part-time. Compared to 223.5 FTE's that we had in the 2008/2009 fiscal year, yet we still provide almost all of the services that we provided eight years ago. So we're down 55 FTE's compared to 2008/2009. The cost to this organization is that we're thinly staffed. We have three departments in fact that are down to one employee each.

At the onset of the budget process, I asked my Department Heads to give me an honest, real world appraisal of what their staffing needs would be for the coming fiscal year. 8.5 new positions were proposed, and not one of them made it into the budget that Council has before you. The needs were legitimate, including, but not limited to, Public Safety, specifically Fire Department, but absent the money to pay for these positions, I can't recommend them.

We can't run deficits forever. This year the Staff has proposed unprecedented budget cuts to help us get upright financially. The Proposed Budget before you gets the deficit down to \$239,000, but there's a significant difference. For Fiscal year 2016-'17, the City for the first time is addressing a nearly \$1.4 million liability. That's a payout for vacation and sick leave. So another way to put this, if every employee were to quit today, that's the amount the City would be obligated to pay out for vacation and sick leave to departing employees. We're proposing in addressing this in this year's budget and in future years by transferring \$500,000 a year from a General Fund to a special account for the next three years. If we didn't account for this obligation, and we didn't up until this year, the proposed fiscal year 2016-'17 budget would actually be in the black.

There is still a possibility that this budget will be in the black in any event, and the reason for that is that we're looking at alternatives to our insurance carrier. We've had Nevada Pool/Pact. We are looking at alternatives. Council will be making a decision I believe the first meeting in June on which way to go. But we believe there might be savings up to \$250,000, which would effectively eliminate the deficit, and put us a little bit into the black. That deficit could be increased or added through contractual obligations, and what I mean by that is the City went into arbitration with one of its unions on a 2013 contract in arbitration. For that, actually, we've had an arbitration hearing. The results of that won't be known for several months, but the results could possibly increase our deficit. By how much at this point, I'm not sure.

It probably comes as no surprise that there is no net gain in General Fund positions for the proposed fiscal year, so that we're carrying the same levels of employees forward that we have in this fiscal year. At this point, the need for further cost reductions would require layoffs. With the budget that I have before you, I can maintain, with a couple of minor exceptions, all of the services that are

provided by the staff we have today. As a practical matter moving forward, we either have to find new revenue sources to pay for the services that we provide or we'll have to cut staff and consequently cut services. Going into this year, they are not proposing to do either, in least not in a big way.

By the way, Staff gets it when it comes to spending and living frugally. Our problem in recent years, hasn't been one in which budgets are overspent. Our Department Heads have spent very cautiously and have managed their finance as well. Again, the issue for us is revenue, lack there of. Before we go into budget highlights, a word of thanks to David Empey, and Dodiee Melendez. Basically, they are our Finance Department who put in long hours putting this budget together, and also a special thanks to my Department Heads and their staffs who did an exceptional job in cost cutting, and for being able to do so much with so few resources.

Before I get into the highlights, I want to mention and Dave will mention a little bit of how we do budgets. We do zero-based budgeting. We just don't add, for example, 3% to our budget each year and call it good. We do a very granular review where we review everything to make sure that everything we put into the budget is justified. So highlights, some from me and then some from Mr. Empey.

The fiscal year '16/'17 General Fund operating revenues, we're anticipating revenues of \$20.6 million and expenditures of \$20.8 million, hence our deficit. I think I mentioned our deficit is \$239,278, which may very well be erased sometime in June. There are no staffing changes, as I mentioned, going into the next fiscal year. At least there is no change in the number of staff people that we have. And as I mentioned before, we are down 55 full time equivalents from the fiscal '08/'09 budget year.

Collective Bargaining Status: Teamsters Contract was reopened this year, that's the 2013 through 2016 contract we have with the Teamsters. It was reopened earlier in the year, that's the one that's in arbitration, and we probably won't have another reading on that for some time. We do have another contract coming over that we'll be negotiating. That contract will be effective July 1st of 2016 and go through June 30, 2019. We have an agreement with the Firefighters. Our contract is good with them through June 30, 2018, and for police our Collective Bargaining Contract goes through June 30th of next year, 2017.

General Fund Ending Balance: The Government Finance Officers Association best practices recommends a fund balance of 25% of total expenditures. The Proposal that you have before you actually gives us 29.9%. We are anticipating that our General Fund balance at the end of the next fiscal year will be \$6,221,000. Our Projected Fund Balance for this year, ending term balance will be \$6,640,000. That's about 32% of operating expenses, and if for comparison sake, our peak fund balance occurred in fiscal year 2008/2009, which was

\$8,200,000.

Let me talk just a minute or two about the assessed values in property taxes. For property taxes for the coming fiscal year, we're anticipating \$3.25 million. That's a little over 16.5% of operating revenue. For the projected end of this year, property tax we're leaving at \$3.14 million, which is about 16.4% of operating revenues. The fiscal year '14/'15 property tax, last year, was just a little over \$3 million, and that's 16.1% of the operating revenues. Our peak property tax revenues occurred, not a surprise, in fiscal year 2009/'10, and that year it was \$3.85 million and 22.2% of operating revenues. Assessed Valuation: Fiscal year '16/'17 Assessed Valuation, we're looking at \$681,450,000. That is an increase of about .91% over the current fiscal year. Fiscal year 2015/'16 Assessed Value is \$641,450,000. That's a 10% increase over the prior fiscal year. The Fiscal year '14/'15 Assessed Value was \$583,373,000, which was an 8.2% increase over fiscal year '13/'14. It was 65% of peak year assessed value. Peak assessed value occurred in fiscal year 2008/2009 when we were almost at 1 billion dollars, \$903,591,000.

General Fund, Consolidated Taxes, the C-taxes which comprise most of our operating revenues. We are budgeting \$7.8 million for next year. That's 40.3% of our operating revenues. We are projecting this year for fiscal year '15/'16 \$7.65 million dollars. That's 39.9% of operating revenues. The actual '14/'15 fiscal year Consolidated Taxes were \$7.3 million, which were 39.5% of operating revenues. Peak C-tax revenues occurred in fiscal year '06/'07, when they were \$9.1 million which at that point comprised 43% of operating revenues.

At this point, I am going to ask Dave Empey to talk about City-wide indebtedness and General Fund transfers.

[3:14 PM] Minutes:

Dave Empey: There is a bit of good news. As we were evaluating our overall debt picture, a bright spot quickly arose and we realized that funds in the redevelopment district were sufficient to allow us to prepay \$2.47 million in debt. That is on a 2012 general obligation bonds that was issued at 2.2%. They are 10-year bonds, so they would not normally be expiring until 2022. By paying these bonds off, we can expect in the early years of these bond payments \$50,000 a year to the redevelopment district, and over the remaining 10 years of that bond life, we can probably pencil out where that would be well in excess of \$200,000 savings for the redevelopment district. So it does make great sense to pay off those bonds at this time. That payoff will occur in December of this year.

I wanted to touch base just for a minute on the property tax, the one that we are faced with. You probably all heard that since property values were rising so rapidly years ago, that the Legislature put on legislative property tax caps. Those tax caps were different for residential properties as opposed to commercial properties, 3% on residential properties, 8% on commercial

properties. So that meant simply that when you receive your property tax bill for the year on your home, it could not raise more than 3%. It just depends on where your assessed value went. If your assessed value went up 15%, you were still capped at 3% increase from the prior year. It's pretty much the same thing on all commercial properties. The unfortunate situation now is there was a little known part of that legislation that once again throws us into a situation of formulas. You're all familiar with the C-Tax formulas. Well, there's a formula for the tax cap as well, and how that affects us this year is that the City won't be realizing a 3% tax increase on property taxes, but a .02%. So that's why as you look at our property taxes in the General Fund budget that we'll be taking a look at it, you will notice it that is only minimally more than what we project receiving this year. This is the reason for that, is that they call it a commercial cap. So that's one of the realities that we're having to deal with in determining this budget.

As far as the transfers go from the General Fund, whereas we have traditionally been transferring from the General Fund to the More Cops Fund, resources to help the More Cops stay funded. So this year that will change. Thanks to Chief Tanner's contact with County folks that had given us pretty solid revenue estimates on this More Cops sales tax revenues that were higher than what we had projected for this year, as well as in fiscal year '16/'17. So that was good. We are transferring back to the General Fund a certain amount of funds. We estimate about \$38,000 from the Technology Replacement Fund, as this fund is lately dormant from funding resources as it was originally established. It was resourced directly and entirely solely from the General Fund. At this point in time, this is a one-time transfer. Again, like we did one-time transfers from the airport this year of \$400,000, and a \$200,000 one-time transfer from the Recreation Department. We don't have the luxury of transferring any more funds back to the General Fund. This pretty much ends that possibility.

One change as far as transfers from the General Fund, Capital Projects Fund typically is funded primarily and solely through the General Fund as well. That Capital Project's Fund provides necessary resources to maintain City facilities. There is a sufficient amount of what we think is resources in that fund balance in that particular fund to help get us through a couple of years that we can draw down on those before having to make any additional General Fund transfers into that fund. We will have to watch that closely and hope that our facilities are maintained to a high enough standard that we won't have anything of a catastrophic nature that we have to deal with in a kind of an emergency situation.

With that, I would suggest that we just jump right into the Departmental Budget Reviews. Does anybody have any questions to this point?

[3:22 PM] Minutes:

Council member Rapson: On the overview of debt, we have a waste disposal debt of 5.25%. Have we explored the opportunity of refinancing that to a lower

rate, since rates are down?

[3:22 PM] Minutes:

Mr. Empey: We have, and it is quite a cumbersome process. The Federal Government is involved in that, and nothing is impossible, but it will take some major efforts. Bills have to get passed. I mean, they have to get approval for early retirement of that debt on that their side, but we can pursue that and pay off that outstanding balance.

[3:23 PM] Minutes:

Council member Rapson: I guess about 7 million. I'm sorry, it's \$459,000. It's not a huge deal, so it's probably not worth it after all the fees and so forth.

[3:23 PM] Minutes:

Mr. Empey: It's still a \$25,000 a year savings, but we can pursue that. We have investigated the nuances of retiring that debt early.

[3:23 PM] Minutes:

Council member Withelder: On page 10 on the Budget on the top category under Property Taxes, what is a Road RTC Room Tax?

[3:23 PM] Minutes:

Mr. Empey: That is language that is a throwback to many, many years ago. It's essentially 1% of the 12% Room Tax that the City collects. We remit that back to the County, and then they remit that back to us. It's for Regional Transportation. It's related to road maintenance, and it's always been recorded in the General Fund, because we have Public Works, a Streets Department, that utilizes those funds. But you will notice that that Road RTC Room Tax is exactly 0.5%. The City's portion of the 12% Room Tax is 2%, and then this 1% of the RTC Room Tax goes to the County, as I mentioned, and then it comes back to us, so it's always 3% is the net of that 12% that the City collects on Room Taxes.

[3:24 PM] Minutes:

Council member Withelder: And the next category, Room Taxes, does that include short term rentals as well as hotels?

[3:24 PM] Minutes:

Mr. Empey: It does.

[3:24 PM] Minutes:

Council member Withelder: Do you have any idea what the short term rentals, what that amount was last year that we've gathered?

[3:25 PM] Minutes:

Mr. Empey: I don't. I would guess it's probably been averaging \$1,000 a month.

[3:25 PM] Minutes:

Council member Withelder: It's got to be more than that. I pay more than that.

[3:25 PM] Minutes:

Mr. Empey: I would have to look and see. We can pull that up real quick.

[3:25 PM] Minutes:

Council member Withelder: I wouldn't have to have that answer now, but I was just kind of curious about that. Thank you.

[3:25 PM] Minutes:

Council member Green: That vacation liability that we're going to fund through General Fund Transfers over three years, is that our plan, \$500,000 for each of the three years?

[3:25 PM] Minutes:

Mr. Empey: Yes. Well, we got budgeted for \$400,000. We initially started out with \$750,000, and we scaled that back to \$400,000.

[3:25 PM] Minutes:

Council member Green: But the gross liability we are talking about was something like \$1.5 million?

[3:25 PM] Minutes:

Mr. Empey: That what it shows. Another analysis showed \$1.4 million or something I believe, so while it's not exactly, three years is going to get us to whatever that liability is, it will come darn close, and in that 4th year we can make up whatever the difference is.

[3:26 PM] Minutes:

Council member Green: Can you in layman terms just clarify what that represents? Is that the leave liability, that if everybody left at once we would have to pay?

[3:26 PM] Minutes:

Mr. Empey: Yes, that's correct.

[3:26 PM] Minutes:

Council member Green: Okay, so as people take their leave and we pay them for their leave, will that be in the future charged against that liability that we'll go to?

Mr. Empey: No.

Council member Green: Or we would eat that in current General Fund?

[3:26 PM] Minutes:

Mr. Empey: When someone becomes ill, or they decide to take their week off for vacation, they are paid for that paid time off, and that is charged to current operations. What isn't charged to current operations is if an employee separates. We don't have in our Budget any amount, because it's hard to

foresee anybody leaving employment with the City. So this fund for this liability provides a mechanism to provide those benefits that are surely going to come. We just don't know when. Once we get that fund for this Leave Liability all taken care of and covered, which we think right now is a little over 1.4 million, then it will be much easier in future years to make those annual required contributions to that fund. This is something that auditors have encouraged us to make some formal recognition of this liability so that it doesn't take anyone by surprise if there were large layoffs, for example. If that were to happen, then our budget in the General Fund where those employees are paid from could be really disrupted in a negative way.

[3:28 PM] Minutes:

Council member Green: So we are going to start then providing for a future liability by General Fund Transfers until we approximate that liability?

[3:28 PM] Minutes:

Mr. Empey: That's right.

[3:29 PM] Minutes:

Council member Rapson: Remember, in the room tax we get gross of 3%, because 2% goes to the General Fund and 2% circulates back through the RTC and 1% comes back that way. So it's 3% and 3% of \$1,000 a month is \$33,333, which makes some sense with respect to the daily weekly rentals of non-hotel deals. It does put it in pretty close perspective. I don't know what the real number is. I am just saying \$1,000 probably isn't too far off base. That's just my guess.

[3:29 PM] Minutes:

Ms. Melendez: Last year, the rental fees were about \$6,300 for the seasonal rentals. That's not including The Springs, because The Springs do seasonal and they do monthly rentals, so it's about \$6,200 per year.

[3:30 PM] Minutes:

Council member Rapson: So that makes sense. Then the next question, I know this is a philosophical question to pay the County who turns around and pays us back. Is that the Governmental Full Employment Act that keeps everybody in furs and health insurance and employed with the County?

[3:30 PM] Minutes:

Mr. Empey: Yes, unfortunately, that is the case. The good news is we had another revenue source. It's in this Special Ad Valorem Transportation Tax down in the Intergovernmental Revenue Section. They would actually send us a check. We'd have to process the check through cash receipts. Then we would have to prepare a check in the same amount back to that same County Department, and fortunately for us they have discontinued that practice. So we applaud the Counties efforts to simplify things.

[3:30 PM] Minutes:

Council member Rapson: Hopefully they did not have to lay off a dozen people for that little exercise.

[3:31 PM] Minutes:

Mr. Empey: I'm pretty sure they didn't.

[3:31 PM] Minutes:

Council member Rapson: Over on page 11, real quick, and it's not big deal, but Recreational Center Fee Increment, should that \$28,000 be carried over to the third column?

[3:31 PM] Minutes:

Mr. Empey: Yes, that should.

Council member Rapson: Okay, thanks.

[3:32 PM] Minutes:

Barbara Ellestad: On the Recreation Center fee increment, the \$28,000 that Mr. Rapson was just referring to, is that the Special Fund that was set up to accept part of the Rec Center fee increases that was recommended by the Committee a couple of years ago?

[3:32 PM] Minutes:

Mr. Empey: That is correct. That calculation essentially takes whatever the fees were for various types of passes, memberships, that sort of thing, and then compares what the current fees are now, and then we make calculation on whatever that increment was. That goes into this calculation for this revenue.

[3:33 PM] Minutes:

Barbara Ellestad: Okay. I assume at some point somebody is going to account for the 49% increase in the ambulance fee projected revenue?

[3:33 PM] Minutes:

David Ballweg: I was looking at the list of funds. I don't see it in here. Which fund would be listed for the Virgin River Habitat Fund that we collected? Last year I believe revenue was about \$330,000. Since our MOA with the Fish and Wildlife has cancelled, I believe, by the Fish and Wildlife, can we consider moving that amount of dollars to the General Fund, because it was a significant amount? Then another thought not pertinent to the budget, but start thinking about taking that off of the fees for Development of Grading fees and things like that, but I'd like to know where that Fund is at.

[3:34 PM] Minutes:

Mr. Empey: On page 7 of the fund descriptions, this would be Fund 21 Environmental Services Special Revenue Fund, and then the details of that fund are found on page 111, Development Services, and Richard Secrist will be reviewing that fund for us. So you can see where that fund balance is and

projected for this year as well as what is projected for next year as well.

Now what you don't see there, Dave, is the amounts that have been collected on those Habitat Conservation Fees. There's a balance sheet. As you look at the Internal Financial Statements that are prepared, if you look at this fund, you'll see a balance sheet and you'll see the specific dollar amounts of what's been collected from developers on that balance sheet. This is an income statement perspective only. The balance of those collected fees is reflected in the fund balance there.

3. Consideration of review and discussion of the proposed FY 2016 - 2017 City Departmental Budgets for the following:

- a) Police Department : 10-54 General Fund
 - 1) Corrections: 10-55 General Fund
 - 2) Dispatch: 10-56 General Fund
 - 3) Animal Control: 10-70 General Fund
 - 4) Police Forfeiture: Fund # 14
 - 5) More Cops Fund: Fund # 23

- b) Fire / Rescue: 10-57 General Fund

- c) Info Technology 10-47 General Fund
 - 1) Non-Departmental (partial) 10-49 General Fund
 - 2) Tech Reserves & Replacement Fund # 98

- d) Athletics & Parks Department: 10-76 General Fund
 - 1) Leisure Services: 10-81 General Fund
 - 2) Senior Services: Fund # 16
 - 3) Recreation Fund: Fund # 17
 - 4) Residential Park Tax Fund # 20

- e) Development Services: 10-61 General Fund
 - 1) Residential Park Tax: Fund # 20
 - 2) Environmental Planning: Fund # 21
 - 3) Transportation Impact Fee: Fund # 22

- f) Public Works Department: 10-60 General Fund
 - 1) Facilities Maintenance: 10-63 General Fund
 - 2) Streets: 10-65 General Fund
 - 3) Vehicle Maintenance: 10-66 General Fund
 - 4) Landfill/Solid Waste: 10-73 General Fund
 - 5) Street Maintenance: Fund # 11
 - 6) Airport: Fund # 12
 - 7) Capital Facilities R&M: Fund # 13
 - 8) Transportation Impact Fees: Fund # 22

- | | | |
|-----|-------------------|-----------|
| 9) | Capital Projects: | Fund # 45 |
| 10) | Sewer Fund: | Fund # 52 |

Discussion and Possible Action

a) POLICE DEPARTMENT

[3:36 PM] Minutes:

Mr. Empey: Mayor, Council, I was just wondering do you have before you a copy of today's Budget Review Schedule along with page numbers? Okay. So for those of you that have copies of this budget, we will be starting on page 47 and that goes through page 51. As we change departments, we'll keep you updated on which pages we are reviewing.

[3:37 PM] Minutes:

Chief Tanner: (slide show) Just a quick idea how many guys we have on a shift, people ask us constantly in the community, so I was just going to cover it real briefly. There are 3 on one of the day shifts now. We had 5 in the 2009 on every shift, and we're down to 4 guys on a shift, and then 3 on one of the day shifts, so we average around 3 guys at the most on a shift right now with guys being out injured, sick, and training and so on, and then covering other shifts for other people that take off on say military leave and things like that, etc.

Our current staffing, there's 27. I point this out to you real quick. There's 20 in patrol, seven are More Cops. That's 25% of our patrol officers on the More Cops account Dave briefly spoke about. ____ is full-time. There are 7 correctional officers, 3 support staff, that's clerks. We did an emergency hire recently you are aware of to cover up front while someone was out on maternity leave, and of course we have one admin assistant for the whole department. Part-time staff you see there's 3 crossing guards to cover that; those are part-time employees, one part-time ACO and the one part-time file clerk.

So a brief, overall budget, Mr. Empey and Dodiee have helped us inflate that over the years. I've got to put some blame on them. All the utilities and so on were added to our budget last year and this year, like vehicle maintenance and all then all the utilities for both of the buildings. So in comparison from last year to this year, and the difference you will see in the 10-54 is that emergency hire position I spoke of and also the raises per contract.

This is just a real quick figure to show you over the year's budget comparison on grant revenues, how much it has increased over the years. I know a lot of you heard this many times from me, but we gave up a full-time patrol position when we hired a grant writer full-time in lieu of that position, and it's been real successful. We don't like sharing her very often, because of course we got that patrol position. I have a slide later that breaks it down a lot better for you. The majority of that, you see those high numbers going down that list into 2015, you are well aware that was Motorola radio system. We went and bartered and

bargained and tried to find that money elsewhere, and then I think the City participated which we appreciate that, another \$230,000 of it to finish the radio project. It was a 5-year project.

Then real quick, this is a 10-54 account. This is the first one on the list. I think it is listed under a. General Fund. All the increases in red you see as I spoke of, it says phone and utilities. There's a couple we under budgeted last year, so we added to. But training catches up with us every couple of years, because we budget just minimum to get by. Then when we find out when certifications are up, things that we mandatory have to train for in house, we do the majority of our training in house, those people have to recert, so the training costs a little bit more every 2 years, basically to recertify those individuals that train the rest of our department. As I said, they go to the shifts. Rather than pay everyone over-time in the department, out trainers now for the last 3 or 4 years, probably around 5 since I've been cheap, they come to each shift. So just the trainer, they really benefit this over-time by themselves by going to each shift rather than pay everyone in the department over-time to come to a training day. So they will travel to each shift, whether it's graveyard, daytime or whatever, and then train those officers on whatever needs to be covered. If you have any questions for me on this slide; this is one of our larger slides.

[3:41 PM] Minutes:

Council member Green: With your staffing not changing appreciably, how confident are you that you can cut that overtime?

[3:41 PM] Minutes:

Chief Tanner: We did better than the last two years. I have a slide on that that I'll get to. Council Member Green, I can show you exactly what we spend on overtime, so I'm confident we will stay under that.

[3:41 PM] Minutes:

Council member Rapson: I think that is awesome. With a staff that is that size and that kind of annual cost of overtime is pretty amazing on a 24-hour operation. I got to tell you, I was out at the scene this morning, and the officers out there were all volunteers. They did not get paid to be out there. It was pretty impressive. These guys do a heck of a job, and they give back to the community in spades. It is good. Good Job.

[3:42 PM] Minutes:

Chief Tanner: I'll clarify some facts. There were two guys that would have been scheduled today, but the majority did volunteer their time. So I appreciate what they are doing, and how much they care about the City. I am really proud to be the Chief here, because the guys are very giving to the community.

[3:42 PM] Minutes:

Chief Tanner: This is Corrections, the Jail. You saw an increase there, because you are well aware that we took on more inmates. We house inmates for other

agencies. So I got with Mr. Empey and asked if we could increase our Care and Custody at present. You see that large increase of \$35,000. With that basically does is make sure that we have enough food, housing and things we need to maintain those prisoners. Then at the end of the year, whatever the difference is as far as what comes in on revenue, that's in a different account, the City and General Fund, and we will supplement that if need be. Is that correct?

[3:43 PM] Minutes:

Mr. Empey: That is correct. I just want to interject something real quickly. You know, what jumps out to readers of this particular slide that just comparing the two years on that utilities line, you will see 2015-'16 there's nothing there, but over in '16/'17 you will see \$46,150. We're realigning some of these expenditures. What you will see is down on Water, Power, Sanitation, it's in 10-55 694, that is what you will see up in the Utilities Accounts now. We are breaking out the water and the power and the sanitation, so we get three specific amounts to budget for, and so I don't want that to be misleading to anyone.

[3:44 PM] Minutes:

Council member Withelder: What is the difference between these two accounts, the Miscellaneous Care and Custody of Prisoners and this one, Care and Custody of Prisoners?

[3:44 PM] Minutes:

Chief Tanner: The Care and Custody pays for the influx of jail meals and then of course medical care and so on. On the one on the 610, I believe, Dodiee will correct me if I'm wrong, but I think that one also has the stuff they can buy, like candy bars and all that kind of stuff that they have to pay us back. So basically that account has to cover all that during the year. Whatever it might be. It's more specific, I guess. The other stuff, if there's a big influx, as far as the Care and Custody on the 620, it's mainly meals, to be honest. I think we spent \$40,000 on meals, and a lot of that goes to the Senior Center in fact for the meals we buy from them. We're going to try to work with Nick and get a better price, because it's way too high.

[3:44 PM] Minutes:

Male Voice: _____ charges of about \$65,000.

Chief Tanner: It goes in another revenue account. I'm not sure what that account is, but yes, that goes in another account and it's increased higher and higher every year, in fact, how many inmates we have in there. I have that slide just a ways down, too. It shows exact revenue.

[3:45 PM] Minutes:

Council member Green: You mentioned that...

[3:45 PM] Minutes:

Chief Tanner: This is a Dispatch Center. You can see that increase. It's in salaries. You guys are well aware that last year I asked to move them to a Grade 18. That's what caused the majority of that. I know there was some kickback on that and some issues, but it was the best thing we could have done, because we constantly lose dispatchers, and then we spend the time retraining them. There's a lot of liability there. We had a turnover. I think we are up to 12 employees in five years I've been Chief that have left Dispatch. So we have a constant circle, and I think we have five of them, more than half now that are under two years. So to give you an idea, it's just a constant battle keeping those employees in there. It's a stressful job, and they do a great job. We're taking a lot of phone calls. I think last year I told you 110,000 phone calls a year. I think we have 9,000 calls for service for Police. That's a slide a little bit later down. I did share a fire slide. Not to get ahead of them, but I did just so you understood how many calls Dispatch takes. That's a couple more down.

[3:46 PM] Minutes:

Chief Tanner: This one is Animal Control. Not a lot of change there. Not a lot to talk about; utilities, that's about it. Facility Maintenance, theirs is about the same every single year.

[3:46 PM] Minutes:

Chief Tanner: This is More Cops. Mr. Empey talked about this, about that \$50,000 transfer to General Fund. That's why it says 99 –

(Break in Taped Recording)

– projections from the County. I called and talked to them in great length and got better projects for this year and the year after. We got that other .05 added that was supposed to start this month at some point.

[3:47 PM] Minutes:

Chief Tanner: This is the overtime that Council Member Rapson was speaking of. Briefly, I just want to give you a good idea because every year new candidates run for Council ask about this constantly and think we are at 103% of overtime. I quickly called Dodiee, and we argued for a little bit, and then – we never went over our overtime. What happens is overtime paid by the City, \$42,917. The reason that was even as high it was because we had a guy out for a year in the military, and that also we had people out with sicknesses, long-term illnesses in fact, a couple of guys, and then some surgeries and so on. We do our best to get by with what we have, but you can see right there Joining Forces we received \$35,000 a year in over-time that's reimbursed. We only get reimbursed if we spend it, of course, but that stays over in a Revenue Item. It doesn't go in our account here. Mr. Empey explained to me that if it goes over, then he'll make a transfer in order to cover that in over-time, otherwise it just stays in the General Fund side of revenue. The CCSB, that's for sporting events you are all aware of during the year, \$8,600 a year, and then DPS, that's going

to be a large number. That is just what was paid up to the point we did the slide, but I think we budgeted right around \$100,000 is what we charge them to do any kind of vehicle. We sit up on the highway basically and do traffic control, to some degree, with lights running basically. They don't get involved or anything, but we charge them to sit up there and assist with that because we didn't have anyone else to help. So there's that also, and then Overtime Call Back and Scheduled. Those are scheduled because that's when we know someone's leaving for military leave, for example. We have to have a supervisor on shift. That's pretty good. I think we've cut way back. I think Mr. Empey can tell you compared to the last two years. Because I know it was a concern last year I came before you when you guys tried to cut it, and I said, wait a minute. Let's look at it first and discuss it, rather than cut it too far like we have in some other areas, and then try to figure out how to get through the year. Are there any questions on the overtime there?

[3:49 PM] Minutes:

Council member Green: You're saying a total of 88, but (indiscernible).

[3:49 PM] Minutes:

Chief Tanner: Absolutely. Overtime paid by the City is \$42,917.

[3:49 PM] Minutes:

Council member Green: If you could hold it to \$50,000, that's amazing.

[3:49 PM] Minutes:

Chief Tanner: This is revenue I spoke about, I said I'll show a slide later on down the road. It shows exactly where the revenue is coming in. You see the Housing and Jurisdiction Inmate agreements, \$37,000 is what we made last year. I project to make \$65,000 this year. Joining Forces is higher than it was last year, \$56,500. Special Events, any events that come in town, City Ordinance requires if it's over 500 people, they contact us. Some events they chose to have us, and some they don't need to if they provide their own security. We work with whatever is coming to town or whatever event there is. If they would like to supply their own, I sign off on that. I don't have an issue with it, as long as there is something there, some kind of security for the event. If they would like to use us, that's the money we are reimbursed for different events. Animal Control Fees, that's fairly new. We took over Bunkerville reactive-wise, because we already did it anyway, so we get paid the monthly fee to take care of any animals that are found on the road and streets and so on. And then Beaver Dam, that's the Dispatch. We charge them to dispatch only for medical and fire, not on the police side. The Bailiffing, that was when we were helping out the Justice Clerk for some time before they hired an employee. We charged them to have our jailers, while they're working assist and one of the two would go in and run the courts and bailiffing for Justice Court. Records and Fingerprints, we spoke in length on this in the past few months. We're trying to do more fingerprinting, as much as we can, rather than have them go to Las Vegas and have to make the trip down there. So we are still working that out to make sure

we can get all the different licensing for all the different professionals in our area.

[3:51 PM] Minutes:

Council member Green: That is to make up for \$26,000 (indiscernible)?

[3:51 PM] Minutes:

Chief Tanner: Yes, that was in the 10-54 Account. That was one of the increases that were in there, is that fingerprint machine that will assist with that. There's palm pending also.

[3:51 PM] Minutes:

Council member Green: That is the only (indiscernible).

[3:51 PM] Minutes:

Chief Tanner: Yes, but it was reimbursed by grant. Correct.

[3:51 PM] Minutes:

Chief Tanner: This is the grants. This is one of the things I am most proud of. We have great relationships with people that a lot of you spoke of, and it really does matter attending the meetings and things we attend, because the majority of our equipment without coming to you guys asking for the money, besides that fingerprint machine, \$26,000 in technical equipment, we got a bunch of new cameras in general used for scenes and so on. I won't go into all the equipment, but \$33,000 this last year and this next year. Bullet Proof Vests, we never know until about June, when we get some of these grants, but these are ones we know we are getting for sure, and have received. Body Cameras are a big deal. They are going to make that mandatory more than likely this next Legislative session. So we are ahead of the curve. We've had them for about a year and a half now. Less Lethal Equipment, we just got that just a few weeks ago. We got all new Tasers. That was \$42,000, because we were in need of them. The ones we had were outdated and rather than working and have all kinds of problems, because they are so old. We just got those recently, just a few weeks ago. We are conducting training on them right now in deploying them. The radar equipment, that was 4HV grant. Basically, they collected that money, and the majority that was supposed to go to Law Enforcement. That was for registration stickers. Now they have that money, we are deciding how to put that money out there. We just received an award today for a trailer for that piece of equipment, and also overtime since we don't have the staffing to send guys that are working. I explained that to them. Now we just got a grant for \$30,000, we just found out today, for overtime. So basically if we are having an educational even, when we set something up to do VIN inspections and so on, guys can get paid overtime to do that event and that's paid by the (indiscernible) grant. So that brings in a lot, \$383,000 in equipment this last year.

Real briefly, the stats are fairly similar from '13, '14 and '15 years, 2013, '14 and '15. Total calls, you can see, up to the left high corner, 9506 for '13, 9632 2014, and then 2015 9619, so we're about 13 calls off from what we had in 2014 for

the whole year of '15. ACO, they did have a raise in calls, and that's probably because we took Bunkerville, just a small increase. The total, you can see on the top, 9619. The jail, five calls more than normal. What they're doing is if someone has a warrant and they walk in, they'll take that person into custody. Transports, pickups, warrants that other agencies pick up, that's what that number is.

Fire department, I'll go real brief. It's not my department, but I just wanted you to know how many calls that dispatch takes is what I'm trying to get across to everyone. I think at the end it says 27,041 calls. But all of those transports are phone calls, too, of course, that come in from different hospitals and so forth.

Annual crime solve rate, we still stand pretty high. Not as high I as I would like, but we're still there. Our response times pretty similar. I didn't show that slide, because it's really similar, but we do have less detectives than we had in the past. We have five, that's two in narcotics, there's two in general detectives, and there's one sergeant. We used to have five and then a sergeant, so we had six people there, and it does make a difference, because it's hard to actively look for things and go after it. It's more reactive and just trying to stay up with what we're doing right now.

Chief Tanner: Office Goals: I'm not going to read all these to you guys. You know most of them, because I spoke about them. But one of the biggest things I talked about, detention center, camera monitoring. There's many departments that help us, but I'm pretty sure that they finally got this done. Anyway, we have been working on that for a couple of years. We had an update on our camera system at our headquarters and at the jail. It was unpleasant because the way people talk and things they say when they are drunk or intoxicated, injuries that occur, it's good to have all that stuff monitored and on camera. The guys wear cameras on the street, but now we have a good camera system at the jail, also. We did some awnings at the PD because some of the equipment and computers are getting too hot. We used our (indiscernible) money to pay for that.

Specialized training in Mesquite, real quick, I'm going to talk about that. It's more cost effective to have people come here and train rather than send four or five people to Las Vegas and pay for travel, gas, rooms. So we try to bring something here now, and it's better for our officers. We did different trainings this last year, we did two of them, and they're real popular. We get feedback from our guys to make sure it benefits our department, not something that would just be fun to do, but we make sure it benefits, you know, to make us not just essential and needed, but make sure it's something that really benefits our guys to make their job a little bit safer.

[3:56 PM] Minutes:

Chief Tanner: Goals for 2016. I didn't scratch that one off yet. I am still going to

be looking this year to find some kind of funding for another officer, whether it's through the City or not, I continue to. Add additional phone lines and calls in dispatch, we just completed that. And what that means is they didn't have hard lines on their desk. When they're on a phone call on the head set, we also want another line in case there's a call while they are talking on that one, because we do have a few hours a night where there's only one dispatcher on a good amount of time, because there's always someone off as we spoke of who is sick, injured, different problems. So there are times when there is only one person on, so we have to have to have a second phone, so we can make calls while they place them on hold or whatever is going on with the situation.

Fixing up the radios, that's pretty important right now. Just so you know, we have no spare radios and they're about \$6500 a piece. We were successful on that grant we spoke of. That also covered the Fire Department. We covered all the radios, car radios, which they're very expensive, so I'm trying to get some radios, because the older they get, they're brand new right now, but we have no radios basically to have spares. So if someone breaks one, drops one or something happens, we don't have them for them to use right now. So we are trying to find some kind of funding to fund more radios. We both working on the Fire and Police to find some kind of funding mechanism.

Officer Firearms Training, real important to me. We're getting people that barricade themselves or are not cooperative, and then you have a lot of incidents where people are just anti-police or government in general. So it's good to review all those things and look at it and see if we can do better, and also to prepare our people to know what to do, because you do act out how you're trained.

[3:58 PM] Minutes:

Council member Green: Are you able to do that locally?

[3:58 PM] Minutes:

Chief Tanner: Yes, absolutely. We have good range masters and range instructors. So yeah, we can do that locally. (Indiscernible) vehicle is still a work in progress. We are waiting for -- that's not a brand new vehicle. The County, part of the deal we did them is they're supposed to give us a vehicle. They keep saying any day for the last six months, so we are still working on that. Some in house training. We did meet a guy from special assignment that used to be an officer in charge. So that's one of my special assignment positions. He's training full-time. He also has a whole bunch more responsibility. He goes around in shifts, and then keeps us date on things we need to train on. So that's something new for this year. We started in January. I am pretty excited to see how it turns out during the year and how it benefits our department. So I will report next year how that worked out.

[3:59 PM] Minutes:

Council member Green: Do you have to go to Las Vegas for the Milo?

[3:59 PM] Minutes:

Chief Tanner: No, we have a Milo system here. We bought two also on a grant years back, and it's a little outdated. I did put some money in the budget in the 10-54, I think \$5000 to maintain that equipment. We found out some of the guns and things that broke, so we did ask for a maintenance contract so that way you don't have to pay for that staff, and they can keep it up to date. Some with our indoor range. We started having a whole bunch of problems with that the older it's got, so we asked for a maintenance contract for that, too, hopefully.

[3:59 PM] Minutes:

Council member Green: (Indiscernible) All consistent with you going to this local thing?

[3:59 PM] Minutes:

Chief Tanner: Absolutely. We do send our trainers off to get trained and make sure it benefits our department and they come back and share that with the rest of the department. Did I cover everything? Do you have any questions?

[4:00 PM] Minutes:

Mr. Empey: Very good job. Thank you. I would like to, if I may, I just want to commend Chief Tanner and Deputy Chief Taylor. They really put in significant hours and time and thought into preparing these budgets this year. We saw that effort and very much appreciate it.

[4:00 PM] Minutes:

Chief Tanner: I just want to say one more thing, so I don't get in trouble when I go back to my office. It was actually all my Admin Staff, and when I say all my admin staff, Captain Chesley's sitting in the back, but I do give Scott a lot of credit. He does a lot of work. Actually that is one of his main assignments is keeping up on that constantly and it just takes someone full-time to argue with Dodiee is why. I do appreciate Kim and Chris back at the office, too, so they all play a vital role in this, and we do spend a lot of time on it. We take it real serious, and I did promise you once you get the raises that we would do our part, and that's what I will continue to do. So, thank you.

[4:01 PM] Minutes:

Mayor Litman: Any questions on this item from the Audience?

b) FIRE AND RESCUE

[4:01 PM] Minutes:

Mr. Empey: That is found on pages 57 through 61.

[4:02 PM] Minutes:

Chief Christopher: Here is our budget review for this up and coming year. I've interacted with you guys as much as I can when it comes to the budget so nothing catches you off guard.

[4:02 PM] Minutes:

Chief Christopher: We'll look at our Initial Proposal, the staffing changes we made throughout the year, the pros and cons of said changes, our budget line items, and our Ambulance Cost Recovery. Those are the things we will be talking about today.

Our Initial Proposal, yes, we're the ones when we were asked by Andy back in January, tell us what you need, we told you what we needed, and it was a pretty high number, because I was asked a question, I gave the answer. Our initial one, we broke it down into two areas. Manpower, we looked at two firefighter paramedics, adding those. This is in response to our call volume still going up. So far this year, we are up 3%. What's the number since 2010? About 36%. One EOC coordinator/grant writer, and \$28,000 of that, we had a grant to go towards that position. Plus, it's a slash paramedic if I wanted to hire one as well that can pick up some of these extra calls in case we couldn't do it, if we are out on responses. We wanted to upgrade one firefighter EMT position to firefighter/paramedic. Reason for that, we are EMS driven here. We want to make sure that the folks out in the City are given paramedics.

We also looked at our capital outlay. We do have an engine that's going on 25 years old, and we are trying to replace that. We looked at adding two staff vehicles, and we wanted to plan for the future, so we wanted to take some money out to replace the chasses underneath the ambulances just for savings. Our EKG and defib machine replacement, some of this stuff is actually going to come due, so we wanted to take money out and apply it toward the future, so in case we needed it, we can go back into it, grab it and use it.

[4:04 PM] Minutes:

Chief Christopher: We did reduce field paramedic/firefighter positions to EMT advanced/firefighter positions, and that saved us right there just by doing that, \$37,000. Some of the issues we are having, folks, and I don't know how long this is going to continue, but down in Clark County, they are going to have 5 to 700 firefighter/paramedics, and when I say Clark County, that's Clark County, Las Vegas Fire and Rescue, Henderson, North Las Vegas. All the departments down there, they're going to have a massive amount of people retiring in the next 2 or 3 years. What we have had so far since I've been here in two years, I think we have lost 13 people that are going down there and working. We do pay competitive wages, but they want to go down there, big fire, big city, and that's the allure that takes them. There's nothing I can do about it.

[4:06 PM] Minutes:

Chief Christopher: We do have pros and cons on the Staffing Changes. First off, over to the left would be the pros. It makes the department a little bit younger. You get some new blood in there. Two of the four are actually locals, so they are not going to go anywhere. I've got them for a while, and that's good.

They are going to be solid firefighters. They already are now, but it solves the issue of me constantly going out and trying to hire people. Budget, budget, budget, obviously it's going to save us some money come this year, and it's \$37,000, like we talked about. That attributes to the success of the reserve program that we do have in place. If I remember correctly, a little over two years ago, when I did the interview for this job, one of the questions that was asked of me, what do you think of the reserve program, and I gave you the answer, it's like pulling up from my AAA ball club. It's worked. If you look at that department, I would say 60 to 70% of them have come through our reserve program. But there are some cons, and yes, youth is a con because of the lack of experience. Eventually they are going to want to become paramedics, at least the four I hired this year, they do have aspirations to become paramedics, and now we're going to have to educate them. That's going to be a cost as well. When I did lose the four this year, the six or seven I lost last year, that's just a loss of some experience on the streets, and we do need that here, because these folks are constantly running. It also means that my reserve program is going to suffer losses as well. I do have 20 of them going through that are actually going to be going through the second portion, but since then we've lost four. Three got hired down in Las Vegas, and one had to leave the state for something else. So I am already down 16. Two of them belong to Beaver Dam.

[4:08 PM] Minutes:

Chief Christopher: For the budget line items, what we've proposed is to the left, what the tentative is now and the decrease we've had since doing it. I can go over all of it. It's right there. If you look there from our initial to what we've actually decreased is \$1.4 million. Travel and Training, we cut \$8,000. The Salaries and Benefits, you can see what we cut there, and just scrapped our capital outlay. It's not going to do me any good to have the trucks if I can't put people in them. It's just not.

[4:09 PM] Minutes:

Chief Christopher: Ambulance Cost Recovery, right now we are \$735,000 and it's up to April. We projected \$750,000 from last year's budget. We've been averaging \$70,000 a month, and that's being conservative. Then you're talking at the end of the year, we're going to be going to \$875,000 in Cost Recovery. So it's not revenue, it's Cost Recovery, because we like to take the stuff that we get, and put it back in there. Last year at this time I stressed that it was driving me crazy, and I think I've talked to every one of you guys and gals individually, that we're performing critical care tasks, yet since we were not a Critical Care Department, we could not take credit for it. The program is two years, it should be on the streets, so the Southern Nevada Health District should approve it next week, and then we will be critical care certified. What happens is, they give us the certificate that says that we are. I have had four go through the class, two are done. We are just waiting for the certification. It's one of the toughest tests you'll ever take in the EMS career field, but we're ahead of schedule. Like I said, I've had two that have already passed. The other two are scheduled to retest. One is testing next week and the other one is studying, because like I said it is a

very tough test.

[4:09 PM] Minutes:

Chief Christopher: This is pretty much cut and dry folks. We talked about the Initial Proposal, the Staffing Changes, and the pros and cons, the budget line items and our Ambulance Cost Recovery. We did take a 5% cut on top of that as well, and that was a lot of number crunching.

[4:10 PM] Minutes:

Council member Delaney: Chief, what is your current staffing?

[4:10 PM] Minutes:

Chief Christopher: We have three shifts, it we just go operational, three shifts. Two at 7, and one at 8. The two firefighter/paramedics that I was going to put on the two shifts that had 7. What that would do is, I want to have the 8 people on duty. Minimal manning would be 7. So I would not dip below 7, and then if we get on scene, you can start a scene with 7 firefighters on scene just to get the initial one started. The problem some of our budget to provide these services is EMS driven. So there will be times when I'll have a vehicle or truck out of the City, and they will be down in either Las Vegas or St. George, and I'll have five. Add another problem on top of that is if we are out on another EMS call, then we might have three. Last night we had them put a message out to everybody to get people to come into the station because we had some calls waiting.

[4:11 PM] Minutes:

Council member Delaney: I am really glad to hear about where you are with the critical care. Have we had any forward movement in the community paramedicine?

[4:11 PM] Minutes:

Chief Christopher: The problem we are going to be having with community paramedicine is we don't have the people. It just comes right down to it. We have approached Mesa View on it, and they are in the same boat that we are. They don't have the people. We have gong on a couple of conferences on it. For some places it works. The program is pretty good, but if I can't dedicate a truck to go out and actually do the services, then what's the use of having it if we are constantly going out on other calls, or going on transports?

[4:12 PM] Minutes:

Council member Rapson: I did have a question on the ambulance reimbursements. If I am reading this whole thing correctly, I have got to go back to the front pages here. \$1,120,000, which was \$750,000, which was the number we saw up here last year for this year. So we are looking at a \$330,070 increase for ambulance collections. To the question that was on the floor, does that speak to the critical care and our new collection process company?

[4:13 PM] Minutes:

Chief Christopher: What's going to have to happen is once again fees have

gone up throughout the Valley and fees have gone up through St. George, and we're going to have to propose another one. I know people don't want to hear it, but it's just the cost of doing business, and it's getting out of hand. We are being asked to provide these services, which we are going to do, but it's very hard to pay for it. I will tell you what the proposal is. Advanced Life Support is from \$950 to \$1100. Basic Life Support is from \$800 to \$900, and in Critical Care Life Support, it's going to be \$1400, and we've never billed for Critical Care, either.

[4:13 PM] Minutes:

Council member Rapson: So this is a combo of all of that stuff?

[4:14 PM] Minutes:

Chief Christopher: Yes, and that's a rough estimate, I'm not going to lie. It really is.

[4:14 PM] Minutes:

Council member Rapson: Does this include what you're coming to us to request a fee increase or is this before?

[4:14 PM] Minutes:

Chief Christopher: No, that's what I am coming to you guys for. So that's not in this. That's not in there. What we were given, this is what our shortfall is, how can you help, without me laying off a firefighter, which I really don't want to do. This is what we came up with. One of the things that is slowing down the collection, and that's a good point that you brought up Councilmen, is when the year started, over 400,000 codes went in for the Affordable Health Care Act, or as we commonly call it Obamacare. So with the 400,000 codes that have gone in, Iris Medical, and he's been very up front with us, he says one month you might get \$60,000 to \$70,000, and then in three months down the road, you might get paid \$115,000 to \$120,000 for calls that you had back 3 or 4 months ago, because once again, and this is their quote not mine, Washington put something in place, and they were not ready for us. It's just like the website. When they put it all in, we are ready to go, and no one can get on to the website, because it wasn't ready. So that's the problem that they have had with this. We are still preferring at the rate that we had said. Actually a little bit above. As you guys see, \$125,000 more.

[4:16 PM] Minutes:

Council member Green: By comparing it with the \$750,000 is a little misleading, because he's beating the \$750,000 very substantially. You are going to do about \$875,000 for the year?

[4:16 PM] Minutes:

Chief Christopher: About for the year, that's what we are estimating.

[4:16 PM] Minutes:

Council member Green: So we are looking at about a 28% increase is going to come from the fees increase and the ability to do the special care, the critical

care?

[4:16 PM] Minutes:

Chief Christopher: That is what we are hoping for. Once again, this is the great unknown for us. It's a target.

[4:16 PM] Minutes:

Council member Green: On the expense side, at the 9-month mark you were running favorable to the budget by about \$125,000. Is it something that I didn't see on the annual basis? Are your expenses going to come out about?

[4:16 PM] Minutes:

Chief Christopher: Probably by the end of the year, they will come back out.

[4:16 PM] Minutes:

Council member Green: They're going to come out favorable to the budget?

[4:16 PM] Minutes:

Chief Christopher: We'll probably break dead even. At the additional \$125,000 for the --

[4:16 PM] Minutes:

Council member Green: Right. When you look at it on a net basis as I do, I look expenses net of recovery. So you got \$125,000 favorable on recovery line, it should cover any potential overruns on expenses.

[4:17 PM] Minutes:

Chief Christopher: I think we tried that last year. I don't think we can do that. If we are \$125,000 over, that goes to Finance and they do it down there.

[4:17 PM] Minutes:

Council member Green: The way I look at it, you're recovering costs that you are incurring.

[4:17 PM]

Minutes: Chief Christopher: We are. This is what I tell people and this is what I tell them at the forums. Unfortunately, sometimes business is good, and that's unfortunate, because personally if we didn't go on any medical calls, then the City of Mesquite would be perfectly healthy, and life would be great. That's just not the case.

[4:17 PM] Minutes:

Council member Hafen: On the overtime, there are three different categories, can you explain those?

[4:17 PM] Minutes:

Chief Christopher: One is the contracted overtime that they get within their, I've had to have Rick explain this to me 25 times.

[4:18 PM] Minutes:

Ms. Melendez: What the contractual overtime is according to the union contract, we have to pay them 6 hours every 2 weeks overtime because with the equalized payroll, we pay them 106 hours, then we pay them 6 hours overtime. So that is what the contractual overtime is. The additional overtime, we have taken that out?

Chief Christopher: Yeah, that's out of the budget.

Ms. Melendez: We argue every year about that, so we just took it out now instead of arguing. Then the overtime unscheduled, that is so say they go out on a call, and they need an extra firefighter to come in to help with that call, or if somebody calls in sick, that's to pay for that, overtime is for that extra person coming in.

[4:18 PM] Minutes:

Council member Hafen: With the two, we took the one out.

Chief Christopher: We took the \$60,000 out.

Council member Hafen: With the two, we are pushing \$200,000.

[4:18 PM] Minutes:

Ms. Melendez: So far this year, I believe I did about \$175,000 at the end of March.

[4:19 PM] Minutes:

Chief Christopher: When we came back for the talks with Andy, Dave and Dodiee, that is something we brought up. Dave said, look, this is what we are projecting, and we did say just cut this part out. If I don't need it, cut it out.

[4:19 PM] Minutes:

Council member Hafen: It looks like there are raises between Chief and the Deputy. Just a question, maybe it's a legal question. I know we are just going through the budget, but don't those things have to formally come before the Council, Andy?

[4:19 PM] Minutes:

Mr. Barton: Councilman, they are before the Council.

Council member Hafen: You're saying this is presentation before the Council? Right now?

[4:20 PM] Minutes:

Mr. Barton: This is the presentation for the raises.

[4:20 PM] Minutes:

Council member Hafen: I'm not sure how that works, but if that's it, somebody should explain it other than we are going to have to prove this down the road, but nobody mentioned, I guess that's why we get the copies, but my understanding is with the contract, with certain Department Heads, that comes before the City Council. I keep hearing this, that if it's in the budget, we approve the budget, it's a done deal. I guess I have a little heartburn with that.

[4:20 PM] Minutes:

Mr. Barton: Council member, I send out every couple of weeks –

Council member Hafen: You send out a hot topics.

[4:20 PM] Minutes:

Mr. Barton: That is correct. And I mentioned the raises for those --

[4:21 PM] Minutes:

Council member Hafen: My understanding is they work for the Council through you. When we redefined some Department Heads. Maybe we need to ask the attorney. So I guess the question is, you're saying that this is the presentation before the Council to give these guys raises?

Mr. Barton: That is correct.

Council member Hafen: Well, I guess if this is the time to address it, I have some questions about residency. You talked about the interview process you went through two years ago. I sit on a phone conversation. If this isn't the time, but if you're telling me this is the time, I guess I need to ask the question now. Is that what you're telling me, Mr. Barton?

[4:21 PM] Minutes:

Mr. Barton: Yes, sir.

Council member Hafen: This is the only time this is going to come before Council?

Mr. Barton: I believe so.

Council member Hafen: I have some disagreement with that. We can talk about that later. I guess if all the other Council understands that, and they are good with that, that's fine.

[4:21 PM] Minutes:

Mr. Barton: I don't think a budget presentation should be automatically assumed with a salary adjustment.

Council member Hafen: I don't, either, but you know I hear that all the time, it's

in the budget.

[4:21 PM] Minutes:

Mr. Sweetin: If the raises are presented in the budget, if you approve the budget with the raises included, you are approving the raises.

[4:22 PM] Minutes:

Council member Rapson: Clearly, there are some issues here with this, and I think it needs to be a fully developed discussion as we did with Chief Tanner when he had his full on budget discussion.

[4:22 PM] Minutes:

Council member Hafen: We did the same thing with Legal.

[4:22 PM] Minutes:

Council member Rapson: And with Bob Sweetin. I am not sure this is a bad thing necessarily; I am just saying that it needs to be not buried in a budget. It needs to be out in the open and discussed in the public, and I think that I would like to suggest that we remove those increases from this budget and schedule a meeting or an agenda item for a meeting to discuss this.

[4:22 PM] Minutes:

Mr. Barton: That is fine. There was never an intent to bury this.

Council member Rapson: Yeah, I am sure the intent was --

Mr. Barton: Which is why I notified Council of both of the raises. Just in terms of the running context, last year raises were given to police management. Actually, that turned out to be separated from the contractual talks. But if you recall, last year the fire department also put in a request for raises, both for the Chief and the Deputy Chief, and at that time Council said no. So I didn't think it was inappropriate when they put it in the budget. I thought this might be an appropriate time to discuss it. There was never any intent to bury it, and to answer your question, we would be happy to bring this back at a later time to discuss it.

[4:23 PM] Minutes:

Chief Christopher: When I called everyone in and told them, I was free up front, and showed everybody when I did the one on ones. This is what we're putting in for, and this is why. This is salary overcrowding. I am the 4th highest paid person in the Department.

[4:24 PM] Minutes:

Council member Hafen: I understand that, but I guess we are going to discuss the issue here. If we are going to compare the Police Department, and no disrespect, but if you take the number of years that those guys have been here, and some of the other department heads, I don't know how many years Mr.

Tanner has been here, probably 25 plus, when you start talking about the commitment to the community, and I guess if now is the time to address it, I might as well get it out there. The residency requirement, in your contract it says, and I can pull the language right now, and I'm sure you met the qualifications, but my personal opinion is, and I can ask a question, when we had the power outage a couple of months ago, were you sitting in your residence in Mesquite, or were you sitting in your home in Vegas and got a call to drive back to Mesquite?

[4:24 PM] Minutes:

Chief Christopher: No, I was in Vegas, but I went up that morning.

[4:25 PM] Minutes:

Council member Hafen: Okay, but this is my point. We can fit the description and meet the requirements. I guess that's why I ask the question if now is the time. I guess I am just a little bit frustrated that had I not asked the question, and we approved this, we would have had a raise, which you know what, maybe that's what everybody wants to do. Do I think you guys do a good job? I certainly do, but I think it needs to be discussed in a formal process, not stick it in a budget. I'm a little disappointed, Andy, and maybe I'm the only one in the Council. I usually am the odd man out, which is fine, but if we are going to compare things, and in the fire department, the residency thing has become an issue. We can sit here and get a utility bill, vehicle registration, driver's license, voter registration to meet the requirement per se. I think if we are going to be a department head in the City of Mesquite, I think our families should live here. If it's good enough to get a paycheck from Mesquite, especially for department heads. I mean no disrespect. I understand, but I was told when we interviewed you, you were going to live in Mesquite.

[4:26 PM] Minutes:

Chief Christopher: I do live in Mesquite.

[4:26 PM] Minutes:

Council member Hafen: Well, that's a debate you and I can continue to have. We don't need to have it here, but I do want to see this come back. I'll let it go right now, but it's going to have to come back, unless you want to vote on it. That's fine. I mean if I get outvoted, I can live with that, too. But I always hear, if it's in the budget and we approve it, it's a done deal. I think we need to look at that, too, and make sure there's full disclosure when we approve things in the budget that everybody understands what we are doing.

[4:26 PM] Minutes:

Mr. Sweetin: As a point of procedure, I note the way it is in the budget right now, in order for it to come back, you would have to, like Council Rapson suggests, is remove those portions, approve it. Take that out and bring it back as a separate issue. In the alternative, this would be, as Council Hafen has said, the time to have that discussion and debate just like any other item would be on the budget.

Just like if you thought, you looked at my budget tomorrow and say, hey, your suppliers are way too high, you would talk to me about that then, so I would just submit that.

[4:27 PM] Minutes:

Mayor Litman: So Mr. Sweetin, if we take it out of the budget, if I have a motion to take it out and it approved, then we can set a date to put that back in and amend the budget at a later date?

[4:27 PM] Minutes:

Mr. Sweetin: Yes, just like you would with normal raises, or any normal thing that came in non-budgeted expenditure that you could approve later on.

[4:27 PM] Minutes:

Mayor Litman: So Council member Rapson, if you want to make a motion to change that?

[4:27 PM] Minutes:

Council member Hafen: Yeah, I will. I do.

Council member Rapson: I want to explain something here. We did have one on one's, and I agree fundamentally and philosophically that the Chief should be on top, and the Deputy Chief and on down. I do believe that. So I don't have an issue with the raise based on that concept, I really don't. But I have heard the residency issue. I'm not going to beat this horse to death, but I got to tell you that there is a spirit of residency and there's the reality of residency, and I think that we have to lead by example, because this has been a contentious issue in the contracts as you know. When you see or there's even a perception that the Chief may be not living to the spirit of the rule, then that just gives the remaining people kind of a carte blanche. Maybe we need to revisit this thing, and you need to convince us that you are a resident here, which maybe you can, and maybe you will. I would appreciate that. But I mean the time that you spend here, where your social media posts are coming from at what time of day, where you have been, just some evidence that you're spending a majority of the time, because if you were a resident of Mesquite, you would be spending the majority of your time here. I think that's the spirit. That's all I am saying.

[4:28 PM] Minutes:

Chief Christopher: Well, for example, where did you see me Saturday morning?

[4:29 PM] Minutes:

Council member Rapson: I understand that. I understand that, but you're a salaried employee, and we would expect to see you in places. When I ran the Casa Blanca on salary, I was there 6 or 7 days a week sometimes. I was there until midnight, 1 o'clock in the morning. I get it, and so I do appreciate the rigors of this job, and the time consumed. I do get that. I just think that it's time we get it out in the open, and you either convince us, and I hope you do, because I don't have any fundamental issues, Cash. I really don't. I think you guys do an

awesome job, and I do agree with this. I do agree with this, but obviously this is an issue that is stuck in some people's craws, and I think we ought to have it out and get it done with and move on.

So I would make the motion that we table this, discuss it, and give the Chief an opportunity to convince or develop a convincing argument, and let's let it go.

[4:30 PM] Minutes:

Council member Delaney: I am just asking. Nobody seems to be opposed to the raises, because we all had meetings with Chief, and Andy did thin it out. What we are questioning then is Chief Christopher's residency, and are they the same thing, Mr. Sweetin?

[4:30 PM] Minutes:

Council member Rapson: It was tied to a breach of contract.

[4:30 PM] Minutes:

Council member Delaney: Well, that's what I am saying. It should be two different items. In other words, if we have a problem with him as being in breach of contract, we should be addressing that, not addressing raises that we all pretty much agreed to when we had the meeting with him.

[4:30 PM] Minutes:

Council member Rapson: I disagree with that.

[4:30 PM] Minutes:

Council member Delaney: I am just saying, we could come back to settle the breach of contract thing, because these raises do not go into effect immediately anyway. I'm just making a suggestion here that to me they seem to be two separate things.

Council member Rapson moved to table the increase in salary for the Chief and Deputy Chief of Fire and Rescue. Council member Hafen seconded the motion.

PASSED: 4; AGAINST: 1 (Delaney); ABSENT: 0

[4:31 PM] Minutes:

Chief Christopher: Just so you know, I will be in Phoenix this weekend to see my grandkids, so I won't be here.

[4:32 PM] Minutes:

Mike Benham: I am running for Council. Maybe you can clarify something for me, because I am totally confused now on this residency thing. We have a lot of firefighters and police officers who live over in Bunkerville. They don't live in Mesquite, either. So can somebody clarify how we can go that, but not this? I've negotiated a lot of contracts at Princeton University, four of them as a matter of fact, and it seems if you are going to do one thing, you've got to do the whole

thing. You can't say, well, it's okay for you, but it's not okay for you. Would someone like to answer that question?

[4:32 PM] Minutes:

Council member Hafen: I think it is a 15 mile radius from the city of Mesquite, so they can live within the valley here. That's what I believe. Is that correct? So, yeah. I don't care if they live in Bunkerville, Beaver Dam. They live in the Valley.

[4:33 PM] Minutes:

Mr. Benham: Can you explain to me, Council member Hafen, what the objective was? What the objective is? The 15 mile radius.

[4:33 PM] Minutes:

Council member Hafen: So they can live in the Valley. If there's a problem, they can get here. You should understand that. We had a flood that blocked the freeway. Somebody from Vegas could not get here. I don't know what else I need to explain to you. 15 mile radius, you live in the Valley. If we've got a problem in Mesquite, you can be here.

[4:33 PM] Minutes:

Mr. Benham: Okay, but there's another side to that, Council member.

[4:33 PM] Minutes:

Council member Hafen: What's the other side of it? We're going to come back and have a discussion. I welcome the discussion, especially with you, if it's fine with the Mayor.

[4:34 PM] Minutes:

Mr. Benham: I'm just saying, as far as I'm concerned, it's a good thing and it's a bad thing. The bad side of that is what I have heard is if there is an emergency, we can call the guys back. The other side of that is they've had one beer, they cannot come back.

(Break in taped recording)

[4:34 PM] Minutes:

Council member Hafen: You got to buy into Mesquite. Your family has to live in Mesquite. That's my issue. If that could be proven, fine. I am not convinced it can. I have a right to that opinion.

Mr. Benham: You absolutely do.

Council member Hafen: But I've never told anybody what they can do. I don't care – Cash can go every week somewhere. You know what? If you are going to be a Department Head in the City of Mesquite, buy into Mesquite. That's all I am asking. Maybe he has. I don't know. I don't think he has. We haven't heard discussions, but I hope the confusion is gone, and I hope we have answered the

questions.

[4:34 PM] Minutes:

Mr. Benham: I have no problem with people living close --

[4:35 PM] Minutes:

Mayor Litman: The action behind that Mr. Benham was originally to be within 20 minutes, I believe was the time we established, 15 miles or 15 minutes, again approximately from here, which then took in everything from Scenic, Beaver Dam, Littlefield, Bunkerville, and no further than that for actual residency.

[4:35 PM] Minutes:

Mr. Benham: I will say this. The Chief called me -- when your lights went out, he called me, because I was the Director of CERT. Unfortunately that night, I was stuck in Las Vegas Speedway, and there was no way we could get out. As volunteers, we will all be in Mesquite as well. We pay taxes here, because we like Mesquite. I was just confused. I'm not picking on you, Councilman, believe me. I just wanted the clarification.

[4:35 PM] Minutes:

Council member Hafen: Mr. Benham, you are welcome any time to try and pick on me. I am a big boy. I can handle it. Got thick skin, okay. I just want you to understand, there are some issues. There have been some people that were grandfathered in. This Council, there's some things that we did. We have done things different since we have been on this Council in a lot of ways. That's what we were elected to do, and you know what, maybe in 6 months or so if you get elected, we'll see how you perform as well. So there you go.

c) INFORMATION TECHNOLOGY

[4:36 PM] Minutes:

Mr. Empey: This item can be found on pages 32 through 34.

[4:37 PM] Minutes:

Dirk Marshall: I will try to keep this simple. Mayor, Council, I just wanted to come forward and bring you our budget and answer any questions that you have. Our budget is largely the same as our budget last year, with a couple of notable exceptions. As Dave mentioned earlier, we did away with the funding out of the IT Reserve Fund, which some of our billable expenses have come out of that over the last few years. Those expenses have now gone into the General Fund, so that's a big chunk of the change that you see in our budget.

We also have a project. The software that we use for our agenda management and document management, basically they are phasing that product out, so we need to move forward with something different, and we have been exploring those options, and we're going to continue to do that and move forward with a different product for that, so that's one of the bigger expenses that we have this year.

Other than that, any questions that you have I am happy to answer them.

[4:38 PM] Minutes:

Council member Green: Well, we went from the green list to the budget we have now. So your department took \$109,000, 5% change there. It looks like it is not personnel. It is largely in the Professional Technical Services Area. Is there anything in there that gave you great pain to lose?

[4:38 PM] Minutes:

Mr. Marshall: We had a couple of projects. We recently did a mobile app for tourists, and we are going to try do another one, a little more detailed for citizens. It had a little more capabilities to it.

[4:38 PM] Minutes:

Council member Green: Bells and whistles.

[4:39 PM] Minutes:

Mr. Marshall: It's one of those luxury items that we can live without.

Council member Green: Thank you for your \$109,000 contribution to the reduction of the deficit.

d) ATHLETICS AND PARKS DEPARMENT

[4:39 PM] Minutes:

Mr. Empey: You can find this information starting on page 85. Leisure Services will be found on 87 through 90. Senior Services on page 102 through 106. Recreation Fund 107 through 108. Residential Park Tax Fund on page 113.

[4:40 PM] Minutes:

Nick Montoya: 10-76, parks and grounds maintenance. It's pretty self-explanatory. We cut \$25,000 out of there for another ProGator for field maintenance for tournaments that we have coming up. It's almost the same exact budget as last year, except the increases due to redistribution of the water, power, and all that stuff. Of course, you know you got a lot of my information updates on water costs, what we have been doing throughout the City, going throughout certain parks and putting in rock and removing grass that we don't need, and that's lowering our maintenance costs also. What that does is it helps the park staff better serve the community in other areas, bigger parks for like Old Mill or Pioneer Park, stuff like that. I sent you those reductions in water costs that we have done currently to the parks. Any questions on 10-76?

[4:41 PM] Minutes:

Council member Withelder: How many employees do you have in the parks department?

[4:41 PM] Minutes:

Mr. Montoya: In the parks department, we have 9 full-time employees and 4 part-time.

We'll move to page 88, 10-81. Again, about almost the same budget. We increased a little bit in the Turf Maintenance due to we had a couple of Councilman last year ask about why we didn't fertilize and upgrade some parks, so that's in there. We did reduce the budget by \$90,000 from the new pool heater, which is 17 years old. We did reduce that budget. And we did reduce some travel costs, conference shows and stuff like that. Also, again, the budget has gone up due to the fact that we are taking care of utilities, so each department is showing that now.

[4:43 PM] Minutes:

Council member Rapson: With respect to the set aside that we have from the Recreation Center fees, this may be directed to Mr. Empey I am not sure, that's an upfront right? I mean, that's in a reserve so for things like this pool heater at some point, we can dip into that?

[4:43 PM] Minutes:

Mr. Montoya: Yes, we could.

[4:43 PM] Minutes:

Council member Rapson: Okay, so this year I think it was, if my memory serves me, \$28,000 or something like that?

[4:43 PM] Minutes:

Mr. Montoya: Actually, it was a little more than that. I think it was around \$34,000, because there was money from last year.

[4:43 PM] Minutes:

Mr. Empey: It was in the 30's. These unique monies are not in a special fund, we are tracking in the fund balance that's reported each month. We only adjust that on an annual basis. One thing I might point out here is as I look a little closer on page 81, on that Rec Fee Increment Spending Account 650, I'm not seeing anything in the tentative budget column, Dodie, so I think we will need to increase that. The revenue budgeted for that is \$28,000, so I think we need to adjust that.

[4:44 PM] Minutes:

Mr. Montoya: I think, George, we had said that at the first meeting, to adjust that \$28,000 to the third column.

[4:44 pm] Minutes:

Council member Rapson: Just for my own clarification, and maybe I'm not getting this, but let's just say for argument's sake, we do need the pool heater next year. I mean, we can't put it off another year, not this budget year, but the next one. We say, okay, we are going to draw from that reserve or the

separation of those rec center fees into that fund or into that separate account, let's say for argument's sake we had \$90,000 over the past couple of years set aside, and we spent \$90,000, are we going to have a net sum zero, or are we going to have a \$90,000 expense because we have recognized the incomes in a general fund?

[4:45 PM] Minutes:

Mr. Empey: We will have to take a look at that, but I suspect we don't have and won't have that \$90,000, by the time we arrive at June 30, 2016.

[4:45 PM] Minutes:

Council member Rapson: No, 2019.

[4:45 PM] Minutes:

Mr. Empey: Okay. Well alternatively, if that money needs to be spent, whenever that is, we could go ahead and commit this incremental revenue for that purpose. It might be that there will be a negative balance in that incremental fee total until that's made whole.

[4:46 PM] Minutes:

Council member Rapson: Right. But the net number is the only expense that we would recognize, then. In other words, if there is \$70,000 in that fund, and we spend \$90,000, it's a \$20,000 expense?

[4:46 PM] Minutes:

Mr. Empey: The entire \$90,000 would be recognized on the expenditure side. And then when we do that year-end adjustment, it will show a negative balance in that pot of money for the incremental fee.

[4:46 PM] Minutes:

Council member Rapson: Okay. I know this is sad. I'm an accountant, and I still don't get it. So let's just say that we had an absolute balanced budget in the preliminary budget. Let's just say over the period of years, we've collected \$60,000 on that incremental fund, and we have a \$90,000 expense. Does our General Fund go to a \$30,000 operating deficit or \$90,000?

[4:47 PM] Minutes:

Mr. Empey: Right, that portion of the fund balance will show a 30,000 deficit. The overall fund balance will show \$6.6 million, or whatever.

[4:47 PM] Minutes:

Council member Rapson: No, no, I mean the income statement, the balance. If we have a balanced budget, incoming equaling expenses, what will that operation change? In other words, do we now have a \$30,000 deficit or a \$90,000?

[4:47 PM] Minutes:

Mr. Empey: This is assuming that you are planning on spending on that line item

on page 87, Rec Fee Increment spending, account number 650. That means that we would budget \$90,000 in that account, because inasmuch as you are talking about a balanced budget --

[4:47 PM] Minutes:

Council member Rapson: I am not talking about this budget. I'm talking about the general budget.

[4:47 PM] Minutes:

Mr. Empey: Any budget. Going forward, that \$90,000 would have to be included in the budget that we are now discussing even in future years.

[4:48 PM] Minutes:

Council member Rapson: I understand that. I'll talk to you later. I'm still totally confused.

[4:48 PM] Minutes:

Council member Green: I think because he is not setting up a separate fund to fund that.

Council member Rapson: So we would recognize the \$90,000. Got it okay, that's what I thought.

[4:48 PM] Minutes:

Council member Green: My question is on the fees, the Rec Center Fees, so it may be a combination for you and Dave, but Rec Center Fees, without regard to what's an increment and what's not, total fees were at \$178,000 through 9 months. So that was 90% of the \$200,000 budget in only 75% of the year. Dave's estimate for the year for Rec Fees was a full year of \$236,000, but we are only estimating \$200,000 for next year. I don't understand why we would expect Rec Fees to go down?

[4:48 PM] Minutes:

Mr. Montoya: I got with Dodiee this morning on this, and that's a mistake on my part.

[4:49 PM] Minutes:

Ms. Melendez: What we did is the actual revenue numbers for each department comes from the department. Dave and I don't have anything to do with that. That's up to them to give us their projections for their revenue. What Nick did was give us a projection of \$200,000 for this year. He included the \$28,000 that he was projecting for incremental funding, too, so of that \$200,000, \$28,000 of it should really go down to the incremental and the \$172,000 should be in the Rec Center Fees.

[4:40 PM] Minutes:

Council member Green: Okay, that's still my question, though. If we are looking at \$236,000 for the year, without regard, incremental otherwise, why are we only

looking at only \$200,000 for next year?

[4:49 PM] Minutes:

Mayor Litman: It shows there could be a big drop in the number of people attending the Rec Center the way it shows there.

[4:50 PM] Minutes:

Council member Green: Just looking at the total fees, we already have achieved 90% of the \$200,000 budget, but we are budgeting another \$200,000 for next year, when Dave's estimate that he gave us when he rolled out the current year was \$236,000, which is reasonable based on where we are at for 9 or 10 months.

[4:50 PM] Minutes:

Ms. Melendez: Our estimate for 2016 was only \$209,000, plus the \$27,000, right? So that's where we are coming up with the \$236,000?

Council member Green: Um-hmm, exactly.

[4:50 PM] Minutes:

Ms. Melendez: Again, this estimate comes from the department heads. They don't come from Dave and I, and that's what he is saying.

[4:50 PM] Minutes:

Council member Green: If Dodie's estimate for the year is correct, the \$236,000, what do you think next year? Rethink the 200?

[4:50 PM] Minutes:

Mr. Montoya: Yeah, I will definitely talk to Dodie about that.

[4:50 PM] Minutes:

Council member Green: I think we can pick up some additional revenue here, because I don't see any reason for Rec Center Fees to go down.

[4:51 PM] Minutes:

Mr. Montoya: In actuality, patrons have gone up visiting this facility. From March of 2002, when we purchased our system that tracks actual people using the facility, we went from 37,492 in 2002 of March to right now, the end of 2015 to over 100,000. I have this chart here. I think you have all seen that, the graph.

[4:51 PM] Minutes:

Council member Green: So if you just had a 6% increase over the \$236,000, we are talking \$250,000 rather than \$200,000. 250 against the \$239,000 is a good number.

[4:51 PM] Minutes:

Mr. Montoya: I will get with Dodie and Dave, and we'll reconfigure those numbers.

[4:51 PM] Minutes:

Council member Rapson: I agree with that. We should be able to track the increase or decrease year over year of patrons using it, which you do obviously. If you apply the percentage increase in the rates that we had going back to what the projected increase of the individuals using – the usage, I think we can come to a pretty good number, and I think Rich is right, it seems intuitively that we should be looking at an increase in revenue rather than a decrease in revenue, and I am talking gross, both the special fund allocation and the deal, which would certainly help this budget.

[4:53 PM] Minutes:

Mr. Montoya: Any more questions on 10-81? Move to Senior Center, Fund #16, page 102. Again, the only increases here are the utility costs. We just received our information from the State on our program assessment for all our grants that we got. Last year we served over 85,000 meals, congregate and homebound, to the community of Mesquite. This year we are at about approximate 45,000 currently. You have to take into consideration the budget year for our grants for that is from October 1st to September 30th. So it's a different grant cycle. So that does kind of mess things up a little bit. I did work with Dodie and Dave on this quite a bit, so it does throw our budget off a little, because we are getting money at different times of the year throughout that time. But we are on track to exceed those numbers that we did last year, and we are also doing more things to bring revenue into that department, like a Valentine's Dinner that we did. This Friday, we have the Hoe Down, the Thanksgiving Dinner. I mean, that is a budgeted item, but we do receive quite a bit of donations for that. We do the Sock Hop. We try to keep everyone active. We also are doing our Life Long Fitness over there, some of our programs over there, line dancing, chair classes, quilting, Mahjong, a bunch of different card games. The State actually has come in and said that we are exceeding their expectations on things that we are accomplishing over there for the older adult, and we are one of the highest rated facilities in the State. I think that says a lot, because they fund us a lot, about \$300,000 grants, 280, give or take a dime or two.

[4:55 PM] Minutes:

Council member Rapson: How aggressive are we with – I presume that some of these donations or a good portion are already in kind food and so forth from vendors?

[4:55 PM] Minutes:

Mr. Montoya: During the Thanksgiving meal we do get quite a few in kind donations from McDonalds, Sysco, Nicholas and Company.

[4:56 PM] Minutes:

Council member Rapson: That's what I was going to say, if we really beat those guys up, because I know from having been in the industry, they do have promotional stuff. They do have a budget for all of those things. They do have a fairly substantial budget for that sort of stuff, and I am sure you guys are working

it, but maybe, you know, whether it's Sysco, Nicholas, US Foods. You know, there are others out there that just say, hey, look guys, we are a small community. We give you a lot of business through our casinos, hotels and restaurants, what can you do for us?

[4:56 PM] Minutes:

Mr. Montoya: Actually, Eureka donates all the pies.

[4:56 PM] Minutes:

Council member Rapson: Good. Through them, use them as the vehicle, since they are the purchasers and they spend the money. So yes, that is good.

[4:56 PM] Minutes:

Mr. Montoya: They donated over 500 pumpkin pies. I'll be honest with you, we use every one of them. Both facilities are very busy being used by the community, and that's what they are there for.

Council member Rapson: Has Mesquite Gaming participated?

Mr. Montoya: I'll plead the Fifth.

Council member Rapson: I take that as a no.

[4:57 PM] Minutes:

Mr. Montoya: They haven't at this time. No, let me take that back. They have donated some things like decorations. When we have the Sock Hop and stuff, they did donate some certain lighting, and also some decorations for the Sock Hop.

[4:57 PM] Minutes:

Council member Green: Over on 103, this is another combination Dave/Nick question. So we have a little summary of the Fund balance. This is a Special Fund, now. So this is not General Fund. In fact, we feed this \$175,000 from the General Fund. Okay. So see the little table there? I am wondering why we transferred \$175,000 so that we end up with a positive fund balance. Why not transfer \$150,000 so the fund balance would be zero? Who do we need a fund balance in this fund?

[4:58 PM] Minutes:

Mr. Empey: We can adjust that transfer as you wish. We transfer some just in case the expenditure side is a little understated. That way we got a little room to cover those increases, but that is a discretionary amount. We are not able to come in at the end of the year with a negative fund balance. That's commandment number #1.

[4:58 PM] Minutes:

Council member Green: Ok, it's not big, but it's maybe \$24,000. The programs are great, and we are getting all the good reviews, but you are still looking at a

7% fall off of revenue and expenditures went up 7%. If you look at those little 17 versus 16 numbers in the table. So it seems like we've got an adequacy cushion there so that we wouldn't have to overfund and penalize the General Fund. That's my point. I would like to see that skinned down to \$151,000 or whatever. I know it's a small change, but I just don't see why we have to plan on funding a balance to end up with a fund balance in a fund that doesn't need a fund balance.

[4:59 PM] Minutes:

Council member Rapson: I agree in principal, but I think to take it down to zero, again this is a budget. Budget's are by definition uncertain, and I think you cannot end a budget of a balance in a negative, then you are just going to have to make a transfer request at some point, and we're going to have to transfer something in. As the alternative, it's almost an arbitrage where you can say okay lets' leave it at this, this year, and next year if the ending budget gets their fund balance above \$25,000 or \$24,000, I would round it up, then we don't transfer anything in. In other words, we keep a cushion in there because it is an uncertain number on the expense side, and the revenue side for that matter. I mean, I don't know. I don't have a lot of heartburn here, but I don't want to have to revisit this in a transfer later on just because we --

[5:00 PM] Minutes:

Council member Green: I'm ok with that. It's small stuff.

[5:00 PM] Minutes:

Mr. Empey: I might add this, this is insightful. I am looking at page 102 on that transfer from General Fund line. If you look at that adjusted budget for 12-31-2015, you'll see a budget of \$213,700. You will see what's projected to be transferred at \$141,700, so we do look at these funds as we approach the year end, and adjust them accordingly. We feel the same way as you do, Councilman Green. We don't want a \$200,000 fund balance in here when, you know, it's to the detriment of the General Fund. So we keep an eye on that and try to modulate that and keep it within reason and that sort of thing. So that would be what we do again next year when it comes to this \$175,000 transfer. As we get down to April/May of 2017, we will be taking a look at that and see if we can't skinny that down from \$175,000 as well, as we were doing this year.

[5:01 PM] Minutes:

Barbara Ellestad: Back in 2013-2014, I pushed very hard for some of you elected officials to do a rate increase for the Rec Center. So we finally put together a Committee. They met for six months, and they approved the rate increase, and that's fine. If you read an editorial in the Mesquite Local News a couple of weeks ago, or a commentary editorial, I pointed out that an adult senior who has an annual pass, pays \$120 for a year. That's \$10 a month. And if they use the Rec Center three times a week, that is \$.77 per visit. You guys need to skip the Citizen's Committee, just don't do that again. It's not necessary. You need to raise those rates to a reasonable level balanced between the users and

the used. You need to get those rates to a reasonable level, and \$.77 a visit is not a reasonable level. So I'm going to ask you again. I realize you cannot do it today. I am going to ask you in the very near, near, near future to raise the rates to a reasonable level for what people get what does the department have to spend because it still out of whack. Thank you.

[5:04 PM] Minutes:

Council member Delaney: Nick, I'm probably just overlooking it and you need to point it out to me somewhere, but I know it is somewhere in your budget, for the Yucca Facility there where the Deuce is, as that building starts, it's continuing to age and I know we have some repairs and things, where would I find --

[5:04 PM] Minutes:

Mr. Montoya: That would be under Mr. Tanner.

Council member Delaney: Okay. that's under his, okay.

[5:04 PM] Minutes:

Mr. Montoya: We manage the facility.

Council member Delaney: He pays for it, you manage it. Okay.

Council member Rapson: Once again, I want to just philosophically address the comment from the floor. The Senior Center is there for a reason, and it's a social reason. We have to weigh the social benefits that benefit the entire community when your seniors are taken care of versus what some of these people on very limited fixed incomes. I mean, they are making \$1500 a month in Social Security. We get a lot of grants to keep this thing alive, so I think the City does have -- all citizens do have a certain responsibility to fund this to some degree. Now, I am not saying that \$.77 a visit or \$12 a visit.

[5:06 PM] Minutes:

Mr. Montoya: We have to be careful with the Senior Center funds. We cannot actually ask them to pay. It's a suggested donation. If we make them pay, the State will pull our funding. The Rec Center, that's different.

[5:06 PM] Minutes:

Council member Hafen: That's my question. Do you want to respond what your thoughts on the suggested? We'll have everybody in town here on the night of that one.

[5:06 PM] Minutes:

Mr. Montoya: According to the agreement that was made two years ago in '13/'14, we're supposed to revisit these fees in three years, according to that agreement with another committee. I am going to agree the committee is probably not the best way to go. I think there needs to be some administrative control there with the Council and City Manager and Dave. I think we are smart enough individuals that we can actually make that decision. I think the

community would be happy with that.

[5:06 PM] Minutes:

Council member Hafen: So you think that should be sooner than later?

[5:06 PM] Minutes:

Mr. Montoya: Well, the 3rd year is coming up.

Council member Hafen: Well, we don't have to wait for the committee, and that was suggested it from the audience.

[5:07 PM] Minutes:

Council member Green: Haven't we found that the fee increase did not negatively impact the usage?

[5:07 PM] Minutes:

Mr. Montoya: It has not. According to the numbers, we've gone up.

[5:07 PM] Minutes:

Council member Green: That seems to approve the ...

[5:07 PM] Minutes:

Barbara Ellestad: Yes.

[5:07 PM] Minutes:

Council member Hafen: Just as a suggestion, if we put that on a future agenda, we may save time in future City meetings. Just a thought with questions that might come from certain individuals.

[5:07 PM] Minutes:

Council member Rapson: Now that I am on the same page, I agree that we should revisit this periodically. I don't think we need a committee. I mean, I do think some research with respect to competitive deals, and whether it's St. George or whether it's any another similar or nearby area, but other than that, I think we can make that decision. Frankly, this should be a reasonable rate. I mean any type of fitness, what is that? Somebody know? \$50 or \$60 a month.

[5:07 PM] Minutes:

Mayor Litman: They're \$55 a month; the other facility in town is \$25 a month. That's the joining fee that you have to pay, also.

[5:07 PM] Minutes:

Council member Rapson: That is a fair statement I believe.

[5:08 PM] Minutes:

Council member Hafen: If you get that information put together, maybe we ought to try to put that on the agenda in the next 30 days or 45, whatever it takes to compile that information. That would be a good election year topic for people to talk about.

[5:09 PM] Minutes:

Mr. Barton: You might want to mention the possible closure of the Rec Center on Sundays. I did mention in my remarks that most services would be untouched. Here is one that actually is going to be taken away, so Nick.

[5:09 PM] Minutes:

Mr. Montoya: We ran the numbers, and if we close this facility on Sundays, that's a proposal that I did for the budget cuts, we probably would be saving between \$25,000 and \$30,000 a year, if it's closed on Sunday. We are only open 4 to 5 hours a day on that day, so that's a decision, again, if the administrative control comes across, you guys can make that decision.

[5:09 PM] Minutes:

Mr. Benham: On that issue, it is really cheap. It is ridiculously cheap. I was just wondering if you really put the fees up, and then give a senior discount to say somebody over 65. If you raise your fees, then the senior citizens who are on a lower income wouldn't be impacted. Is that correct?

[5:10 PM] Minutes:

Mayor Litman: As much.

[5:10 PM] Minutes:

Council member Rapson: As much. And youths get a discount, as well.

[5:10 PM] Minutes:

Council member Delaney: Mr. Montoya, I know you have the numbers, so if we close it on Sunday, like you said it's one of the lowest uses. Approximately how many patrons would that impact?

[5:10 PM] Minutes:

Mr. Montoya: Looking at the numbers, we would affect between about 45 to 60 people September to May, but the summer months it is over 100, because Sundays there is a lot of people that do visit the facility in the summer months to the outdoor pool.

[5:10 PM] Minutes:

Council member Delaney: Well, is it a possibility to do it only September through May then, and still have it open on Sunday through the summer because--

[5:11 PM] Minutes:

Mr. Montoya: We can do anything we need to do. Again, the numbers need to be there to reach the budget that we agreed on, but that's always something we can look at.

[5:11 PM] Minutes:

Council member Delaney: Just something to think about.

[5:11 PM] Minutes:

Mr. Melendez: Most of the savings is in payroll.

[5:11 PM] Minutes:

Mr. Montoya: Savings is in payroll. About \$17,000 in payroll. There are some things we do need to keep running. I took the average throughout the whole year with utilities cost. We still would need to run the pumps for the pools, and there was some electricity. Those things are not cheap. The pumps are three phase, so that's a lot of power.

[5:12 PM] Minutes:

Dave Ballweg: I want to not necessarily revisit Nick's item, but I was a little surprised that maybe if I get some clarification on the fund balance versus the budget. So if you had excess fund balance there, can they overrun a budget item without coming back to the Council? Does that allow them some flexibility in the budget items? I'm just saying if we have extra money in there, I know you would watch it, but does that give them an opportunity to spend it without coming back to Council?

[5:12 PM] Minutes:

Mr. Empey: No, we watch the budget. There is budgetary control that we exercise. So one of the things that Finance does when we print those monthly financial statements, we do a quick analysis fund by fund, comparing year to date expenditures versus budget. If you looked at the financial statements, you can see a column in there to see what the budget variance is. So when we notice that, we look at it kind of from a macro level, we look at the total departmental budget and see if they are approaching budget on their actual expenditures or if they are over budget. If they are over budget, things get locked down, and we notify the department managers.

[5:13 PM] Minutes:

Dave Ballweg: On the macro level, the only way you can do it is say okay if you're 10 months through the process, you're just doing a gross amount of percentage used to that date. In some of those funds, you may have instead of a consistent expenditure, you may have block costs that 6 months after the process, you may have already spent 75%, but that does not mean you are overbudget because of the way that fund works. My general questions is if you have excess in the fund balance, and a line item is over budget, is that an administrative call to increase that budget item, or does the Council come back and have to approve it?

[5:14 PM] Minutes:

Mr. Empey: It would appear on the Council Agenda under the Administrative Budget Adjustments.

Dave Ballweg: Okay, under the Consent Agenda, okay.

[5:14 PM] Minutes:

Mr. Montoya: Fund #17, 107. There are a few adjustments in the 17. We are asking for a senior recreation leader. That is something that does not need to be put into at this time. On this 17 account, again, is a Fund Generating Fund, paid by the programs, and this person would be helping run programs. I've spoke to Andy about this, and this is something that we can review. It doesn't necessarily need to happen now or six months from now. We want to look at this and make sure this is going to be funded by this account.

[5:15 PM] Minutes:

Council member Green: So that is the reason for the increase in salaries?

Mr. Montoya: Yes, the \$31,829.

[5:15 PM] Minutes:

Mayor Litman: Is that a position that was similar or basically the same as the one that Diane Corrigan had years ago?

[5:15 PM] Minutes:

Mr. Montoya: She was part-time. This would be an actual full-time position.

[5:15 PM] Minutes:

Mayor Litman: But of the same nature?

[5:15 PM] Minutes:

Mr. Montoya: Yes. They would be helping with senior fitness. They would be helping with the preschool. They would be helping with afterschool programs, summer camps, summer school, stuff like that, and this would help generate more funds because we have full-time staff that would actually help run those programs which are generated by that account.

[5:16 PM] Minutes:

Council member Green: On page 107, where Dave's got his roll out for the year. He's looking at total expenditures of \$280,000 for the year and gone to \$406,000 for next year. So it's a little more than one head, I think. You see where I'm at?

[5:16 PM] Minutes:

Mr. Montoya: We did increase our part-time budget from last year to this year.

[5:16 PM] Minutes:

Council member Green: It is a combination of a new position, more part-time and then some increase in technical services and miscellaneous supplies are doubling, it looks like.

[5:16 PM] Minutes:

Mr. Montoya: Correct.

[5:16 PM] Minutes:

Council member Green: But we're not getting the increase in charges for

services to cover that. Last year we were able to take \$200,000 out of that to put in to help the General Fund, and this year with increase costs, and no increase in fees, we don't have anything to assist the General Fund, although we do end up with a fund balance again that I am still wondering if the fund balance, that we don't need a fund balance.

[5:17 PM] Minutes:

Mr. Montoya: And again that's a decision I'd talk to Andy about that we do not need to fund this position at this time. If it looks like we are not meeting our goals, we will not fund that position.

[5:17 PM] Minutes:

Council member Green: I think we have got some flexibility here.

[5:17 PM] Minutes:

Mayor Litman: Any other questions on that item?

e) DEVELOPMENT SERVICES.

[Minutes:]

Mr. Empey: This begins on pages 65-67. We will also be reviewing the Residential Park Tax Fund on page 113, Environment Planning Fund on page 111 through 112, and the Transportation Impact Fee.

[Minutes:]

Richard Secrist: Mayor, members of Council, we decided to save the best for last. So we've got four funds I am going to talk about. The first one, General Fund 10-61. It's the Department Operations Account. As you know, we have building, planning, business licensing, and a side of code enforcement in our department. The Fund 10-61, 94% of this budget is salary and benefits, the other 6%, supplies and services. So we were asked to cut 5%, if you take it out of supplies and services, we have nothing to work with. If you take it out of salaries and benefits, we would lose somebody. What we ended up doing to try and come up with a budget that would work within the constraints we are faced with, as you note in there, we originally in my recommended budget, we asked for an additional building inspector. When it was apparent that wasn't going to pass muster, we ended up cutting up some of the hours for a part-time building inspector that we have. Actually let me back up. We have 5 full-time employees, 1 part-time temporary employee. That part-time employee is the building inspector that is kind of call. He does back up. Charles Burton retired from Mesquite. He works part-time with us, and what happens is when Robin Cude, our field inspector, is on vacation or otherwise out of town, we call him and take the inspections. Or if her schedule is so busy that she can't get to them all, we try to get him to come in. So basically we dropped the idea of another full-time inspector and we increased his hours. Last year, we had him budgeted 10 hours a month, so we increased that to 40. Then we were told to cut another 5%, so lowered it back to 20 hours a month and increased the overtime slightly.

We would think that will work, but things are still tight.

Just to give you an idea of the changes in workload; in 2014, we had 6,767 inspections –

(Pause in taped recording)

– making sure plans meet code, they're going to be safe, etc. In 2015, we did 1106 plan reviews, so 38% increase. Robin's got an inspection about every 14 to 15 minutes all day long. That includes her drive time to and from the various sites. That's hardly enough time to do an adequate job. So that's the dilemma we have. But if we increase Charlie's hours, you can come in when we've got a real busy week. We can get by like we did last year.

We also have a standing agreement with Sunrise Engineering out of Utah. They have certified building inspectors, they are a consulting firm, but they have certified inspectors that can come do field inspections or plan reviews as needed. Earlier this year, our building official, the plans examiner, Dan Tobler took a 10-day vacation, took a cruise with his wife who is in remission with cancer. I am glad they were able to go. But him leaving town, left us without anybody to do that function.

Fortunately, they are good planners, and our department started telling the builder's months before that he was going to be gone from this date to this date. Get your plans in early. So almost all of the plans, we got them to bring them in early. A couple of builders said we can wait the 10 days, don't worry about it. We only had to send out one plan to Sunrise Engineering, so we got it covered. We have had them come in and do inspections on occasion, too. So anyway that's where we are at with the building function.

We are seeing an increase Development Applications. These are only the conditional uses and variances. The first 4 months of this year, we've got 20 applications, and at that rate, we could end up with over 60 applications for the year, but that would be higher than the last 5-year high in 2014, when we reviewed 52 applications. So things are increasing. Building is increasing.

In fiscal year '14/'15, we did 183 single-family permits. Already this year through April, we have done 202 single-family permits, and we are averaging about 16 a month. So we could end up with around 234 permits this year, which again will be an all-time high, since 2008 anyway. So things are happening that way.

Our proposed budget, \$569,956 Operation Budget for that fund. This will be the first year, I think, since I have been in Mesquite that we will be able to cover that Operation Budget through revenues for building permit fees. Probably those fees are somewhere around 80%, 70% of the department expenditures. That's, I guess, a function of the fact that we increased our building permit fees last year, and there's been more construction.

[Minutes:]

Council member Rapson: I think you might have just answered it for the most part, but I see the building permits revenues is budgeted at \$600,000 so you are covering your own expenses for the most part. I can tell you first hand, these guys do a great job. I work for a new home builder. We got about 12 under construction right now or 13, I think. It is a slower process to get inspected. We have to plan ahead. I have been proactive in telling buyers that it's no 5 ½ months to build a house anymore, it's 6 months or so forth, so you have to built cushion in here. It's the reality and a fact of life, and we can't change that, but it's good to see that the revenue is equally or exceeding the expenses. You guys do a good job.

[Minutes:]

Council member Green: My question is along the same line, because in nine months, we've got building permit income equal to the budget. Dave's rollout for the year for building permit income is almost \$600,000, which will meet the budget by 35%. But yet for next year, we are looking at another \$600,000, but from my perspective the prospects, for building are just as good. In the future, our we being unduly conservative on our building permit estimate for next year?

[Minutes:]

Mr. Secrist: Again, the big reason that we had the increase this year is because we raised permit fees.

Council member Green: But they will be there next year.

Mr. Secrist: Yeah. We may see an increase in the number of homes, as well. I don't know what next year will bring that way, but that's all we leveled off after one year. I would like to be able to project nice increases on every fund every year, but it doesn't work that way. When it comes to revenue projections, I guess I am conservative. I prefer to have a conservative estimate of the revenue projection, and then find out at the end of the year, wow, we exceeded it. That's great.

[Minutes:]

Council member Green: By 35%.

[Minutes:]

Mr. Secrist: Rather than come up short at the end of the year.

[Minutes:]

Council member Withelder: And in answer to Mr. Green's question, I think we will probably see the same kind of activity this year as we did last year, because new home sales are really taking off, and with the advent of the new Sun City development that we approved last night --

Council member Green: 82 units.

Council member Withelder: 82 units there, and we've personally from Premier, we have got like 6 new home subdivisions, and we are selling everything, so I think we are on track.

[Minutes:]

Council member Rapson: I appreciate that conservative revenue estimates, because I can tell you up until February of this year, it was dead. In my personal experiences, purely anecdotal from my own experience, it was dead. It just started picking up in March for us. I know we are not representative of the entire community, but I know Sun City has slowed down a little bit. I know resales have slow down. Those are market indicators that could create problems. There is not as many view-lots. There are a lot of reasons, uncertainty with the interest rates. There is uncertainty with the political situation that we have. We have a major election; we could have a completely different administration. Well, we will have a different administration, and we don't know how that is going to affect the market. So I appreciate the conservative estimates on the revenue side. I think that is prudent, and I think that is the way we should keep this, myself.

[Minutes:]

Mr. Secrist: Are you read to skip over to Fund 20? Fund 20 is a Residential Construction Park Fund, The Park Impact Fee Fund. Our department collects the revenues for this, but Nick spends the money. So we kind of have to tag team this a little bit. So far this fiscal year through April, we've collected \$183,000 of Park Impact Fees. We are averaging about 16 new homes a year, so we could end up with somewhere around \$215,000 in Park Fee Revenue this fiscal year. As you know, the fee is 1% of the value of the building or \$1000, whichever is less. It's almost always \$1000. Since last year, you may recall, we had a discussion during my budget presentation last year about how these impact fees were to be used, and that we made certain commitments or agreements with developers for some of our planned communities through our Development Agreements to help participate with public parks in some of those areas down the road. The Park Impact Fees could be used for that. My concern that I expressed last year was that nobody is tracking these fees, where they are coming from, and how they are going to be used in the future to make sure that when Pulte or Canyon Crest or whoever comes in and they want to build a public park, and they want to get reimbursed for that, we've got the funds to do it.

We did bring forward an amendment earlier this year that basically added to our code language that mirrors what's in NRS, so that you can't use these Impact Fees for salaries and benefits or administration basically, or for capital projects. Now, we haven't been using it for salaries and benefits, I can tell you that, but

there had been situations where Impact Fee monies have been used for ordinary maintenance operations.

So now what we've done, the finance department has set up sub accounts. There are 5 subaccounts for different planned developments and one kind of City-wide account. So we can track how much money is coming in from each of those, and how much we are going to need for the park in that area, and how much can be used for other City-wide projects that are needed in the park system. So hopefully we will have a better handle on that money, and we will have the funds when we need it for future parks.

Any questions on this budget? The balance is a little over \$1million. We discovered last year, by the way, during the budget audit, the auditors were saying the same thing. They want an accounting of where these Impact Fee monies were going, and we were told we were going to have to prepare a report for this year to explain and show that. This is part of the reason that we're following through, making sure that we are tracking all that.

The same thing applies to the Environment Fund and how that money is used, and I'll talk about that now. This is a Fund #21, the Environmental Fund. As you know, the Virgin River Habitat Conservation Plan is on hold, basically BLM and Fish And Wildlife Service, their agreements lapsed. They said, look, we are not sure you are going to have money to implement this unless the Mesquite Lands Act gets passed, and so we're just going to put everything on hold. So from that time forward, some of that money that had been used for salaries, benefits, expenses, overhead for the City for carrying out that Virgin River Program now has to be covered by the General Fund. Our contract with ICF International, the consultant that was retained to finish that conservation plan, that agreement with them has also lapsed. So the Mesquite Lands Act was introduced in the House of Representatives, but hasn't passed yet. Until that does pass, I guess BLM and Fish and Wildlife aren't going to let us move forward. The contract with ICF was lapsed, so we would have to rebid or enter into a new agreement with a consultant to go forward. We found out last year, too, again during the audit, that these funds, Virgin River Impact Fees funds can't be used for salaries and benefits. You recall you asked me if we could use that money to help pay salaries, and I said, yes, because I was ignorant and didn't know. The auditors told me differently, and showed me the section in the NRS that says you can't do that, so there you go.

That money can be used for things like paying for pick (phonetical) expenses, mitigation along the river. And we have approximately \$100,000 we are showing as expenses in that fund. Basically that is to cover the pick activities, the mitigation work behind the middle school. There is a combination of funds that go into that. There's mitigation fund that was set up when we made improvements on Town Wash. We had to pay Army Corps Of Engineer to pay mitigation fees into a fund to improve wetlands and so forth on the River. Pulte

paid into that for their work on Pulsipher Wash. We paid into that on Exit 118, so all those funds and the Impact Fee funds that we've been collecting can be used for that work. We just can't pay salaries and benefits out of it. Any questions on the Environmental?

[5:37 PM] Minutes:

Dave Ballweg: I'm on the board of Canyon Crest, and we went on the assumption we were making that for every home built, that we had a \$1000 to go towards the park that has to be built up there. I guess I am asking the question that is that true, and basically everyone's \$1000, can it be accounted that way for this?

[5:38 PM] Minutes:

Mr. Secrist: The Code says that the City can use the funds for any park they want to, basically. In the Park District, it's a City-wide district, so we collect fees in Canyon Crest, theoretically we can use them in Canyon Crest, but we can also use them at Memorial Park or someplace else. We just have to be able to justify it. As Mr. Ballweg indicates, though, there is this expectation that is created by paying those fees, both in Canyon Crest, Highland Vistas, Falcon Ridge, that there is going to be some money there to ready to do their public park. That's why we think it is prudent to start reserving those funds and make sure we got, if not enough, at least some to help cover those expenses. It varies. The agreements are different for different PUDs. I know with Pulte, they can ask for reimbursement up to \$65,000 an acre for an improved park. They have a 33-acre park they are planning to build. We spend a lot of Pulte's money already, I suppose. In any case, the short answer is according to Code, we can spend it on any park we want to within the district, but there probably is some kind of an ethical obligation, moral obligation, whatever you want to call it, to have some money to pay for those parks in those areas where they have been paying the fee.

[5:40 PM] Minutes:

Council member Delaney: Maybe I'm confused, but wasn't my last understanding that according to Commissioner Kirkpatrick that we were going to be covered under the Clark County program for the Highway ___ Fund?

Mr. Secrist: I don't know.

Council member Delaney: That's what she told me and she told a couple of other people.

Mr. Secrist: I don't know, either, maybe.

[5:40 PM] Minutes:

Mayor Litman: My understanding of that is that she did not have full authority to do that, but I could be wrong.

[5:40 PM] Minutes:

Council member Hafen: I don't think that's what she said. She said we need to get with the County and get it worked out. I don't think she ever committed to say that the County was going to cover that. We need to deal with the County. I met with her a number of times, and we need to meet with her and go through the process. She didn't say they were going to cover it. We had to work that out. They were willing to meet with us and try to get it worked out.

[5:41 PM] Minutes:

Council member Rapson: On Mr. Ballweg's question, I think there could be assumed an expectation that there be \$1000 per home or something akin to that. And I get that it's not required by any specific Code or Statute. I think I would like to see us start the reserve. We know who the PUDs that pay this Impact Fee are. I mean, we just separated into the 5 accounts or 4 accounts what it is, and every single dollar that is collected from those fees and those PUDs goes into that account or that fund, and so this \$1,100,000 ending balance should have some relative distribution that's finite and quantifiable, I believe. We need to not reach into this, because these are people, I mean, you did. You bought a home in there and paid it. I think it is a fair expectation, and I think we probably schmoodled this long enough that we need to get it right and start reserving and dedicating funds to those parks that there's an expectation for down the road. I know Canyon Crest isn't ready to pull the trigger, and understandably so, but it's probably not going to be too long, that we should probably do that. I would like to see that.

[5:42 PM] Minutes:

Mr. Secrist: We have those sub-accounts, and I can tell you exactly how much we pulled from Canyon Crest and Highland Vistas and each one. \$310,000 of that came from Canyon Crest, so it's in a subaccount that's dedicated for that purpose. We will make our best effort to reserve those funds for when they are needed. It is going to mean that other wanted and desired improvements to existing parks may not have the funding, unless the Council just puts it into the Operations Account.

[5:43 PM] Minutes:

Council member Green: I think this a pretty major issue, because this fund balance is really an up liability when you think about it. People have paid into this fund, and they had expectations. So if we say the park district is the City at large, and we spend it on someplace and somebody else comes back and wants their full share, we are not going to have enough money. People are not going to be pleased about that. So I think we have a stewardship responsibility and a fiduciary responsibility to do what we are doing to detail this, to identify where it came from, and on our fund balance down here to list whose funds these are committed to, so that we don't mistakenly expend them on miscellaneous park improvements. Like we have \$100,000, maybe that's coming out of the CDBG grant. Without \$100,000 in this current budget for miscellaneous park improvements. Well, if that's not done from CDBG, that's coming from

somebody's fund, and they're going to be short. So I think this is a fairly major situation. I am glad that our auditors pointed out we have stewardship responsibility for these funds.

[5:44 PM] Minutes:

Barbara Ellestad: This issue with Virgin River Habitat Conservation and Recovery Plan has been with you guys since 2011. I am very disappointed to get an update this afternoon from Richard that the MOU between the Fish and Wildlife and the BLM has been in essence suspended. You know, you guys promised me five years ago that you would be open and honest with the public about this situation, and I don't feel that you have been. I think things are going on in the background. I have asked you for updates before. We get Warren Hardy here because it gives a song and dance because nobody really wants to put the chips on the table and let them fall where they will. I want an honest update. I want to know if that MOU has been suspended, why you're still charging that \$500 fee for the City. I want to know why you're still doing that, because I don't recall this Council formally suspending that fee. So therefore, it is still in place. We've got some really serious grading going on west of here, but then subject legally to that \$500 fee for no reason.

[5:46 PM] Minutes:

Council member Hafen: I think it is subject to it, because of the previous Council's commitment to that.

[5:46 PM] Minutes:

Barbara Ellestad: That's exactly what I am saying. Why haven't you suspended any along with --

[5:46 PM] Minutes:

Council member Hafen: We have been open and honest with the whole process. You have known everything that's going on. Every time we get to a certain point, we have the bureaucracy of government pull the plug, and Richard can verify, we are doing everything we were supposed to do and then at the 11th hour, those guys say, no, we can't do that.

[5:46 PM] Minutes:

Barbara Ellestad: You haven't been telling the public that.

[5:47 PM] Minutes:

Council member Hafen: I think we have.

[5:47 PM] Minutes:

Barbara Ellestad: No, you have not.

[5:47 PM] Minutes:

Council member Hafen: I disagree with that. I think we have.

[5:47 PM] Minutes:

Barbara Ellestad: I want to know when you are going to suspend the \$500 fee that the City is charging right now that's going to go out there.

Council member Hafen: When we have a direction of how we are going to plan to go forward.

Barbara Ellestad: Suspend the Code. Change the Code.

Mayor Litman: That's an issue unto its own.

Barbara Ellestad: Yes, it is, and I would like to see it on the regular Council agenda within the month.

[5:47 PM] Minutes:

Mr. Secrist: I think that as far as the agreements with BLM and Fish and Wildlife, we had discussed that at previous Council meetings. We have explained what the situation is. That we couldn't use the Lands Act money because of those agreements lapsing and so forth.

Moving on to Fund 22, this is a Transportation Impact Fee Fund. Again this is one that we collect the money, but Bill spends the money. I am glad he does. But in any case, it is an Impact Fee based on Transportation Impact, and as you recall every three years we do a Transportation Capital Improvement Program, and based upon that and the needed improvements within that 5-year plan, we come up with Impact Fees for various Land Use Activities, so when they get a building permit, they pay that fee. Now, the fees were reduced significantly the last time we went through that exercise. It's only about \$50 for a single-family dwelling. Of course, it goes up for commercial and so forth. But we're not generating as much in fees now as we were prior to that last update. We budgeted in terms of revenues \$9500; year to date through January, we were almost \$8000, so we will probably end up June 30th at about \$13,627, somewhere in that neighborhood. We have a fund balance of \$2.1 million, so there is money there for improvements, but the capital program doesn't call for any improvements right now. We will need it down the road, presumably, for some traffic signal and other things when the need warrants.

[5:49 PM] Minutes:

Council member Green: When did this fund build up to such a huge balance, because we haven't collected any meaningful fees for some time?

[5:49 PM] Minutes:

Bill Tanner: This fund was formed back in the late '90's, 2000, when there was some massive growth going on, commercial development. That's when those fees had been generated. Now, those fees were generated off our TCIP Master Plan and those improvements. As we charged that fee and those improvements go in, we would utilize that funding. Now also, we received certain amount of funding from RTC that has mitigated to use of some of the transportation fees.

Hence, that is why we did the TCIP plan and have lowered those fees down. The one thing I don't think Richard brought up is this year we do need to plan for update to the TCIP. The last one was \$60,000. That is not in this budget. We do need to add that in, if I am correct. We need to add in \$60,000 for a TCIP update. I want to put that in the budget for \$60,000. I am hoping that we can do a smaller update that is going to be a lot cheaper to do. I also reviewed the Code. Our Code requires that plan to be updated. It's a 5-year plan, I believe. It needs to be updated every 3 years. I believe that spending \$60,000 every 3 years right now with the growth that we have and what's going on in the community is excessive. We probably need to change the Code, and I can prepare that Code amendment and bring it back. We can do the Master Plan update this year on the TCIP and then extend it out with some verbiage that it be done every 5 years unless someone at the City elects or there is some need that kicks it in to be done sooner than 5 years, but that is a separate issue. We will bring that forward in the next year and adjust the Code, but we would like to budget \$60,000 in there to do a TCIP Master Plan update.

[5:51 PM] Minutes:

Council member Green: There is no problem with the interest on these funds, right? Because we are not crediting this fund with any interest, but \$2 million of our cash invested is obviously from these Impact fees.

[5:52 PM] Minutes:

Mr. Empey: I am looking at that particular line, Councilman Greet, and I don't know if this is a misprint. We should be budgeting interest allocation to this fund. I suspect it probably does need to be allocated. We do a review every couple of years just to make sure that where an allocating is required, we are making that. So because it is not included here, I am thinking that it is a result of that review. We will check into that.

[5:52 PM] Minutes:

Council member Green: If that is the case, it is having some positive effect on the General Fund.

[5:52 PM] Minutes:

Mr. Empey: Actually, a detrimental effect. Meaning we will reduce the interest income in the General Fund.

[5:52 PM] Minutes:

Council member Green: No, I mean if it is okay that we do not have to allocate, that it is having some favorable effect on the General Fund.

[5:52 PM] Minutes:

Mr. Empey: Right. That is correct.

[5:53 PM] Minutes:

David Ballweg: One of the things that was brought up to my attention at the time was the excess fees because Mesquite, your impact fees are \$500 more than

they anywhere else in Clark County for Habitat. So that's what brought the attention in. At this particular time I think the Council has bent over backwards trying to get this thing resolved without much cooperation. So I think it is time that if Fish and Wildlife, BLM and Clark Counties got this whole thing suspended. I think we need to bring that ordinance back and maybe not cancel it, but at minimum suspend it until we get this resolved, because there is no reason we should continue to do what we were supposed to do when they are not doing what they are supposed to do.

[5:54 PM] Minutes:

Council member Green: I have one more question for Mr. Secrist. You may have kind of answered this already with your being conservative on estimated fees, but you are looking at business license fees falling 5% from what we are achieving this year. Liquor license fees falling 7% and medical marijuana fees also falling 5%. I can see perhaps being conservative to not expect increases, but why falls?

[5:55 PM] Minutes:

Mr. Secrist: As far as liquor fees, I think our projection this year was way too conservative, \$130,000. We are going to come in over that as far as revenue.

[5:55 PM] Minutes:

Ms. Melendez: On the business licenses fees, I believe our projection should have only been \$516,000 for this year. On the liquor fees, we were looking at the passing of the offsite liquor. It is not in the budget, and so therefore he didn't want to count on the liquor, the other licenses being put in.

[5:55 PM] Minutes:

Council member Green: Yeah, but if we are not counting on any revenue.

Ms. Melendez: So we have to adjust that.

Council member Green: Aren't we putting it up by expecting business fees to fall because of other revenues that we don't budget for.

Ms. Melendez: I am just explaining.

[5:56 PM] Minutes:

Mr. Secrist: The off-sale liquor, we will have that amendment come to Council in the next month or so. At least if it is passed as proposed, that could be another \$500,000 in liquor license revenues. But again, we didn't presuppose anything. It may not pass. Medical Marijuana fees, you know, I admit when this first started up, we were clueless as to what kind of revenues they are going to generate.

[5:56 PM] Minutes:

Ms. Melendez: Also with Medical Marijuana fees, there is \$59,000 this year in their for origination, dispensing and business license fees that will not be in there

next year.

Mr. Secrist: So you are looking at increase on the base fees?

Ms. Melendez: Yes, of about I believe \$120,000.

[5:56 PM] Minutes:

Mr. Secrist: The origination fees are one-time fees. They paid two origination fees this fiscal year and one in the previous fiscal year. According to the agreement, they argued that they ought to be able to defer the quarterly license fee for the dispensary until they actually open the dispensary and have some revenue to pay it. We agreed, so we said you could defer that payment up to one year after the dispensary opens. So they are going to open the dispensary the end of this month, or the first part of June. Then the clock starts ticking. They will pay that quarterly fee at the end of the year. In the first quarter, they will pay their gross receipts for the dispensary. The third quarter this fiscal year, we got a payment of about \$28,000 from the Cultivation Facility in fees. So now we start to get those, we start to see what is realistic in terms of business license fees that are going to be generated and, yes, the estimate we made is low. I can say right now we are going to generate more than that. This fiscal year, we budgeted \$82,500 in revenues. We are probably going to come in about \$86,500/\$87,000 somewhere in there. Next year it will be higher, how much higher, I don't exactly know, but I know it is going to be higher. So we kind of underestimated that.

f) PUBLIC WORKS

[5:59 PM] Minutes:

Bill Tanner: I want to go through 10 and 11 and run quickly through the revenues and explain the revenues and how we came to them. There are a number of them on Fund 10. We have Regional Flood Control. We budgeted last year \$697,000. This year we dropped down to \$627,000. In fiscal year '13, our budget was \$192,000 for Regional Flood Control Maintenance. We upped that in '14 to \$291,000. We stayed at \$291,000 for two years. In '15/'16, we had in '14 the large flood that took out the freeway down in Moapa. That did not create us much damage other than to put 150,000 cubic yards of sediment in a detention basin, so we budgeted \$679,000 last year. We moved about \$110,000/120,000 out of there. We are budgeting again this year with Regional Flood Control \$627,000 to move what's remaining in that Detention Basin. Now if I get that cleared up and caught up this year, next year in theory my Regional Flood Control budget would drop clear to \$291,000. So the major expenses in that increases has come from sediment deposit from the rain events, the two large rain events we had in '14 and '15.

Silver Rider, that fee has been reduced from \$110,000 to \$104,000. That is based off of Silver Rider reducing their expenses to us in an expense account that I will show you later on in the Vehicle Maintenance Account. Those fees

have gone down, and the major contributor to some of this is fuel costs. We have seen a field cost reduction in all of our budgets. That's reflected here mainly on the \$6000 less on revenue. It comes back in the expense account as being less also.

Over on the other page, Residential Garbage, I run a 10/15-year plan on Residential Garbage. I show what we increase, when we decrease, when we drop, when we have an increase, and then I trend that for about 5 years. This year, I believe I budgeted \$1,031,000, and that is based off of two years ago we had a 5 % increase. Last year we had 2% increase. This year I am estimating that to be about a 3.9% increase on landfill revenue. I am pretty confident that is a really good number. Fuel surcharges are a pass-through number. Last year we budgeted \$40,000. We are not going to spend near that. We are going to spend around \$15,000, mainly because of low fuel costs. So that budget decreased by \$25,000 simply a pass-through cost. Garbage Can Rental, we base that off a 5-year projected increase. I believe on that we added a 2% increase for this next year on cans, a little bit conservative but we believe that's current. Same with the Garbage Dump Fees. That has gone up 8% this year. That's based off of a 2 or 3-year period. We are seeing increases. Some of that is coming from out of city, which is Arizona, Littlefield, Beaver Dam area. They are charged 1 and ½ times our rate, so we see an increase a little bit larger as Arizona goes for those disposals. So I think those are the main revenue sources that I am responsible for, and we will see them as we go through the budget respectively.

The first account is the 10-60 account. That budget is relatively the same as last year. We didn't add anything. Very few differences in that budget. When we were asked to cut 5% out of that budget, I have nowhere in that budget to cut 5%. What I did is I changed the percentage of the 4 top employees out of Enterprise Fund. It went from 75 to 80%, that reduced the General Fund the 5% I gained out of that account. So that account has very little expenditures. As you see, Travel and Training is \$200. Equipment \$1000. Telephone, Professional Services, very limited. That's mainly just for Public Works administration.

Next account is the 10-63 account, Facility Maintenance Account. That's budget that we run for all of the maintenance. These are the expenditures. Some of the expenditures that are charged back to each one of the departments to reflect what they're actually spending. We reduced a number of those accounts to meet our 5%. We originally put in for another employee in that account. Right now, I have three employees in that facility maintenance for all of the facilities. Special projects, capital projects, things that we build, three employees. It keeps up with all the HVAC in all of the facilities. The one employee we asked for, obviously, we kept that to meet the 5%. I don't think there is anything outstanding in that account.

The 10-65 account – Streets Account. What we did there is we transferred one

salary to Road Reconstruction Fund to provide enough numbers in there to hire another employee. We had an employee in that account. That was cut out of that account to meet the 5%, so ultimately what we did is move one salary out of there, then we eliminated the new employee. That's not in there. Everything else falls in line. Regional Flood Control, as I explained earlier, has dropped down. You'll see in the Revenue account \$627,000 for Regional Flood Control. In our expense account, is only \$609,700. We estimate \$18,000 a year we will bill out for our services inhouse for maintenance, labor and equipment to Regional Flood Control. Historically, that stayed pretty close. We budgeted the same on street lights. We budgeted down on the river trail. We are blasted with graffiti on the trail system. We budgeted \$10,000 to put in, go away from solar, go into some hard-powered lighting to where we could put surveillance cameras on the poles. That we cut out of the budget to get to our 5%. We are evaluating trying to do that work inhouse before the end of this fiscal year with available funds that we have. We are going to try to do that this year.

One capital expense in that account that will come out of the 99 Fund will be the water tank on our water truck. We need to upgrade and put a new tank on it. We did that two years ago to the sanitation truck, so we have a pretty good idea of what those costs will be.

Dropping over into Vehicle Maintenance, 10-66 account. We have seen a reduction in fuel, so our budgeted number on fuel has gone quite a bit down this year. We are anticipating seeing quite a drop in fuel, but what also happens is in our maintenance account, right now we are running 132% in our maintenance account for repairs on vehicles, so we've had some major repairs that have been higher than what we expected and what we budgeted for. Those accounts, the main account, Vehicle Maintenance, will still be in the black because of the fuel budgeting that we did that we are not going to have to utilize in that account. We split out a number. We put in a new account this year for tires, wheels, and tire disposal. It seemed like a lot of that expense was wrapped into vehicle maintenance. I wanted to break that out so we could run a closer check on that.

Silver Rider –that's the account that I talked about on the maintenance side. On our expense side --

(Break in taped recording)

The next account is the Landfill Account 10-73. Landfill Account is a pretty substantial account for the General Fund. Revenue over expenditures is probably \$500,000. In that account, we have the gas detection equipment we have to certify. Every six months, we certify our gas detection equipment that we are utilizing to do gas monitoring at the old landfill site in Highland Hills. Solid Waste Contractor, I am anticipating the same on the contractor fees of 3.9%, so we increased our revenue 3.9%. Across the line, the fees we are going to pay the contractor for that is also 3.9%. That's on the Solid Waste Contractor. Fuel surcharge is a lot lower, \$15,000. City waste, these are the fees that are paid to

Virgin Valley Disposal for the waste that hauled on City facilities. We have a hazardous waste disposal. Once a year we dispose of all our waste at the landfill, and we also have \$15,000 budgeted for gas monitoring, final closure at the old landfill. We are still working on that process. Trash Cans, we budgeted \$23,000 next year, same as last year for those. Everything else pretty much falls into place in that account.

Next account is Road Reconstruction Fund. On the Revenue side of that, we stayed pretty much with a small percentage of increase on utility right of way fee, the Clark County tax, and the state fuel tax. Actually, we decreased those a little bit. The Regional Transportation, we are anticipating \$1.6 million funding from Regional Transportation for road reconstruction jobs. Down on the expense side of that, we have \$295,000 that will be for road maintenance, that's slurry seals, crack sealing, those types of processes, and then the \$1.3 million will be for road reconstruction. Both of those will be refunded by Regional Transportation.

[6:11 PM] Minutes:

Council member Green: Were we were able to charge some salaries to this fund this year?

[6:11 PM] Minutes:

Mr. Tanner: That is the one salary we moved over. We moved over to that \$88,000, \$37,000 in benefits. Actually, what it did was I was trying to make up enough room in the General Fund to hire a new employee. That did not happen, because we got into the 5% cut, so that's where we are at with that.

[6:12 PM] Minutes:

Council member Green: That huge fund balance on road reconstruction, that really just represents funding that we already got for future road work that we will do. So there's no – that fund balance has a definite purpose.

[6:12 PM] Minutes:

Mr. Tanner: It does, and what I've done over the years is that fund balance will go up and down. A number of years ago, we didn't bid any jobs for like three years, because the cost of asphalt was so high, it didn't make sense. As asphalt dropped down, we did a ton of work. Now only with the work, but we are getting caught up on some of our roads, so we have now done another priority list and that's why we are going out spending \$1.3 million this year. Depending on how much we get from Regional Transportation, that fund balance will stay about the same with the \$1.6 million we are going to get from RTC. Keep in mind, one large reconstruction job on Mesquite Blvd. is going to cost a couple of million dollars when we get to that point. So some of these funds that have a little bit of balance to them, it's there for a reason. We are going to have to use it.

On another note, we are still working on an agreement with NDOT on taking over Riverside Road. In that agreement, tentatively they will help fund or will fund the road reconstruction of Riverside Road. That will fall into our maintenance

program once that is taken over.

The next fund is the Airport Fund, _____ Fund. We pretty much budgeted the same. We have some things we have to do on the maintenance of the fuel systems. The FBO operator, what we paid Larry is reflected back on the revenue side in the Airport Revenue. Liability Insurance that is pretty much the same. I don't think I changed a whole lot other than in the capital.

In the relocation of the existing residents, we are working on the Master Plan of the airport. We are closing out that project. That will be done in the next 3 to 4 months. With the closeout of that, we believe what we need to do is relocate the residents to provide more areas for potential new hanger lease sites. We are wrapping that into the Master Plan to make that all fit together. We had budgeted \$600,000. We thought we were going to get enough of the environmental work done that we could move forward with construction of perimeter fencing around the airport. That's not going to happen. We budgeted \$160,000. We are anticipating to do design work only for the fencing project, get all the environmental stuff done, the _____ surveys, the 404 Army Corps Permit, 401 State permit. We are working on all that. What the \$160,000 will do is get us a project ready to bid for perimeter wildlife fencing at the airport next grant cycle, which is this time next year, with the Federal Aviation Administration. So what you will see in the next month or two, probably in the first of June, is an agreement with the FAA to fund the design of \$160,000, which we will be responsible for 6.25% of that or roughly \$10,000.

Capital Project, Fund #13. This is the fund that we utilize to do larger capital maintenance repairs to facilities and buildings. As you go through that, we have roof repairs for facilities; we budgeted \$40,000. We have floor paint for the shop and parks' restrooms. That's pretty much a budget every year. We got a number in here for trying to repair the Mesquite campus parapet wall and stucco. So now we are retrofitting some of our facilities to LED lighting. If we can do it in-house, we can do it cheaper. We can get this done but it's going to take us a couple of years, but it's going to take us a couple of years to get everything retrofitted out without paying someone to come and do it. So we are looking at doing the Animal Control and the Senior Center this next year. Medical Building and Repairs and Maintenance. Same thing down there. That falls under the roof, mainly. We have a little bit of a problem with that roof also. HVA repairs large units on facilities, we budget \$25,000. Cooling tower repairs, the chiller at the Mesquite campus, we got \$18,000 in there for repairs. We have had some problems with the chiller. We have a lot of problems with the boiler tubes and the cooling tower, so probably our highest maintenance area is Mesquite campus.

I probably will throw this out there. When we took over Mesquite campus years ago, I had a discussion with the City Manager at that time, do we tear it down or do we keep it? Well, we keep it, because floor space is floor space. But at some point in time when that floor space gets too expensive to maintain, you got

to think about tearing it down. I don't think we are there, but people complain because the roofs leak. Well, for \$600,000 we can put a new roof on, but when you look at this account, I have an account balance of \$511,000. We can't afford to put a new roof on that building. I can't afford to put a new chiller in that building. I can only afford to keep what is going, going, at the degree it's going. So at some point in time, that decision has to be made how far do we go? I don't think we are there yet.

[6:18 PM] Minutes:

Mayor Litman: And that building is approximately 60 years old.

[6:18 PM] Minutes:

Mr. Tanner: It was built in the 50's. I want to say '54.

[6:19 PM] Minutes:

Council member Rapson: I agree with that. I mean, that's why the Oasis isn't there anymore. It costs too much to maintain it. That thing was going on 25 or 30 years old, and it was a toilet, and at some point if you cash flow \$5 million and you spend \$7 million to keep it running, it doesn't make any sense. So we will get there.

[6:10 PM] Minutes:

Mr. Tanner: We have the man power and the capabilities to do the repairs. If we were paying someone to do HVA repairs over there, it would be three times as much. What we are doing is saving. Our expenses are not near as great as if we were contracting someone out to do those types of repairs. There is a balance there. I just want to kind of make sure that everyone understands and is a little patient with the campus. Other facilities, our goals are that the police stations, the fire stations, City Hall, those buildings, we are going to maintain and we are going to put the money into them that needs to put into them to keep them at the quality they need to be, so we've been doing that.

[6:20 PM] Minutes:

Council member Delaney: I completely agree about the Mesquite campus. It's wonderful that we have got that facility and so many of the non-profits use it. The problem is that we keep dumping more money into it, even just this last year, we're putting RDA funds into that theater, and yet I am constantly hearing from the public, you know, you need to fix this, you need to fix that, but they are not willing to go up on their rent, either. It's kind of a catch-22, and at some point we are going to have to decide whether or not we are going to continue to make that facility available or exactly what we are going to do with it.

[6:20 PM] Minutes:

Council member Green: This is a judgment call, I think. Since we funded this from the General Fund, it looks like Dave you can confirm that we decided with a balance of 670, and the 150,000/160,000 that Bill wants to spend this year that we didn't need to do a General Fund transfer. Is that correct?

[6:20 PM] Minutes:

Mr. Empey: We don't need to.

[6:21: PM] Minutes:

Council member Green: This fund has built up the General Fund transfers, but we decided with a \$670,000 balance and the projects that Bill has got planned, that we didn't need to further that fund balance increase.

[6:21 PM] Minutes:

Mr. Empey: You can see in that tentative budget column there is nothing planned as a transfer from the General Fund.

[6:21 PM] Minutes:

Mr. Tanner: I will add that I agreed reluctantly with Dave to do that.

[6:21 PM] Minutes:

Council member Green: I noticed that we planned \$150,000, when we were looking at the dream list. We planned to put another \$150,000, but we decided maybe not, and Bill reluctantly accepted that.

[6:22 PM] Minutes:

Mr. Tanner: Dave will understand that totally come July, when his HVAC is not working. Fund 22 we talked about that.

Fund 45, Capital Projects Fund, page 122–123. The first item project that I have got in there is \$500,000 for the new cemetery. Now, there is \$500,000 budgeted this year in the budget, and it looks like we are going to get close to \$1 million on the cemetery. We are going to be ready to bid that in about another month. So I'm going to encumber \$500,000 this year out of the budget, and we are budgeting \$500,000 next year to build that cemetery, so we are going to have roughly close to \$1million into the cemetery in this fiscal year and next fiscal year. So just so everyone understands that.

The City facility parking lot rehabilitation, we try to budget \$65,000 every other year. There are a number of facilities that pavement parking lots will need to be repaved. Sometimes, depending on where this budget is at, we will kick them back and not mess with them. If we believe we have the funding, if Dave says we can go ahead, we will bring some of the parking lots up to better standard.

Virgin River Mesquite Flood Control, \$450,000. That is the final design on Mesquite Blvd. Flood Wall.

[6:24 PM] Minutes:

Council member Green: That is part of Regional Flood Control, right?

[6:24 PM] Minutes:

Mr. Tanner: Yes, that is reimbursed by Regional Flood Control, and then while

that project is going on, we have funding available to start on the design of the Town Wash conveyance from Town Wash up along the freeway by Virgin River under and up to the El Dorado. So we will be funding those two projects through Regional Fund Control, and that's 100% reimbursement through them. I think that's the only thing we have in capital projects.

[6:25 PM] Minutes:

Mr. Empey: I just wanted to draw your attention to the revenue side of this fund. On page 122, you will see in land sales \$450,000. That represents the sales transaction to Eagle's Landing, 75%.

[6:25 PM] Minutes:

Mr. Tanner: Sewer Fund # 52 is relatively the same as it was last year. We've added a couple of things in there. We have one employee in there, maintenance worker, that was in this year's budget. We have not hired him. We won't hire him. We will keep him in the budget next year, but we don't know whether we are going to hire him this year or not, but there is the position there. Most all of those accounts have stayed the same. On the revenue side, we increased our revenue from -- on sales tax, that's the quarter cent sales tax from \$581,000 to \$586,000. Our sewer services will go up from \$2,436,000 to \$2,485,000.

[6:26 PM] Minutes:

Council member Green: That's not rates, Bill, that's just more users?

[6:27 PM] Minutes:

Mr. Tanner: Yes, that is just based off of percentage of what I figured our growth was in the last three years, putting it in a pattern. Sewer connection fees, we budgeted \$450,000 this year. We are going to hit that. Next year I am anticipating that we won't hit, so I budgeted \$400,000. If we go over, that's fine. It's not a big deal. I looked at what we have done for the last five years, and we have had two really good years. I think that the next year we are going to drop down just a little. So that's where we are at with that. Miscellaneous revenue, that is basically our secondary water, sales of secondary water.

[6:27 PM] Minutes:

Council member Hafen: Do we use all the water on that?

[6:28 PM] Minutes:

Mr. Tanner: We do. We use all of our water for 10 months -- 9 months out of the year. There is a couple of three months in the wintertime where some of Falcon Ridge won't want to take the million gallons, and so right now we have the ability to pass it through to Conestoga. We don't have an agreement with Conestoga, and we don't charge them for it, so it's just a matter when I don't have room to put my water anywhere, it goes to Conestoga. This year a completely different year. Construction water, all of our excess water went to exit 118. We provide secondary water to that. That reduces the cost. The contractor knew that he was getting construction water, secondary water. Sometimes in the winter when we have large construction projects during the winter, we can dispose of our

water on construction sites. It just gets rid of it. People don't have to pay the \$3.75 or \$4.00 a thousand that the water district charges for that. Everything is pretty much the same.

Capital Project, we have a wall budgeted. We had it this year, and we budgeted it again. We didn't build it this year. We will budget for it and try and build it next year, if we can. We need to upgrade our sectional router. The one we had was an '80 model, and we couldn't buy parts for it anymore, so we have looked at budgeting for a new router, and then we budgeted for two new trucks in the sanitation department. There's \$10,000 budgeted for oversizing lines. If developers come in, they are required to put an 8 inch line in. If we want to upsize that to a 10 or 12, we pay that cost difference. That account hasn't been utilized in the last eight years.

So I think that's, if there are any questions.

[6:30 PM] Minutes:

Council member Rapson: The insurance, is that going to be impacted by our changing of, so that could go down as well? So all of the line items that have liability insurance could be affected by that, not just the General Fund.

[6:30 PM] Minutes:

Mr. Empey: Yes, principally it is just the General Fund and the Enterprise Fund, and the Sewer Fund that are impacted by those insurance costs.

[6:30 PM] Minutes:

Mr. Tanner: So you are going to transfer that into the General Fund, Dave?

[6:30 PM] Minutes:

Mr. Empey: I like your thinking.

4. Review and discuss proposed amendments to FY 2016-2017 City of Mesquite Tentative Budget.

- Discussion and Possible Action

[6:31 PM] Minutes:

Mayor Litman read this item by its title.

[6:32 PM] Minutes:

Mr. Empey: It won't take too long. I think I'll just like to get it out there real quickly, and then we can quantify it tomorrow.

Mayor Litman: Okay, go ahead.

Mr. Empey: What I think I heard today was that there would be some possible insurance expense reductions, likely I should say. In the Fire Department, we can adjust the budget to suspend pay increases, and the Recreation Fund, we

will make an adjustment to increase the incremental fee spending to \$28,000. We need to provide some incremental fee revenue from \$172,000. We haven't quantified that yet. Nick will let us know what that is. Then in the Recreation Fund 17, Nick has built into that budget, there's Sunday closing. Fund 22, the TCIP update will need to be increased \$60,000. We will need to take a look with Richard Secrist's help at the Medical Marijuana Fees.

Anyway, that's what we will run with at this point. We will quantify that and give you the impact on the various funds that these kinds of adjustments might have.

Let me also mention that tomorrow we will reconvene same time, same place, 3 o'clock, and then we have a tentative budget public hearing. It's been noticed in the newspapers. We will hold that on, let's see, the 17th, and at that time we will incorporate all of the changes from today and tomorrow into that budget and present it for your consideration at the final Council meeting in May, which will be on the 24th of May, we will bring all those changes to you, and you can choose to modify it even more or move to adopt that budget as it is, as the final budget.

Public Comments

During the Public Comment portion of the agenda comments must be limited to matters within the authority and jurisdiction of the City Council. Items raised under this portion of the Agenda cannot be deliberated or acted upon until the notice provisions of the Nevada Open Meeting Law have been met. If you wish to speak to the City Council at this time, please step up to the podium and clearly state your name. Comments are limited to 3 minutes in length.

5. Public Comments

[6:34 PM] Minutes:

Barbara Ellestad: You mentioned the meeting on May 17th. What time will that be?

Mr. Empey: That's at 3 o'clock.

Barbara Ellestad: Are we going to be done at 5?

Mr. Empey: I don't know if we will be done at 5.

Barbara Ellestad: I am just saying that there's another public meeting that night at 5 o'clock with the Water Board.

Mr. Empey: I don't know. I would hope so.

[6:34 PM] Minutes:

Dave Ballweg: I just want to make one observation based on some questions I got the other night. I wanted to really observe who the bull in the china shop was

tonight. Thank you.

[6:35 PM] Minutes:

Mike Benham: I want to thank everyone here. I learned a lot today. I really did. Very informative and all the heads of staff did a great job with your budget reductions, and this is a great City. I know I complain sometimes, so does everybody else, but basically I would not want to live anywhere else. I thank you guys for what you have done. Thank you.

Adjournment

6. Adjournment

[6:35 PM] Minutes:

Mayor Litman adjourned the meeting.

Allan S. Litman, Mayor

Tracy E. Beck, City Clerk



Mesquite City Council

Budget Work Session

Mesquite City Hall

10 E. Mesquite Blvd.

Thursday, May 12, 2016 - 3:00 PM

Minutes of a scheduled Special Budget meeting #2 of the City Council held on Thursday, May 12, 2016, at 3:00 P.M. at City Hall. In attendance were Mayor Allan S. Litman, Council members W. Geno Withelder, George Rapson, Kraig Hafen, Rich Green and Cynthia "Cindi" Delaney. Also, in attendance were; City Manager Andy Barton, Finance Director David Empey, Assistant Finance Director Dodie Melendez, City Liaison Aaron Baker, Personnel Manager Gina Mendez, Judge Ryan Toone, Deputy Fire Chief Rick Resnick, City Attorney Robert Sweetin, City Clerk Tracy Beck, other city staff and approximately 20 citizens.

Mayor Litman called the meeting to order at 3:00 P.M. (NOTE: This meeting has been tape-recorded and will remain on file in the office of the City Clerk for four years for public examination.)

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Mayor and Council. Public comment is limited to three minutes per person and may only address items that are not on the meeting's agenda.

Public Comments

During the Public Comment portion of the agenda comments must be limited to matters within the authority and jurisdiction of the City Council. Items raised under this portion of the Agenda cannot be deliberated or acted upon until the notice provisions of the Nevada Open Meeting Law have been met. If you wish to speak to the City Council at this time, please step up to the podium and clearly state your name. Comments are limited to 3 minutes in length.

1. Public Comments

[Minutes:]

Mayor Litman opened up the meeting to Public Comment.

[Minutes:]

Barbara Ellestad, Mesquite Citizen: I would like to offer an apology and I hope you accept it for my outburst yesterday, specifically Kraig Hafen and George Rapson and Richard Secrist. I apologize. Please accept that and the rest of the Council and staff. Thank you.

[Minutes:]

Mayor Litman: Thank you.

We will follow the same format as we did basically yesterday. If you can wait until each item, though, is pretty much completed before you ask your questions, in other words jot them down if you have them, I would appreciate that.

[Minutes:]

Council member Rapson: With Your Honor's permission, I would like to make a statement. I owe a couple of people an apology last night. Specifically, Andy Barton, Kash Christopher and Rick Resnick. I apologize for the ambush, and this is me, me speaking about me. I cannot represent anybody else in this Council. I committed in a one on one with these guys to support this raise. Actually, Councilwoman Delaney offered a compromise, and I should have listened. I didn't. I apologize for that, as well. The two issues of residency and this raise are not inextricably entwined, and I think we did know, Andy sent us a message. I'm not thrilled with the idea of having raises in the budget, but on the other hand, we all knew about it. I did know about it, and so fundamentally I think I was wrong.

And frankly, the residency issue, although I think it is an important topic, it's an important issue, and I think there are certain standards that we have to set, I don't have any personal evidence that could make it a conviction in a court of law. So without that evidence, I am not comfortable making the assertion. I apologize for doing that. I should not have done that. That is not preventing anybody else, if they have evidence, bring it on. I will support it if it is true. On the other hand, unless there is specific evidence, and I am not willing to ask for an ankle bracelet on the Chief or anything of that kind.

Having said that, I have been advised that it is probably not the forum today, but at the ratification hearing of the budget, I am going to make a motion, and I hope Council will support me. I truly think it is the right answer to essentially rescind my motion, and ask that the Council consider the budgetary increases for the Fire Department and approve those. If anybody wants to bring a complaint about the residency, I think that is their prerogative, and they should do that, but it won't be me. Thank you.

[Minutes:]

David Ballweg: I am a candidate for City Council. I would have to say that in some ways I don't agree with Council member Rapson's opinion about putting in the pay raise in the budget. To my knowledge, that has never been done. Pay

raises have always been a separate agenda item and discussed at that specific - so I think you are going to set a new precedent that the budget can automatically trigger a raise when it can be difficult to ferret that out of the budget numbers, the total number of people, the total salary paid. The Chief in this case, and Deputy Chief Resnick, I mean, it's fairly obvious, because there's just two people there. But in other cases I would just caution the Council from starting that precedent, and it's not that neither of them do a raise. Don't put it in the budget. Let's do like we have done in my experience for years is have a separate agenda item to offer those raises.

[Minutes:]

City Manager Andy Barton: Mr. Mayor, I want to start off my presentation with an apology, also. While I made an effort to make sure that the Council knew of the raises that were in the proposed budget, the one thing I didn't do is separate them from the budget and talk about them as specific agenda items. In hindsight, I wish I had done that. Unfortunately, I didn't. I will from this point on. As we go through the remainder of the budget today, I will call out the increases that are in the budget, so that the Council and the residents are aware of what those increases are. In the future, not just raises for regular employees, but executive raises will certainly come before the Council.

I should mention, though, that in this fiscal year, there were a number of raises related to department heads, some hadn't received a raised in eight years, that were folded into this year's budget. I don't recall us having a specific meeting to speak of them, but on balance and in light of what's said and what's been suggested and how yesterday unfolded, like I said, I think the best course in the future is to make sure that Council is fully aware and the residents are fully aware of the budgets and not try to put them in the budget. I just want to say there was absolutely no intent, on my part at least, to try to bury these things in the budget document.

[Minutes:]

Council member Hafen: Just for the record, I had a couple meetings set up with Kash, and for one reason or another we didn't get together on the budget, so I didn't commit to anything. My concern was this was totally inappropriate to hide it in the budget. I waited to see if anybody would say a word about the pay increase. Mr. Barton said nothing. Chief Christopher said nothing. I mean, everybody else that's appointed by us has come forward, explained the situation. It was clear what we were doing. There was total disclosure, and you know we talked about transparency, to me it was just the wrong way to go about it. When I asked you the question, and if we approved this, we were approving the raises. I just have a fundamental problem with that. We have not done that in the past. The other thing we have not done in the past is we have never given somebody just a 20% raise boom. It's been incremental. If this Council wants to do that, that's fine, but I will say this, if we continue to spend more than we bring in, and I think Mr. Empey hit that yesterday, and if we continue to do some of these

things, not incrementally increase salaries, you watch what is going to happen over the next four years when we do the budget. That gap, instead of closing, it is going to get bigger and bigger. I meant no offense to anybody. I talked to Rick. But I still have some concerns about the residency thing. I have never said to put an ankle bracelet on it. I guarantee if we did, I think we would flush some people out. I do have some concerns. If you read the language in the contract, and we will discuss it. I am sure it's pretty much a given where everybody is going with it, but I will also say that you can continue to have challenges in the Fire Department with the residency thing, the rank and file, if the Chief does not abide by it as well.

[Minutes:]

Lindy Hulet, Admin Assistant for the Fire Department: Not something I planned on doing, but I feel the need. I have been an admin assistant for 3 to 4 years at the Fire Department, 7 years at the Police Department before that. I am telling you that these two directors of this department have done everything that you have asked of them. My boss, my chief, has a residence here. He pays rent just like anybody else. This is my opinion, but I have seen it. We have been there. We helped him move in. We helped him move twice. Why does he have to own to have a residence here?

[Minutes:]

Council member Hafen: Can I ask a question?

[Minutes:]

Ms. Hulet: I also want you to know that we worked extremely hard. All of our time is given to give you what you asked for, your reports, your numbers, your crunch this, do that. We did all that last year as well, and gave it to you in an agenda item, and they were faced with the same kind of ambush, if I remember right. I am extremely nervous and shaking, but I am passionate and feel that like these two men have the most integrity out of all of the directors that I have worked for. Thank you for your time.

[Minutes:]

Council member Hafen: Can I ask you a question? I am going to ask Chief that. I never questioned their integrity. We do have a contract with them. When I interviewed the Chief, and you can pass this on, and I will talk to him personally. When I interviewed him for the job, he was going to live here. I've been told that he had to get things arranged so he could move his family here.

Ms. Hulet: He has a daughter in college. Does she have to go to community college or commute?

Council member Hafen: Does his wife live here? Does his family live here?

[Minutes:]

Ms. Hulet: They go back and forth. They have two homes. Do you have two

homes? Do you have a cabin or another home? He pays rent. He pays his dues to this community.

[Minutes:]

Council member Hafen: I can read you the language in the contract, but I just want --

[Minutes:]

Ms. Hulet: He does a lot more than some other staff in the City of Mesquite right now. He holds a residence, has mail.

[Minutes:]

Council member Hafen: That was my question.

[Minutes:]

Ms. Hulet: Maybe I won't chose to live with my husband my whole career. That's a choice. That's a marriage situation and their relationship choice. You can't force two married people to live together. They have two homes. They pay all their bills. I think you are way out of line.

Administrative Items

2. Consideration of review and discussion of the FY 2016-2017 City Departmental Budgets for the following:
 - a) Mayor / Council: 10-41 General Fund
 - b) Museum: 10-81 General Fund
 - c) Redevelopment Fund: Fund #25
 - d) City Manager: 10-43 General Fund
 - e) City Clerk: 10-44 General Fund
 - f) City Attorney: 10-50 General Fund
 - g) Personnel: 10-48 General Fund
 - h) Judicial: 10-51 General Fund
 - 1) Court Admin. Fund: Fund # 15
 - 2) Forensic Services: Fund # 19
 - i) Finance: 10-46 General Fund

- | | | |
|----|-----------------------------|--------------------|
| 1) | Non-Departmental (partial): | 10-49 General Fund |
| 2) | Trnsfs From/To Other Funds: | General Fund |
| 3) | DSF-Canyon Crest SID: | Fund # 81 |
| 4) | DSF-Anthem SID: | Fund # 82 |
| 5) | SRF-SID Administration: | Fund # 83 |
| 6) | DSF - G.O. Bonds: | Fund # 85 |
| 7) | DSF-Waste Disposal: | Fund # 87 |
| 8) | Vehicle/Equip Replacement: | Fund # 99 |

- Discussion and Possible Action

[Minutes:]

Mayor Litman starts the budget hearing.

[Minutes:]

Mr. Barton: Mr. Mayor, if I could indulge you for a moment and possibly change the order here. We have Mayor/Council, Museum, Redevelopment and City Manager. What I proposed to do is Mayor/Council, my budget, and then do Museum and Redevelopment Fund, if that's okay? It's more logical.

Mayor Litman: No problem.

[Minutes:]

Mr. Barton: For the Council budget, it should be on pages 22-24 of your budget document. For the '16/'17 budget, there's \$264,414, which represents a 37% decrease from this year. We have budgeted in an increase in vehicle allowance for one of the Council members. The Council member who is going to be leaving didn't take a vehicle allowance, so we have bumped up that accordingly in case the new Council member wants to take a vehicle allowance. There is funding in this budget for both National League of Cities, the D.C. and Nevada League of Cities. We have \$1500 budgeted for the national NLC, and we have \$7100 budgeted for Nevada NLC. This was not in the budget for this fiscal year. At the request of the Council member, both of these were put back in.

I received a question our membership in the State Ethics Commission. That membership is mandatory, and it's spread out. All cities in Nevada have to subscribe and pay dues. Chamber dues are \$2500. Membership in the Las Vegas Global Economic Alliance is \$3500. It has been suggested to me that this money could be pulled out of this budget and put instead into Economic Development Funds. I haven't discussed this with the Finance Director, but it's possible this could go into Fund 44, but that's a change the Council could make if that in fact is your desire.

Funding for the Hardy Group, basically our lobbyist for Carson City, remains at \$30,000 for next year. It's \$30,000 this year as well. That's the bad news. The good news is it is down from \$45,000, which is what we paid in 2015, the last session of the budget, so this is actually a very good deal for us.

Mesquite Regional Business was originally funded from the Council budget, but it's been removed from the General Fund and Council Budget and is now funded out of Fund 44. Essentially here, the proceeds from the Eagle's Landing sale, the ones that are dedicated to economic development, are proposed to pay for next year's financing of MRBI.

If there are questions about Miscellaneous supplies, that pretty much remains the same. If there are questions about that, that basically money is used to fund employee appreciation events. Usually we do something annually, sometimes semiannually to recognize and value the employees. That is what that money is for. (Indiscernible) Council budget is down 37% from this year.

[Minutes:]

Mayor Litman: Any questions from Council on that one?

[Minutes:]

Burton Weast: I am a board member of MRB, and I was also a member of the Economic Development Incentives Committee that worked on the report and generated the idea, which we appreciated your adopting of 25% Fund hold out from the property sales. I am a little bit conflicted, because obviously I want MRB funded; however, I think we would be remiss if we didn't point out that the Incentives Committee did not intend to have the 25% set aside fund MRB or consultants or LBGEA or anyone else. That money, in our view, was to be used as an incentive money for companies there were coming here, and also as incentive monies for existing businesses that might need help to expand or for fees or for other things that could be used to the benefit of the community. So I have to say that I think MRB has demonstrated its value in the last two years. I have been on the board a year and a half. George Gault has been the running operation for about that time or a little longer, and I think we have demonstrated that we have actually brought money to this city and brought money to this Council in excess of what we have been funded. I think you are setting a terrible precedent, frankly, when you set aside money and use it for these kinds of things. The idea for this money was something that I was aware of from my previous job in Oregon, and it had been a very successful process, but there was an iron clad rule. You don't use it for funding employees. You don't use it for funding those kinds of things. It's for incentives. So I understand the effort, I appreciate you want to fund MRB, but I think you are setting a pretty terrible precedent, because that 25% is just going to get used from here on out forever, and we are not going to have it for when we need it. Thank you.

[Minutes:]

Mr. Barton: If we were to fold MRBI back into our General Fund, we would be increasing our deficit by \$140,000. I am not trying to devalue in the least what MRBI has accomplished and what they will accomplish in the future. My primary concern is keeping the doors open and the lights on. This year, we have a real

chance, a real decent chance of balancing the budget. Putting it back into the General Fund diminishes that chance. They have an opportunity next month to save somewhere in the vicinity of about \$250,000 for Worker's Comp insurance for the City and other insurance. There is the possibility that savings, that's the decision Council will have to make next month. That would in essence wipe out the deficit that we have right now. This is as close as I have come in the four years that I have been here to balance any budget, and I would just hate to see that go away. Again, it seemed to me a logical place to fund MRBI. I appreciate the concerns, and I would be surprised if George Gault didn't echo them. But in terms of my priorities, in terms of balancing the budget, and like I said keeping the lights on and the doors open, my preference would be to keep funding for MRBI out of the General Fund, find some other mechanism to do that, possibly do a long-term mechanism. But, of course, I will do whatever Council directs me to do.

[Minutes:]

George Gault: I agree with Burton's comments, obviously. I was thinking of that money, the Fund 44 money is deal closing money. After sitting through your meeting yesterday, I am real sympathetic to the dilemmas that you face in terms of finding the funding. I hope that there is a way to do that differently at some point.

I am also concerned about the amount of money. Did I hear correctly, Andy, \$140,000? That doesn't solve MRB's problem of trying to have enough money in a contract to recruit somebody for that side and bring another professional in on board and so on. You all know that. I hope you can find a way to see through that. Thank you.

[Minutes:]

Council member Green: I think the MRBI model is the model that we are going to use to grow our businesses for a long time here. I don't see it any different than if we had an economic function on staff. I just think this happens to work a lot better than it's ever worked when we've had it in house. So what we do need to seek is means of having more longer-term funding for MRBI. So when they see it's coming out of a special fund that was restricted to 25% of the proceeds of land sales, they get concerned. But if they see it coming out of the General Fund, they also get concerned, because they know the General Fund is subject to annual meetings to talk about budget. So it's a tough one to solve.

I would like to propose that we think about – I'm not going to recommend action at this time, but we think about taking that 75% of those land sales that we put in the Capital Project's account, and thinking about setting that aside to fund MRBI out on a more longer-term basis, and also have the 25% for the incentives that Burton has spoke of. So I am thinking we need to look at a way to give MRBI the certainty that there 's long-term funding, and not subject by year by year budget review, so they can go out to seek somebody who can step into George's

shoes. I hope that he would remain actively involved, but we have to look at a way to fund MRBI on a longer term basis and not have him subject to a year by year decision as to whether we have a balanced budget or not. I don't think Economic Development depends on whether we have a balanced budget or not. I think it's an ongoing function that we planted a lot of seeds; the seeds are producing, and we need to find a way to stay healthy in that area.

[Minutes:]

Council member Rapson: I tend to agree with Rich's comments here. I hate to keep using this analogy, but at Casablanca, when revenues started to go down, the last thing you did was cut marketing. I think that applies in this case with MRB. They have absolutely shown a successful record, particularly recently. They have paid for themselves. We have struggled with this for, what, four years now, I think? I agree that we can't keep making their survival at the whim of every budgetary process. You're either in or you're out for an extended period. Like Rich said and like George has said over and over, you can't get competent help to come here if you don't have a long-term agreement. They're not going to do it. We failed miserably in house, and I think this is starting to produce, and I don't think we can cut it loose now. That's our option if we go under the General Fund.

I agree with Burton and George both that we set those aside for a purpose, and that's to provide cash incentives or other type of incentives to close deals, to make it just a little better, whatever. I don't we should be spending that on operations, and then I would say MRB is an operation. To the extent that MRB brought potential buyers for City land, I am willing to certainly explore the reinvestment of that proceeds, the 75%, into their funding mechanism, and whether it's partial, full or whatever, but make a commitment. We have got one deal that I think it is going to close. There are certainly penalties if it is not. The other, one as Kraig has said, it's not done until it's done, and I get that. But I think that the only way we are going to successfully market Mesquite is with this vehicle, and if we don't fund this vehicle we are out of luck. I think we are cutting ourselves off at the knees.

[Minutes:]

Council member Withelder: I agree with Mr. Rapson. Obviously, MRB has become an integral part of the City. They've done an absolutely outstanding job in the last four years, and if it wasn't for them, we probably wouldn't be looking at some of the benefits that we're obviously going to reap here in the next couple of years. We can go on and on with the projects, but to have them come to the table and beg every year at Council budget sessions is just not going to make it. I think we've got to make a long-term commitment and get it done. Thank you.

[Minutes:]

Council member Delaney: I have always been a supporter of MRB and continue to be. My question is the \$600,000, wasn't that helping us to get out of that budget hole that we were in? We did not put it there? Okay, it landed at Capital

– I had suggested that we use that one fund to help fund them, because I didn't see any other way. I thought the \$600,000 was going into the General Fund, and I thought we had done a Resolution on that, so I was mistaken. So I am very much in agreement. I think we should look at long-term funding of this. We can see where they are. We can see where they are paying for themselves. I mean, the Job Fair is still going on right today. It is over there and there are people lining up to get in over there. They are supporting local businesses that are already here and bringing in new ones. I also support moving that \$600,000, when we get it into a fund that will support MRB.

[Minutes:]

Council member Rapson: Just as a point of clarification, there are two funds. One is 25%, that's the Incentive Fund, and the 75% is 75% of \$600,000, so it's about \$400,000 or whatever the number is. So I am suggesting, as Mr. Green did, that the Incentive Fund remain as an Incentive Fund, and we work out of the Capital Fund, which arguably they generated by bringing in the people who bought the land.

[Minutes:]

Council member Green: If we take the \$450,000 and leave the \$150,000 in the Incentive Fund, we are pretty close to another deal on a small parcel. It is not a done deal, but it could be. We are estimating \$100, 140. So let's say \$120,000. Put it in the middle. We put \$30,000 of that in the Incentive, \$90,000 in the other, that's \$540,000. That could give us \$180,000 to MRBI for three years, probably a little bit short of what they'd like. We used to be at \$190,000, but we could top that up out of the General Fund without wrecking the General Fund. I think we need MRBI to tell us what they think they need to have on an annual basis to do the job, to go out and hire somebody, and to do the job.

[Minutes:]

Mr. Barton: I'd like to talk briefly about the City Manager's budget for 2016/'17. The number for next year is \$221,250. That's down 11.2% from the current year. There are no salary changes going into the next fiscal year. Under Membership, the lion's share of this membership will be your International City Management Association. There is no change for next year on that. We have increased Travel and Training both this year and next for one reason. That is we dropped our contract with our D.C. lobbyist last year to save money, so we increased Travel and Training in case there is a need for either myself or Aaron to travel to D.C. to do some lobbying. Keep in mind that just three years ago, we were paying \$96,000 a year for lobbyists. We budgeted for this year and for next year is \$5200 in Travel and Training for that purpose. There is \$1500 for Community Outreach, and basically that is for my monthly forum programs. That number has not changed from this year, either. That is basically it.

[Minutes:]

Mayor Litman: Any questions on 10-43?

[Minutes:]

Mr. Baker: 10-82, Museum. It is on page 92. I am happy to report that every level the museum is doing better than it has ever done before. In the way of donations, we have year to date 500 plus man hours donated over 65. 65 different people there. We have over 5,000 visitors from 22 different countries. So every single purpose we have, that museum is increasing. Increased repeat local visitors year over year, so I think we have a great staff there, Elsbeth, Val and Peter, fantastic.

The budget here is very similar to last year's. It's a shoestring budget, and I think they do a marvelous job with it. I will be happy to answer any questions you may have about it.

Fund 25, Redevelopment Fund. I want to lead with something real exciting here on this. It is proposed in this year's budget for the Redevelopment Agency that they pay off the 2012 Federal Obligation Fund, which is about \$2.5 million, so it will lower the fund balance significantly, but it will eliminate a note moving forward and still preserve plenty of fund balance. Mr. Empey and I visited about that and we feel like that is a solid decision to make there.

So I don't know what else you want to highlight on that budget. We do have some projects planned. I'll just talk about capital outlay. We have some land purchases. If there is land that becomes available, the Strategic Interest, the Redevelopmental Agency, that line item is there. There is nothing identified today. That's just an item that we keep in there every year. Community event signs or MSI signs, those ladder sign programs. Town Square Memorial Park, that's the capital project immediately if you're standing in front of the gym, to the right. We talked about it in years past. We have some different ways of constructing that. We talked about some other developers. They initially expressed interest. They backed out, so we are just going to go ahead and build it as we proposed we build it this year. That will actually get bond proceeds. The Historic Building Restoration, there's money for the old gym that will be matched by funding from the State that Mr. Secrist has received. The Campus upgrades are in there, that was approved a few weeks ago for \$60,000, and then Streetscapes, and that would also include some trail improvements as well in there as well. So those are the large capital projects in there.

[Minutes:]

Council member Green: Aaron, the income to this fund, the property taxes, what drives that? Is that the taxes on the property in the district or is it a portion of the property taxes?

[Minutes:]

Mr. Baker: It is a portion of the property tax. Out of the 2.7787% I think that is what the property tax rate is, the City gets about 1.6 of the 2.7.

[Minutes:]

Council member Green: 1.6 for this fund?

[Minutes:]

Mr. Baker: Yes, for this fund. The regular property tax fund for City, 901, gets a very, very small portion, and everyone else in the County gets their normal share of property tax.

[Minutes:]

Mr. Baker: Yes, 55 cents is what is in 901.

[Minutes:]

Council member Green: And this is by law?

[Minutes:]

Mr. Baker: Yes, by law.

[Minutes:]

Council member Green: And then that grant that we're looking at this year, is that the grant to help part of the cost on the gym?

[Minutes:]

Mr. Baker: Yes, it is, and that number 80, Mr. Secrist gave me a revised number today. It came down to \$44,000, but we are partnering with the State to start preservation office. By them giving some and we are getting some, we are able to get some stuff done.

[Minutes:]

Ms. Melendez: If you guys look at the Salaries and Wages, I adjusted the Assistant City Manager's Administrative Assistant. That should have been the City Liaison officer. I don't think Aaron caught it, and neither did I, until just now when I was looking at it. The total dollar amount is still the same amount.

[Minutes:]

Council member Green: So it's changed to 75%/25% right?

[Minutes:]

Mr. Baker: Yes, 75%/25%, 75% Redevelopment/25% General Fund. That's how we realized cost savings in the City Manager budget.

[Minutes:]

Council member Green: To encourage use of that, George mentioned the other night about broadening the scope, because we're just not getting a lot of usage of this fund. It's a huge balance that has built up. Do we have any thoughts about how we further encourage use?

[Minutes:]

Mr. Baker: If you are talking about the Incentives Programs in general for businesses, I do have some ideas that I will bring forward in the next couple of

months. One thing I am doing is in August I am doing the Chamber of Commerce luncheon to talk to businesses about these Incentive Programs. We try to talk to them, but sometimes they will just make a choice not to participate.

Council member Green: You can take a horse to water.

Mr. Baker: It's the truth. Some people have said, I'm really interested. We say, okay, you got to go through this process, and they say I don't want to do that process. We have never turned down anyone.

[Minutes:]

Ms. Beck: Good afternoon, Mayor and Council. The City Clerk's budget can be found on page 28. Last year you approved a budget for the City Clerk's office for \$149,124. In March 2016, the department head recommended for the 2016/'17, the recommendation was \$131,356, with a difference of \$17,768. The bulk of the difference of this was in the election expense of \$15,200. Minor reductions that included longevity of \$700, a cell phone that I have not requested nor would use at \$750, and some old items that could be absorbed by other budget items on the budget.

On April 5th, I had a department budget meeting with Dave, Dodi and Andy, and at this time I was told my part-time deputy clerk along with eight other positions that were discussed yesterday, the 8.5 and I had the .5, would be cut, and that was a savings of \$18,053, and that includes salary and the benefits, which left the department a new budget of \$113,303.

On the April 27th department head meeting, we the department heads were asked to cut an additional 5%. My cut would be \$5,665. I was actually able to cut \$5,685, so you all owe me \$20, okay. The Clerk's new budget is now \$107,618. There is a difference of \$41,506 between last year's approved budget and this year's, mainly because of the bulk of the election at \$18,000 and the department clerk at \$18,503. If you look at now the budget as it, I have had to eliminate all my subscriptions and memberships, all my travel and training, some records management supplies which I will absorb in my normal office supplies, and the postage and legal postings I had left over from the elections. So I went from a lean to somewhat anorexic budget, but that's okay. I have good thoughts and think that if we can get through this year, we will have some extra money next year.

Thank you, and any questions?

[Minutes:]

Mr. Sweetin: City Attorney. I was able to cut the budget again this year. I would note at the beginning I do have a raise budgeted for this year. I, pursuant to my contract, I have to come to Council to ask for that raise, and I will do that during the month of June. It is completely at your discretion to give me that raise. We

were able to reduce essentially in every category. One category where we did add some extra money, we didn't go up in our budget at all, but where we shifted money to was Travel and Training. I note that I think this was just a clerical error. I am not sure from where, but it says MLA Conferences/Continuing Ed. The continuing education that I am required to do is about 12 credit hours a year, which does cost money, and the City does pay for that to keep my license, but the majority of that travel and training is actually for the upcoming legislative session, to be able to get back and forth between Carson City if needed and then meetings up north when I have those.

Other than that, the only other major cut that we made is Professional Fees. That traditionally has been set at \$100,000. Traditionally we have come very very close to that \$100,000. This last year, since I was appointed, we spent about \$30,000, and that was from a preexisting case. I haven't independently since I have been City Attorney farmed out a single case. I have done everything in house, and we have been able to do that. I am not saying that will always be the case. There may situations that may come up where we need to hire outside Council for very specified legal reasons that insurance won't cover, but so far I have been able to do that. So it's a pretty simple straightforward budget.

If you guys have any questions, I will be happy to answer them.

[Minutes:]

Council member Green: You have a vacation buy out increase this year. That is because of the situation in your staff?

[Minutes:]

Mr. Sweetin: Correct, right now Donna's plan is to retire not this June, but next June, and so that money has been set aside for that purpose, if that occurs.

[Minutes:]

Mr. Empey: This would be a prime example of where those separation benefits would be paid out of this new fund for the accrued leave. So if all are amenable, we could adjust this budget downward to reflect that final payment to the departing employee and those accrued benefits to that new fund for payment of those exit leave benefits.

[Minutes:]

Council member Green: That was the basis for my question yesterday, Dave. If we leave it in the budget and we are also setting up an accrual for it, we are doubling up.

[Minutes:]

Mr. Empey: Right, but we would have to recognize that expenditure in that accrued leave budget, which there is no recognition for any expenses at this

point, so that would be an internal adjustment that we would have to make. It would be a help to the General Fund if we could do that, if you are so inclined to approve that.

[Minutes:]

Council member Green: But only for retirement buyouts.

Mr. Empey: That is correct.

[Minutes:]

Council member Rapson: I agree with that. That's what the fund was set up for, and this is exactly what fits into it. So how do we get that, or do you just do that now.

[Minutes:]

Mr. Empey: We will summarize today's discussions regarding adjustments to the budget, and what we will do here is we will decrease the vacation sick buy out down to whatever it would normally be accrued, but identify how much of those accrued leave benefits would inure to the longer term, the unrecordable liability portion of those type of benefits. We will bring a number back to you when we reconvene on the 17th of May, and so you can see what the value of that reclassification is.

[Minutes:]

Mr. Barton: Included in this year's budget is a recommendation for Gina to get a 5% raise and have a position title change from HR manager to HR Director. We made a similar change last year. We took Rashan and upgraded his position to Director. I recommend that we do the same this year for Gina Mendez. Thank you.

[Minutes:]

Ms. Mendez: Mayor, Council, other than that, just asking for the essentials, just to be able to cover the basic needs for HR, which would be payment to the State of Nevada, which is a must, per NRS 288, to be able to cover Recruitment, the ads in the newspaper, drug testing, lab results, and the background fingerprint fees, and just a minimal amount for employee programs, and that would cover employee of the month, employee of the year, benefits there, and then whenever Nick has one of the programs, I go ahead and he can use some of this money from my budget, so he can go ahead and do those programs.

[Minutes:]

Mr. Barton: Included in this year's budget is a request to give a 5% raise for Judge Toone. He has not received a raise since accepting his position as an elected judge in 2013, so we think this is long overdue, and we recommend it.

[Minutes:]

Judge Toone: Good afternoon, Mayor, City Council. It is my pleasure to be with you. After today's hearing, you're all welcome to come out and watch the

baseball team that Travis Anderson and I coach at Pioneer Park. We are hoping to get our second win of the season.

(Break in taped recording)

[Minutes:]

Judge Toone: -- of all cases to provide efficient and courteous service, to preserve the integrity of the judiciary, and to maintain a safe environment for both our employees and the public. I would like to thank the City Council and Administration for your ongoing support for the municipal courts. In addition to my position, we have two full-time clerks and a part-time clerk that is funded I believe for approximately 5 hours a week. That part-time clerk has made a big difference in our ability to process bench warrants to make sure that we are holding people accountable that are supposed to come to court.

I would like to start with Fund 10-51. It is a General Fund Budget that is located on pages 44 through 46. As you can see, it includes salaries, funding for basic office supplies, funding for professional and technical services such as public defenders, interpreters, pro tem judges, court computer programs. I will just note most of the budget things like public defenders, interpreters, those are things that are required by law in certain cases.

The budget request seeks raises for our Court Clerk-1 position, and for my position, as City Manager Barton mentioned. As to our Court Clerk-1 employee, she exceeds work expectations in all respects. She plays a critical role in all of our court technology improvement projects. She stepped up to make our project with a third-party agency a reality, so we are better able to locate and contact individuals that fail to appear to court. She also stepped up to help our drug court program become a reality. I cannot say enough positive things about her. I often have to tell her that she is going to be getting in trouble with Gina Mendez if she works on the weekends.

The budget includes a request for a 5% raise for my position. My contract went into effect at the start of 2013. It calls for annual consideration of a raise subject to there being available funds. If the City Manager feels that there is available funds, he can recommend that can go into the budget, and then that would be subject to a budget review process by you. I don't know if that is similar or different to other people's contracts, so I brought copies so you can take a look at that.

In addition to the contract language, as City Manager Barton mentioned, I have not come before the Council to request a raise in the past. I have attached as a second page some of the court's accomplishments that we worked on in past years. If you would like, Mayor, I am happy to review some of those accomplishments, or if you would like I could go on and talk about the rest of our budget. Would you like me to cover those accomplishments or would you like

me to go with the rest of the budget?

[Minutes:]

Mayor Litman: Let's go through the budget first.

[Minutes:]

Judge Toone: Okay. That covered basically our General Fund Budget. If there is anything else in that budget that you would like me to talk about, I am happy to do that.

[Minutes:]

Council member Green: I have just one question. The general activity level in the court and for this year, has it turned out that your budget for the public defender and interpreters, has it been enough to cover the needs that are required by law?

[Minutes:]

Judge Toone: For the interpreter, it stays fairly steady. We have a Spanish interpreter that comes. She comes on our traffic court dates. She also comes on our arraignment dates, and then as needed for our trials, and so that has been fairly steady. There has not been an increase that I am aware for her costs.

We see a slight increase in the need for public defenders. That can vary from year to year, depending on the number of cases where jail time is contemplated. It's either mandated by statute for a driving under the influence offense or a domestic violence offense. The City Attorney typically seeks jail time in certain drug cases, and so those are also cases where we might see a need for a public defender.

Council member Green: Thank you.

Judge Toone: The next fund that I need to talk to you about is Fund 15.

It is located on pages 100 and 101. Fund 15 includes several court funds. The first I want to highlight is some funding that we received from the State of Nevada Administrative Office of the Courts. This is an \$8400 grant that we received to start our drug court program, and I provided a pamphlet for you that talks a little bit more about the drug court program. We presently have five participants. I have appreciated the participation from the City, from law enforcement, from public defenders, from community providers. We are seeking to make a difference to break the cycle of people who are continuing to come back to our courts because of drug-related addictions or alcohol-related addictions, and I would like to invite you all to come out and visit one of our drug court sessions if you would like.

Some of the other things that are in our Fund 15 are fees that we are required to

collect by law. Some of those fees go to the State. We are permitted under law to keep a certain portion of those fees in our Fund 15. Those fees can be used to improve our court. For example, technology, education, and court projects. So in some instances, we have taken items out of the General Fund in an effort to help the City with budget challenges and cover things like education out of Fund 15. Fund 15 also tracks collection fees paid by defendants in accordance with State law. These fees fund efforts to work with our third-party agency to locate and contact individuals who fail to appear for court. As you recall, in the past year, you approved a contract for us to work with this third-party agency. The defendants paid a collection fee. This is typically as a result of them failing to appear for court or failing to take care of a requirement. That funding can be used to help locate additional people, and we've talked about that. I am happy to answer any questions you might have on that. Do you have any questions about Fund 15?

[Minutes:]

Council member Green: I see we are going to pull \$10,000 out then go to the General Fund. This may be a combination question for both Mr. Empey and yourself. With annual expenses of only \$11,000 a year, we would have a buildup in this fund. Is there anything that restricts us from transferring that, Dave? I see you got \$10,000. Where did the \$10,000 come from?

Judge Toone: I am happy to explain that. The way that this fund works is that the court's able to keep the monies that go into this fund. Most courts generally hang onto the money. They never turn it over to their governing bodies. They save up for projects like new computer systems, new buildings, things like that, so their funds tend to build up. We have not done that here. That's in part due to the fact that I recognize that the City has budget challenges. Under law, if a court decides it does not wish to hold on to those funds, they can be turned over to the General Fund budget after they remained in the court budget for two years. So this happened a number of years ago with the City challenges, we agreed that we could turn most of those funds that were available over to the City. That more or less cleared out the funds. It has built back over a bit over the last couple of years, and having talked to City Manager Barton and Dave Empey about some of the requests that the departments and the court try to find ways to fund our budget, I agreed to transfer that \$10,000 over. So we can certainly keep an eye on that, and if there are available funds in the future those could potentially go to the City. I would be happy to talk to administration about that.

[Minutes:]

Council member Green: But those are revenues driven mainly by the administrative fee are running \$25/\$30 a year, and our expenses are running \$11, so unless something happens.

[Minutes:]

Judge Toone: In that fund, and I have been working with Dave Empey to make

sure that we are splitting that out, because that fund also includes the grant fund money and the collection money. There's money in there that's AA funds, and that is certainly the bulk of the money, and that's where the \$10,000 is coming from. We are working on breaking that down a little bit more, and hopefully that will make it easier for both our court and for the City to see what's going on with that fund in the future.

The last fund I need to talk about is Fund 19. This is the easiest fund to talk about, because it is simply a pass through Fund. It is on page 110. This fund records fees paid to the court in cases where drug or alcohol analysis takes place. The fund passes through the account and goes into the General Fund. These are the DUI cases where there is some analysis on blood or on breath. DUI cases, and then there are also some funds that can go into that case if there is testing done on suspected drugs. So that basically just passes right through and goes to the General Fund.

[Minutes:]

Council member Green: Makes you wonder why there is a separate fund.

[Minutes:]

Council member Delaney: I would like to hear about your accomplishments a little bit more.

[Minutes:]

Judge Toone: I would be happy to review that. I will briefly review these. One of the accomplishments is some of the grant funds we have been able to receive. We received grant funds from the State for recorder equipment and for the Breaking the Cycle program which I talked to you a little bit about. The write up gives a little more information on that. We have worked to improve access to the court information to the public. We have achieved online payment ability for defendants who wish to have the convenience of paying the fines and fees in certain cases on line. We installed the court information board with information about available resources for people that come to the court. We have also made improvements to the court website. Also, there was recently a press release that we put out that talked about some information we have been able to gather about judges that have served in the Valley over the past. So if anybody is interested in that, I hope you might find it interesting.

We worked to improve accountability. Each year, hundreds of individuals receive citations to appear in court, fail to appear in court or fail to take care of their court requirements. We worked with the City Council to obtain resources to clear a backlog of hundreds of unissued bench warrants that needed to be issued when I was appointed, and to stay current on bench warrants that needed to be issued. We have also obtained permission from the City Council to work with a third-party vendor to help locate and contact individuals that have failed to appear for court.

The next point I will bring out is we have worked to improve the operations of the municipal court. With the assistance of the finance department and Mesquite administrative offices of the courts, we have implemented minimum accounting standards to ensure that we are safeguarding taxpayer funds, and we have successfully completed an audit conducted by an independent body in 2015.

We are currently working with the State to complete a process that will make it unnecessary for court staff to spend hours each week manually entering citation data. This will help our staff be more productive.

Another thing I would like to point out is that we worked to develop relationships with different courts in Clark County so that we can successfully facilitate transfer of cases to appropriate specialty courts, such as Mental Health Court, we were able to get a person into Mental Health Court down in Las Vegas, it was a success in my opinion. We also have been able to help a veteran get into an inpatient program up in Utah.

The last thing I will highlight is Judicial Education. Earlier this year, I received a certificate from the Nevada Supreme Court, Chief Justice Perry Gary for completion of 240 hours of judicial education. I am approximately half way through the Judicial Studies Master's program at the University of Nevada, Reno. Although our contract calls for the City to assist with the cost for judicial training, I have not sought funding from the City for my training, but I've obtained scholarships and funding from the State and other sources, so that it did not impact the City.

[Minutes:]

Mayor Litman: I might state that I have worked with the Judge also on the issues of Veteran's Courts, and we have gone down to Las Vegas on the Mayor's Project on Homeless Veterans down there, and the Judge is very highly received by both Judge Stevens and Judge Seragosa. So we are making a bit of a name for ourselves in Mesquite, because we got a judge that can go down there and do things.

[Minutes:]

Judge Toone: Thank you very much, Mayor and City Council. It is my privilege to serve you.

[Minutes:]

Mayor Litman: We are now at Finance.

[Minutes:]

Mr. Barton: Mr. Mayor, before Dave gets going, one of the proposals in the budget is a raise for Dodi Melendez, highly recommended by Dave Empey. I support the raise. Dodi is a tireless worker all year round, but this time of year especially. Her commitment to her job is truly (indiscernible). Dave can probably

go into the details of the raise and why she is so deserving.

[Minutes:]

Mr. Empey: I see I am last in the batting order here, and as the old adage goes, you save the best for last, but I am not sure that is the case today. I appreciate the introduction by Andy. The finance department budgets are found on page 30 and 31. I think if you look at the adjusted budget on page 30 of \$259,000 and compare that with the tentative budget of \$263,000, there has been a very modest increase, and a lot of that has been through attempts to find ways to reduce the load that's borne by the General Fund.

If we take a look over on page 31 in the Salary section, it is true that I proposed an increase for Dodi, and she is, as Andy has alluded to, very deserving and worthy of the increase. She has become an absolute and invaluable part of the finance department. She is excellent in external customer service as well as internal customer service. She fields many, many calls from other departments' employees. She does payroll, which is not an easy thing. It's much more. It goes much deeper than processing time sheets to initiate payroll checks. There are questions on how you interpret collective bargaining agreements. So she is an expert in so many different areas. She has incredible institutional knowledge, so she is worth every penny of her earnings from my perspective. We have in the salaries adjusted just a little bit the amount that is being charged to the Special Improvement District, Fund 83 is a special revenue fund on page 129. Finance Director, this current year and for several years prior to that, 25% of my wages were charged to the SID Administration Fund. That's now boosted up to 30%, and none of Dodi's salary previously has been charged to this Special Improvement Administrative Fund, but this year there is a portion of her salary that will be so allocated. Again, this is driven by two considerations. One is how can we continue to provide service and yet find savings to the General Fund. Well, in that regard, we consider the service that finance was providing to the Special Improvement Districts. With the increasing number of early payoffs of Special Improvement District liens that are occurring, there seems to be considerable more activity there, so we felt like these increases were well warranted.

If you go down still looking at page 31, books and subscriptions, and memberships, that has increased \$100 from the original budget. Travel and Training, that's at \$4000. We have our annual Caselle Clarity training seminars that occur, and this next one is in Las Vegas. The largest item is the GFOA financial continuing ed. With an eye towards the future and considering succession planning issues, I think it's a wise investment to have Dodi attend these professional technical seminars that GFOA presents to help her establish some credentials in the GFOA community. It will pay dividends back to the City by doing so.

If you go down through Operating Expenses, it is a minimal amount.

Professional Technical services, by and large the significant expenditure there has to do with the annual audit of \$41,750 and a single audit of \$5000. That is a slight increase from the prior year. I'll be bringing forward to Council a proposal to renew a three-year audit engagement contract that will take us up through fiscal year '19. You will see the Caselle software support and the Ameriflex administration credit card fees. Those are all fees that the City is assessed through the flexible savings account. That brings our adjusted tentative budget down almost \$14,000 from the department manager recommended budget of \$277,000. So if there are any questions, I would be happy to entertain.

[Minutes:]

Council member Green: Mine is more of a comment than a question. Customer Service, Dave mentioned that Dodi is very good at that. That extends to Council people, too. Both Dave and Dodi have answered a lot of questions. I am a CPA. I ask a lot of questions. They have a lot of answers, and I don't know how we get by with two people. Dave also mentioned the idea of succession planning. I think that is pretty important, because this is a huge function. It's two people, only two people. So we need to think about some other blood in in there at some point. I know we are not going to add personnel now, but we do need to think about that down the road, because we have had two stalwarts for some time here turning out a lot of work on a two-man department for not only a \$20 million General Fund budget, but look at all those other funds and all the activity. It is really to me with pretty good knowledge of what it takes to run the shop, the finance accounting shop, I think this is amazing, so I want to thank both Dave and Dodi for all the help they have given me.

[Minutes:]

Council member Rapson: I would like to echo that same sentiment exactly, and speaking of succession planning, I think that probably is something that the Council needs to look at within the next year with respect to a lot of departments. I think we are running into accounting, public works. You know, Bill Tanner, I don't think he is going to be here forever. Andy is not going to be here forever. It is important to have some ideas at how we transition. I don't know what the answer is. I am not suggesting anything. I am just saying rather than just wait till it happens and pull somebody out of another town to come in here, and with the history that Bill Tanner has, it's a daunting task to find somebody that can fill those shoes, and I think there is something we need to at least discuss.

Mayor Litman: Any other questions?

[Minutes:]

Mr. Empey: In the non-departmental fund found on page 38/39 and 40, within this department you will find expenditures that typically are borne by the entire organization rather than specific to a given department. So the budget if you look back in history on page 38, in actual '14 and actual FY-15, you see the budgets in this department have been considerably higher, \$1,452,000 and \$1,363,000. Then for this year we started distributing costs that were previously

incurred in this department and have been allocating those expenses back to various departments within the General Fund and in other funds as well. With the hopes that how do you control some of these costs if you don't know what they are, and so the department needs to know what some of those controllable costs are to manage them. So that was a big change for this year. I think it was a good move. I know that it was something that Council has been asking for. So anyway, that is why the budget as you see on page 38, the Tentative Budget is \$557,000. I don't know if you have any specific questions with regards to the details of that \$557,000 budget, but if there are, I am happy to entertain.

[Minutes:]

Council member Withelder: Is there some other name we can give to this department that obviously exists but doesn't exist because it is non-departmental? I think I have asked this question every year for the past seven years, and I still haven't gotten an answer.

[Minutes:]

Mr. Empey: We are open to suggestions.

[Minutes:]

Council member Withelder: I know it's kind of a play on words.

[Minutes:]

Council member Rapson: Non-departmental just means that it's not allocable to a specific department. It doesn't fall into any other department, so that's where the non-departmental goes. It is a typical, fairly common accounting term, just so you know. The insurance, I see there is the \$330,000, so this is one of the benefits that we are going to hope to reduce in our discussions. How many different funds have the insurance that affects that negotiation?

[Minutes:]

Mr. Empey: There are two funds. This department and the Sewer Fund.

Council member Rapson: And the one we saw last night. \$167,000 something like that.

Mr. Empey: My preliminary calculations based on some numbers that I have seen will touch this particular line item of \$330,000, and again this is very preliminary, but by about \$50,000. But we will see what happens when we have those in-depth detail meetings with those carriers. I heard \$200,000.

[Minutes:]

Council member Rapson: That's what I heard, too, and I am just curious if we get \$50,000 out of this and the other one is only \$167,000 in total, does that just go away?

[Minutes:]

Mr. Empey: No, there will be a portion of savings to the Sewer Fund as well, not to the same magnitude as this department would realize, but again that is just a quick analysis based on the preliminary numbers that I have seen from one insurance company if that were to occur. We will have to wait and see, I guess.

[Minutes:]

Council member Green: We are estimating the \$290,000 for that insurance line for the current year. So you are going to \$330,000, but then that is subject to whatever we work out next week?

[Minutes:]

Mr. Empey: I just didn't want to short change us.

[Minutes:]

Council member Green: So you've gone ahead and put in kind of a higher number in, and we will see what happens, because we won't know until next week. On the allocation, I think that is excellent that we are spreading those costs out. Where are they actually managed, those costs that we are allocating? Are they managed at the incurrence or at the user's level?

[Minutes:]

Mr. Empey: At the user's level. On the monthly financial statement that's published, each one of the managers has total access and visibility of what his power usage is, what his water usage is, and as you heard from Nick yesterday, he has responded to those water usage fees that has prompted him to do something about it.

[Minutes:]

Council member Green: That's the example of allocating, because when they were setting here, we may not have had anybody looking at them. He gets them in his budget, and he says hey I want to do something about it. So that's a great move.

[Minutes:]

Mr. Empey: We will go ahead and move on to Transfers from/to other funds. I think we touched upon this yesterday, so we won't spend a lot of time here, but let me give you the page numbers that I am looking at. The Transfers to the General Fund are found on page 18. You will see under the Tentative Budget Column, this is one of those small fonts, that \$10,000 is the transfer from the Court Administrative Assessment Fund that Judge Toone just spoke of. It's kind of a discretionary transfer to the General Fund that's based on like a 2-year look back period. Also from the Forensic Services Fund, \$3500, which I think the Judge also addressed. \$50,000 from the More Cops Fund, that is something that is new this year. Historically, the General Fund has always been supportive of the More Cops Fund, and primarily for the reason that More Cops sales tax revenues were insufficient to meet the expenses of that fund. So General Fund

has been supplementing the budget there. You can see on the transfers out, over the past couple of years transferred from the General Fund to More Cops Fund, \$205,000. So this is just a small, small, I guess, repayment, if you will, of those Transferred funds from years gone by. The next line item, \$1,016,000, that's the payment. It is hard to wrap your head around why it is the way it is, but the way the bonding agreement was established was the General Fund would really support this payment and kind of guarantee the payment of this obligation, and so that's why we go through this kind of transaction methodology where the Redevelopment Agency transferred this same amount to the General Fund. The General Fund then transfers it out to a debt service fund. I can think of simpler ways to do it, but this is the way that it's spelled out in some of the bond agreements.

[Minutes:]

Council member Green: So that is exactly off-set by the transfer in?

[Minutes:]

Mr. Empey: Right. This final item of \$38,680 is a transfer into the General Fund from the Technology Repair and Replacement Fund. That fund has been dormant now in terms of any funding from the General Fund. It's always been funded by the General Fund, and it just didn't seem necessary for expenditures to come out of that fund rather than the General Fund, so for the purpose of transparency, I guess, we thought it best to bring all of this spending for Information Technology purposes back into that department. That would be a one-time transfer, and it will effectively close that Fund 98.

The funds transferred from the General Fund can be found over on page 21. You will see that the transfer from the General Fund is \$1,747,000, and the funds transferred into the General Fund are \$1,118,000, so there is a net disparity there. Going into the detail, we have \$175,000 going to the Senior Center. Here's that debt service payment of \$1,016,000 that's RDA related. We got funding for Waste Disposal bonds of \$46,175. Then here are transfers to the City Services Fund of \$500,000, that is to recognize that accrued leave benefit that we were talking about. I am wondering if that is a technical blip, Dodi. I was thinking that had been adjusted to \$400,000.

[Minutes:]

Ms. Melendez: (Indiscernible).

[Minutes:]

Council member Green: You said \$400,000 yesterday but before you said \$350,000.

[Minutes:]

Mr. Empey: Yes, there had been some discussions subsequent to that. So that brings us to the total of the transfers from the General Fund. Any questions from Council?

[Minutes:]

Mr. Empey: Now we move to the Transfer of Canyon Crest SID found on page 127. Canyon Crest was the first of the two Special Improvement Districts that were established and authorized by City Council. I think Canyon Crest Special Improvement District was formed in 2005. That had an original outstanding lien of about \$5.5 million. Just briefly for everyone, the understanding of how these Special Improvement Districts work and function. The developer approaches the City, saying we would like to develop this property. Would you essentially coauthor an underwriting of bonds for public sale, and so the underwriter sells \$5.5 million of Canyon Crest Special Improvement District Bonds. At that point, those bonds are in the hands of bondholders. Could be anyone of us in this room. And so how those bonds are paid are through semi-annual assessments, and those assessments are just like making a mortgage payment. They include a portion of interest, and they include some principal on the lien balance, so they pay down just like a mortgage does over I think a 20-year period for these Canyon Crest Bonds. The amounts that you see here on page 27, as far the collections and the interest; those are based on the amortization schedules of the outstanding bond at the conclusion of the February 1st debt service payment. At that point, we know exactly what the outstanding bonds are for the remaining life and how much of those bonds are assessed in the coming 12-month period. It's very likely, it's probable that property owners are going to decide to pay off their bonds, and so those numbers will change considerably from budget. You will notice back in FY '15 actual principal payments made were \$667,000. If you were to look at the budget for that particular year, it would have been maybe a third of that. These numbers change based on the desires of property owners to pay out their Special Improvement liens. These are the funds that also record the debt service payments, and so you can get a feel for how those bonds are being paid off.

You will notice a discrepancy between the interest near the third line down, Collections Interest in the tentative budget is \$155,000, and you will notice on the expenditure portion the bond payment interests of \$127,000. That incremental difference is what is transferred to the Special Improvement District Administration Fund. That's what pays for the salaries of Dodi and myself, for example, and to pay for the assessment management groups administration of the semi-annual assessment billings to property owners. That was a provision made for when one of these Special Improvement Districts were first implemented.

I could duplicate the same wording on the next page, on page 128, the Special Improvement Districts function virtually the same. I think the Anthem Special Improvement District was formed in 2007, I believe, if I remember correctly, and it was over \$13 million. We maintain separate records for them. It's quite a process to derive financial statements for month to month.

On the following page, you will see the Special Improvement District Administration Fund. You will see the revenues into this are coming from transfers from Canyon Crest and the Anthem SID's. You will see the \$28,000 coming from Canyon Crest and the transfer from Anthem at \$115,000. The incremental differences between what the Wood Assessment Management Group bills on a semi-annual assessment billings and what is actually paid as debt service interest. That is the mechanism and the means for paying for the expenditures that are enumerated below. We separate the expenditures for the Canyon Crest Portion as opposed to the Anthem portion, so we know exactly which Special Improvement District's needs are being met. Any questions there from Council?

[Minutes:]

Council member Green: So those fees that we get are exceeding our expenditures, so our fund balance continues to build up. Should we be charging these a bit more, or is there going to be some turnaround there? What happens to that balance, because if we are bringing in \$140,000 in assessment fees, our share, and our costs are running considerably less than that, that fund is just continuing to build up, you've offset a little bit by increasing or putting 10% to Dodi and another 5% of yourself in there, so that helps the General Fund, but are there opportunities to further help the General Fund through this build up.

[Minutes:]

Mr. Empey: I like to be fair with this fund. I've talked with other jurisdictions, and they put entire full-time staff in these Special Improvement Administration Funds. In good conscience, I allocate our fees based upon the actual time and effort that goes in. Sure, I could probably charge 50% of my salary, 50% of Dodi's, but if someone were to ask show me how you spend 50% of your time on these two funds, I'm not sure I could do it. So it is based really on actual effort given, I guess.

[Minutes:]

Council member Green: Are we building up a pot that when these bonds are all paid off, we'll be left with a balance?

[Minutes:]

Mr. Empey: At that point, these funds will then be transferrable to the General Fund.

[Minutes:]

Council member Green: Do you expect you will still be the Finance Director at that point and I'll still be on Council?

[Minutes:]

Mr. Empey: I doubt it.

[Minutes:]

Council member Rapson: Well, that was kind of my question, is that a restricted

fund balance that we cannot attack until it's a done?

[Minutes:]

Mr. Empey: Right, until those bonds have been repaid in full, at which time you know they could be made available to the General Fund.

[Minutes:]

Council member Rapson: They are not to the bond holders, to the servicing companies, nothing else? They're ours?

Mr. Empey: Yeah.

[Minutes:]

Council member Green: But those SID fees are intended to compensate for the costs. So the fact that we are very efficient at what we are doing, we are just allowing the fund to build up, a rainy day fund if you will.

[Minutes:]

Mr. Empey: Right. We are closing things out quickly now. Page 131, that is our Debt Service Fund. You will see the revenue source is there collecting from the Redevelopment Fund \$2,473,000, and the transfer in from the General Fund of \$1,016,000. Really, all of that is Redevelopment debt related, and you will see on the expenditure side of this that we are paying redevelopment debt principal of \$3,270,000 and the interest on that debt service is about \$219,000. That's all based upon amortization schedules that are in connection with these debt obligations.

On page 130, this is a Waste Disposal Bond that we had for many years. This is the one that bears interest at 5 ½%, which I think Council member Rapson referred to yesterday. The annual debt service on that is \$74,000. You will see in the transfer from the General Fund Line, this year is \$56,175. In prior years, it has always been \$74,895, which is always the amount of the debt service. What we did is in order to help the General Fund Balance out just a little bit, we reduced that General Fund Transfer this year to \$56,175.

(Break in taped recording)

[Minutes:]

Mr. Empey: So by adjusting the transfer from the General Fund, we bring that projected 2017 ending fund balance down to the equivalent of one year's debt service. In these debt service funds, we try to maintain at least and require to with some debt obligations to maintain a balance and a debt service fund equal to 1 year's debt service.

[Minutes:]

Council member Green: Council member Rapson mentioned yesterday about the possibility of doing a refunding issue to capitalize on rates, and I know it is a small balance, but is there a huge redemption premium there if we wanted to pay

these off? There's only \$459,000 left. So the General Fund is in essence funding this thing, if we were to pay those off even with a redemption fee, we would be eliminating the \$75,000 annual General Fund cost. What we are giving up by taking that General Fund money out of our investments is a very small amount, because it's not earning much.

[Minutes:]

Mr. Empey: Right. I will revisit that with USDA Rural Development, who has issued these bonds. I can tell you when I spoke with them, it has probably been two years now, it is a cumbersome proposition.

[Minutes:]

Council member Green: I am wondering if we could pay it all off?

[Minutes:]

Mr. Empey: Yes, that was my question to them at the time. They didn't necessarily want to do that. I can see why at 5 ½%. I think they have an interest on maintaining outstanding – they have a portfolio, and they don't want to see a decline in their outstanding debt portfolio. I will revisit that topic with USDA.

Let's do page 124, City Services. This is a fund and again let me draw your attention to the fund descriptions that are found on page 6 and 7 and 8 that describe these funds. Let me just share with you briefly the fund description for Fund 97, if you don't mind. This fund recognizes and provides necessary resources for future liabilities to separating staff employees for accrued leave benefits earned for unused vacation and sick leave pay. Such benefit payments are not normally budgeted within the other governmental funds. When separating from employment with the City, such benefits will be paid directly from this fund. So that's what this fund is used for and how it's resourced and how those resources are used.

So what you see here is funding from a General Fund of \$500,000, and there is nothing budgeted for the expenditures. Now in our discussion of 15, 20 minutes ago on a separating employee that we are anticipating, we can reduce the General Fund expenditure related to those accrued leave benefits, and budget those benefits' payments within this fund. It will help the General Fund. It will utilize this fund for the purpose for which it was intended. We will bring back the value of what that would be, and so we would adjust the expenditure budget for this fund.

[Minutes:]

Council member Green: The liability we are trying to establish here is basically the banked leave and banked sick pay. So if somebody takes their vacation every year, do we just absorb that cost in our General Fund costs? Nothing be accrued for their eventual early departure. If they bank part of their vacation or they don't take it all –

[Minutes:]

Mr. Empey: That's right. What typically happens in the budgeting process is that we cap, for example, for most. We've got collective bargaining units here, but let's just say everybody is capped at 240 hours of maximum leave accrual for vacation purposes. We pay down to that amount every December. So there's still that 240 hours of accrued vacation pay that is not not budgeted for. So when an employee separates from the City, that \$240,000 is not budgeted for in the General Fund, so this City Services Fund 97 will be able to accommodate that separating employment. It's interesting to note that with the turnover at the police department, I'll bring them up as an example; they have had several separated employees over the past year and a half or so. When that happens, we paid out those benefits as we are obligated to do, but Chief has decided that in order preserve his budget and not exceed it, he would just not hire and not replace that officer until the savings have been there and closed it. And that affects services. This will be a big help on several different levels.

[Minutes:]

Council member Green: On our non-contract employees, do we have a use it or lose it policy, or are they allowed to bank?

[Minutes:]

Mr. Empey: Use it or lose it on vacation pay? No, it's banked.

[Minutes:]

Council member Green: So non-contract employees, that's why the total is a \$1.5 million to basically cover contract and non-contract employees.

[Minutes:]

Mr. Empey: Right. Let's turn our attention now to the Technology Fund. Have we already discussed that? It's on 125, the very next page. You can see the tentative budget shows a transfer to the General Fund of \$38,680, and if you look down at the General Fund, the ending Fund Balance Summary, you will see that with that transfer, that closes out that fund.

The last fund I need to talk about is the Vehicle Replacement Fund. That is found on page 126. You will see that there are no transfers into this Vehicle Replacement Fund for this year, but there will be a spending of \$100,000 for several police vehicles. I would draw your attention to the fund balance summary down below. We are depleting that fund balance by \$100,000, and so we are projecting 2017 fund balance of \$433,473. This fund balance at one time was upward of \$2.5 million. In an effort to smooth out the capital needs requirements of the various departments, we always had this fund to bank on to buy large pieces of equipment for public safety purposes, for example. So this is an area where we will probably need to address and take a closer look at in funding in future years, especially with the needs we are hearing about from public safety for replacement vehicles and engines that are 25 years old. Right

now that would create a little shock to the General Fund and or this fund. That's a discussion for another year, I guess.

[Minutes:]

Council member Green: There's nothing that restricts us from using this fund for part of the cost of a fire engine if we so chose?

[Minutes:]

Mr. Empey: No, no restrictions there.

[Minutes:]

Council member Rapson: Do we have, by department, long term sort of capital investment program or budget? The Fire Department has one that says, I am going to need this and this and this in these years, and it goes out 10 years or 5 years or whatever it is. And if so, where are we in relationship to those, or we do we find that?

Mr. Empey: 60.

[Minutes:]

Ms. Melendez: Capital Projects.

[Minutes:]

Mr. Empey: Those kinds of Capital Expenditures I don't think are reflected. Yes, I specifically requested from public safety directors to provide at least a three-year equipment needs schedule, and they are significant. You might recall last year on budget we had a transfer item on there to fund this particular fund. I don't remember the specific amount. It might have been \$200,000/\$300,000/\$400,000. I really don't remember, \$370,000, I think.

[Minutes:]

Council member Rapson: \$370,000

[Minutes:]

Mr. Empey: That was this year, but in last year's budget there was a specific amount withdrawn. I would like to say this is an area we will need to pay some attention to next year and then certainly in the following year. Any other questions from the Council?

3. Review and discuss amendments of the FY 2016-2017 City of Mesquite Tentative Budget from the Wednesday, May 11, 2016 Budget Work Session Meeting.

- Discussion and Possible Action

[Minutes:]

Mayor Litman now deferred to Mr. Empey's amendments from yesterday.

[Minutes:]

Mr. Empey: As you can see, with the Salary and Benefit Reductions to the General Fund, we have broken this down by fund. As you see before you, there are adjustments to the General Fund into the Street Maintenance Fund 11 and into the Transportation Impact fees, Fund 22. Within the General Fund yesterday, there was discussion about decreasing salary and benefits that amounted to \$37,248. There was also discussion of increasing the rec fee memberships from, I believe, what was set at \$172,000 to \$215,000, which I think Dodi was working closely with Nick to come up with that revised revenue amount. Also revised was the Medical Marijuana to \$224,000 for FY '16/'17. So that is an increase of \$144,000. The positive effect to the General Fund through those budget expenditure decreases and their revenue increases amounts to about \$224,000. Keep in mind, our deficit was \$239,000. We also discussed yesterday that business license fees for this year were projected at \$569,000, and we are working with that Department Director to see if that is a bit overstated. So there might a \$50,000 downward adjustment there. So these are all adjustments that we will bring back to Council when we reconvene on the 17th of May, and we will have all of these tabulated.

Let me just finish up with the effects on Fund 11. We will include \$15,000 in interest income revenue, and also in Fund 22 \$12,000 in interest income revenue there. Then increase the expense for the TCIP review in the amount of \$60,000. What's happened just since we concluded from last evening, we determined that there has been some overlap on propane expenditures in the Rec department and the Recreation fund. So we are proposing decreases of \$10,000 to the General Fund. In the Propane account #10-81 28, decrease in the propane line item #17-81 610 for \$7,000. That would be reflected also in the budget adjustments that we will bring back to Council on the 17th of May.

I am not sure I heard of any other budget adjustments from the budget reviews that we have discussed here today, other than the separating employee. So we will add that to the amounts that you have before you now, and we will have those ready for next Tuesday. Anything else from Council?

[Minutes:]

Council member Hafen: Back to the Fire Department, the Chief and Deputy, since I was the one that brought that up, we pulled that off. I wasn't opposed to some pay increases. In the past, it has been incremental. So if we just want to adjust that back on an incremental basis, I am not opposed to that. Council member Rapson made his comments. I will deal with the residency issue of the Chief, and if I have an additional problem, I will bring it back. 20% at one – we have never done that. Andy, we haven't done that since you have been here. I have no problem with an incremental increase over 3 or 4 years. I mean, (indiscernible) got a partial one last year, so if his is 10 or 15, it's 5% or whatever you want to do. I just fundamentally don't think it is wise to just 20%, 15% in one motion.

[Minutes:]

Council member Rapson: I don't have any heartburn with that, either. What is exactly the proposed in the budget before you removed it? What is the increase for each one percentage wise?

[Minutes:]

Ms. Melendez: 15 and 20.

[Minutes:]

Mr. Barton: Chief is 20 and 15 on the Deputy Chief.

[Minutes:]

Council member Rapson: I have no opposition to phase in, and I think it just has to get equalized at some point to where it is similar to Troy Tanner's, and I think that was phased in.

[Minutes:]

Mr. Barton: Council member Hafen is right. There is a precedent for a 20% raise, more like 25% raise. That was what the Council elected to do last year with police management. The difference between the proposed raise and this budget and what happened last year is that it was done in steps. I believe there were five steps given to the police chief, the deputy chief and now the police captain.

[Minutes:]

Council member Hafen: And it was also done in a meeting, not through the budget.

[Minutes:]

Lindy Hulet: The increases last year that were given to the Police Department were done through negotiations. They were hidden and slide through on that Teamsters, MPAO Teamster's Agreement. Then the following month, we were asked to present our contract, which we spent hours and weeks on, doing what you counseled us to do. Then it was declined and turned down. We had the stats. Everything was there. I am sorry. I have seen it happen all these years. You should talk to the admin of the station once in a while to see the real picture. We see what is going on with promotions and savings and not savings. We know how it works. We pay the bills. We put them together. We give them all their presentations and work together to make it work right. We met every one of you, with the exception of maybe one or two, but it's not because we didn't try. I individually contacted you, made appointments. We gathered the numbers to compare to other departments, to compare to their subordinates that make as much as Rick does right now. There is captains. The south recrowding is real, and it was real last year, so to even come close to even catching up to be compared to other public safety department heads. That is why there is a 15% and 20% increase there. That's all. They didn't come prepared with their contracts and all that, because he understood that everything was in agreement

and that is the way it should have been. If you didn't get the message, then it's because you didn't come talk to him. I don't know how many times he calls Andy a day. He communicates with Andy constantly. He doesn't make a step or purchase or anything without contacting his supervisor. I don't have a chance tomorrow to come back and apologize, and so I do give my apologies. I wish I were more like Judge Toone, mild mannered, but it does get exhausting. We do our best, and we are grateful to work here, and we try to do what you ask and that's all. Thank you for this time.

[Minutes:]

Mayor Litman: How do you want to handle this, Mr. Barton? You want to separate this out, not separate this out?

[Minutes:]

Mr. Barton: We can certainly bring this back the next Council meeting and discuss it then.

[Minutes:]

Council member Hafen: The proposal was 5% or whatever they want to do over a 3 or 4-year period. That is what everybody else got. Is that right, Andy, or not?

[Minutes:]

Mr. Barton: We can come back with a salary schedule that's equivalent to the one that was given to the police managers. The Council can convert it up or down.

[Minutes:]

Council member Hafen: I do, believe just for the benefit to the last individual, I think the police chief had only been here a year at that time. So I think that needs to be weighed into the equation, with all due respect.

[Minutes:]

(not at a microphone) Lindy Hulet: He did not ask for a raise last year. The increments were there.

[Minutes:]

Council member Hafen: The question is, is there a problem with incremental raises or not, other than the 20% at one time? What we are saying is we can give incremental raises and spread it out over a few years. That's what I am saying.

[Minutes:]

(not at a microphone) Lindy Hulet: Start it at a good thing and then start incremental raises, like you did.

[Minutes:]

Council member Hafen: He was hired two years ago and he agreed to the base salary. I don't know what else to do.

[Minutes:]

(not at a microphone) Lindy Hulet: The incremental increases really should be across the board for the City. I don't know who should be tallied or given that responsibility. As you can see, our (indiscernible) are not the only one. (Indiscernible).

[Minutes:]

Council member Delaney: For those of us that met with Chief Christopher, I believe the big deal on this, Rick correct me if I am wrong, but this was because you have subordinates making or that will be making considerably more than you or Kash, and that some of the raises that we did turn them down on steps last year, I voted no on police management steps as well. I believe it should be on what kind of job you do. I believe they all do a great job. That's not even what I am saying, but I believe that the Council people that met with Chief Christopher and with you agreed that it was time to get you at least up above your subordinates, and that this was to get this leveled out. Then we did steps last year. Not everybody started at step 1, and I think that is what Lindy is trying to say is that if step 1 was down here, then some of them that have been there longer or they started at step 3, so therefore their pay was higher. Is that correct? That's how I saw it.

[Minutes:]

Deputy Chief Rick Resnick: Yes, that is correct. Last year with the Teamsters Contract for the Fire Union, that very instant all three captains succeeded me in salary at that particular point. That's why we put that management package together. Lindy is correct that in that management package, Chief Christopher was not scheduled for a raise at that particular time, because he was new, and that he would kick in on I believe was the 2nd or 3rd year on that. I guess time with this next increase contractually with the Teamster's Union, all those captains are ad hoc staff, so their salary, their benefits package, they do at the end of the day make more than I do, and also one of them actually is above Chief Christopher.

[Minutes:]

Council member Delaney: And that is really one of the things that this was about, I believe, was trying to get this a little bit more equitable so that our top people are making the top salaries.

[Minutes:]

Deputy Chief Resnick: That is correct, to bring everything into alignment so subordinates weren't being paid more than supervisors, and then to take it from that point that you know either coming back with a more minimalized step increase system or something that would be palatable to everybody, but yes, this

increase was to get that back into alignment where supervisors or the managers, where Chief Christopher and myself were actually above salary from the three captains.

[Minutes:]

Council member Delaney: And while I've got the floor, I've been biting my tongue, and I've got to say this. I feel that this Council Chamber is completely inappropriate and unprofessional place to discuss someone's personal life.

[Minutes:]

Mayor Litman: Personal opinion at this point, I think we should look for a motion to do something with this rather than sit here and just banter back and forth, because I don't think we are going to accomplish anything in doing this.

[Minutes:]

Council member Withelder: I am going to direct this to Mr. Sweetin. Mr. Sweetin, is it possible that we have an attorney/client and discuss this as a Council in private and then bring it back very, very soon to an agenda item on the council meeting.

[Minutes:]

Mr. Sweetin: We would only be able to do that if there is some threat in litigation and here there just isn't. All this is is whether to give them raises or not. So I don't see an avenue to get into an attorney/client on this.

[Minutes:]

Council member Withelder: I don't think any of us are averse to giving them raises, I think it is just something that should be discussed internally.

[Minutes:]

Mr. Sweetin: The only way we could do that is if, for example, the fire department was threatening to sue us for some inequitable pay issue. That's the issue is that it all has to be out here, unless we can find some sort of potential litigation to bring it back or personnel issue. Normally, this could be an interior personnel issue. Here it is not, because we are talking about fire management, so their personnel matters are public matters to be out in the open.

[Minutes:]

Council member Rapson: I don't believe there is any dispute that the raises are not in contest here. I think we are all in agreement that the raises are appropriate. What it comes down to now is how much and when. We have to start this somewhere, and let's start with discussion. When I talked to the Chief and Rick, I was okay with the whole thing. I am still not adverse to that, but I do get it is precedent. It is a lot of money, and it's a big chunk. I am going to throw 50% of each request out this year, 50% next year. That's not the 3 or 4 years. It's not the all at once. It's somewhere in the middle, and I am going to use that as a compromise. Union negotiations is a compromise. Everything is a

compromise, and so I am going to throw that out there and see where that goes, because I am okay with that.

[Minutes:]

Deputy Chief Resnick: Thank you, Councilman, and I do appreciate your comments earlier in the meeting. I very much appreciate addressing us like that. Thank you.

[Minutes:]

Council member Withelder: Mr. Rapson, are you going to propose that as a motion?

[Minutes:]

Council member Rapson: I will propose it as a motion.

Council member Rapson moved to approve 50% of the request for Fiscal Year 2016-2017 and the remaining 50% for Fiscal Year 2017-2018. Council member Withelder seconded the motion.

[Minutes:]

Council member Delaney: I just have one question. Is 50% from you guys anywhere close?

[Minutes:]

Council member Green: What I have done is I have looked at, again Cindi is right, this is a question of steps versus merit. I am a merit guy. I voted no on the police steps. I voted no on the fire steps. I said merit is the way to go. I talked to Chief Tanner and said you left something on the table; I wouldn't have accepted a 6% step. I would have given you a 10% merit increase. I am a big fan of merit increases for management, not steps, to make that clear.

If we would grant the 20 and 15 that were asked for, we would end up with a police chief still exceeding our fire chief by about 8%. Our deputy police chief still exceeding our deputy fire chief by 10%, and that follows on down through. The average public safety senior person versus fire versus police is about a 10% difference. I can live with that, especially in view of the experience level of the police chief in relation to the fire chief, so I am not of the opinion to go 50/50, because I believe 100% in merit.

[Minutes:]

Council member Rapson: I am glad you brought the merit thing up, because I agree with the merit, but the other thing is that comparing the two departments is apples to apples with respect to longevity, and there are a lot of nuances in there. I personally don't think that's incredibly relevant. My goal was to get you guys at some point above the people below you, which is exactly what we were trying to do with the police chief, and we did it in steps, not steps, as a contract steps type thing, but in a series of raises to get them to a point. I still believe that it's okay. I get it, but if it is 15 and 20%, is that correct? Or 20 and 15. That

means there is a 10% raise July 1st. That is a pretty good substantial raise. There will be another one the following year. That gets you an equivalent amount, so that's the 20%. That gets you guys both above the people below you in two years. Sometimes it does not happen overnight. Again, we talked about compromise. We talked about something here, and I want to work with this thing and make it work, and we do have budget constraints. We don't have an open piggy bank, so I am going to stay with my proposal, and if I don't get it, then we can go to round two, but I do appreciate you guys. I know you work hard and I know you do a good job. The one thing I didn't say that I wanted to say earlier is that I have had no reason – you and the Chief have never given me a reason to doubt your honesty or your integrity, and that's true. This isn't about that. This is clearly just simply -- and I think the Chief and you guys have done an incredible job. I see a big difference in the fire department between now and what it was before. It is a recognizable difference. Collecting revenues, overtime has gone. Still not where I would like to see it, but it has gone down, and I know part of that is contractual. Training, consistency and procedure, manuals, I get it. You guys have done a great job. I do want to do this. It is just a question of who believes in how to get there.

Mayor Litman: So we do have a motion on the floor. Any other discussion on this motion.

Yes: 2 Against: 3 (Green, Delaney, Hafen)

[Minutes:]

Mayor Litman: The motion does not pass.

[Minutes:]

Council member Delaney: I propose that we do what we said we were going to do when we met with the Chief. I believe that we should move forward with the agreed-to raises to get these guys where they need to be. They are still below the other administration and the other public safety departments, but I believe that the way all this came about with last year, Chief did not take a raise. He didn't ask for one. He wasn't due one. Rick did receive a raise. I think it's time that we take some pride in our administration and we back up what we say we are going to do, and my motion is to move forward with the raises that were proposed.

Council member Delaney moved to move forward with the raises that were proposed. Seconded by Council member Green.;

[Minutes:]

Deputy Chief Resnick: Thank you. I do appreciate that, and I do want to echo or add my 2 cents into that, and I am sure Chief Christopher would be in agreement. We are very grateful for your even consideration on it, as we are willing to work with you on those levels, and just the consideration alone on this

we do appreciate this.

Yes: 3 No: 2 (Hafen, Rapson)

[Minutes:]

Mayor Litman: And that motion passed.

[Minutes:]

Mr. Sweetin: I just note for clarification purposes that vote was simply to return the budget to its current format. That did not actually grant the raises to the Fire Department.

[Minutes:]

Mayor Litman: Correct.

4. Review and discuss proposed amendments of the FY 2016-2017 City of Mesquite Tentative Budget.

- Discussion and Possible Action

Public Comments

During the Public Comment portion of the agenda comments must be limited to matters within the authority and jurisdiction of the City Council. Items raised under this portion of the Agenda cannot be deliberated or acted upon until the notice provisions of the Nevada Open Meeting Law have been met. If you wish to speak to the City Council at this time, please step up to the podium and clearly state your name. Comments are limited to 3 minutes in length.

5. Public Comment

[Minutes:]

Mayor Litman opened up the meeting to Public Comment. There were none.

Adjournment

6. Adjournment

[Minutes:]

Mayor Litman adjourned the meeting at 5:14 PM.

Allan S. Litman, Mayor

Tracy E. Beck, City Clerk



Mesquite City Council

Special Meeting

Mesquite City Hall

10 E. Mesquite Blvd.

Tuesday, May 17, 2016 - 3:00 PM

Minutes of a scheduled Special Tentative Budget Meeting of the City Council held on Thursday, May 17, 2016, at 3:00 P.M. at City Hall. In attendance were Mayor Allan S. Litman, Council members W. Geno Withelder, George Rapson, Kraig Hafen, Rich Green and Cynthia "Cindi" Delaney. Also, in attendance were; City Manager Andy Barton, Finance Director David Empey, Assistant Finance Director Dodie Melendez, City Liaison Aaron Baker, Public Works Director Bill Tanner, Fire Chief Kash Christopher, City Attorney Robert Sweetin, City Clerk Tracy Beck, other city staff and approximately 5 citizens.

Mayor Litman called the meeting to order at 3:00 P.M. (NOTE: This meeting has been tape-recorded and will remain on file in the office of the City Clerk for four years for public examination.)

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Mayor and Council.
Public comment is limited to three minutes per person and may only address items that are not on the meeting's agenda.

Public Comments

During the Public Comment portion of the agenda comments must be limited to matters within the authority and jurisdiction of the City Council. Items raised under this portion of the Agenda cannot be deliberated or acted upon until the notice provisions of the Nevada Open Meeting Law have been met. If you wish to speak to the City Council at this time, please step up to the podium and clearly state your name. Comments are limited to 3 minutes in length.

1. Public Comments

[3:01 PM] Minutes:

Mayor Litman opened up the meeting to Public Comment. There were none.

Administrative Items

2. Summary of the discussions and amendments to the May 11 and 12, 2016 Budget Work Sessions on the FY 2016-2017 Tentative Budget.
 - Public Hearing
 - Discussion and Possible Action

[3:01 PM] Minutes:

Mayor Litman read this item by its title and opened up this item to Public Hearing. There were no comments.

[3:01 PM] Minutes:

Mayor Litman closed the Public Hearing.

[3:02 PM] Minutes:

Mr. Empey: Before you, you have a page of adjustments that were made to the Tentative Budget. It's a two-sided page. On the front page are the changes that were discussed last Wednesday on the 11th of May, and on the following page you have the adjustments to the Tentative Budget that were discussed on Thursday, May 12th. The net change to the General Fund Budget was on the 11th, there was decrease in expenses of \$37,000 and an increase in revenue estimates of \$187,000, so net positive change of \$224,248. Then on May 12th, there was an increase of expenses of \$57,000 and a decrease of \$20,000, for a net change as was discussed last Thursday of \$37,000, a net minus to the General Fund. The \$37,000 from the 12th of May against the net increase to the General Fund balance, if you will, \$224,000, I can't do the math very well in my head, but it's a net positive to the General Fund of those actions that were taken to make changes to the budget.

Then I might point out for those that are here in the audience, we have additional copies of this tentative budget. You will notice that it has a date showing on here as of the 17th of May. What we wanted to do is provide you with this Tentative Budget at this Public Hearing and leave it in your good care, and then come back on next Tuesday night at the regularly scheduled Council meeting and recommend adoption of the budget as it is now or if there are changes to be made at that point and time, they can also be discussed and reflected in a modified, tentative budget for Council adoption.

[3:04 PM] Minutes:

Council member Rapson: For those of us who are not good at math, I got my abacus out and I came up with \$187,000 favorable change in our ending deficit. Does that sound about right?

[3:05 PM] Minutes:

Mr. Empey: That sounds pretty darn close, Council member. Let me find a page number that I can draw your attention to that will specifically answer that question. It is found on page 18. You will notice down the left-hand side, the very last line that is printed Revenues Over/Under Expenditures-Budget Gap. You will see on the last 3 columns. You will see where we started. The Original Budget Gap of \$2.7 million. Then the Tentative Budget Gap which was the gap that we were talking about last Wednesday/Thursday \$239,000. At this point, after those two days of work sessions, the gap is now \$21,000.

[3:06 PM] Minutes:

Council member Rapson: Thank you. That is very clear. This does not reflect any potential savings in the insurance negotiations.

Mr. Empey: No, it does not.

Council member Rapson: Which we just spent all day talking about. We could actually have a positive.

[3:06 PM] Minutes:

Mr. Empey: That is possible.

[3:06 PM] Minutes:

Council member Green: On the changes that were made on Thursday, I understand the decrease in expense from moving the \$20,000 Sick Leave Vacation Buyout to the Fund, but that is exactly offset by an increase in the City Clerk Travel and Training. Can you explain that to us?

[3:06 PM] Minutes:

Ms. Melendez: That's not City Clerk Travel and Training. Sorry, that's Fund 97, the Vacation Sick Accrual. That's how it's printed now.

[3:07 PM] Minutes:

Council member Green: So that \$20,000 comes through as a favorable change. Has that been properly booked, because it is titled General Fund City Clerk, and when you run the numbers -

[3:07 PM] Minutes:

Mr. Empey: I think that description is incorrect. I think if you look at Fund 97.

[3:07 PM] Minutes:

Council member Green: I totally understand that. Just throw it against the Vacation Fund, but to get to the \$21,000 that we are looking at negative now, was that --

[3:07 PM] Minutes:

Mr. Empey: That is incorrectly included in the impact on the General Fund.

[3:07 PM] Minutes:

Council member Green: Right. So if that is incorrectly included, now you are telling us that we are \$1000.

Mr. Empey: I'd have to look at the math, but I think that \$21,000 is the key figure.

[3:08 PM] Minutes:

Council member Rapson: I think that at the end of the day, the \$21,119 includes that adjustment and not the offset.

Council member Green: That's what I think.

Council member Rapson: So the math didn't work with \$187,000 benefit, it works with a \$207,000.

[3:08 PM] Minutes:

Council member Green: So basically we are looking at a Balanced Budget subject to the impact on any change in the Insurance Premium.

[3:08 PM] Minutes:

Council member Rapson: I believe we beat up Fire last time, and we approved the budgeted item. It is my understanding that the Chief would like to make a presentation with respect to his budget request. I don't know when it is appropriate to hear that, but I would love to hear it, and I applaud him for doing it like the rest of the department heads that report to us to justify it. Thank you.

[3:08 PM] Minutes:

Chief Christopher: That is news to me.

Council member Rapson: If it is news to you, I am sorry. I was under the impression.

Chief Christopher: No, well, I think – let me rephrase that. Andy did say something.

Council member Rapson: We can do it next meeting, too, if you would like.

Chief Christopher: No, I will do it off the top of my head. I've got 2 or 3 pages back in my office.

[3:09 PM] Minutes:

Council member Rapson: Seriously, this is a big issue. I just want you to be comfortable doing what you are doing.

[3:10 PM] Minutes:

Chief Christopher: It's just top of my head. If it is satisfactory, let me know. When I got here in 2014, before I came here, we had the Riley Report. That was a big report regarding what was the state of the Fire Department, what it was before I came here, and what was raising alarms with Mayor and Council. Within 6 months, I took the issues that were in the Riley Report, which was the standardized training, these guys working off the same sheet of music, a lack of a safety program, which we do have now. We also have standardized training throughout the department, meaning if one shift trains this way, this shift trains the same way, and that shift trains the exact same way. The reason we had this is pretty simple. It does standardize. It gives us 120 hours of training that they are required to do every year, and we ensure that we are all working on the same sheet of music. My big issue is this. If you are working in a Fire Department and you have got three different shifts doing three different things, and they work overtime, and they are working with another shift that does something totally different, that's just unacceptable. So that was the first thing. Same sheet of music when it comes to training. Standardized training through the State of Nevada's Fire Marshall's Office. Like I said I am winging this.

The second thing we took care of was the Safety Program. We did not have any Safety Programs whatsoever at Mesquite Fire and Rescue. So I implemented 16 work instructions that would actually cover all the topics that you are supposed to have in accordance with OSHA. OSHA will tell you the type of uniforms you're supposed to wear, what you do on the job, having a safety officer, an Infectious Control Disease Officer on what they are supposed to do in case you do have something, health, wellness, smoke cessation. Those are just to name a few. We had nothing there. Nothing that was written. So I made sure we had that as well.

Hazmat Safety Officer, if we do something that is out there that is unsafe, we address the issue right there. We talk about it. We brief it out. Also with the Safety Program, we did put in a Safety Committee. What happens there is the Safety Committee gets together at least every 6 months to go over the Safety Issues. It is a departmental thing that they are supposed to do in order for them to report it back to me and say, hey, Chief, here is the issue we are having. Our protective equipment is not being cleaned up. This is another issue we had with gloves, extrication gloves. They let me know about it, and then as the Chief, I will handle it, because once again, it's not going to do us any good if we are not taking a safe attitude on the fire grounds. So that was another one.

We standardized safety. We standardized training. Communication within the department as well. Another issue that they had within the Riley Report was the

three shifts were not talking to the Fire Chief and vice versa, the Fire Chief was not talking to them. I don't know if it happened before. It may not have. I don't know. I just read the report. So that is not a jab at any Fire Chief that was in the position before me. Okay. So what I did was in my first couple of months, I met with them on a weekly basis so they could understand, hey, this is where I come from. This is how I am doing the job. If my door is open, I do have an open door policy. However, if you are coming in to complain to me about anything that is going on, the first thing I am going to ask you is did you use your chain of command. I also sat down with every firefighter individually and made sure they understood that from top to bottom.

Other programs that we put in place, Swift Water Rescue. We are just going to get the equipment, but after that we have a Swift Water Rescue Team. We are going to go ahead and partner up with Bunkerville and Scenic and Beaver Dam, because if something happens on that Virgin River, we need to have something in place to ensure that we can do the best job we can to get somebody out of there, because from what I was told and from what people briefed me out, we have had 5 deaths in the past 10 years. One that was so bad that we actually had to upgrade the communication, which Chief Tanner took care of with PD, which we worked in conjunction with him as well to make sure that happened.

Also we are looking at a Hazmat team that is going to be regional. We are going to start working the issues. I sent two guys up to the Hazmat conference in Baltimore. It's a grant that has been supplied by Clark County, and what they are going to do is make sure that when we get this in place, it will be a Type 3 team, so when we do have something here in Mesquite or in Overton or in Moapa, or if we have it over here in Beaver Dam and Scenic, that we have a regional response to it instead of us calling back and making sure that Las Vegas Fire and Rescue, which may or may not respond, will come out here. Those are some other things. Also the EMS, the Cost Recovery, I looked at jobs that we were actually doing that we were not getting credit for, so we put in Critical Care. Did we send the paperwork up this week?

Deputy Chief Resnick: Yes, it's approved.

Chief Christopher: It is approved. Congratulations. We are now Critical Care Certified. I have two people that are going to go test. I have two that passed, two that are going to go test. We are the only Fire Department in Clark County that is Critical Care Certified. Once again, first of all, the main reason we do anything in that Fire Department is to ensure that the residents of Mesquite get the best care that they can. And that's what we do. 88% of our call volume is EMS related. So that is now in place. That's year one.

Shall I continue? Year #2, pretty much focused on Emergency Management. Now, the previous way of doing things was called, from what I was told, EOC in a box, meaning we can take the stuff out, we can throw it anywhere we want,

and we can get it started. Granted, that is nice in theory; however, that is not how you do business, especially when you have an area that is right behind here that is perfect. In there we have the Emergency Operation Center. We have a policy council. We have this area right here that we can utilize. When we get an emergency, we can utilize every part of this. The only problem that we are having and could be an issue, is that if we do get something catastrophic, 1) I don't know if anybody is going to be here, because we are going to go home and take care of business, but 2) If we do get something, I was joking about that, we will be there, of course we will. The second part though is if we have something that happens, we are really short on manpower. So I might, and I am looking at Dodie, Dodie might have four different emergency support functions if Dave is not here. The problems we also have is if we do get something that is fire related, me and Rick will probably be out on scene, either jacking hose or doing something with the scene. We do have other procedures in place with Beaver Dam and Bunkerville to help us out.

However, we have taken steps this past year to make sure that this City is a little more prepared to take care if anything happens, to include an emergency operation that we had back in February with our friends at the Casa. We utilized their tent. We had a band. There was an issue that was there. It was one that caught everybody off guard, which was somebody gave out bad Ecstasy and we had a mass casualty. We are probably going to have another one. No, not probably. We are going to have another one. It's probably going to be in October. This City is constantly going to be growing towards that to where we can actually come on scene and get ready to go. Or if we come in here, everybody has their job and ready to go.

Now, I have got the Emergency Operation Plan that is just about done. I trimmed it from 480 pages down to 78. Why? Because I had the State come in, and it was Bill Elliot from the State, come in and look at our program, so he can have an idea when he goes back to Carson City to tell them what is going on. So he came down here. I sent the email to Andy. Andy said this is a great operation. I said, yeah, not bad for a rural, and he said, who said anything was a bad operation for rural? It is a good operation. He did give us a glowing review. He suggested a few things, but he said you guys are well on your way. Even when I went to the Emergency Operation Workshop in Carson City, they asked some of the bigger cities – one of the smaller cities up there, some other towns asked Arlene, one of them down there in Las Vegas, hey, can you help us out with our Emergency Operation Center. She pointed right at us. Go see him. You should see his. He's got a great operation. It will be perfect for what you have here.

So those are some of the things I have done in the past two years. There is a lot more things on my plate. There are some things I didn't even cover, okay, but I will say this. It is public record. I don't get to do those things if I don't have those guys and gals that work in the department, that take extra duties, on top of going on about 10 or 12 calls a day, which is not easy, take care of those things.

Not only are they taking care of these things on duty, but they are doing a lot of it off duty. Okay. Have we got a long way to go? Sure, but with every job when you do it, you always have a long way to go. But I will say in the two years that I have done this job, I want to make sure that it is a better product than when I received it, and I think I can say that. And that's just off the top of my head.

[3:20 PM] Minutes:

Council member Rapson: I just want to thank you for that, although it was clearly not prepared –

Chief Christopher: I forgot to say I am pretty good at speaking.

Council member Rapson: I mean, it was a good presentation. I think it fairly represents the strides that you guys have made at the Fire Department, and I certainly get it, that you are not a vacuum, you got a lot of help, and you guys do a good job. I want to thank you for that.

[3:20 PM] Minutes:

Chief Christopher: Not only is it the men and women of the Fire Department, but it is all the department heads when I did this. To be honest, I have been doing a lot more emergency management than anything else because I want to make sure that everybody – because when it comes to something like this, everybody has to chip in. That includes you guys. It's all hands on deck. That includes the CERT Program getting people involved in Mesquite to come out and help us out, which for them is primarily to train. The police have been great. We have a great relationship with our Mesquite police. Billy over in Public Works, great relationship with them. Those are just a few examples. When we had the emergency outage here, we turned out. We didn't have to. We could have done it by phone, but that's not what I get paid for. So that's why we flipped it up. There are still a few things we have to adjust, but it was a great – I wanted that to be a jumping off point to say okay, this is what we need to do. And this is where we're heading. Spencer is great. He's been a great help.

[3:21 PM] Minutes:

Council member Withelder: I want to thank you and Rick, obviously, for doing what you have done the last couple of years. It certainly is a lot better than when you found it. Thank you.

[3:22 PM] Minutes:

Council member Green: I have a further question on the budget that I think is going to lead to a motion. If I can move us to page 121, Fund 44, Economic Development Incentive Fund. On Wednesday or Thursday, whenever it was that we went through this Fund, we had a comment from Burton Weiss about the purpose of this Fund was for the City to have a treasure chest of the incentives that we could actually offer to bring the business to Mesquite. I think this fund came about through the report from the Economic Development Incentives

Assisted Committee in 2015, that 25% of the net proceeds from any sale of City owned land be designated for future incentives to attract businesses to Mesquite. I don't believe it was the intent of the Committee, and Mr. Weiss confirmed that as being a member of the Committee, nor the intent of the Council when we accepted their report that we would use this Fund to fund the ongoing Business Development Activity, Economic Development Activities with MRBI. So I would like to move that we eliminate the \$150,000 use of this Fund for Professional and Technical Services, and thus restore the Ending Fund Balance to this Fund to the \$150,000, to recognize the \$150,000 going into the Fund, so that we truly have an Incentive Fund to attract businesses in the future in any manner that we seek.

Council member Green moved that we eliminate the \$150,000 use of this fund for Professional and Technical Services and thus restore the (unknown) fund balance to \$150,000 to recognize the \$150,000 going into this fund and to truly be an incentive fund to attract businesses in the future in any manner we seek. Council member Rapson seconded the motion.

[3:23 PM] Minutes:

Council member Green: So that is my motion is that we eliminate, and I have another idea for funding MRBI, but that's my motion that is we eliminate that \$150,000 of expenses shown as Professional and Technical Services Expenses as a disbursement from Fund 44 in our budget.

[3:23 PM] Minutes:

Mayor Litman: We have a motion on the floor.

[3:24 PM] Minutes:

Mr. Empey: Just a follow up to that. If we eliminate that expenditure out of Fund 44, are you proposing to eliminate the expenditure in its entirety, or are you speaking to restoring that expenditure to the Mayor/Council?

[3:24 PM] Minutes:

Council member Green: No, I would not restore that. It would not impact the General Fund. My next motion will be to establish another fund with another fund source to fund MRBI. So, no, I would not be putting it back in the Mayor General Fund where it had been in the past. But I think that the first step is to take the funding out of this Fund, to leave this Fund intact for use for what I consider to be real incentives.

Passed for 5; Against: 0 Abstain: 0 Absent 0

[3:25 PM] Minutes:

Council member Green: My next motion recognizes the fact that MRB is very successful in my opinion of bringing new businesses to the area, and we now

need to find the source of longer term funding to ensure their continued liability and future successes. I think they need at least a three-year funding program in the range of something like \$175,000 to \$200,000 annually to fund their operations and to attract and retain a new executive director with appropriate economic development background and experience. So my motion is to establish the Special Purpose Fund for the funding of the activities of Mesquite Regional Business, and to redesignate the amount of \$450,000 shown as Revenue in Fund #45 Miscellaneous Capital Projects and show this instead as Revenue for the newly established MRBI Special Purpose Fund, for lack of another name.

Council member Green moved to establish a special purpose fund for the funding of the activities of Mesquite Regional Business and to re-designate the amount of \$450,000, shown as revenue in Fund 45 miscellaneous Capital Projects, and shows this as revenue for the newly established MRBI special purpose fund. Council member Delaney seconded the motion.

[Minutes:]

Council member Hafen: Question for Mr. Empey. Are you good with that? Are you good with the recommendation? That's my first question. The other question is I guess more of a statement. You know, we cut MRBI to \$140,000. I think they have had success at the \$140,000. Do I believe they have done some good? Absolutely. Do I believe a lot of these projects would have come on their own? I believe some of them would have. So if I vote against this, it's because I think they can get by with the \$140,000. I am not really interested in going -- you know, I think the year to year thing to make sure the performance is happening, but it's just my comments.

Passed for: 4; Against: 1(Hafen); Abstain: 0; Absent: 0

[3:27 PM] Minutes:

Council member Green: My third motion has to do with the annual funding for the current year. We approved -- Council member Hafen is correct, we dropped the funding from \$190,000 to \$140,000 for the financial year of 2015/'16. That was mainly to reflect the loss of the Executive Director at a salary of approximately \$85,000 per year. I think the funding level at \$150,000 is good for this period where they do not have a new Executive Director and Mr. Gault is functioning in that role. I do believe that we need to step that up for say the last half of this current financial year, so that they can attract a new Executive Director. So I am moving that we establish our Budgeting/Funding for the current financial year last half '16/first half of '17 at \$170,000, and such amount be designated as the Professional and Technical Service Expense in the newly established MRBI Special Purpose Fund.

[3:28 PM] Minutes:

Mayor Litman: Have we looked at the balance sheet of MRBI to see where they are at at this point in the year? Do they have excess funds? I know they gathered \$24,000 this year, I believe. (indiscernible) was a matching amount, correct, and then they \$14,000. Before we put money into it, we should see if there is money in the pot.

[3:28 PM] Minutes:

Council member Green: I think that is a good point. What we are doing now is approving the budget, but before we make any disbursements, I believe MRBI has to come to us with a comprehensive three-year plan as to what are their funding needs. It may be that because of their other fundraising their funding needs are less than the \$170,000 for the next financial year. I do not know, but I think I want to add that to my motion that it would be subject to MRBI presenting a three-year plan of their actual funding needs. At this point, I think we need to have some motion for the budget, and I am establishing that at \$170,000.

[3:29 PM] Minutes:

Council member Delaney: Okay, if I am understanding this right, Mr. Green, are you making a motion that changes the current year budget, and is this appropriate time to be doing that?

[3:29 PM] Minutes:

Council member Green: Right now, we don't have any budget, Council member Delaney. We just eliminated the \$150,000 that was coming out of the Economic Development Incentives Fund. We just eliminated that by approval to prior motion, so at this point there is no funding for MRBI. All we have done now is to the second motion is establish the Special Purpose MRBI Fund and put \$450,000 into that without us taking anything out of that. So my motion is we establish in the current year budget \$170,000 as Professional and Technical Services Expense out of the newly established MRBI fund.

[3:30 PM] Minutes:

Council member Delaney: I thought I had heard you say that we need to look at the end of this year's budget and add money into it. I may have misheard you.

[3:31 PM] Minutes:

Ms. Melendez: MRBI does have money in the budget for this current year. I believe it is under Mayor/Council, and I think it is \$140,000. So there is \$140,000 for MRBI right now in the budget for this year.

Council member Green: I don't think that is the case. I believe that in the '15/'16 budget, of course.

Ms. Melendez: That is what we are talking about, the current budget.

Council member Green: No, I am talking about '16/'17.

[3:31 PM] Minutes:

Ms. Melendez: The \$170,000 for next year?

Council member Green: Right.

[3:31 PM] Minutes:

Council member Rapson: Just for summary, I guess, for public iteration as well, I think the proposal is for the next budget year, the one we are working on tonight. The first six months since Mr. Gault has made a commitment to stick around, and it's going to take some time to get a new Executive Director, so we will keep it consistent at the \$140,000, but half of that since it is a half year \$70,000, and Council member Green's recommendation was to go to approximately \$200,000, I'm rounding up.

[3:32 PM] Minutes:

Council member Green: I think we had \$150,000, George. On the old budget, it is \$150,000.

Council member Rapson: But for the second half of 2016/'17 Budget, he is adding 50% of the \$200,000. So we are getting to – what was your number?

Council member Green: I am going up half of \$190,000.

[3:32 PM] Minutes:

Council member Rapson: So it's \$165,000 give or take something like that. That's how the math works, and that's the reason, because by next year we will have a qualified Executive Director, I hope. We need to commit to a payment that will keep them interested and to get quality help. This is simply budgeting the item in the account, so this isn't committing to any funds at this point. Just like the fire was the other night and so forth. The next step is to have MRB give a presentation, like Chief Christopher, did explaining why they need it, how much they need it, where their fund balances are, where the expenditures are going, where the lifetime donations are coming from, so on and so forth, and justify an amount to us, and at that point we will agree or disagree to the amounts and actually approve an expenditure of some dollar amount. Is that correct, Council member Green?

[3:33 PM] Minutes:

Council member Green: That is exactly correct.

[3:33 PM] Minutes:

Council member Hafen: The other comment is it is kind of like a bid not to exceed. If you set the amount, I can guarantee it is going to be justified with a presentation. Just a comment, so you might as well just award the amount right

now.

[3:33 PM] Minutes:

Council member Rapson: I think that is a valued point. You better come back with good justification.

[3:34 PM] Minutes:

Council member Hafen: It is in the budget.

Council member Green moved to establish budgeting funding for the current financial year, the last half of 2016, first half of 2017 at \$170,000 and such amount be designated Technical and Professional Services expense in the newly established MRBI special purpose fund subject to MRBI's three year plan of their funding needs. Council member Rapson seconded the motion.

Passed for: 4; Against: 1 (Hafen); Abstain: 0; Absent: 0

[3:35 PM] Minutes:

Mr. Empey: On another item, on Thursday, Council member Green asked about the pay down on the USDA loan. They did call me back this morning, and we can pay it off without being very cumbersome about it.

[3:35 PM] Minutes:

Council member Green: Is there a redemption premium on that?

[3:35 PM] Minutes:

Mr. Empey: No.

[3:35 PM] Minutes:

Council member Green: The 525 bond?

[3:35 PM] Minutes:

Mr. Empey: Yes.

[3:35] Minutes:

Council member Green: There's no redemption premium?

Mr. Empey: Yes, that is what she told me. She gave me the pay off as of October 1st.

Council member Green: And we have \$459,000 liability. What is the pay-off?

[3:35 PM] Minutes:

Mr. Empey: That \$400,000 amount that you are seeing in the budget book, I can

refer you to a page number, but that is after four years' worth. We pay that loan in quarterly installments, but right now the payoff is about \$508,000. If we were to pay that off on July 1st, for example, that would be \$508,000 plus about \$6800 in accrued interest.

[3:35 PM] Minutes:

Council member Green: That would be saving us \$75,000 Annual Debt Service.

[3:36 PM] Minutes:

Mr. Empey: Yes. That would be a transfer from the General Fund to the Debt Service Fund.

[3:36 PM] Minutes:

Mayor Litman: We need a motion on that item also, I believe, to pay that off.

[3:36 PM] Minutes:

Mr. Empey: It would be approximately \$509,000/\$510,000 less \$75,000, because we already have one year of debt service in Fund 85, so the net amount would be \$430,000 something like that.

[3:37 PM] Minutes:

Council member Rapson: The reason I brought this up is that is the highest interest we have got, but this is a very short term note and we do not have the money to pay it off. I would love to pay it off and be done with it. I mean, that would be ideal.

[3:37 PM] Minutes:

Council member Green: I think it has got 19 more years to run, doesn't it, Dave?

Council member Rapson: No, it is only a few more years, I think 2020.

Mr. Empey: It was issued in January of 1995. It is a 40-year bond.

[3:38 PM] Minutes:

Council member Green: With the \$75,000 annual savings, I recognize this would put us into a budgetary gap, but it is because of the additional transfer. I am wondering if we could slow down the buildup of the vacation buy out leave and do that build up over a 5-year period at \$300,000 a year, rather than a 3-year period of \$500,000 a year to mitigate partially this. I think from an economic standpoint, you get one answer; from a balancing the budget standpoint, you get another answer. An economic answer, in my opinion, would be the one that would be most important.

[3:38 PM] Minutes:

Council member Rapson: Math is not my strongest point, so what's the page number of the Bond Summary?

[3:38 PM] Minutes:

Mr. Empey: That's on page 9.

[3:39 PM] Minutes:

Council member Rapson: If we have 20 more years left of this thing at \$75,000, that's \$1.5 million.

[3:39 PM] Minutes:

Mr. Empey: You can see on the top of page 9 on that line. We have annual interest payments of about \$25,000.

[3:39 PM] Minutes:

Council member Green: Those interest payments are funded by General Fund Transfer each year.

[3:39 P] Minutes:

Mr. Empey: Right.

[3:39 PM] Minutes:

Council member Rapson: I'm with Mr. Green. If this is our highest debt service and it is a small amount, we should figure out some way to eliminate the reserve or reduce the reserve for the buyouts and make a significant payment on this, even if it's not the full payment, make a significant payment, and do the same thing next year. If there is no prepayment penalty, I'd presume that we could make a partial pay down of this.

[3:40 PM] Minutes:

Mayor Litman: Is interest rate renegotiable on this?

[3:40 PM] Minutes:

Mr. Empey: No. Generally bonds are fixed.

[3:40 PM] Minutes:

Council member Green: I think Council member Rapson has a good point. If we pay this down in two installments, once this year and one the other year, and we slow down the buildup of that vacation leave from \$500,000 a year to \$300,000 a year, I believe we have considerable flexibility on that, and basically we take that \$200,000 savings and we use it to pay down bonds this year, and we still end up with a balanced budget for this year. Next year, we do the same thing. We pick up \$300,000 for the vacation, but we also pay this down and it's gone. I think the economic answer is very positive here.

[3:41 PM] Minutes:

Council member Hafen: I am curious if Finance folks have any recommendations on that?

[3:41 PM] Minutes:

Mr. Empey: I hate to see us change the funding model for this accrued leave. It's \$1.5 million. We got a limited number of years, and I say that because initially with the structural deficit issues that we face, what we are seeing in this budget are what I believe some fairly aggressive revenue estimates. I hope that those will come to fruition. I am pretty confident that our expenditures will probably be fully realized, so with that combination of underachieving on the revenue side and spending out the appropriated amounts on the expenditure side, we are going to wind up at the end of next fiscal year probably in a fund balance decline. And so over a period of time if that persists then the necessity of this accrued leave fund becomes more imperative. Of course it is Council's choice, but that is just my perspective on it, since you asked. I think it is a good idea to pay down this 40-year bond, but I am not sure we should do it at the expense of reducing the amount of transfers to that leave fund.

[3:43 PM] Minutes:

Council member Rapson: I get Mr. Empey's deal, and I absolutely respect his opinion here, but what we are talking about here, let's just assume for argument's sake that we had this at a 2 or 3% interest rate, we are talking \$10,000 a year difference or \$12,000 or something. It is not a monumental amount that we are paying interest. What raised my interest to begin with was it was a higher interest rate than anything else we've got, which would typically make me trigger a refinance, a rebonding. So that's how I brought this up. In retrospect, it is a small amount. 5% in most terms is not a terrible interest rate and the difference functionally is \$10,000 to \$15,000 a year. That's not going to make or break our budget. Whereas, if we had a wholesale departure of staff, that would break our budget. I think that reserve is probably from a priority standpoint, more important. So I agree with Mr. Empey given the uncertainty of our revenue stream, well the budget part. Given the uncertainty in general of the budgetary process, that I would err on the side of caution and agree with Mr. Empey, I think.

[3:45 PM] Minutes:

Council member Green: I unfortunately don't agree, because I believe we have a clear economic benefit, and we are being swayed against that because of an accounting standpoint. If we provide for 1/5th of that liability, we are providing for 20% of our staff to turnover, to leave already. So I believe building that liability up over 5 years is not a problem. I felt surely there would be a huge prepayment penalty here, because why would a bond holder with a 5.25% bond in the current environment give that bond up at a premium? But if there is none, then we are faced with a very persuasive economic situation to save a huge amount of money by paying these bonds off early, and we are letting the need to build up the liability for a very future distant liability sway our views. That's my opinion.

[3:46: PM] Minutes:

Mayor: Litman: There is 19 years to go on this correct? Personal opinion is if it was me, I would wait one more year, see how this budget works out this year. I understand we are very precarious in this situation right now, and then revisit it next year. It's not going to be that big of an expense over the next year, but it is a priority to look at it next year. If they are not going to charge us a prepenalty this year, they are not going to do it next year, either.

[3:47 PM] Minutes:

Mr. Empey: No, the lady I spoke to spoke of no prepayment pre-penalty. I overlooked to ask her –

Council Mayor Litman: I was going to say get her name and get it in writing.

(Break in taped recording)

Council member Rapson: We do have money out there in our Investment Portfolio many times sufficient to pay off this outstanding debt, and so for that reason we are earning probably an average of 1.05% on that money that is out there, close to \$20 million. Next year, we are going to be paying \$25,000 on interest on that outstanding debt of \$450,000. So for that reason, the interest savings makes total complete sense. Maybe the thing that we maybe need to segregate our thinking in terms of balancing the budget. I think with the \$21,000 gap that we had, which is very close, which we may achieve a balanced budget position once we know more details on the insurance, I think we would all be very happy with that, but I think if we also paid off this \$500,000 note balance, that is a worthwhile endeavor because it debt elimination. It's not for operating expense reasons. If we did have a balanced budget, it would put us \$500,000, you know, give us a gap in the General Fund, because that is where this would be paid from. I think we have achieved in essence a balanced budget if we can eliminate that \$21,000, which I think is a milestone achievement, but I think we could also double the effect of making such an achievement by also paying down high cost debt. Even though we would have a \$500,000 budget deficit because of those General Fund Transfers to pay off the debt, I think that is a win/win.

[3:50 PM] Minutes:

Council member Hafen: One of the reporters in the audience reminded me about unintended consequences. I have been told throughout my life that you measure twice and cut once. I don't think we need to make that decision tonight. We can make that next week. We have some financial people here that can come back and give us some recommendations. There may be something we haven't thought about. We can do it next week. The Mayor talked about a year. This decision can be made next week when we can fully vet this thing and make sure that we haven't sent ourselves somewhere we don't want to.

[3:50 PM] Minutes:

Council member Withelder: Dave, do you actually have a hard copy of this bond, or can we acquire one, so that we know exactly what it is we are talking about? Like this lady says that there is no prepayment penalty. Do we know that's set in concrete?

[3:50 PM] Minutes:

Mr. Empey: I would have to rely on our City Clerk to pull that out of our archives. Again, it was a sign back in January of 1995, so I am sure we do have a copy of such in our archives, but I would have to defer to her. Certainly we can get a copy of that loan document.

[3:51 PM] Minutes:

Council member Withelder: I think it would be pertinent that we actually read it and know exactly what it is we are talking about, and like Mr. Hafen says, we can bring it back next week and vote on it once we know precisely what it is we are going to discuss, rather than hope we are making the right decision.

[3:51 PM] Minutes:

Mr. Empey: What are those points of concern, Council Member Withelder?

[3:51 PM] Minutes:

Council member Withelder: Well, I think the prepayment penalty for one thing and to know exactly our interest rates and just those pertinent points that are obviously going to make sense or nonsense.

[3:51 PM] Minutes:

Mayor Litman: Again, Council member Hafen says a week. Are there any restrictions at any time? We are not ready in a week, but we are ready in a month perhaps to revisit it.

[3:52 PM] Minutes:

Mr. Empey: If this is something Council wants to pursue, we would need to work into the budget for this year. If we work it into the budget and decide not to go forward in the following year, we can still maintain a current quarterly debt service payment until another 19 years, so we have totally flexibility in that regard.

[3:52 PM] Minutes:

Council member Rapson: We have to get it this in the budget one way or the other. We can not do it, but we can't do it once we made the budget. I agree with that. I got to tell you that I am not frankly surprised that there probably is no prepayment. We refunded bonds in the past quite often, and there has not been penalties involved. The LVCVA refunds bonds frequently, and there are no prepayments. I think that is not uncommon. So I would be surprised if there is prepayment penalty, but I think it is important that we actually pull the bond

documents and we could probably go back to our Bond Council and just ask them point blank. They have records of that. It's a quick question.

[3:53 PM] Minutes:

Mr. Empey: I don't think this is one of those debt issues that Bond Council was involved with. It is probably just private party placement making an application. I don't know. Bill, does your recollection go back?

[3:53 PM] Minutes:

Bill Tanner: Yes, my recollection goes way back to 1995. What happened is we built a landfill, but the life expectancy of the landfill was 2015, and we had a loan to 2035. So we started trying to address this Waste Disposal Bond Issue in the early 2000's, and we calculated what the life expectancy of our landfill was, then we increased our debt payment to \$129,000 a year rather than the \$75,000 a year in order to get the Waste Disposal Bond paid down to where it would be balanced out with the life expectancy of the landfill. In 2006/'07, when we started having financial problems, economics were not that great, we cut that back to \$75,000 and paid that debt service, trying to realize the fact that we need to eventually take care of this debt at some time. That some time has not been in the future of the budget for several years. That's what happened. It is a USDA grant, and I recollect last time we looked at that, there is no payment clause. We can pay it off at any time. It is just a matter of paying it off and figuring out how we are going to do it that is feasible for the City.

[3:54 PM] Minutes:

Council member Delaney: Wow, you learn a lot. I think that everybody has had some really good suggestions and ideas, and I like the idea of paying something off in advance if at all possible, but I think that tonight we are not all clear on exactly how we want to proceed, and if we don't have to do it tonight and we can get more information, like where that funding is coming from and how it's going to affect the General Budget, or if we want to look at Council member Green's suggestion in taking part of it out of the money that we were going to place towards vacation pay and buyouts, I think everybody is kind of feeling like we need to digest some things, so it doesn't have to be done today.

[3:55 PM] Minutes:

Council member Green: I agree. Let's just focus on striving for the Balanced Budget and recognize that we may have some good news that Mr. Empey has shared with us, but we need to make sure that we get our arms around it 100%.

[3:55 PM] Minutes:

Council member Rapson: Yes, just to summarize, I think we have several options. 1) Do nothing, change nothing. 2) A partial. We pay off a portion this year, half say. You pay off a portion half next year in the next budget, and instead of funding the full reserve for accrued or unpaid liabilities, you reduce that for two years, and then maybe extend that portion proportionately for

another year. 3) Just pay it off. Keep the reserve the same and create a bigger hit to the General Fund reserves one time, which would be caught up over a period of time at the payment amount that we don't have to make. That is the way I see it. At least three, perhaps there is some combination or permutation of those three, but maybe we can -- and I am asking Dave this, maybe we can get some analysis of each one of those and a recommendation from you at the end of the day. Probably with you and Andy, I would think, that we need some. I don't want to put it all on your shoulders, and maybe Bill Tanner in here, too, and Dodie. I don't know if that is unrealistic or something that can't be done in a short period, but I think that would be helpful to everybody and we can address it next meeting.

[3:57 PM] Minutes:

Mr. Empey: Let me do this. Let me propose that, it sounds to me like Council is of a mind that we would like to pay some of this debt off. All of it would be not great, but maybe we can temper pay down of this debt, maybe not all in one year, but over two years or three years. We can also take a look at the funding for this Accrued Leave Fund, and maybe balance between the both so we can achieve something of a neutrality between the amount that was committed for the accrued leave and redirect some of that funding to this outstanding debt. Is that kind of --

[3:58 PM] Minutes:

Mayor Litman: I think you are hitting it right on the head.

Council member Green: I think it is a good idea and I think you can start Dodie on it right now.

[3:58 PM] Minutes:

Council member Rapson: That fairly summarize my request, and I want to make sure that we consider the impact of all of those combinations or any one of those alternatives on the General Fund Ending Reserve Balance and how that's viewed by outside agencies with respect to the 25% and so forth.

[3:58 PM] Minutes:

Mr. Empey: We will do that.

Mayor Litman: Okay, we have nothing else, I believe, at this point other than to -- we need to make a motion, I believe, to move forward?

Mr. Empey: Maybe just to summarize, as has been the practice last Wednesday and Thursday. I think we have summarized on the debt question and the leave accrual fund issue, but if you will indulge me. Council member Green proposed to eliminate the \$150,000 expenditure that is found on page 121 in Fund 44. Well, ultimately we are going to leave that \$150,000 is the 25% of the Eagles Landing Sales Proceed in Fund 44. We are going to remove that expenditure

from Fund 44, and then if you turn over to page 122, we have land sale proceeds in Fund 45 of \$450,000, which is the 75% of the Eagles Landing Sales Transaction. We are going to then move that \$450,000 in revenue to a newly created fund. So we will reduce the revenue in Fund 45, and that will bring that Fund Balance under \$500,000. In the new fund related to MRBI transactions, we will have \$450,000 in revenue in that fund and offsetting expenditures of \$170,000.

We will go ahead and affect those changes and also bring back the results of our homework on the debt servicing issue, and I think that summarizes the details of what we have spoken about today.

[4:01 PM] Minutes:

Mayor Litman: I would seek a motion to accept tonight's Tentative Budget with the changes.

Council member Withelder moved to accept the foregoing conclusions that were drawn by Mr. Empey. Council member Delaney seconded the motion.

Passed for: 5; Against: 0; Abstain: 0 Absent: 0

Public Comments

During the Public Comment portion of the agenda comments must be limited to matters within the authority and jurisdiction of the City Council. Items raised under this portion of the Agenda cannot be deliberated or acted upon until the notice provisions of the Nevada Open Meeting Law have been met. If you wish to speak to the City Council at this time, please step up to the podium and clearly state your name. Comments are limited to 3 minutes in length.

3. Public Comments

[4:02 PM] Minutes:

David Ballweg, Candidate for City Council: A couple of things. Chief Christopher talked about the Riley Report. I have publicly and privately requested a copy of that report for several years, and I still have never been able to get one, so I would like to get a copy of that Riley Report on the Fire Department.

Number two, on the MRB funding, I think it is prudent that if our goal is to use MRB as our economic development, that we look at long-term funding. But that's only half of the formula, because when I was still on MRB, I believe that contract is still in force. I was part of the team with all the Council members to get the contract revised. Council member Green, you were one of the people that were pushing for a 90-day cancellation on the contract. Even though you have funding out there, if you can cancel a contract in 90 days, it doesn't give

that insurance to that professional that you're hiring for long-term employment. So I think the contract definitely needs to be looked out to some how come out with a longer-term commitment, but with control, so that's going to be a little bit of a challenge, but that was something that was pushed very hard a couple of years ago, the 90 days. I think you are going to have to definitely revisit that to get that long-term commitment from some professional to come into the City. Thank you.

Adjournment

4. Adjournment

[4:03 PM] Minutes:
Mayor Litman adjourned the meeting.

Allan S. Litman, Mayor

Tracy E. Beck, City Clerk



Mesquite City Council

Regular Meeting

Mesquite City Hall

10 E. Mesquite Blvd.

Tuesday, May 24, 2016 - 5:00 PM

Minutes of a scheduled meeting of the City Council held on Tuesday, May 24, 2016, at 5:00 P.M. at City Hall. In attendance were Mayor Allan S. Litman, Council members W. Geno Withelder, Rich Green, George Rapson and Cynthia "Cindi" Delaney Also, in attendance were; Development Services Director Richard Secrist, City Liaison Aaron Baker, Finance Director David Empey, City Attorney Robert Sweetin, City Clerk Tracy Beck, other city staff and approximately 40 citizens.

Mayor Litman called the meeting to order at 5:00 P.M. and excused the absence of Council member Hafen. (NOTE: This meeting has been tape-recorded and will remain on file in the office of the City Clerk for four years for public examination.)

Below is an agenda of all items scheduled to be considered. Unless otherwise stated, items may be taken out of the order presented on the agenda at the discretion of the Mayor and Council. Additionally, the Mayor and Council may combine two or more agenda items for consideration, and may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is limited to three minutes per person and may only address items that are not on the meeting's agenda.

Ceremonial Matters

- INVOCATION - Rev. Gary Jacobs, LaVirgen de Guadalupe Catholic Church
- PLEDGE OF ALLEGIANCE

Public Comments

During the Public Comment portion of the agenda comments must be limited to matters within the authority and jurisdiction of the City Council. Items raised under this portion of the Agenda cannot be deliberated or acted upon until the notice provisions of the Nevada Open Meeting Law have been met. If you wish to speak to the City Council at this time, please step up to the podium and clearly state your name. Comments are limited to 3 minutes in length.

1. Public Comments

[5:02 PM] Minutes:

Mayor Litman opened up the meeting to Public Comments.

[5:05 PM] Minutes:

Chris Kaempfer, Kaempfer Crowell Law Firm: I am here on behalf of Mr. Lee and Lee's Liquor. In the audience with me is Mr. Lee. Mr. Lee is to the right there. Nami (phonetical) Lee and Stephanie Silverstein are here as well. In the 3 minutes we have, we thought it important to speak with you with regard to item 9 on the agenda, which we understand is not an item for discussion, and that's why we are making our presentation now. We very much appreciate what is represented in the background statement provided in your Staff report, and that is "The Council has put off any attempts to raise taxes heretofore, preferring instead to reduce expenses, but it will now seek to benefit largely from those coming from out of State to buy cheaper liquor. The desire is to increase a fee that can be passed through to the consumer without unduly burdening the business."

We understand very much and appreciate very much as well that desire; however, we would like to make some very brief comments, just a few. 1) All customers have to pay this tax, not just out-of-state customers, so this is a tax on anyone and everyone who buys alcoholic beverages in Mesquite from any offsite location. 2) While a substantial number of people coming to Mesquite from Southern Utah do come here to buy less expensive, we prefer that term to cheaper, liquor, alcoholic products, there is a limitation to what they can and will pay. There is a price point at which they will just buy liquor in their home state, instead of coming here. That's not only not good for us; it's not good for others who benefit from their coming here, such as restaurant and other retail uses, gas stations, whatever it might be.

So when you consider the price of gasoline, and you add that to this \$3 for every \$100, we are very much concerned that we reaching that saturation point. That is why we suggested a fee of 1.75%. From our extensive research, we concluded that this percentage fee could be consumed in the purchase price hopefully without affecting our business, which is one of the primary goals of this particular Ordinance. We are very much concerned, as I say, that the 3% will do that. Whatever percentage is selected, and we hope it's 1.75%, should be implemented with a sunset provision or a defined review period, so that this board can kind of look and see has there been an impact on businesses, what is that impact, should that fee be drawn back or eliminated should it be a problem.

Now finally, and it is very important Mr. Lee that I say this, we are very proud to do business in Mesquite, and this location is one of our most successful stores,

and it's precisely successful because the price point is kept at a level that does encourage people to buy here. So candidly, neither we nor you nor other businesses, we believe, would want to do anything that would alter that successful situation.

Thank you very much. That's the time we have. We are here if there are questions, but we understand this is just for our comments. Thank you and good evening everyone. Thanks for the opportunity.

[5:06 PM] Minutes:

Amanda Schweisthal, Retail Association of Nevada: Again here to speak with you guys on the liquor ordinance. I do have some preliminary numbers from one of my members that kind of contradicts from the Business Impact Statement the estimated \$242,611 that this City estimated this will raise. I can tell you that just from one of our members we have a 6-figure tax increase raise, which really concerns us, because no other city within the nation at this level taxes liquor. We do have many concerns with the Ordinance. The more information we gather, the more kind of concerns we do have. I think there are many unintended consequences that I believe we can work out. I appreciate all the time that the Mayor has put into not only trying to fix the hole that you guys just recently were able to balance the budget, by collecting that revenue for those essential services. We would love to be a part of the conversation. We would love to answer any questions that you guys have. I will have some more numbers sometime next week that I will be sending to any and all of you. I do have some cards with me. I would love as much information as you guys can give me, as much of that dialogue. I appreciate your time. Thank you so much.

Consent Agenda

Items on the Consent Agenda may not require discussion. These items may be a single motion unless removed at the request of the Mayor, City Council, or City Manager.

2. Consideration of Approval for the May 24, 2016 Regular City Council Meeting Agenda; the April 26, 2016 Regular City Council Meeting minutes and the May 3, 2016 Technical Review Meeting minutes.

- Public Comment
- Discussion and Possible Action

[5:08 PM] Minutes:

Mayor Litman introduced the Consent Agenda Items 2 and 3 and asked for a motion.

Council member Withelder moved to approve Items 2 and 3 of the Consent Agenda. Council member Delaney seconded the motion.

Passed For: 4; Against: 0; Abstain: 0; Absent: 1 (Hafen)

3. Consideration of approval of:
 - a) Notification of Budget Transfers
 - b) Notification of Budget Amendments
 - c) Notification of Bills Paid
 - d) Purchase Orders

- Public Comment
- Discussion and Possible Action

APPROVED WITH ITEM 2 OF THE CONSENT AGENDA

Resolutions & Proclamations

4. Consideration of Approval for Resolution 896 - A Resolution in support of closing the online sales tax loophole.

- Public Comment
- Discussion and Possible Action

[5:08 PM] Minutes:

Mayor Litman: Item 4 has been removed from the agenda tonight at the request of Council member Withelder. It will be brought back at a later date.

Department Reports

5. Mayor's Comments

[5:09 PM] Minutes:

Mayor Litman read this item by its title.

Mayor Litman: I have several comments to make tonight. The first one deals with our budget. I want to thank our Finance Staff for the hard work they have done to get us to the point where we are at. For the first time almost in the time I've lived in this city, we are balancing a budget. I can't say it was an easy task, but it was done. However, there are consequences to balancing the budget, and

hopefully we will be able to work through those as the year progresses, but I have to commend Staff.

The second item that has been brought up that I will mention is natural gas. You're going to be getting an online survey coming forward about natural gas in Mesquite, and I am going to urge everybody to answer that questionnaire when it comes on. They are very interested. This is on the front page of the City website. This is Southwest Gas.

The next one, it's not an item that is on our agenda tonight that I want to comment on before this is up for discussion, and that is the item that deals with our Family Night at Mesquite Days this year. It relates to the greased pig chase and chicken chase or whatever terminology we want to bring to this item. I want to mention that I think that I acted within my jurisdiction in cancelling this pig and chicken activity as one of the many events that we had that evening at Family Night. The activity is not part of any Ordinance, Resolution, or previously passed motion. It is just something that has been occurring in Mesquite over the years. In NRS 266.190, the General Duties of the Mayor, Section C, I felt that I took all proper measures to preserve peace and order in any form of public disturbance by cancelling this event. I do have in my possession a number of emails that indicated that the event would have not gone real smoothly had this other event taken place in the event itself. For that reason, that is why I cancelled that event. I hope that answers everybody's question on that.

6. City Council and Staff Comments and Reports

[5:12 PM] Minutes:

Council member Withelder: I just like to address the Resolution on Item number 4. The reason it was pulled tonight is that we had a very, very long meeting yesterday in Las Vegas with the Nevada League of Cities, and we decided that there is just not enough pertinent information to be disseminated to the public at this time. We have another scheduled meeting in early August, and we will be more pronounced in our opinions as to what is going on with that particular Resolution, and we will bring it back somewhere around the end of August.

[5:12 PM] Minutes:

Mr. Sweetin: I just want to note that the CEAB is having a meeting this Thursday night that relates to AB394 which the City has been engaged in and working with the Technical Advisory Committee on down in Las Vegas. That will be at 6:30 p.m. at the auditorium at the high school. All community members are invited to attend that. It is a public meeting, and it has been noticed.

Zoning Items

7. Consideration of the introduction of Bill No. 500 (Deep Roots Medical LLC) to amend Mesquite Municipal Code Sections 2-14-5 and 2-14-9(J) by expanding hours of operation, and by reducing video storage requirements for dispensaries.

- Discussion and Possible Action

[5:14 PM] Minutes:

Mayor Litman read this item by its title and deferred to Mr. Richard Secrist.

[5:13 PM] Minutes:

Mr. Secrist: On August 5, 2014, the City Council approved Ordinance #485 establishing business license regulations for medical marijuana facilities, and they included hours of operation for dispensaries and security video storage requirements. Deep Roots Medical has now brought this Proposed Amendment to modify both of those sections of the Code. The Staff recommends introducing Bill #500 as Ordinance #500, and set the public hearing date for June 15th at 5 p.m.

[5:14 PM] Minutes:

Council member Withelder: Richard, what is the proposed date of opening the dispensary, do we have any idea?

[5:14 PM] Minutes:

Mr. Secrist: I am not sure of the exact date. The first part of June, end of the month, first part of June is what I've been told.

Council member Rapson moved to Introduce Bill number 500 (Deep Roots Medical LLC) to amend Mesquite Municipal code Sections 2-14-5 and 2-14-9(J) by expanding hours of operation, and by reducing video storage requirement for dispensaries. Council member Green seconded the motion.

Passed For: 4; Against: 0; Abstain: 0; Absent: 1 (Hafen)

[5:15 PM] Minutes:

Mayor Litman: We have made a change in the agenda, and we are moving Item 11 up for the gentlemen that are here tonight, I believe from the Hoover Dam,

11. Consideration of an Electric Service Contract ("ESC") between the City of Mesquite and the Colorado River Commission of Nevada ("CRC") and the

First Amended Agreement to Share the Costs of Implementation of the Lower Colorado River Multi-Species Conservation Program ("MSCP Agreement") with CRC and other Nevada Hoover electric service contractors and other matters properly related thereto.

- Public Comment
- Discussion and Possible Action

[5:15 PM] Mayor Litman read this item by its title and deferred to Mr. Aaron Baker.

[5:15 PM] Minutes:

Mr. Baker: You have before you an Electric Service Contract between the City of Mesquite and the Colorado River Commission and a First Amendment to the agreement to share the costs of implementation of the Lower Colorado River Multi-Species Conservation Program with the CRC and other Nevada Hoover Electric Contractors and other matters are in thereto.

So, to give you the translated into English version of that, the City of Mesquite will enter into a contract with the Colorado River Commission to have up to a megawatt of power for the City of Mesquite to use as an organization, not necessarily to be spread across City wide. It would help us keep down our costs on utility. It is a 15-year contract. We do need to still enter into a transmission agreement with Overton Power District. If for some reason once all final costs are determined that it is not in the best interest for the City of Mesquite, there is the ability to opt out of the agreement. Let's say for some reason rates are better through Overton Power District than through Hoover, we have the ability to do that. So these two agreements are necessary in order to do that. Two staffers from the Colorado River Commission are here if you have any questions you would like to ask them, as well, happy to answer to those.

[5:16 PM] Minutes:

Mayor Litman asked if there were any questions from Council. There were none.

Council member Delaney moved to accept an Electric Service Contract ("ESC") between the City of Mesquite and the Colorado River Commission of Nevada ("CRC") and the First Amended Agreement to Share the Costs of Implementation of the Lower Colorado River Multi-Species Conservation Program ("MSCP Agreement") with CRC and other Nevada Hoover electric service contractors and other matters properly related thereto.

[5:17 PM] Minutes:

Mr. Baker: I have a question on that motion, as well. One of the recommendations is to authorize the Mayor to execute the contracts and then to

authorize the City Manager or designee to approve and sign documents authorized by those agreements moving forward, so they don't have to keep coming back.

Council member Delaney: So Moved. Council member Green seconded the motion.

Passed For: 4; Against: 0; Abstain: 0; Absent: 1 (Hafen)

8. Consideration of engaging the audit services of HintonBurdick, PLLC CPA's & Advisors for the annual financial statement audits for the three years ending June 30, 2017, June 2018 and June 2019. NRS 354.624.

- Public Comment
- Discussion and Possible Action

[5:18 PM] Minutes: Mayor Litman read this item by its title and deferred to Mr. David Empey.

[5:18 PM] Minutes:

Mr. Empey: This item has to do, as you correctly remind us, that we are seeking the engagement of the CPA firm HintonBurdick for a 3-year period of time. Currently, we are in the third year of a current audit engagement with the same firm, and we seek to renew that with this firm, who we have engaged for a number of years now, but I might pass this along to you from the audit partner from HintonBurdick, who tells me that because he came to us with an engagement proposal at my request and when we went through another round of budget cuts, I circled back with him and asked him to refine his engagement letter and the fees related to that, which he did. Over the 3-year period, he has reduced net fee about 3.4%. I think what is interesting for the City of Fernley, our audit engagement initially was \$5500 less than Fernley, and now it is probably \$7000 or \$8000 less than what they proposed for the City of Fernley. Also, they submitted a bid to audit the City of Elko, who has a fund balance at the end of 2015 of \$5.3 million General Fund Revenues less than ours, General Fund Expenditures less than ours, and they were paying their current firm, who was Kafoury Armstrong, \$80,000 a year. HintonBurdick went in with a proposal a little higher than ours, a very similar sized city and financial structure as ours. So I think we are getting value for our money there. For that reason, I would recommend that we approve this 3-year audit engagement with HintonBurdick CPA's and Advisor, and authorize the Finance Director to sign the Engagement Letter.

Council member Rapson: If it was my old firm Arthur Anderson, it would be twice that. Without any other comments, I would make a motion.

Council member Rapson moved to engage the audit services of HintonBurdick, PLLC CPA's & Advisors for the annual financial statement audits for the three years ended June 30, 2017, June 2018 and June 2019. NRS 354.624. Council member Green seconded the motion.

Passed: 4; Against: 0; Abstain 0; Absent: 1 (Hafen)

9. Consideration of the Introduction of Bill No. 495 Amending Mesquite Municipal Code Title 2 Chapter 1, Section 2-1-5 Entitled "Payment of License Fees," Subsection Entitled "Liquor License Fees;" And Chapter 4, Section 2-4-23 Entitled "Origination Fees and License Renewal Rates;" and other matters properly related thereto.

- Discussion and Possible Action

[5:21 PM] Minutes:

Mayor Litman read this item by its title.

[5:22 PM] Minutes:

Council member Rapson: I know this is an introduction, but I have got to tell you I have got some problems with this thing, and I sympathize with Mr. Lee and Mr. Kempfer there, and the Retail Association, Allen's over here, and I appreciate their involvement. I think they need to stay involved, and I think we need to reconcile the differences between their calculations of impact and what we have calculated in our package here, because I think it is skewed, and I do think it impacts the citizens of Mesquite. I will tell you my principal argument is tax increases that are not purpose-specific, they're just going to get lumped into the General Fund, I said this before when it was introduced, is problematic for me. It somehow miraculously disappears with very little benefit. That's my position, and I look for more information to support the retailers in this Town.

[5:23 PM] Minutes:

Council member Delaney: I support this Bill in theory. I understand where Mr. Lee is coming from, and we did have a discussion with Amanda from the Retailer's Association. I also looked at the fact that I am of the mind that recreational marijuana, which I do believe will pass in November, and alcohol are both recreational products and should be treated the same. If we are going to change it and turn this into a gross fee type thing, because people keep calling it a tax. We have gone round and round about this, and we cannot call it a tax. That is correct, Mr. Sweetin, right?

[5:24 PM] Minutes:

Mr. Sweetin: Well, it's not a tax; it is an adjustment to the license fee.

[5:25 PM] Minutes:

Council member Delaney: Correct, so it is not a tax. People keep referring to it as a tax. It is an adjustment to the license fee, and I think we should think about it before we settle on whatever the number is. Maybe we should look into what the 1.75% would bring us, because we all know that one of the biggest challenges facing us in the next few years is going to be revenue for the City. Right now, we have medical marijuana set at 3%, and that's a medical modality. I guess I'm just saying that I think we might need to rethink the numbers and find out where these numbers would take us, but in its theory, I think it is perfectly normal, and I really don't believe that 3%, or even 4% or even 5%, I mean, that's next to nothing. That's a nickel on a dollar, so on \$20, it is going to cost you next to nothing. I don't think it is going to make that much difference to most people. They are not going to cringe when they see a bottle of alcohol go from \$19 to \$20. I guess that is really just my opinion on it, and I think we should move it forward for more discussion.

[5:25 PM] Minutes:

Mr. Sweetin: I just want to qualify my answer that it is not a tax. Under Nevada Law, it is not a tax. This would be considered an adjustment to licensing fees. It's just a term of art that's used. So I just wanted to make that clear, my statement it's not a tax. I understand whenever government assesses fees, that might be considered a tax, but that's why it is a licensing fee adjustment.

[5:26 PM] Minutes:

Council member Rapson: I agree. It is semantics. I will make a motion.

[5:26 PM] Minutes:

Council member Green: I, too, would like to see the figures from the Retail Association and see that our Business Impact Statement is accurate or if it is not accurate. You know, why not?

[5:26 PM] Minutes:

Council member Withelder: I think that I am pretty much of the opinion, and I agree with everybody here on the panel tonight, but I also do agree that we probably should do a little more homework on it and see exactly where those increases are going to take us and what benefits we will have. So I do believe we have to crunch some more numbers, anyway, my opinion, thank you.

[5:26 PM] Minutes:

Council member Rapson: I withdraw my motion.

Mayor Litman: So do we have a motion to move this forward?

Council member Withelder moved that we have to reconsider the numbers that we talked about and bring it back for further discussion no later than the end of June. Council member Delaney seconded the motion.

Passed For 3; Against 1 (Rapson) Abstain: 0; Absent: 1 (Hafen)

10. Consideration for future Mesquite Days event - Pig and Chicken Chases.

- Public Comment
- Discussion and Possible Action

[5:26 PM] Minutes:

Mayor Litman read this item by its title and asked for any questions or comments.

[5:28 PM] Minutes:

Mr. Sweetin: I spoke with Council member Hafen. He said he is fine with the discussion moving forward. The petitioner doesn't need to be present for discussion to move forward, so the Council can do what they want with it.

[5:28 PM] Minutes:

Council member Rapson: This is an interesting one. I am an animal lover. I grew up in a rural environment. We had these kinds of events throughout my childhood and my life, but I certainly get the other side of that, too, from the humanity piece. Here's the real deal here, I think. At the end of the day, Mesquite Days is designed to be a community event. It is intended to be something the entire community can get around and embrace. When you have an event within the major event that becomes divisive, it becomes controversial, and it sort of detracts from the unity and the community spirit that we have, I think it is probably time to go. Out of all the emails I got, the one lady sent me a list of potential alternatives, and I don't remember them all now, but the waterslides and so forth and some other things that would be fun for kids as an alternative to chasing animals around. My wife suggested a petting zoo or something where some of the local farmers who would be providing the chickens and pigs could bring their animals. The Donkey Rescue, get them involved in this and have the donkeys out there, and maybe raise some money for the rescue facility. Those are the kinds of things that I think we need to get around. We don't need something in our premier community event that divides the community. That does not make any sense to me. So in that regard, I would have to support elimination of this event from Mesquite Days in the future. I get both sides of it, though. If this gets to where you can't ride horses anymore, I am out, just so you know.

[5:30 PM] Minutes:

Council member Delaney: As a member of the committee, first and foremost, I want to defend the staff and the volunteers. When we brought this event back to Mesquite a couple of years ago, I think the intent was to bring back as much of the 1984, I think I got the year right, event as possible. I grew up in Texas. We rode bulls and caught lambs, and I got chased by chickens. I never chased the chickens. They always chased me. I don't think anybody meant any harm by it whatsoever, and I think that the staff and all the volunteers felt that it was a fun event. George is right on this one, and so is the Mayor. We don't need to have something that is going to cause strife. I think there are a ton of other things. We still had a wonderful, absolutely fantastic event this year. We had more booths than ever, I think. Chrissy was looking to get maybe 12 or 15. She had like 31 or something. It was amazing. It was a blast.

I think that there are a lot of different things we can do. Some of the things maybe that George mentioned. We got that email. There are things that we can do for competition type things like a greased pole where the kids climb the pole, and there is money in envelopes at the top. Oh, frown if you want to, kids love it. Stephanie's frowning here. Yes, they get icky, but that is part of the fun. There are a lot of different things we can do. So I think moving forward we just have to look at it a little bit differently, because we certainly don't want to hurt any animals, and I don't think that was ever intent. Nick had gone so far as to get a veterinarian that was going to check the pigs before and after, and they were going to have fans on them. I just want everyone to know, this was meant with the best intentions, and one of our local veterinarians was going to make sure they were okay. But you know what, if it is going to cause people to be upset and there's any chance the animals were going to be harmed, then it is something we don't want to move forward with.

I don't think we need a motion or anything, do we, on this one? It was just a discussion. We heard from lots of people saying, you know, they were concerned about the pigs, and I think that we are okay with that. There are a lot of fun things that we can do to move forward, and we had this blast year, and we will have a blast next year.

12. Adoption of Bill 501, as Ordinance 501, amending Title 10 of the Mesquite Municipal Code "Animal Control: Amending Chapter 3 "General Provisions" ; Creating Section 19 "Licensed Pet Shops"; and other matters properly related thereto.

- Public Hearing
- Discussion and Possible Action

[5:31 PM] Minutes:

Mayor Litman read this item by its title and opened up the meeting for Public Hearing.

[5:32 PM] Minutes:

Janice Redondo: What a wonderful humane group of people you are. I thank you very much for your last discussion. I am happy to bring pigs out to your event, so I will look into doing that.

In that light, I was here at your last meeting, and I appreciate you giving me the time to please add pot belly pigs to this. I think we talked about that you don't have any pet stores currently in Mesquite. What a wonderful way to do this, so that you don't have to upset a business that might already be here to have them change what they are doing. They are going to know going into it. Having a rescue, possibly, have a pet shop in some (they don't really like that term) but in a way to let you see the animals. While we are still killing tens of thousands down in Las Vegas that are healthy and adoptable and good dogs, they should be showcased, and a pet shop is a great place to do that. I would implore you to please add pot belly pigs to the Ordinance, because if you follow suit with what Las Vegas did, they did the same thing. They are an issue. They get sold for a lot of money in pet shops throughout the United States, and I won't tell you the number that I have in my rescue, but I certainly have a bunch for adoption. Thank you.

Council member Rapson moved to adopt Bill 501 as Ordinance 501, amending Title 10 of the Mesquite Municipal code "animal Control:" amending Chapter 3 "General Provisions"; Creating Section 19 "Licensed Pet Shops"; and with the inclusion of Pot Belly Pigs. Council member Delaney seconded the motion.

Passed For: 4; Against: 0; Abstain: 0; Absent: 1 (Hafen)

13. Consideration of Adopting FY2016-2017 Final Budget with Amendments proposed during the May 11 and 12, 2016 Budget Work Sessions Meetings and the May 17, 2016 Special Council Meeting.

- Public Comments
- Discussion and Possible Action

[5:36 PM]

Minutes: Mayor Litman read this item by its title and deferred to Mr. David Empey.

[5:37 PM] Minutes:

Mr. Empey: Let me first for the benefit of those here in the audience, there are a couple of additional copies of this budget that's marked final. Hopefully, it will receive Council's approval for adoption this evening. There are also some copies of this PowerPoint presentation, if any of you have an interest for that. I am warning you right now, the font size in those PowerPoint presentations are even smaller than what Council has.

You will recall that on May 11th and 12th, we had back to back days of budget work sessions, and Council made some recommendations to change the budget, and this page that we are now looking at is the summary of all of the changes that were recommended that would impact the General Fund. Council, at the bottom of your page and the bottom of this page, although my apologies for those in the audience, it is very small. You will see the net impact increase in the General Fund Balance down there on the very bottom row of \$241,000. Again, that is a net increase to the General Fund Balance.

To put that into some context, I would draw your attention to page 18 of this budget book. You will see there that down the left column, the last line in the left-hand margin, Revenues Over/Under Expenditures, the Budget Gap, you will see that under the Council Approved Budget column, you will see a positive number of \$2681. We have arrived at that point, which means that technically we have a balanced budget. For years we have had funded budgets which required the use of General Fund Balance. But this year, and I don't remember the last time this has been the case, it has been a few years, but this year revenues in the General Fund are exceeding General Fund Expenditures by that \$2681.

This slide that is now showing shows the details of how that was essentially done. We won't go through the detail of that, but it is provided there to you so you can see how we have wound our way through that Tentative Budget to get to where we are today with this final budget. On the next page are all of the budget changes that impact other Non-General Fund Funds. You will notice there that there is a positive increase there of \$73,675. Moving onto the next slide, these next two slides focus solely on the General Fund. You will notice the General Fund total resources is \$20,772,026. Along the bottom there you will see the legend of what comprises that total resource amount, and then that pie chart, of course, gives us some visual perspective of how much of the total pie taxes represents. Certainly the largest is the InterGovernmental Revenue, which is where our consolidated tax revenues reside.

Over on the next slide, this has to do with the General Fund Spending of \$20,769,345 which is less than what was shown on the previous slide in terms of what the resources to the General Fund were. So again, the legend down on the bottom gives you an idea of where the spending is occurring, which function of government in the General Fund is creating the spending demand within the

General Fund. Again, I think the key number is there the difference between the total General Fund resources and the total General Fund spending is that amount of \$2681, which again technically means that we have a balanced budget.

So here is where we are. The other funds, we have a total of 24 funds. The subtotal of all 24 funds plus the Sewer Fund adds up to \$37,755,888. You will see that government funds is by far the biggest portion of that at \$32,506,035. Within that governmental fund category resides the General Fund, and then our total spending from the General Fund is about \$5,250,000.

So that is how this year's proposed budget breaks down. So the recommendation from Staff is to adopt this proposed 2016/2017 budget as presented to you in your budget books and direct Staff to file the adopted final budget with the Department of Taxation by June 1st. That budget, I have here in my hand, and I will seek your signature to this budget that will be forwarded to the Department of Taxation on or before June 1st.

[5:44 PM] Minutes:

Council member Rapson: Dave, is this ending fund balance of \$6,410,000, does that include the transfer for the unfunded liabilities?

[5:44 PM] Minutes:

Mr. Empey: Yes, it does. As you recall we discussed some options on those General Fund Transfers. If you will turn to page 21, you will see what changes were made. In the Tentative Budget column, we had Total Transfers from the General Fund amounting to \$1,747,000, but after making a few changes, you will notice some categories there that were adjusted based on our discussions on the 17th of May. You will see that there was a change in transfer amount to Fund 87 from \$56,175 to \$240,000. Then immediately below you will see that there was a transfer to the City Services Fund for the accrued leave. We had originally included in the Tentative Budget a transfer of \$500,000 and have reduced that to \$296,000. The reason for the large amount in the Waste Disposal Fund 87 from \$56,000 to \$240,000 was to accommodate a partial early retirement of US Department of Agriculture Rural Development Bond.

[5:46 PM] Minutes:

Council member Rapson: So our ending balance if my math is right, is 30% of our expenditures?

[5:46 PM] Minutes:

Mr. Empey: Yes.

[5:46 PM] Minutes:

Council member Rapson: I thought we had a goal of a little lower than that.

[5:46 PM] Minutes:

Mr. Empey: We talked about that, but there are mutually exclusive objectives there. We wouldn't be in a balanced budget --

[5:46 PM] Minutes:

Council member Rapson: This is a plug number to get to a balanced budget?

[5:46 PM] Minutes:

Mr. Empey: Yes.

[5:47 PM] Minutes:

Council member Withelder: These numbers that you have just given us have absolutely no reflection on the amount of potential savings that we could possibly obtain through the new insurance policies?

Mr. Empey: No, that is not a part of this presentation. Those numbers are yet to be made known.

[5:47 PM] Minutes:

Council member Withelder: Then those insurance policies, when do they take effect if and when we change carriers? Is that on the next fiscal year?

[5:47 PM] Minutes:

Mr. Empey: Our current coverage lapses effective June 30th, so our new coverage policy period would need to take affect July 1st.

[5:47 PM] Minutes:

Council member Withelder: So theoretically we have a chance to even improve upon those numbers?

Mr. Empey: That's correct.

[5:47 PM] Minutes:

Council member Rapson: I know we have re-hashed this stuff a lot. Should we recognize any savings from insurance which will just further increase the General Fund Balance? Is it appropriate to make a motion or to include in that any savings from insurance? So in other words, if we keep this ending fund balance exactly where it is, that that difference would go to the reserve or go somewhere else? I mean, is it too late for that?

[5:48 PM] Minutes:

Mr. Empey: If we could designate a specific purpose for how those funds would be used, we could so designate.

[5: 48 PM] Minutes:

Council member Rapson: For instance, pay down a portion down of that one bond.

[5:48 PM] Minutes:

Mr. Empey: Yes, I think that would come back to Council as a budget augmentation sometime in the new fiscal year that this is a new source of not revenue, but expense reduction, and we could then accommodate early retirement of that entire USDA.

[5:48 PM] Minutes:

Council member Rapson: I would like to revisit that at the time, then, yes.

[5:48 PM] Minutes:

Council member Withelder: I believe we are going to get those final insurance numbers like the 7th day of June. Is that correct?

[5:48] Minutes:

Mr. Empey: I think that was the plan.

[5:49 PM] Minutes:

Council member Withelder: We can make a determination that probably the second meeting in June as to what the savings are going to be and where we could designate that fund to go?

[5:49 PM] Minutes:

Mr. Barton: We are actually planning on having that on the agenda for June 15th.

[5: 49 PM] Minutes:

Council member Withelder: So we should have everything solidified by June 7th and know where we are, and then next meeting bring it up.

[5:49 PM] Minutes:

Council member Delaney: Mr. Empey or Andy, one of the two, even if we make that decision on June 15th, don't we have to notify our current carrier with a 90-day notice, so therefore – that's already been done? All right.

[5:49 PM] Minutes:

Mr. Barton: We have already given notice. We would have to notify them before July 1st that we are making a change at that point.

[5:50 PM] Minutes:

Council member Delaney: First, I would just like to say that this is very exciting that we have come to a balanced budget, and I would like to thank, as the Mayor did, the Staff and some of these people that have really cut their own budgets to the bones. We have been able to do this and only change two services, and that is with the closure of the Rec Center on Sundays, and the Police Department has changed when they do Vin inspections, and I think this speaks well of our Staff and how hard they work at it.

Council member Delaney moved to adopt the FY2016-2017 Final Budget with Amendments proposed during the May 11 and 12, 2016 Budget Work Sessions and with all Staff recommendations the May 17th Special Council Meeting. Council member Withelder seconded the motion.

Passed For: 4; Against: 0; Abstain 0; Absent 1 (Hafen)

Public Comments

During the Public Comment portion of the agenda comments must be limited to matters within the authority and jurisdiction of the City Council. Items raised under this portion of the Agenda cannot be deliberated or acted upon until the notice provisions of the Nevada Open Meeting Law have been met. If you wish to speak to the City Council at this time, please step up to the podium and clearly state your name. Comments are limited to 3 minutes in length.

[5:51 PM] Minutes:

Sandy Ramaker: I am just looking for clarification, and I may have missed it in the comments or in the paper. Are you actually changing your meeting date to June 15th this next meeting, instead of June 14th?

Mayor Litman: That is correct.

[5:52 PM] Minutes:

Art Perieda: Mayoral Candidate, on a question with reference to your budget, I just have a question, and hopefully I hear a good positive answer. Will any of our City employees be affected? Are we losing any employees?

[5:52 PM] Minutes:

Mayor Litman: No, we are not.

[5:52 PM] Minutes:

Karen Taylor: I just want to thank all of you for your consideration on the pig and chicken races, and I appreciate you taking the time to listen to everybody. I know you got a lot of emails, so thank you very much for your time.

[5:53 PM] Minutes:

Tony Hardway: Just a reminder of what is going to happen next Monday morning, May 30th. We will hold a Memorial Service at 7:45.

[5:53 PM] Minutes:

Mayor Litman: That will be at Veteran's Park. That is our annual Memorial Day Program that we hold. Again, 7:45 next Monday morning promptly. Thank you.

Adjournment

[5:53 PM] Minutes:

Mayor Litman adjourned the meeting.

Allan S. Litman, Mayor

Tracy E. Beck, City Clerk



City Council Regular Agenda Item 3.

Subject:

Consideration of approval of:

- a) Notification of Budget Transfers
 - b) Notification of Budget Amendments
 - c) Notification of Bills Paid
 - d) Purchase Orders
 - e) May 2016 Financial Statements
- Public Comment
- Discussion and Possible Action

Petitioner:

David R Empey - Finance Director/City Treasurer

Staff Recommendation:

Approval of Budget Transfers, Budget Amendments, Bills Paid, Purchase Orders and May 2016 Financial Statements.

Fiscal Impact:

See Attached

Budgeted Item:

Background:

See Attached

Attachments:

- Budget Transfers
- Budget Amendments
- Bills Paid
- Purchase Orders
- May 2016 Financial Statements

Report Criteria:

Report type: GL detail

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
05/16	05/23/2016	166414	13054	GENO WITHELDER	052016	1	10-41-290	.00	40.00	40.00
Total 166414:								.00	40.00	40.00
05/16	05/23/2016	166415	12505	JOY EASTWOOD	052016	1	10-43-290	.00	40.00	40.00
Total 166415:								.00	40.00	40.00
06/16	06/01/2016	166416	14477	POLARIS WORLD	060116	1	10-54-625	.00	2,800.00	2,800.00
Total 166416:								.00	2,800.00	2,800.00
06/16	06/01/2016	166417	8034	WAL*MART STORES, INC.	051616	1	10-81-610	.00	128.86	128.86
06/16	06/01/2016	166417	8034	WAL*MART STORES, INC.	051616	2	10-81-250	.00	25.88	25.88
06/16	06/01/2016	166417	8034	WAL*MART STORES, INC.	051616	3	10-81-490	.00	374.08	374.08
06/16	06/01/2016	166417	8034	WAL*MART STORES, INC.	051616	4	16-71-250	.00	113.00	113.00
06/16	06/01/2016	166417	8034	WAL*MART STORES, INC.	051616	5	10-54-240	.00	413.23	413.23
06/16	06/01/2016	166417	8034	WAL*MART STORES, INC.	051616	6	10-57-250	.00	62.61	62.61
06/16	06/01/2016	166417	8034	WAL*MART STORES, INC.	051616	7	10-57-230	.00	79.84	79.84
06/16	06/01/2016	166417	8034	WAL*MART STORES, INC.	051616	8	10-55-610	.00	53.03	53.03
Total 166417:								.00	1,250.53	1,250.53
06/16	06/06/2016	166418	13280	1000 BULBS.COM	744830	1	10-65-250	.00	871.79	871.79
06/16	06/06/2016	166418	13280	1000 BULBS.COM	751249	1	10-65-610	.00	105.55	105.55
Total 166418:								.00	977.34	977.34
06/16	06/06/2016	166419	14628	AIR CONDITIONING DISCOUNT	5734	1	10-63-250	.00	71.44	71.44
06/16	06/06/2016	166419	14628	AIR CONDITIONING DISCOUNT	5773	1	10-63-250	.00	216.79	216.79
06/16	06/06/2016	166419	14628	AIR CONDITIONING DISCOUNT	5787	1	10-63-250	.00	99.99	99.99
06/16	06/06/2016	166419	14628	AIR CONDITIONING DISCOUNT	5788	1	10-63-250	.00	25.19	25.19
06/16	06/06/2016	166419	14628	AIR CONDITIONING DISCOUNT	5789	1	10-63-250	.00	731.20	731.20
06/16	06/06/2016	166419	14628	AIR CONDITIONING DISCOUNT	5855	1	10-63-250	.00	80.92	80.92

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 166419:								.00		1,225.53
06/16	06/06/2016	166420	3655	AIRGAS USA LLC	9051135989	1	10-57-615	.00	189.59	189.59
Total 166420:								.00		189.59
06/16	06/06/2016	166421	8756	ALSCO	LSTG694244	1	16-71-620	.00	71.29	71.29
06/16	06/06/2016	166421	8756	ALSCO	LSTG694248	1	10-60-310	.00	79.54	79.54
06/16	06/06/2016	166421	8756	ALSCO	LSTG694252	1	10-66-610	.00	42.30	42.30
Total 166421:								.00		193.13
06/16	06/06/2016	166422	14353	AMERICAN TIRE DISTRIBUTOR	S072259722	1	10-66-250	.00	567.00	567.00
Total 166422:								.00		567.00
06/16	06/06/2016	166423	2430	ANDERSON HERITAGE ELEC. I	13792	1	10-65-250	.00	220.00	220.00
06/16	06/06/2016	166423	2430	ANDERSON HERITAGE ELEC. I	13793	1	14-54-740	.00	2,360.00	2,360.00
06/16	06/06/2016	166423	2430	ANDERSON HERITAGE ELEC. I	13794	1	10-63-610	.00	1,541.50	1,541.50
06/16	06/06/2016	166423	2430	ANDERSON HERITAGE ELEC. I	13809	1	10-81-610	.00	313.25	313.25
Total 166423:								.00		4,434.75
06/16	06/06/2016	166424	15218	APPARATUS EQUIPMENT & SE	10566	1	10-57-610	.00	1,320.00	1,320.00
06/16	06/06/2016	166424	15218	APPARATUS EQUIPMENT & SE	10567	1	10-57-230	.00	1,482.44	1,482.44
Total 166424:								.00		2,802.44
06/16	06/06/2016	166425	13820	AQUA PERFECT	50407	1	10-57-610	.00	128.00	128.00
Total 166425:								.00		128.00
06/16	06/06/2016	166426	11104	ASSESSMENT MANAGEMENT	AMG 1105	1	83-82-010	.00	2,519.14	2,519.14
06/16	06/06/2016	166426	11104	ASSESSMENT MANAGEMENT	AMG1129	1	83-81-010	.00	1,258.86	1,258.86
Total 166426:								.00		3,778.00
06/16	06/06/2016	166427	13062	ATHENS TECH. SPECIALIST IN	INV103410	1	10-65-250	.00	677.82	677.82

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
		Total 166427:						.00		677.82
06/16	06/06/2016	166428	15433	BATTLE BORN GRAPHIX	2988	1	90-26117	.00	1,575.00	1,575.00
		Total 166428:						.00		1,575.00
06/16	06/06/2016	166429	1081	BEARING BELT CHAIN CO	7083882	1	52-40-610	.00	405.88	405.88
		Total 166429:						.00		405.88
06/16	06/06/2016	166430	12190	BETTY KING	MAY 16	1	17-80-310	.00	678.75	678.75
		Total 166430:						.00		678.75
06/16	06/06/2016	166431	14425	BG SOUTHERN NEVADA	PI0015197	1	10-66-250	.00	150.39	150.39
		Total 166431:						.00		150.39
06/16	06/06/2016	166432	10956	BRETT J GRIFFITHS	820108	1	10-66-250	.00	180.00	180.00
		Total 166432:						.00		180.00
06/16	06/06/2016	166433	13447	BSN SPORTS, LLC	97916566	1	17-80-610	.00	280.78	280.78
		Total 166433:						.00		280.78
06/16	06/06/2016	166434	1150	BULLOCH BROTHERS ENGR. I	050216	1	10-32-500	.00	300.00	300.00
		Total 166434:						.00		300.00
06/16	06/06/2016	166435	15437	CAMERON CHRISTENSEN	052316	1	17-34-400	.00	50.00	50.00
		Total 166435:						.00		50.00
06/16	06/06/2016	166436	14618	CANON FINANCIAL SERVICES,	16139264	1	10-49-250	.00	716.57	716.57
		Total 166436:						.00		716.57

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
06/16	06/06/2016	166437	8377	CDW GOVERNMENT, INC.	DCN9990	1	98-40-047	.00	169.02	169.02
06/16	06/06/2016	166437	8377	CDW GOVERNMENT, INC.	DDD4799	1	98-40-047	.00	962.13	962.13
Total 166437:								.00		1,131.15
06/16	06/06/2016	166438	14492	CENTURYLINK	MAY 16	1	10-47-310	.00	1,154.31	1,154.31
Total 166438:								.00		1,154.31
06/16	06/06/2016	166439	14492	CENTURYLINK	1376259913	1	10-49-290	.00	593.99	593.99
Total 166439:								.00		593.99
06/16	06/06/2016	166440	8810	CHIEF SUPPLY CORP	120955	1	10-54-610	.00	44.48	44.48
Total 166440:								.00		44.48
06/16	06/06/2016	166441	1608	CLARK CO. DEPT. OF FINANCE	APR 2016	1	10-23130	.00	25,101.71	25,101.71
06/16	06/06/2016	166441	1608	CLARK CO. DEPT. OF FINANCE	MAY 16	1	10-23240	.00	10,500.00	10,500.00
Total 166441:								.00		35,601.71
06/16	06/06/2016	166442	8634	CLARK CO. TREASURER	APR 16	1	10-23140	.00	25,101.71	25,101.71
06/16	06/06/2016	166442	8634	CLARK CO. TREASURER	APR 2016	1	10-23140	.00	15,688.57	15,688.57
Total 166442:								.00		40,790.28
06/16	06/06/2016	166443	10411	CONELY COMPANY	790226	1	10-81-610	.00	38.55	38.55
Total 166443:								.00		38.55
06/16	06/06/2016	166444	10019	DARLING INTERNATIONAL, INC	690:2782410	1	16-71-610	.00	174.71	174.71
Total 166444:								.00		174.71
06/16	06/06/2016	166445	12104	DC FROST ASSOCIATES, INC	9989	1	52-40-480	.00	6,360.82	6,360.82
Total 166445:								.00		6,360.82

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06/16	06/06/2016	166446	15154	DEBBIE ROMERO	053116	1	17-34-400	.00	50.00	50.00
Total 166446:								.00	50.00	50.00
06/16	06/06/2016	166447	12287	DEPT. OF MOTOR VEHICLES	101494534	1	10-66-250	.00	87.75	87.75
Total 166447:								.00	87.75	87.75
06/16	06/06/2016	166448	9299	DONNA PEAVY	060716	1	10-50-230	.00	155.50	155.50
Total 166448:								.00	155.50	155.50
06/16	06/06/2016	166449	14672	ELECTRICAL WHOLESale SUP	911206633	1	10-65-250	.00	231.96	231.96
06/16	06/06/2016	166449	14672	ELECTRICAL WHOLESale SUP	911206634	1	10-63-610	.00	62.70-	62.70-
06/16	06/06/2016	166449	14672	ELECTRICAL WHOLESale SUP	911206635	1	10-63-610	.00	358.12-	358.12-
06/16	06/06/2016	166449	14672	ELECTRICAL WHOLESale SUP	911221240	1	10-65-250	.00	236.60	236.60
06/16	06/06/2016	166449	14672	ELECTRICAL WHOLESale SUP	911235173	1	10-65-250	.00	126.20	126.20
06/16	06/06/2016	166449	14672	ELECTRICAL WHOLESale SUP	911235174	1	10-65-250	.00	236.60-	236.60-
06/16	06/06/2016	166449	14672	ELECTRICAL WHOLESale SUP	911236791	1	10-65-250	.00	88.90-	88.90-
06/16	06/06/2016	166449	14672	ELECTRICAL WHOLESale SUP	911277233	1	10-65-250	.00	558.60	558.60
Total 166449:								.00	407.04	407.04
06/16	06/06/2016	166450	15436	EVELYN QUEZADA	052316	1	17-34-400	.00	50.00	50.00
Total 166450:								.00	50.00	50.00
06/16	06/06/2016	166451	14939	FABIAN LEE	053116	1	17-34-400	.00	50.00	50.00
Total 166451:								.00	50.00	50.00
06/16	06/06/2016	166452	4320	FERGUSON WATERWORKS #1	3382498	1	10-63-250	.00	2,489.96	2,489.96
Total 166452:								.00	2,489.96	2,489.96
06/16	06/06/2016	166453	14274	FRESHAIRe/AIREMASTER	67680	1	10-63-610	.00	10.50	10.50
Total 166453:								.00	10.50	10.50

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06/16	06/06/2016	166454	10499	FRITO LAY INC.	92098906	1	90-26113	.00	269.60	269.60
		Total 166454:						.00		269.60
06/16	06/06/2016	166455	15434	GARY EDWARDS	052716	1	10-34-100	.00	1,000.00	1,000.00
		Total 166455:						.00		1,000.00
06/16	06/06/2016	166456	13054	GENO WITHELDER	052316	1	10-41-230	.00	87.37	87.37
		Total 166456:						.00		87.37
06/16	06/06/2016	166457	13648	GLEN ALLEN HORLACHER	043016	1	15-51-500	.00	175.00	175.00
		Total 166457:						.00		175.00
06/16	06/06/2016	166458	10783	GOT BUGS?	11557	1	10-63-310	.00	400.00	400.00
		Total 166458:						.00		400.00
06/16	06/06/2016	166459	2245	GRAINGER, INC.	9109588971	1	10-63-610	.00	142.85	142.85
06/16	06/06/2016	166459	2245	GRAINGER, INC.	9120496600	1	10-63-610	.00	71.08	71.08
06/16	06/06/2016	166459	2245	GRAINGER, INC.	9121048012	1	10-63-610	.00	166.80	166.80
		Total 166459:						.00		380.73
06/16	06/06/2016	166460	11934	HARRIS & ASSOCIATES, INC	31508	1	83-82-010	.00	387.50	387.50
06/16	06/06/2016	166460	11934	HARRIS & ASSOCIATES, INC	31521	1	83-81-010	.00	950.00	950.00
		Total 166460:						.00		1,337.50
06/16	06/06/2016	166461	9347	HARTWELL FAMILY PRACTICE	030116	1	10-54-320	.00	450.00	450.00
06/16	06/06/2016	166461	9347	HARTWELL FAMILY PRACTICE	031516	1	10-54-320	.00	450.00	450.00
06/16	06/06/2016	166461	9347	HARTWELL FAMILY PRACTICE	040316	1	10-54-320	.00	450.00	450.00
06/16	06/06/2016	166461	9347	HARTWELL FAMILY PRACTICE	04072016	1	10-54-320	.00	450.00	450.00
		Total 166461:						.00		1,800.00
06/16	06/06/2016	166462	15236	HEADSETS.COM, INC	2711777	1	10-56-610	.00	454.53	454.53

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Total 166462:								.00		454.53
06/16	06/06/2016	166463	2427	HELENA CHEMICAL COMPANY	63742891	1	52-40-610	.00	220.00	220.00
06/16	06/06/2016	166463	2427	HELENA CHEMICAL COMPANY	63743033	1	10-76-610	.00	487.50	487.50
Total 166463:								.00		707.50
06/16	06/06/2016	166464	2452	HIGH DESERT SUPPLY	IN00165149	1	10-66-250	.00	167.99	167.99
Total 166464:								.00		167.99
06/16	06/06/2016	166465	14966	HORROCKS ENGINEERS INC	40159	1	45-40-811	.00	28,129.48	28,129.48
Total 166465:								.00		28,129.48
06/16	06/06/2016	166466	2500	HUGHES OIL	13457	1	52-40-250	.00	1,509.48	1,509.48
Total 166466:								.00		1,509.48
06/16	06/06/2016	166467	2657	INTERSTATE BATTERY SO. UT	490076770	1	10-66-250	.00	85.54	85.54
Total 166467:								.00		85.54
06/16	06/06/2016	166468	13293	JAMES E. GUESMAN	053116	1	10-51-310	.00	300.00	300.00
Total 166468:								.00		300.00
06/16	06/06/2016	166469	14171	JESSICA BUCKLIN	MAY 16	1	17-80-310	.00	1,702.80	1,702.80
Total 166469:								.00		1,702.80
06/16	06/06/2016	166470	13999	JO ANNE F SMITH	MAY 16	1	17-80-310	.00	238.00	238.00
Total 166470:								.00		238.00
06/16	06/06/2016	166471	10917	JOHN GATELY	061516	1	10-57-230	.00	295.00	295.00

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Total 166471:								.00		295.00
06/16	06/06/2016	166472	14937	JON CAMERON JENSEN	051816	1	17-80-310	.00	208.00	208.00
Total 166472:								.00		208.00
06/16	06/06/2016	166473	2860	JONES PAINT & GLASS INC.	SGPI101002	1	10-81-250	.00	250.72	250.72
Total 166473:								.00		250.72
06/16	06/06/2016	166474	12505	JOY EASTWOOD	060716	1	10-41-230	.00	79.38	79.38
Total 166474:								.00		79.38
06/16	06/06/2016	166475	10984	KOKOPELLI LANDSCAPING	80663	1	10-76-310	.00	1,100.00	1,100.00
Total 166475:								.00		1,100.00
06/16	06/06/2016	166476	3050	L V REVIEW-JOURNAL	I0000795130	1	10-44-220	.00	157.44	157.44
06/16	06/06/2016	166476	3050	L V REVIEW-JOURNAL	I0000799357	1	10-44-220	.00	159.36	159.36
06/16	06/06/2016	166476	3050	L V REVIEW-JOURNAL	I0000805394	1	10-44-220	.00	77.40	77.40
Total 166476:								.00		394.20
06/16	06/06/2016	166477	13274	LANDIA INC	11060	1	52-40-740	.00	24,851.00	24,851.00
Total 166477:								.00		24,851.00
06/16	06/06/2016	166478	9979	LARRY LEMIEUX	060516	1	12-87-310	.00	5,021.41	5,021.41
06/16	06/06/2016	166478	9979	LARRY LEMIEUX	060516	2	12-87-695	.00	377.70-	377.70-
06/16	06/06/2016	166478	9979	LARRY LEMIEUX	060516	3	12-87-610	.00	28.00-	28.00-
06/16	06/06/2016	166478	9979	LARRY LEMIEUX	060516 WC	1	12-87-610	.00	50.92-	50.92-
Total 166478:								.00		4,564.79
06/16	06/06/2016	166479	3000	LAS VEGAS CONVENTION AUT	APRIL 16	1	10-23100	.00	100,406.83	100,406.83

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Total 166479:								.00		100,406.83
06/16	06/06/2016	166480	9733	LEXISNEXIS RISK SOLUTIONS	6691073-201	1	15-51-500	.00	50.00	50.00
Total 166480:								.00		50.00
06/16	06/06/2016	166481	9516	LIFE ASSIST INC.	751012	1	10-57-615	.00	2,083.25	2,083.25
06/16	06/06/2016	166481	9516	LIFE ASSIST INC.	752047	1	10-57-615	.00	1,016.34	1,016.34
06/16	06/06/2016	166481	9516	LIFE ASSIST INC.	752310	1	10-57-615	.00	289.77	289.77
06/16	06/06/2016	166481	9516	LIFE ASSIST INC.	752344	1	10-57-615	.00	135.66	135.66
06/16	06/06/2016	166481	9516	LIFE ASSIST INC.	752787	1	10-57-615	.00	56.25	56.25
Total 166481:								.00		3,581.27
06/16	06/06/2016	166482	14207	LUNAS CONSTRUCTION CLEA	T-29321	1	10-66-250	.00	24.00	24.00
Total 166482:								.00		24.00
06/16	06/06/2016	166483	9899	MADISON NATIONAL LIFE INS.	1213831	1	10-22510	.00	4,334.37	4,334.37
Total 166483:								.00		4,334.37
06/16	06/06/2016	166484	12972	MANDY MUIR	MAY 16	1	17-80-310	.00	534.00	534.00
Total 166484:								.00		534.00
06/16	06/06/2016	166485	14693	MARGARITA MAGADAN	APRIL 16	1	17-80-310	.00	114.00	114.00
Total 166485:								.00		114.00
06/16	06/06/2016	166486	15439	MARIBEL LOPEZ	053116	1	17-34-400	.00	50.00	50.00
Total 166486:								.00		50.00
06/16	06/06/2016	166487	3276	MASTERTECH SECURITY SERV	231662	1	10-63-310	.00	17.31	17.31
06/16	06/06/2016	166487	3276	MASTERTECH SECURITY SERV	263050	1	10-57-610	.00	150.00	150.00

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Total 166487:								.00		167.31
06/16	06/06/2016	166488	696	MAXINE SHAW	MAY 16	1	17-80-310	.00	336.00	336.00
Total 166488:								.00		336.00
06/16	06/06/2016	166489	11236	MEADOW GOLD DAIRIES	59605097	1	16-71-480	.00	246.38	246.38
06/16	06/06/2016	166489	11236	MEADOW GOLD DAIRIES	59605151	1	16-71-480	.00	221.42	221.42
Total 166489:								.00		467.80
06/16	06/06/2016	166490	10764	MESA VIEW REGIONAL HOSPIT	263	1	10-54-320	.00	253.18	253.18
06/16	06/06/2016	166490	10764	MESA VIEW REGIONAL HOSPIT	263-01	1	10-54-320	.00	62.50	62.50
06/16	06/06/2016	166490	10764	MESA VIEW REGIONAL HOSPIT	275	1	10-55-320	.00	139.22	139.22
06/16	06/06/2016	166490	10764	MESA VIEW REGIONAL HOSPIT	294	1	10-54-320	.00	208.00	208.00
Total 166490:								.00		662.90
06/16	06/06/2016	166491	3344	MESQUITE CHAMBER OF COM	#E1765	1	10-43-610	.00	36.00	36.00
06/16	06/06/2016	166491	3344	MESQUITE CHAMBER OF COM	#E1765	2	25-85-230	.00	18.00	18.00
06/16	06/06/2016	166491	3344	MESQUITE CHAMBER OF COM	#E1765	3	10-41-620	.00	54.00	54.00
Total 166491:								.00		108.00
06/16	06/06/2016	166492	11650	MESQUITE FORD	150085/1	1	10-66-250	.00	223.56	223.56
06/16	06/06/2016	166492	11650	MESQUITE FORD	379941	1	10-66-250	.00	388.16	388.16
06/16	06/06/2016	166492	11650	MESQUITE FORD	379957	1	10-66-250	.00	120.91	120.91
06/16	06/06/2016	166492	11650	MESQUITE FORD	379958	1	10-66-250	.00	31.46	31.46
Total 166492:								.00		764.09
06/16	06/06/2016	166493	14391	MESQUITE REGIONAL BUSINE	2015-83	1	10-41-310	.00	11,666.66	11,666.66
Total 166493:								.00		11,666.66
06/16	06/06/2016	166494	8707	MIKE VAN HOUTEN	053116	1	15-51-500	.00	645.00	645.00

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Total 166494:								.00		645.00
06/16	06/06/2016	166495	15440	MILLIE BOONE	060216	1	10-34-400	.00	85.00	85.00
Total 166495:								.00		85.00
06/16	06/06/2016	166496	13651	MIRIAM C FLORES	053116	1	10-51-310	.00	350.00	350.00
Total 166496:								.00		350.00
06/16	06/06/2016	166497	14526	MOAPA VALLEY TELEPHONE	MAY 2016	1	10-47-310	.00	199.78	199.78
Total 166497:								.00		199.78
06/16	06/06/2016	166498	15438	MONICA RUTH	053116	1	17-34-400	.00	50.00	50.00
Total 166498:								.00		50.00
06/16	06/06/2016	166499	3580	MORCON INDUSTRIAL SPECIA	0012798-IN	1	10-63-610	.00	214.00	214.00
06/16	06/06/2016	166499	3580	MORCON INDUSTRIAL SPECIA	0012830-IN	1	10-63-610	.00	405.46	405.46
06/16	06/06/2016	166499	3580	MORCON INDUSTRIAL SPECIA	0012833-IN	1	10-66-610	.00	60.58	60.58
06/16	06/06/2016	166499	3580	MORCON INDUSTRIAL SPECIA	0012878-IN	1	10-63-610	.00	168.83	168.83
06/16	06/06/2016	166499	3580	MORCON INDUSTRIAL SPECIA	0012921-IN	1	10-63-610	.00	262.39	262.39
06/16	06/06/2016	166499	3580	MORCON INDUSTRIAL SPECIA	0012927-IN	1	10-63-610	.00	175.79	175.79
06/16	06/06/2016	166499	3580	MORCON INDUSTRIAL SPECIA	0012947-IN	1	52-40-610	.00	156.15	156.15
Total 166499:								.00		1,443.20
06/16	06/06/2016	166500	14416	MOTOROLA SOLUTIONS	78342010	1	10-47-310	.00	2,103.07	2,103.07
Total 166500:								.00		2,103.07
06/16	06/06/2016	166501	10640	MOUNTAINLAND SUPPLY INC	S101786521.	1	10-65-615	.00	6,532.85	6,532.85
06/16	06/06/2016	166501	10640	MOUNTAINLAND SUPPLY INC	S101791106.	1	52-40-610	.00	800.91-	800.91-
06/16	06/06/2016	166501	10640	MOUNTAINLAND SUPPLY INC	S101791106.	2	10-65-610	.00	13.92-	13.92-
06/16	06/06/2016	166501	10640	MOUNTAINLAND SUPPLY INC	S101792554.	1	52-40-610	.00	49.62-	49.62-

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Total 166501:								.00		5,668.40
06/16	06/06/2016	166502	14058	MTM CLEANING SERVICE	210	1	10-63-310	.00	1,030.00	1,030.00
Total 166502:								.00		1,030.00
06/16	06/06/2016	166503	10891	NICHOLE BURNSIDE	MAY 16	1	17-80-310	.00	364.00	364.00
Total 166503:								.00		364.00
06/16	06/06/2016	166504	11404	OLIVER PRODUCTS CO.	858858	1	16-71-480	.00	84.00	84.00
06/16	06/06/2016	166504	11404	OLIVER PRODUCTS CO.	858887	1	16-71-480	.00	119.07	119.07
06/16	06/06/2016	166504	11404	OLIVER PRODUCTS CO.	858904	1	16-71-480	.00	1,968.00	1,968.00
Total 166504:								.00		2,171.07
06/16	06/06/2016	166505	8765	OUTDOOR CREATIONS INC.	5414	1	20-76-751	.00	15,070.00	15,070.00
Total 166505:								.00		15,070.00
06/16	06/06/2016	166506	14608	PARTS TOWN, LLC	20066034	1	10-63-610	.00	227.06	227.06
Total 166506:								.00		227.06
06/16	06/06/2016	166507	8133	PITNEY BOWES INC	1000484022	1	10-49-250	.00	65.44	65.44
Total 166507:								.00		65.44
06/16	06/06/2016	166508	15094	PRECISION POWER INC.	33995	1	52-40-620	.00	633.00	633.00
06/16	06/06/2016	166508	15094	PRECISION POWER INC.	33996	1	10-66-250	.00	737.00	737.00
06/16	06/06/2016	166508	15094	PRECISION POWER INC.	33997	1	10-66-250	.00	635.00	635.00
06/16	06/06/2016	166508	15094	PRECISION POWER INC.	34009	1	10-66-250	.00	635.00	635.00
06/16	06/06/2016	166508	15094	PRECISION POWER INC.	34010	1	10-66-250	.00	657.00	657.00
06/16	06/06/2016	166508	15094	PRECISION POWER INC.	34011	1	10-66-250	.00	1,700.00	1,700.00
06/16	06/06/2016	166508	15094	PRECISION POWER INC.	34012	1	52-40-620	.00	593.00	593.00
06/16	06/06/2016	166508	15094	PRECISION POWER INC.	34013	1	52-40-620	.00	3,509.00	3,509.00

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Total 166508:								.00		9,099.00
06/16	06/06/2016	166509	13670	REDWOOD TOXICOLOGY LABO	556014	1	10-48-240	.00	136.77	136.77
06/16	06/06/2016	166509	13670	REDWOOD TOXICOLOGY LABO	557029	1	15-51-500	.00	320.00	320.00
Total 166509:								.00		456.77
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	1	10-49-290	.00	144.95	144.95
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	2	10-49-290	.00	128.87	128.87
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	3	10-49-290	.00	30.41	30.41
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	4	10-49-290	.00	31.51	31.51
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	5	10-49-290	.00	998.66	998.66
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	6	10-49-290	.00	150.97	150.97
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	7	10-49-290	.00	901.34	901.34
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	8	10-49-290	.00	1,010.55	1,010.55
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	9	10-47-310	.00	1,337.11	1,337.11
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	10	52-40-290	.00	84.73	84.73
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	11	10-47-310	.00	483.01	483.01
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	12	10-76-610	.00	52.84	52.84
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	13	10-54-280	.00	52.84	52.84
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	14	10-81-280	.00	79.57	79.57
06/16	06/06/2016	166510	4500	RELIANCE CONNECTS	MAY 16	15	90-26113	.00	52.84	52.84
Total 166510:								.00		5,540.20
06/16	06/06/2016	166511	14527	RIO VIRGIN TELEPHONE COMP	84450702FA	1	10-47-310	.00	1,176.96	1,176.96
Total 166511:								.00		1,176.96
06/16	06/06/2016	166512	14931	ROBERT A TIBBITS	051816	1	17-80-310	.00	32.00	32.00
Total 166512:								.00		32.00
06/16	06/06/2016	166513	9426	ROYAL SANITARY SERVICES	2141	1	10-81-490	.00	900.00	900.00
Total 166513:								.00		900.00
06/16	06/06/2016	166514	9926	RYAN THORNTON	061516	1	10-57-230	.00	295.00	295.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 166514:								.00		295.00
06/16	06/06/2016	166515	4750	SCHOLZEN PRODUCTS CO., IN	6126145-00	1	10-81-610	.00	97.23	97.23
06/16	06/06/2016	166515	4750	SCHOLZEN PRODUCTS CO., IN	6126853-00	1	10-85-480	.00	260.40	260.40
Total 166515:								.00		357.63
06/16	06/06/2016	166516	9467	SECURUS TECHNOLOGIES	149880	1	90-26113	.00	816.10	816.10
Total 166516:								.00		816.10
06/16	06/06/2016	166517	14271	SHI INTERNATIONAL CORP	B05007666	1	10-47-310	.00	5,625.00	5,625.00
Total 166517:								.00		5,625.00
06/16	06/06/2016	166518	12788	SILVER STATE TRUCK & TRAIL	VP376561	1	10-66-250	.00	158.33	158.33
06/16	06/06/2016	166518	12788	SILVER STATE TRUCK & TRAIL	VP376625	1	10-66-250	.00	172.77	172.77
Total 166518:								.00		331.10
06/16	06/06/2016	166519	13011	SILVERSTATE ANALYTICAL LA	60849	1	52-40-310	.00	453.00	453.00
06/16	06/06/2016	166519	13011	SILVERSTATE ANALYTICAL LA	61006	1	52-40-310	.00	453.00	453.00
Total 166519:								.00		906.00
06/16	06/06/2016	166520	8282	SMITH CUSTOMER CHGS	418771 MAY	1	10-81-490	.00	176.23	176.23
06/16	06/06/2016	166520	8282	SMITH CUSTOMER CHGS	418771 MAY	2	16-71-480	.00	504.59	504.59
06/16	06/06/2016	166520	8282	SMITH CUSTOMER CHGS	421081 0 - M	1	10-55-620	.00	515.57	515.57
06/16	06/06/2016	166520	8282	SMITH CUSTOMER CHGS	421084 - MA	1	10-82-610	.00	90.01	90.01
06/16	06/06/2016	166520	8282	SMITH CUSTOMER CHGS	421084 - MA	2	10-43-610	.00	29.52	29.52
06/16	06/06/2016	166520	8282	SMITH CUSTOMER CHGS	421084 - MA	3	10-41-620	.00	57.96	57.96
Total 166520:								.00		1,373.88
06/16	06/06/2016	166521	13068	SOUTHWEST PLUMBING SUPP	S2654055.00	1	10-63-610	.00	180.16	180.16
06/16	06/06/2016	166521	13068	SOUTHWEST PLUMBING SUPP	S2656785.00	1	10-81-610	.00	74.84	74.84

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 166521:								.00		255.00
06/16	06/06/2016	166522	10591	SPRINKLER SUPPLY-ST. GEOR	H98977	1	10-76-610	.00	1,640.27	1,640.27
Total 166522:								.00		1,640.27
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3298782069	1	10-54-240	.00	18.64	18.64
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3300325148	1	10-55-620	.00	95.85-	95.85-
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302183922	1	10-57-240	.00	55.11	55.11
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302183923	1	10-57-240	.00	9.66	9.66
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302183924	1	10-57-240	.00	231.99	231.99
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302183925	1	10-57-240	.00	19.98	19.98
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302183926	1	10-57-240	.00	32.06	32.06
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302183927	1	10-57-240	.00	24.16	24.16
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302183928	1	10-60-610	.00	11.20	11.20
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302183929	1	10-56-610	.00	285.34	285.34
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302327111	1	10-57-240	.00	231.99-	231.99-
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302327112	1	10-57-240	.00	56.22-	56.22-
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302327113	1	10-57-240	.00	19.98	19.98
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302507255	1	10-57-240	.00	9.66	9.66
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302507256	1	16-71-240	.00	136.83	136.83
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302777553	1	10-60-610	.00	11.20-	11.20-
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302777554	1	10-60-610	.00	11.20	11.20
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3302938206	1	10-81-240	.00	56.39-	56.39-
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3303121413	1	10-81-240	.00	92.75	92.75
06/16	06/06/2016	166523	8989	STAPLES ADVANTAGE	3303121415	1	17-80-610	.00	43.82	43.82
Total 166523:								.00		550.73
06/16	06/06/2016	166524	1800	STATE OF NEVADA	APR 2016	1	10-23120	.00	9,413.14	9,413.14
06/16	06/06/2016	166524	1800	STATE OF NEVADA	APRIL 2016	1	10-23145	.00	75,305.12	75,305.12
Total 166524:								.00		84,718.26
06/16	06/06/2016	166525	8579	STEPHEN WADE AUTO CENTE	5317783	1	10-66-480	.00	42.64	42.64
06/16	06/06/2016	166525	8579	STEPHEN WADE AUTO CENTE	5317851	1	10-66-480	.00	42.64	42.64

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 166525:								.00		85.28
06/16	06/06/2016	166526	13389	STRAIGHT STRIPE PAINTING IN	10180	1	11-65-700	.00	15,000.00	15,000.00
06/16	06/06/2016	166526	13389	STRAIGHT STRIPE PAINTING IN	10182	1	11-65-700	.00	4,005.90	4,005.90
Total 166526:								.00		19,005.90
06/16	06/06/2016	166527	5224	SUNRISE ENVIRONMENTAL	62209	1	10-63-610	.00	216.20	216.20
Total 166527:								.00		216.20
06/16	06/06/2016	166528	15170	SYNCB/AMAZON	0634268344	1	15-51-620	.00	169.98	169.98
06/16	06/06/2016	166528	15170	SYNCB/AMAZON	1809456677	1	15-51-620	.00	139.90	139.90
06/16	06/06/2016	166528	15170	SYNCB/AMAZON	2989625537	1	15-51-620	.00	142.96	142.96
Total 166528:								.00		452.84
06/16	06/06/2016	166529	13211	SYSCO LAS VEGAS, INC	613032817	1	16-71-480	.00	1,633.29	1,633.29
06/16	06/06/2016	166529	13211	SYSCO LAS VEGAS, INC	613121170	1	16-71-480	.00	1,554.63	1,554.63
Total 166529:								.00		3,187.92
06/16	06/06/2016	166530	9127	TEAMSTERS SEC. FUND #14	JUL 16	1	10-22500	.00	74,700.00	74,700.00
06/16	06/06/2016	166530	9127	TEAMSTERS SEC. FUND #14	JULY 16	1	10-22500	.00	54,900.00	54,900.00
06/16	06/06/2016	166530	9127	TEAMSTERS SEC. FUND #14	JULY 2016	1	23-85-130	.00	900.00-	900.00-
Total 166530:								.00		128,700.00
06/16	06/06/2016	166531	14215	TERRIE ELAINE MCARTHUR	MAY 16	1	17-80-310	.00	462.00	462.00
Total 166531:								.00		462.00
06/16	06/06/2016	166532	5290	THATCHER COMPANY	5020087	1	10-81-610	.00	963.00	963.00
06/16	06/06/2016	166532	5290	THATCHER COMPANY	5020151	1	10-81-610	.00	543.00	543.00
06/16	06/06/2016	166532	5290	THATCHER COMPANY	5020321	1	10-81-610	.00	543.00	543.00
06/16	06/06/2016	166532	5290	THATCHER COMPANY	5020322	1	52-40-480	.00	2,583.00	2,583.00
06/16	06/06/2016	166532	5290	THATCHER COMPANY	5020334	1	10-81-610	.00	938.60	938.60
06/16	06/06/2016	166532	5290	THATCHER COMPANY	5020475	1	10-81-610	.00	543.00	543.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 166532:								.00		6,113.60
06/16	06/06/2016	166533	11278	THOMAS PETROLEUM	P235004-IN	1	10-66-255	.00	10,309.82	10,309.82
Total 166533:								.00		10,309.82
06/16	06/06/2016	166534	8770	U.S. FOODSERVICE - L.V. DIV.	4186309	1	10-55-620	.00	498.43	498.43
06/16	06/06/2016	166534	8770	U.S. FOODSERVICE - L.V. DIV.	4214989	1	16-71-480	.00	1,541.18	1,541.18
06/16	06/06/2016	166534	8770	U.S. FOODSERVICE - L.V. DIV.	4314693	1	10-55-620	.00	535.09	535.09
06/16	06/06/2016	166534	8770	U.S. FOODSERVICE - L.V. DIV.	4337823	1	16-71-480	.00	1,522.91	1,522.91
06/16	06/06/2016	166534	8770	U.S. FOODSERVICE - L.V. DIV.	4436230	1	10-55-620	.00	523.03	523.03
06/16	06/06/2016	166534	8770	U.S. FOODSERVICE - L.V. DIV.	4458650	1	16-71-480	.00	1,431.43	1,431.43
06/16	06/06/2016	166534	8770	U.S. FOODSERVICE - L.V. DIV.	5950493	1	10-55-620	.00	3.01-	3.01-
06/16	06/06/2016	166534	8770	U.S. FOODSERVICE - L.V. DIV.	5996709	1	10-55-620	.00	75.24-	75.24-
Total 166534:								.00		5,973.82
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	56299-1	1	10-57-610	.00	175.84	175.84
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	60137-1	1	10-57-610	.00	7.63	7.63
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	60138-1	1	10-57-610	.00	7.63	7.63
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	61389-1	1	10-57-610	.00	19.98	19.98
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	66212-1	1	10-54-610	.00	272.97	272.97
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	66674-1	1	10-57-610	.00	109.00	109.00
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	66840-1	1	10-57-610	.00	306.00	306.00
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	66843-1	1	10-57-610	.00	124.75	124.75
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	66851-1	1	10-57-610	.00	19.98	19.98
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	66860-1	1	10-57-610	.00	109.00	109.00
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	66869-1	1	10-57-610	.00	199.80	199.80
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	66870-1	1	10-57-610	.00	62.98	62.98
06/16	06/06/2016	166535	5661	UNIFORM CENTER II	66871-1	1	10-57-610	.00	197.00	197.00
Total 166535:								.00		1,612.56
06/16	06/06/2016	166536	5616	UNITED PARCEL SERVICE	00009E1629	1	10-49-240	.00	100.00	100.00
06/16	06/06/2016	166536	5616	UNITED PARCEL SERVICE	00009E1629	2	16-71-240	.00	22.26-	22.26-
Total 166536:								.00		77.74

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	1	10-70-290	.00	107.79	107.79
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	2	10-50-290	.00	61.07	61.07
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	3	10-43-290	.00	61.07	61.07
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	4	10-41-290	.00	214.52	214.52
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	5	15-51-310	.00	29.27	29.27
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	6	10-61-290	.00	102.14	102.14
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	7	10-57-290	.00	467.56	467.56
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	8	10-48-290	.00	41.74	41.74
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	9	10-47-290	.00	252.49	252.49
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	10	10-76-290	.00	122.14	122.14
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	11	10-54-290	.00	1,111.40	1,111.40
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	12	10-54-290	.00	58.54	58.54
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	13	10-54-290	.00	117.08	117.08
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	14	10-54-310	.00	965.91	965.91
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	15	52-40-290	.00	79.66	79.66
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	16	10-63-290	.00	112.14	112.14
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	17	10-65-290	.00	102.14	102.14
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	18	10-81-290	.00	102.14	102.14
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	19	52-40-290	.00	153.83	153.83
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765501869	20	15-51-500	.00	49.01	49.01
06/16	06/06/2016	166537	9528	VERIZON WIRELESS	9765502397	1	10-57-290	.00	244.90	244.90
Total 166537:								.00		4,556.54
06/16	06/06/2016	166538	12230	VIEW ON MESQUITE, LLC	4671	1	25-85-620	.00	250.00	250.00
Total 166538:								.00		250.00
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MARCH 16	1	52-21400	.00	54,426.89	54,426.89
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	1	10-49-280	.00	1,282.50	1,282.50
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	2	10-55-694	.00	2,115.00	2,115.00
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	3	10-54-694	.00	298.00	298.00
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	4	10-57-694	.00	754.00	754.00
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	5	10-65-694	.00	159.50	159.50
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	6	10-66-693	.00	199.50	199.50
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	7	10-76-694	.00	28,167.00	28,167.00
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	8	10-81-694	.00	2,588.50	2,588.50
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	9	10-82-694	.00	37.00	37.00
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	10	12-87-694	.00	317.00	317.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	11	10-65-610	.00	378.75	378.75
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	12	10-38-701	.00	229.00	229.00
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	13	52-40-620	.00	684.50	684.50
06/16	06/06/2016	166539	5901	VIRGIN VALLEY WATER DISTRI	MAY 16	14	16-71-694	.00	323.00	323.00
Total 166539:								.00	91,960.14	
06/16	06/06/2016	166540	14218	WARREN B HARDY II	1606	1	10-41-310	.00	2,500.00	2,500.00
Total 166540:								.00	2,500.00	
06/16	06/06/2016	166541	15043	WESTON WELCH	MAY 16	1	17-80-310	.00	350.00	350.00
06/16	06/06/2016	166541	15043	WESTON WELCH	MAY 16-2	1	17-80-310	.00	52.50	52.50
Total 166541:								.00	402.50	
06/16	06/06/2016	166542	15435	YVETTE ARRENDONDO	051916	1	17-34-400	.00	60.00	60.00
Total 166542:								.00	60.00	
06/16	06/06/2016	166543	12938	ZAP MANUFACTURING, INC	45066	1	10-65-250	.00	1,754.50	1,754.50
Total 166543:								.00	1,754.50	
Grand Totals:								.00	727,615.37	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: GL detail

CITY OF MESQUITE
PURCHASE ORDERS REQUIRING COUNCIL APPROVAL
DATE OF COUNCIL MEETING: June 21, 2016

A. P.O's for Not Previously Budget-Approved Items...amounts exceed \$5,000

							For Fiscal Year 2015/2016		
							Original	Current	Remaining
Vendor	Description	Requested By:	Department	G/L Account #	Account Description	Po's to be Approved	Budget	Budget	Budget
							Budget	Balance	(Over)Under

B. P.O's for Budgeted Items...amounts exceed \$25,000

							For Fiscal Year 2015/2016		
							Original	Current	Remaining
Vendor	Description	Requested By:	Department	G/L Account #	Account Description	Po's to be Approved	Budget	Budget	Budget
							Budget	Balance	(Over)Under
Trade West Construction	Town Wash silty-and sediment Removal 5100 cubic yards in accordance to bid specifications dated May 2016	B. Tanner	Public Works - Streets	10-65-480	GF - Streets & Drainage Maintenance	\$ 48,450	\$ 679,700	\$ 67,721	\$ 19,271

*Reimbursed by CCRFCD

CITY OF MESQUITE
NOTIFICATION OF BUDGET TRANSFERS
DATE OF COUNCIL MEETING: June 21, 2016

TRANSFERS FROM:				TRANSFERS TO:			
Fund	Account #	Account Description	Amount	Fund	Account #	Account Description	Amount
Fund 16	16-39-960	Fund 16- Sr Nutrition Fund	72,000	GF	10-90-116	General Fund Transfers	72,000
GF	10-90-120	General Fund Transfers	40,000	Fund 21	21-39-960	Fund 21 - Enviro Fund	40,000
Fund 23	23-39-960	Fund 23 - MORE COPS Fund	140,000	GF	10-90-123	General Fund Transfers	140,000
GF	10-90-187	General Fund Transfers	440,411	Fund 87	87-39-960	Fund 87 - Waste Disposal Bond	440,411

NRS 354.5980005
any fiscal year and is not in conflict with other statutory provisions:
(a) The person designated to administer the budget for local government may transfer appropriations within any function.
 (1) The governing body is advised of the action at the next regular meeting and
 (2) The action is recorded in the official minutes of the meeting
(c) Upon recommendation of the person designated to administer the budget, the governing body may authorize the transfer of appropriations between funds or from the contingency account, if:
 (1) The governing body announces the transfer of appropriations of a regularly scheduled meeting and sets forth the each amount to be transferred and the accounts, functions, programs and funds affected;
 (2) The governing body sets forth its reasons for the transfer; and
 (3) The action is recorded in the official minutes of the meeting.

BUDGET AMENDMENTS

Revenues Increase <Decrease>			Amended Amounts		Expenditures Increase <Decrease>			Amended Amounts	
Fund	Account #	Account Description	Incr.<Decr>	Budget	Fund	Account #	Account Description	Incr.<Decr>	Budget
GF	10-31-100	PROPERTY TAXES	60,000	3,200,000					
GF	10-31-110	ROAD RTC ROOM TAX	23,000	223,000					
GF	10-31-200	ROOM TAXES	46,000	446,000					
GF	10-32-100	BUSINESS LICENSES	(20,000)	520,000					
GF	10-32-105	MEDICAL MARIJUANA	17,500	100,000					
GF	10-32-110	LIQUOR LICENSES	30,000	160,000					
GF	10-32-120	GAMING LICENSES	60,000	410,000					
GF	10-32-200	BUILDING PERMITS	157,000	597,000					
GF	10-32-605	TELEPHONE FRANCHISE FEES	(5,000)	80,000					
GF	10-32-615	CABLE TV FRANCHISE FEES	5,000	75,000					
GF	10-33-140	ROOM and GAMING TAXES - LVCVA	(40,000)	860,000					
GF	10-33-232	EMPG GRANT (FIRE)	(30,000)	190,610					
GF	10-33-235	CCSD - SRO & ATHLETIC EVENTS	(40,000)	25,000					
GF	10-33-242	JOINING FORCES TRAFFIC GRANTS	5,000	35,000					
GF	10-33-250	COUNTY GAMING LICENSES	12,000	377,000					
GF	10-33-260	FED GRANTS THRU STATE AGENCIES	3,500	3,500					
GF	10-33-338	OTHER GRANTS (Police)	(170,640)	24,000					
GF	10-33-460	STATE CONSOLIDATED TAX	80,000	7,610,000					
GF	10-33-520	SILVER RIDER FUEL / R&M REIMB.	(6,000)	104,000					
GF	10-33-550	SPEC. AD VALOREM TRANS. TAX	(10,000)	70,000					
GF	10-34-100	CEMETARY SALES	18,750	30,000					
GF	10-34-200	POLICE - OTHER SERVICE FEES	4,000	4,000					
GF	10-34-300	PD - JAIL SERVICES	12,000	12,000					
GF	10-34-305	PD - COURT BAILIFF SERVICES	5,000	5,000					
GF	10-34-310	PD - INMATE HOUSING (NEW - FY 14-15)	22,000	89,000					
GF	10-34-400	RECREATION CHARGES - MEMBERSHIPS	15,000	187,000					
GF	10-34-500	AMBULANCE FEES	140,000	890,000					
GF	10-34-510	FIRE DEPT. FEES	4,000	14,000					
GF	10-34-520	FIRE - OTHER MISC REVENUE	400	400					
GF	10-34-610	RESID.GARBAGE SERVICE CHARGES	40,000	997,000					
GF	10-34-611	SANITATION - FUEL SURCHARGE	(30,000)	10,000					
GF	10-34-620	GARBAGE FEE DUMP	19,300	369,000					
GF	10-34-700	MUSEUM MISC. FEES	2,000	5,000					
GF	10-35-200	FINES & FORFEITURES-OTHER	40,000	350,000					
GF	10-35-300	MISC COURT FEES	4,000	4,000					
GF	10-36-635	CC LIBRARY DISTRICT - WATER FEES	1,000	4,500					

GF	10-38-100	INTEREST EARNINGS	20,000	87,500					
GF	10-38-700	CITY FACILITIES RENTAL FEES	20,000	20,000					
GF	10-38-701	CITY RENTAL EXPENSES	(27,000)	(27,000)					
GF	10-38-720	LEASEHOLD REVENUE	(54,000)	110,000					
GF	10-38-900	MISC. REVENUE	(6,000)	4,000					
DESCRIPTION: To adjust Revenues for FY 15-16									
Fund	Account #	Account Description	Incr.<Decr>	Budget	Fund	Account #	Account Description	Incr.<Decr>	Budget
DESCRIPTION:									
Fund	Account #	Account Description	Incr.<Decr>	Budget	Fund	Account #	Account Description	Incr.<Decr>	Budget
DESCRIPTION:									
Fund	Account #	Account Description	Incr.<Decr>	Budget	Fund	Account #	Account Description	Incr.<Decr>	Budget
DESCRIPTION:									
Fund	Account #	Account Description	Incr.<Decr>	Budget	Fund	Account #	Account Description	Incr.<Decr>	Budget
DESCRIPTION:									

BUDGET AUGMENTS

Revenues Increase <Decrease>		Amended Amounts			Expenditures Increase <Decrease>			Amended Amounts	
Fund	Account #	Account Description	Incr.<Decr>	Budget	Fund	Account #	Account Description	Incr.<Decr>	Budget
DESCRIPTION:									
DESCRIPTION:									
DESCRIPTION:									
DESCRIPTION:									

CITY OF MESQUITE
 COMBINED CASH INVESTMENT
 MAY 31, 2016

COMBINED CASH ACCOUNTS

01-11120	CASH - WELLS FARGO CHECKING	3,154,797.75
01-11210	XPRESS DEPOSIT ACCOUNT	36,241.57
01-11310	CASH - PETTY CASH	1,810.00
01-11400	RETURNED CHECKS - CLEARING	475.30
01-11500	CASH - NEVADA STATE BANK MMF	4,429,438.45
01-11560	WELLS FARGO INVEST A/C	19,266,822.91
	TOTAL COMBINED CASH	26,889,585.98
01-11900	TOTAL ALLOCATION TO OTHER FUND	(26,889,585.98)
	TOTAL UNALLOCATED CASH	<u>.00</u>

CASH ALLOCATION RECONCILIATION

10	ALLOCATION TO GENERAL FUND	7,578,208.96
11	ALLOCATION TO STREET MAINT. SPE	2,596,608.61
12	ALLOCATION TO AIRPORT SPECIAL R	42,837.63
13	ALLOCATION TO CAP. PROJ. MAINT/R	696,784.22
14	ALLOCATION TO POLICE FORFEITURE	126,602.12
15	ALLOCATION TO COURT ADMINISTRA	46,449.25
16	ALLOCATION TO SR. NUTRITION PRO	135,505.90
17	ALLOCATION TO RECREATION PROGR	223,050.80
19	ALLOCATION TO FORENSIC SERVICES	3,124.37
20	ALLOCATION TO RESID. CONSTR. TAX	1,039,065.85
21	ALLOCATION TO ENVIR. PLANNING SP	478,626.39
22	ALLOCATION TO TRANSPORTATION I	2,128,612.32
23	ALLOCATION TO MORE COPS SRF	(58,437.81)
25	ALLOCATION TO REDEVELOPMENT DI	6,015,947.24
45	ALLOCATION TO CAPITAL PROJECT F	1,231,490.60
52	ALLOCATION TO SEWER FUND	2,320,465.36
81	ALLOCATION TO CANYON CREST SID	109,488.63
82	ALLOCATION TO ANTHEM AT MESQUI	(607,670.12)
83	ALLOCATION TO SID ADMINISTRATIO	351,966.47
85	ALLOCATION TO G.O. BOND SERIES 20	1,466,932.07
87	ALLOCATION TO WASTE DISPOSAL D/	87,374.52
90	ALLOCATION TO TRUST & AGENCY F	307,497.35
98	ALLOCATION TO TECHNOLOGY RES/R	34,965.44
99	ALLOCATION TO VEHICLE/EQUIP REP	534,089.81
	TOTAL ALLOCATIONS TO OTHER FUN	26,889,585.98
	ALLOCATION FROM COMBINED CASH	(26,889,585.98)
	ZERO PROOF IF ALLOCATIONS BALAN	<u>.00</u>

CITY OF MESQUITE
 BALANCE SHEET
 MAY 31, 2016

GENERAL FUND

ASSETS

10-11900	CASH - COMBINED FUND	7,578,208.96	
10-13100	DUE FROM STATE	1,200,000.00	
10-13106	ROOM TAXES A/R	40,101.73	
10-13107	OTHER RECEIVABLES	110,000.00	
10-14000	PREPAID EXPENSE	178,177.71	
	TOTAL ASSETS		<u>9,106,488.40</u>

LIABILITIES AND EQUITY

LIABILITIES

10-21310	ACCOUNTS PAYABLE	470,405.28	
10-21311	BANK SERVICE CHARGES PAYABLE	2,726.12	
10-21705	UNION DUES W/H POLICE	10.00	
10-22210	FICA PAYABLE	11,759.69	
10-22220	WITHHELD INCOME TAXES	33,746.92	
10-22250	WORKERS COMP PAYABLE	162,435.49	
10-22300	ACCRUED STATE RETIREMENT	207,253.71	
10-22500	HEALTH INSURANCE PAYABLE	(78,065.05)	
10-22505	ACCRUED HEALTH INS BONUS	118,425.00	
10-22510	LIFE/DISABILITY INS PAYABLE	(168.45)	
10-22520	FLEX SPEND INSURANCE W/H	4,254.45	
10-23110	RM TXS COLL. FOR CONV AUTH 5/8	100,406.82	
10-23120	RM TAXES COLL. FOR STATE 3/8	9,413.14	
10-23130	TRANSIENT LODGING TRANSPORT.	25,101.71	
10-23140	ROOM TAXES FOR SCHOOLS	40,790.24	
10-23145	3% ROOM TAX (SCHOOLS 7/1/09)	75,305.12	
10-23200	COURT FUNDS HELD	42,240.00	
10-23220	TORTOISE FEES ST.COLLECTIONS	200.00	
10-23240	COUNTY-TRANSPORT. DEVEL. FEES	10,500.00	
	TOTAL LIABILITIES		1,236,740.19

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:

10-29800	BALANCE - BEGINNING OF YEAR	4,346,230.64	
10-29810	RESERVE - RESOLUTION #777	1,908,280.00	
10-29825	RESERVE - REC FEE INCREMENT	6,091.05	
	REVENUE OVER EXPENDITURES - YTD	1,609,146.52	
	BALANCE - CURRENT DATE	7,869,748.21	
	TOTAL FUND EQUITY		<u>7,869,748.21</u>
	TOTAL LIABILITIES AND EQUITY		<u>9,106,488.40</u>

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>TAXES</u>							
10-31-100 PROPERTY TAXES	28,530.57	3,186,983.98	.00	3,186,983.98	3,140,000.00	(46,983.98)	101.5
10-31-110 ROAD RTC ROOM TAX	25,101.71	202,660.55	.00	202,660.55	200,000.00	(2,660.55)	101.3
10-31-200 ROOM TAXES	50,203.42	405,396.02	.00	405,396.02	400,000.00	(5,396.02)	101.4
TOTAL TAXES	103,835.70	3,795,040.55	.00	3,795,040.55	3,740,000.00	(55,040.55)	101.5
<u>LICENSES AND PERMITS</u>							
10-32-100 BUSINESS LICENSES	22,200.00	452,004.41	.00	452,004.41	540,000.00	87,995.59	83.7
10-32-102 MASSAGE PERMITS	.00	700.00	.00	700.00	600.00	(100.00)	116.7
10-32-105 MEDICAL MARIJUANA LICENSE FEES	.00	87,420.24	.00	87,420.24	82,500.00	(4,920.24)	106.0
10-32-110 LIQUOR LICENSES	.00	160,335.00	.00	160,335.00	130,000.00	(30,335.00)	123.3
10-32-120 GAMING LICENSES	.00	326,630.00	.00	326,630.00	350,000.00	23,370.00	93.3
10-32-160 VACATION RENTAL LICENSE	.00	4,030.00	.00	4,030.00	5,000.00	970.00	80.6
10-32-200 BUILDING PERMITS	47,739.89	543,534.13	.00	543,534.13	440,000.00	(103,534.13)	123.5
10-32-300 ANIMAL CONTROL FEES	1,226.00	14,328.00	.00	14,328.00	10,900.00	(3,428.00)	131.5
10-32-500 ZONE VARIANCE FEES	740.00	12,405.00	.00	12,405.00	17,000.00	4,595.00	73.0
10-32-505 PLAN REVIEW FEES	400.00	11,025.00	.00	11,025.00	16,000.00	4,975.00	68.9
10-32-605 FRANCHISE FEES - TELEPHONE SVC	1,154.72	59,149.13	.00	59,149.13	85,000.00	25,850.87	69.6
10-32-615 FRANCHISE FEES - CABLE SVCS	7,467.42	68,409.94	.00	68,409.94	70,000.00	1,590.06	97.7
TOTAL LICENSES AND PERMITS	80,928.03	1,739,970.85	.00	1,739,970.85	1,747,000.00	7,029.15	99.6
<u>INTERGOVERNMENTAL REVENUE</u>							
10-33-140 LVCVA - ROOM & GAMING TAXES	249,107.44	765,052.60	.00	765,052.60	900,000.00	134,947.40	85.0
10-33-232 EMPG GRANT (FIRE)	.00	190,610.00	.00	190,610.00	220,610.00	30,000.00	86.4
10-33-235 CCSD - SRO & ATHLETIC EVENTS	.00	26,120.00	.00	26,120.00	65,000.00	38,880.00	40.2
10-33-240 TASK FORCE JAG GRANTS	.00	.00	.00	.00	12,000.00	12,000.00	.0
10-33-242 JOINING FORCES TRAFFIC GRANT	1,341.90	27,326.45	.00	27,326.45	30,000.00	2,673.55	91.1
10-33-244 PD COMMUNITY EVENTS	.00	.00	.00	.00	2,000.00	2,000.00	.0
10-33-250 COUNTY GAMING LICENSES	89,079.50	274,905.00	.00	274,905.00	365,000.00	90,095.00	75.3
10-33-260 FED GRANTS THRU STATE AGENCIES	.00	3,589.67	.00	3,589.67	.00	(3,589.67)	.0
10-33-338 OTHER GRANTS (PD)	.00	23,355.93	.00	23,355.93	194,640.00	171,284.07	12.0
10-33-460 STATE CONSOLIDATED TAX	725,295.47	6,876,723.10	.00	6,876,723.10	7,530,000.00	653,276.90	91.3
10-33-520 SILVER RIDER FUEL / R&M REIMB.	6,812.16	78,521.55	.00	78,521.55	110,000.00	31,478.45	71.4
10-33-550 SPECIAL AD VALOREM TRANS. TAX	.00	70,541.65	.00	70,541.65	80,000.00	9,458.35	88.2
10-33-590 NDOT REIMB-WELCOME CENTER	.00	5,600.00	.00	5,600.00	8,400.00	2,800.00	66.7
10-33-600 REGIONAL FLOOD CONTROL, CL.CO.	39,857.06	536,150.87	.00	536,150.87	697,700.00	161,549.13	76.9
TOTAL INTERGOVERNMENTAL REVE	1,111,493.53	8,878,496.82	.00	8,878,496.82	10,215,350.00	1,336,853.18	86.9

CITY OF MESQUITE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>CHARGES FOR SERVICES</u>							
10-34-100 CEMETERY CHARGE AND SALES	3,200.00	29,400.00	.00	29,400.00	11,250.00	(18,150.00)	261.3
10-34-200 PD - OTHER SERVICE FEES	.00	4,525.00	.00	4,525.00	.00	(4,525.00)	.0
10-34-205 BEAVER DAM DISPATCH SVC MOU	.00	47,321.00	.00	47,321.00	47,800.00	479.00	99.0
10-34-300 PD - JAIL SERVICES	365.00	12,463.75	.00	12,463.75	.00	(12,463.75)	.0
10-34-305 PD - COURT BAILIFF SERVICES	.00	5,000.00	.00	5,000.00	.00	(5,000.00)	.0
10-34-310 PD: INMATE HOUSING (NEW FY16)	11,708.00	72,017.50	.00	72,017.50	67,000.00	(5,017.50)	107.5
10-34-400 RECREATION CHARGES	19,534.50	188,694.44	.00	188,694.44	172,000.00	(16,694.44)	109.7
10-34-405 REC CENTER FEE INCREMENT "	2,394.00	23,768.00	.00	23,768.00	28,000.00	4,232.00	84.9
10-34-500 AMBULANCE FEES	75,076.42	820,189.31	.00	820,189.31	750,000.00	(70,189.31)	109.4
10-34-510 FIRE DEPT. FEES	1,215.00	14,365.00	.00	14,365.00	10,000.00	(4,365.00)	143.7
10-34-520 FD - OTHER MISC REVENUE	.00	442.56	.00	442.56	.00	(442.56)	.0
10-34-610 RESID. GARBAGE SERVICE CHGS.	322.18	997,523.03	.00	997,523.03	957,000.00	(40,523.03)	104.2
10-34-611 SANITATION SVC FUEL SURCHARGE	.00	9,772.75	.00	9,772.75	40,000.00	30,227.25	24.4
10-34-612 GARBAGE CAN RENTAL FEES	32.50	110,158.33	.00	110,158.33	108,000.00	(2,158.33)	102.0
10-34-620 GARBAGE DUMP FEE	31,972.91	311,691.63	.00	311,691.63	349,700.00	38,008.37	89.1
10-34-640 PW INSPECTIONS & FEES	135.00	2,779.24	.00	2,779.24	3,000.00	220.76	92.6
10-34-660 SPECIAL EVENT FEES	.00	1,190.00	.00	1,190.00	200.00	(990.00)	595.0
10-34-700 MUSEUM MISC. FEES	541.22	4,741.71	.00	4,741.71	3,000.00	(1,741.71)	158.1
TOTAL CHARGES FOR SERVICES	146,496.73	2,656,043.25	.00	2,656,043.25	2,546,950.00	(109,093.25)	104.3
<u>FINES AND FORFEITURES</u>							
10-35-200 FINES AND FORFEITURES	20,998.00	339,841.00	.00	339,841.00	310,000.00	(29,841.00)	109.6
10-35-300 MISC COURT FEES	327.50	3,368.61	.00	3,368.61	.00	(3,368.61)	.0
TOTAL FINES AND FORFEITURES	21,325.50	343,209.61	.00	343,209.61	310,000.00	(33,209.61)	110.7
<u>MISCELLANEOUS REVENUE</u>							
10-36-635 CC LIBRARY DISTRICT-WATER FEES	329.00	3,997.00	.00	3,997.00	3,500.00	(497.00)	114.2
TOTAL MISCELLANEOUS REVENUE	329.00	3,997.00	.00	3,997.00	3,500.00	(497.00)	114.2
<u>OTHER REVENUE</u>							
10-38-100 INTEREST EARNINGS	2,265.94	192,654.63	.00	192,654.63	67,500.00	(125,154.63)	285.4
10-38-200 SIGN RENTAL	817.92	8,972.64	.00	8,972.64	9,600.00	627.36	93.5
10-38-230 FIRE / AMB COMMUNITY TRAINING	.00	990.00	.00	990.00	2,000.00	1,010.00	49.5
10-38-630 CITY SPECIAL EVENT FEES	13,589.00	13,589.00	.00	13,589.00	15,000.00	1,411.00	90.6
10-38-700 CITY FACILITIES RENTAL FEES	1,880.00	19,700.00	.00	19,700.00	.00	(19,700.00)	.0
10-38-701 CITY RENTAL EXPENSES	(1,475.82)	(24,670.39)	.00	(24,670.39)	.00	24,670.39	.0
10-38-710 COURT FACILITY RENTAL	2,937.08	35,073.86	.00	35,073.86	35,000.00	(73.86)	100.2
10-38-720 LEASEHOLD REVENUE	12,887.68	88,924.04	.00	88,924.04	164,000.00	75,075.96	54.2
10-38-900 MISCELLANEOUS REVENUE	231.49	3,735.05	.00	3,735.05	10,000.00	6,264.95	37.4
TOTAL OTHER REVENUE	33,133.29	338,968.83	.00	338,968.83	303,100.00	(35,868.83)	111.8

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>CONTRIBUTIONS AND TRANSFERS</u>							
10-39-912 TRSFR FROM #12 AIRPORT FUND	33,333.33	366,666.63	.00	366,666.63	400,000.00	33,333.37	91.7
10-39-917 TRSFR FROM SRF#17 - REC PRGM	16,666.67	183,333.37	.00	183,333.37	200,000.00	16,666.63	91.7
10-39-919 TRSFR FROM #19 FORENSIC SVCS	208.33	2,291.63	.00	2,291.63	2,500.00	208.37	91.7
10-39-925 TRSFR FROM #25 REDEVELOPMENT	84,725.50	931,980.50	.00	931,980.50	1,016,706.00	84,725.50	91.7
TOTAL CONTRIBUTIONS AND TRANSF	134,933.83	1,484,272.13	.00	1,484,272.13	1,619,206.00	134,933.87	91.7
TOTAL FUND REVENUE	1,632,475.61	19,239,999.04	.00	19,239,999.04	20,485,106.00	1,245,106.96	93.9

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>MAYOR & COUNCIL</u>							
10-41-110 SALARIES	7,177.55	83,395.34	.00	83,395.34	92,328.00	8,932.66	90.3
10-41-112 VAC/SICK BUYOUT	.00	745.06	.00	745.06	.00	(745.06)	.0
10-41-113 LONGEVITY PAY	.00	175.00	.00	175.00	210.00	35.00	83.3
10-41-120 OVERTIME	41.56	41.56	.00	41.56	125.00	83.44	33.3
10-41-130 EMPLOYEE BENEFITS	8,084.15	90,002.41	.00	90,002.41	95,819.00	5,816.59	93.9
10-41-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	9,562.86	.00	9,562.86	9,301.00	(261.86)	102.8
10-41-230 TRAVEL & TRAINING	166.75	4,613.49	.00	4,613.49	7,200.00	2,586.51	64.1
10-41-240 OFFICE EXPENSE & SUPPLIES	4.66	324.76	.00	324.76	1,500.00	1,175.24	21.7
10-41-290 TELEPHONE	254.52	2,839.65	.00	2,839.65	3,050.00	210.35	93.1
10-41-310 PROFESSIONAL & TECHNICAL SVCS	11,666.66	204,999.92	.00	204,999.92	207,500.00	2,500.08	98.8
10-41-610 MISCELLANEOUS SUPPLIES	8.79	3,666.08	.00	3,666.08	4,000.00	333.92	91.7
10-41-620 MISCELLANEOUS SERVICE	264.93	1,377.52	.00	1,377.52	1,000.00	(377.52)	137.8
TOTAL MAYOR & COUNCIL	27,669.57	401,743.65	.00	401,743.65	422,033.00	20,289.35	95.2
<u>CITY MANAGER</u>							
10-43-110 SALARIES	12,339.23	144,337.03	.00	144,337.03	159,641.00	15,303.97	90.4
10-43-112 VAC/SICK BUYOUT	.00	8,672.49	.00	8,672.49	8,745.00	72.51	99.2
10-43-113 LONGEVITY PAY	.00	895.00	.00	895.00	895.00	.00	100.0
10-43-120 OVERTIME	41.56	41.56	.00	41.56	125.00	83.44	33.3
10-43-130 EMPLOYEE BENEFITS	5,526.32	63,396.67	.00	63,396.67	69,783.00	6,386.33	90.9
10-43-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	1,208.00	.00	1,208.00	1,600.00	392.00	75.5
10-43-230 TRAVEL & TRAINING	.00	418.80	.00	418.80	5,200.00	4,781.20	8.1
10-43-240 OFFICE EXPENSE & SUPPLIES	.00	87.47	.00	87.47	500.00	412.53	17.5
10-43-290 TELEPHONE	101.07	1,111.04	.00	1,111.04	1,230.00	118.96	90.3
10-43-610 MISCELLANEOUS SUPPLIES	65.52	1,081.89	.00	1,081.89	1,500.00	418.11	72.1
TOTAL CITY MANAGER	18,073.70	221,249.95	.00	221,249.95	249,219.00	27,969.05	88.8
<u>CITY CLERK</u>							
10-44-110 SALARIES	4,807.69	48,473.18	.00	48,473.18	79,296.00	30,822.82	61.1
10-44-113 LONGEVITY PAY	.00	.00	.00	.00	700.00	700.00	.0
10-44-130 EMPLOYEE BENEFITS	2,411.42	19,659.13	.00	19,659.13	34,150.00	14,490.87	57.6
10-44-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	575.00	.00	575.00	1,178.00	603.00	48.8
10-44-220 PUBLIC NOTICES	1,506.16	6,034.13	.00	6,034.13	4,000.00	(2,034.13)	150.9
10-44-230 TRAVEL AND TRAINING	.00	.00	.00	.00	1,850.00	1,850.00	.0
10-44-240 OFFICE EXPENSE & SUPPLIES	26.30	862.25	.00	862.25	900.00	37.75	95.8
10-44-290 TELEPHONE	.00	(54.68)	.00	(54.68)	750.00	804.68	(7.3)
10-44-310 PROFESSIONAL & TECHNICAL SVCS	589.66	3,299.70	.00	3,299.70	8,300.00	5,000.30	39.8
10-44-330 ELECTIONS	.00	1,125.00	.00	1,125.00	18,000.00	16,875.00	6.3
10-44-610 OTHER SERVICES/SUPPLIES	.00	.00	.00	.00	300.00	300.00	.0
TOTAL CITY CLERK	9,341.23	79,973.71	.00	79,973.71	149,424.00	69,450.29	53.5

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>FINANCE</u>							
10-46-110 SALARIES	10,244.74	119,658.52	.00	119,658.52	133,182.00	13,523.48	89.9
10-46-112 VAC/SICK BUYOUT	.00	9,584.91	.00	9,584.91	9,698.00	113.09	98.8
10-46-113 LONGEVITY PAY	.00	700.00	.00	700.00	700.00	.00	100.0
10-46-130 EMPLOYEE BENEFITS	4,954.30	56,734.63	.00	56,734.63	62,623.00	5,888.37	90.6
10-46-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	170.00	.00	170.00	200.00	30.00	85.0
10-46-230 TRAVEL & TRAINING	.00	1,337.24	.00	1,337.24	4,750.00	3,412.76	28.2
10-46-240 OFFICE EXPENSE & SUPPLIES	.00	297.92	.00	297.92	300.00	2.08	99.3
10-46-310 PROFESSIONAL & TECHNICAL SVCS	461.07	50,844.41	.00	50,844.41	47,000.00	(3,844.41)	108.2
10-46-610 MISCELLANEOUS SUPPLIES	.00	1,175.57	.00	1,175.57	600.00	(575.57)	195.9
TOTAL FINANCE	15,660.11	240,503.20	.00	240,503.20	259,053.00	18,549.80	92.8
<u>INFORMATION TECHNOLOGY</u>							
10-47-110 SALARIES	19,002.02	221,943.59	.00	221,943.59	247,024.00	25,080.41	89.9
10-47-112 VAC/SICK BUYOUT	.00	9,621.36	.00	9,621.36	10,757.00	1,135.64	89.4
10-47-113 LONGEVITY PAY	.00	3,275.00	.00	3,275.00	3,275.00	.00	100.0
10-47-130 EMPLOYEE BENEFITS	10,129.73	116,087.43	.00	116,087.43	128,113.00	12,025.57	90.6
10-47-230 TRAVEL & TRAINING	.00	1,678.70	.00	1,678.70	5,000.00	3,321.30	33.6
10-47-240 OFFICE EXPENSE & SUPPLIES	1,402.83	11,046.54	.00	11,046.54	12,300.00	1,253.46	89.8
10-47-290 TELEPHONE	252.49	2,229.54	.00	2,229.54	2,500.00	270.46	89.2
10-47-310 PROFESSIONAL & TECHNICAL SVCS	17,145.70	282,697.03	30,239.20	312,936.23	334,600.00	21,663.77	93.5
10-47-740 CAPITAL OUTLAY	.00	13,940.90	.00	13,940.90	14,000.00	59.10	99.6
TOTAL INFORMATION TECHNOLOGY	47,932.77	662,520.09	30,239.20	692,759.29	757,569.00	64,809.71	91.5
<u>PERSONNEL</u>							
10-48-110 SALARIES	4,801.60	56,082.69	.00	56,082.69	62,421.00	6,338.31	89.9
10-48-112 VAC/SICK BUYOUT	.00	5,883.16	.00	5,883.16	5,883.00	(.16)	100.0
10-48-113 LONGEVITY PAY	.00	1,625.00	.00	1,625.00	1,625.00	.00	100.0
10-48-130 EMPLOYEE BENEFITS	2,546.41	29,472.93	.00	29,472.93	32,508.00	3,035.07	90.7
10-48-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	1,039.50	.00	1,039.50	1,500.00	460.50	69.3
10-48-220 PUBLIC NOTICES	.00	691.89	.00	691.89	1,000.00	308.11	69.2
10-48-230 TRAVEL & TRAINING	.00	1,078.68	.00	1,078.68	2,400.00	1,321.32	45.0
10-48-240 OFFICE EXPENSE & SUPPLIES	159.94	620.58	.00	620.58	1,100.00	479.42	56.4
10-48-290 TELEPHONE	41.74	652.70	.00	652.70	650.00	(2.70)	100.4
10-48-310 PROFESSIONAL & TECHNICAL SVCS	.00	573.75	.00	573.75	1,000.00	426.25	57.4
10-48-620 PERSONNEL COSTS	45.99	844.19	.00	844.19	2,200.00	1,355.81	38.4
TOTAL PERSONNEL	7,595.68	98,565.07	.00	98,565.07	112,287.00	13,721.93	87.8

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>NON-DEPARTMENTAL</u>							
10-49-130	BENEFITS ADJUSTMENT	815.20	8,967.20	.00	8,967.20	15,000.00	6,032.80 59.8
10-49-240	OFFICE EXPENSE & SUPPLIES	(435.88)	3,191.49	.00	3,191.49	6,500.00	3,308.51 49.1
10-49-250	EQUIPMENT SUPPLIES & MAINT NC	3,155.70	46,589.16	.00	46,589.16	46,250.00	(339.16) 100.7
10-49-270	UTILITIES (CITY SANITATION)	.00	4,909.64	.00	4,909.64	35,000.00	30,090.36 14.0
10-49-280	UTILITIES	4,142.04	53,285.67	.00	53,285.67	1,002,000.00	948,714.33 5.3
10-49-290	TELEPHONE	3,991.25	41,835.13	.00	41,835.13	45,300.00	3,464.87 92.4
10-49-510	INSURANCE	23,776.90	267,806.77	.00	267,806.77	387,500.00	119,693.23 69.1
10-49-610	SERVICE, SUPPLIES & OTHER	156.22	1,576.24	.00	1,576.24	1,500.00	(76.24) 105.1
10-49-690	EXP DISTRIBUTION TO OTHER DEPT	.00	.00	.00	.00	(1,026,890.00)	(1,026,890.00) .0
10-49-691	DISTR EXP: FACILITIES MAINT	3,525.00	47,534.33	.00	47,534.33	42,300.00	(5,234.33) 112.4
10-49-692	DIST EXP: SOLID WASTE	91.67	1,768.09	.00	1,768.09	1,100.00	(668.09) 160.7
10-49-693	DIST EXP: VEHICLE MAINT	883.33	8,348.77	.00	8,348.77	10,600.00	2,251.23 78.8
10-49-695	BANK/ CREDIT CARD CHARGES	1,651.99	12,064.64	.00	12,064.64	13,500.00	1,435.36 89.4
	TOTAL NON-DEPARTMENTAL	41,753.42	497,877.13	.00	497,877.13	579,660.00	81,782.87 85.9
<u>CITY ATTORNEY</u>							
10-50-110	SALARIES	13,000.77	150,218.80	.00	150,218.80	165,160.00	14,941.20 91.0
10-50-112	VAC/SICK BUYOUT	.00	499.22	.00	499.22	4,644.00	4,144.78 10.8
10-50-113	LONGEVITY PAY	.00	2,000.00	.00	2,000.00	2,000.00	.00 100.0
10-50-130	EMPLOYEE BENEFITS	6,119.30	80,296.49	.00	80,296.49	93,705.00	13,408.51 85.7
10-50-210	BOOKS, SUBSCRIPTIONS & MEMBERS	848.14	5,088.51	.00	5,088.51	8,375.00	3,286.49 60.8
10-50-230	TRAVEL & TRAINING	279.82	1,622.96	.00	1,622.96	4,000.00	2,377.04 40.6
10-50-240	OFFICE EXPENSE & SUPPLIES	391.74	3,476.81	.00	3,476.81	600.00	(2,876.81) 579.5
10-50-290	TELEPHONE	61.07	871.03	.00	871.03	1,800.00	928.97 48.4
10-50-310	PROFESSIONAL & TECHNICAL SVCS	32.69	31,916.10	.00	31,916.10	88,700.00	56,783.90 36.0
10-50-740	CAPITAL OUTLAY	.00	711.50	.00	711.50	.00	(711.50) .0
	TOTAL CITY ATTORNEY	20,733.53	276,701.42	.00	276,701.42	368,984.00	92,282.58 75.0
<u>JUDICIAL / MUNICIPAL COURT</u>							
10-51-110	SALARIES	12,614.31	146,003.90	.00	146,003.90	163,138.00	17,134.10 89.5
10-51-112	VAC/SICK BUYOUT	.00	6,310.17	.00	6,310.17	9,827.00	3,516.83 64.2
10-51-113	LONGEVITY PAY	.00	5,700.00	.00	5,700.00	5,700.00	.00 100.0
10-51-120	OVERTIME	228.05	1,083.18	.00	1,083.18	1,200.00	116.82 90.3
10-51-130	EMPLOYEE BENEFITS	7,021.41	80,988.84	.00	80,988.84	91,200.00	10,211.16 88.8
10-51-210	BOOKS, SUBSCRIPTIONS & MEMBERS	.00	.00	.00	.00	100.00	100.00 .0
10-51-240	OFFICE EXPENSE & SUPPLIES	(49.63)	2,945.62	.00	2,945.62	2,800.00	(145.62) 105.2
10-51-310	PROFESSIONAL & TECHNICAL SVCS	2,845.00	45,046.26	.00	45,046.26	38,580.00	(6,466.26) 116.8
10-51-610	MISCELLANEOUS SUPPLIES	17.49	882.34	.00	882.34	750.00	(132.34) 117.7
10-51-691	DISTR EXP: FACILITIES MAINT	495.83	3,374.01	.00	3,374.01	5,950.00	2,575.99 56.7
10-51-695	BANK / CREDIT CARD CHARGES	579.69	5,803.27	.00	5,803.27	5,000.00	(803.27) 116.1
	TOTAL JUDICIAL / MUNICIPAL COURT	23,752.15	298,137.59	.00	298,137.59	324,245.00	26,107.41 92.0

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>POLICE</u>							
10-54-110 SALARIES	124,350.61	1,530,259.05	.00	1,530,259.05	1,744,195.00	213,935.95	87.7
10-54-112 VAC/SICK BUYOUT	.00	72,427.85	.00	72,427.85	118,896.00	46,468.15	60.9
10-54-113 LONGEVITY PAY	4,375.00	35,575.00	.00	35,575.00	34,000.00	(1,575.00)	104.6
10-54-115 UNIFORM ALLOWANCE	.00	20,000.00	.00	20,000.00	40,000.00	20,000.00	50.0
10-54-116 EDUCATION ASSISTANCE PAY	1,050.00	11,585.00	.00	11,585.00	11,050.00	(535.00)	104.8
10-54-120 OVERTIME	10,961.30	109,631.88	.00	109,631.88	80,000.00	(29,631.88)	137.0
10-54-130 EMPLOYEE BENEFITS	87,374.28	1,074,713.03	.00	1,074,713.03	1,156,032.00	81,318.97	93.0
10-54-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	1,790.00	.00	1,790.00	1,500.00	(290.00)	119.3
10-54-230 TRAVEL & TRAINING	4,840.62	30,210.36	.00	30,210.36	24,000.00	(6,210.36)	125.9
10-54-240 OFFICE EXPENSES & SUPPLIES	609.28	11,823.75	.00	11,823.75	8,700.00	(3,123.75)	135.9
10-54-250 EQUIPMENT SUPPLIES & MAIN NC	.00	23,387.82	.00	23,387.82	17,800.00	(5,587.82)	131.4
10-54-260 EQUIPMENT (NON-CAPITALIZED)	184.46	1,634.39	.00	1,634.39	11,050.00	9,415.61	14.8
10-54-280 UTILITIES	76.71	813.88	.00	813.88	1,200.00	386.12	67.8
10-54-290 TELEPHONE	1,287.02	13,203.24	.00	13,203.24	18,200.00	4,996.76	72.6
10-54-310 PROFESSIONAL & TECHNICAL SVCS	1,328.91	37,986.02	.00	37,986.02	38,900.00	913.98	97.7
10-54-320 GENERAL HEALTH SERVICES	2,323.68	15,144.76	.00	15,144.76	16,175.00	1,030.24	93.6
10-54-605 UNIFORMS & PERSONAL EQUIP.	.00	786.00	.00	786.00	.00	(786.00)	.0
10-54-610 MISCELLANEOUS SUPPLIES	9,470.28	27,727.41	.00	27,727.41	35,650.00	7,922.59	77.8
10-54-620 MISC SERVICES	.00	1,403.20	.00	1,403.20	1,200.00	(203.20)	116.9
10-54-625 GRANT EXPENDITURES	.00	63,517.99	158,722.20	222,240.19	185,640.00	(36,600.19)	119.7
10-54-691 DISTR EXP: FACILITIES MAINT	1,966.67	18,486.28	.00	18,486.28	23,600.00	5,113.72	78.3
10-54-692 DIST EXP: SOLID WASTE	114.58	1,245.08	.00	1,245.08	1,375.00	129.92	90.6
10-54-693 DIST EXP: VEHICLE MAINT	11,625.00	101,496.67	.00	101,496.67	139,500.00	38,003.33	72.8
10-54-694 DIST EXP: WATER/POWER/SANI	3,964.96	71,019.83	.00	71,019.83	82,530.00	11,510.17	86.1
10-54-700 ARRA / CLV JAG EXPENDITURES	.00	3,304.03	.00	3,304.03	.00	(3,304.03)	.0
10-54-740 CAPITAL OUTLAY	.00	4,622.95	.00	4,622.95	129,074.00	124,451.05	3.6
10-54-799 TRSFR TO VEH/EQUIP REPL FUND	.00	.00	.00	.00	(129,074.00)	(129,074.00)	.0
TOTAL POLICE	265,903.36	3,283,795.47	158,722.20	3,442,517.67	3,791,193.00	348,675.33	90.8
<u>PD - CORRECTIONS DIVISION</u>							
10-55-110 SALARIES	31,915.60	382,426.83	.00	382,426.83	438,573.00	56,146.17	87.2
10-55-112 VAC/SICK BUYOUT	.00	10,029.00	.00	10,029.00	11,759.00	1,730.00	85.3
10-55-113 LONGEVITY PAY	.00	8,650.00	.00	8,650.00	8,425.00	(225.00)	102.7
10-55-115 UNIFORM ALLOWANCE	.00	6,000.00	.00	6,000.00	14,000.00	8,000.00	42.9
10-55-116 EDUCATION ASSISTANCE PAY	250.00	3,000.00	.00	3,000.00	3,250.00	250.00	92.3
10-55-120 OVERTIME	1,772.18	14,027.90	.00	14,027.90	15,000.00	972.10	93.5
10-55-130 EMPLOYEE BENEFITS	24,448.43	279,218.52	.00	279,218.52	314,892.00	35,673.48	88.7
10-55-230 TRAVEL & TRAINING	.00	96.00	.00	96.00	1,500.00	1,404.00	6.4
10-55-240 OFFICE EXPENSE & SUPPLIES	24.48	1,230.44	.00	1,230.44	500.00	(730.44)	246.1
10-55-310 PROFESSIONAL & TECHNICAL SVCS	.00	5,768.00	.00	5,768.00	8,150.00	2,382.00	70.8
10-55-320 GENERAL HEALTH SERVICES	139.22	2,279.22	.00	2,279.22	4,075.00	1,795.78	55.9
10-55-610 MISC SUPP - C & C PRISONERS	1,704.85	9,410.24	.00	9,410.24	16,100.00	6,689.76	58.5
10-55-620 MISC SVCS - C & C OF PRISONERS	6,211.17	54,629.23	.00	54,629.23	64,535.00	9,905.77	84.7
10-55-691 DISTR EXP: FACILITIES MAINT	129.17	4,712.70	.00	4,712.70	1,550.00	(3,162.70)	304.1
10-55-692 DIST EXP: SOLID WASTE	62.50	682.68	.00	682.68	750.00	67.32	91.0
10-55-694 DIST EXP: WATER/POWER/SANI	4,089.84	42,115.97	.00	42,115.97	40,900.00	(1,215.97)	103.0
10-55-740 CAPITAL OUTLAY	.00	22,865.00	.00	22,865.00	22,865.00	.00	100.0
TOTAL PD - CORRECTIONS DIVISION	70,747.44	847,141.73	.00	847,141.73	966,824.00	119,682.27	87.6

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>PD - DISPATCH DIVISION</u>							
10-56-110 SALARIES	26,260.00	348,672.67	.00	348,672.67	379,522.00	30,849.33	91.9
10-56-112 VAC/SICK BUYOUT	.00	6,810.92	.00	6,810.92	6,520.00	(290.92)	104.5
10-56-113 LONGEVITY PAY	.00	10,075.00	.00	10,075.00	10,975.00	900.00	91.8
10-56-120 OVERTIME	1,873.29	59,492.76	.00	59,492.76	45,000.00	(14,492.76)	132.2
10-56-130 EMPLOYEE BENEFITS	16,059.41	201,698.29	.00	201,698.29	237,712.00	36,013.71	84.9
10-56-230 TRAVEL & TRAINING	.00	3,977.16	.00	3,977.16	3,400.00	(577.16)	117.0
10-56-250 EQUIPMENT MAINTENANCE	.00	1,839.92	.00	1,839.92	.00	(1,839.92)	.0
10-56-610 MISCELLANOUS SUPPLIES	830.51	5,213.04	.00	5,213.04	4,000.00	(1,213.04)	130.3
TOTAL PD - DISPATCH DIVISION	45,023.21	637,779.76	.00	637,779.76	687,129.00	49,349.24	92.8
<u>FIRE / RESCUE</u>							
10-57-110 SALARIES	116,670.10	1,415,607.37	.00	1,415,607.37	1,746,698.00	331,090.63	81.0
10-57-112 VAC/SICK BUYOUT	.00	28,426.02	.00	28,426.02	27,589.00	(837.02)	103.0
10-57-113 LONGEVITY PAY	.00	20,450.00	.00	20,450.00	23,525.00	3,075.00	86.9
10-57-115 UNIFORM ALLOWANCE	.00	3,630.00	.00	3,630.00	.00	(3,630.00)	.0
10-57-120 OVERTIME	15,431.46	184,880.36	.00	184,880.36	196,503.00	11,622.64	94.1
10-57-130 EMPLOYEE BENEFITS	86,405.00	1,037,403.30	.00	1,037,403.30	1,166,369.00	128,965.70	88.9
10-57-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	3,413.05	.00	3,413.05	6,000.00	2,586.95	56.9
10-57-230 TRAVEL & TRAINING	4,562.17	70,583.34	.00	70,583.34	97,500.00	26,916.66	72.4
10-57-240 OFFICE EXPENSE & SUPPLIES	1,239.24	2,236.02	.00	2,236.02	3,500.00	1,263.98	63.9
10-57-250 EQUIPMENT SUPPLIES & MAINT NC	886.64	58,301.00	.00	58,301.00	82,600.00	24,299.00	70.6
10-57-280 UTILITIES - AMERIGAS, ETC	.00	3,962.63	7,404.62	11,367.25	13,500.00	2,132.75	84.2
10-57-290 TELEPHONE	715.61	10,108.53	.00	10,108.53	11,200.00	1,091.47	90.3
10-57-310 PROFESSIONAL & TECHNICAL SVCS	77.80	60,126.87	.00	60,126.87	71,470.00	11,343.13	84.1
10-57-320 GENERAL HEALTH SERVICES	857.39	9,395.07	.00	9,395.07	14,000.00	4,604.93	67.1
10-57-610 MISCELLANOUS SUPPLIES	3,542.77	21,883.67	.00	21,883.67	25,750.00	3,866.33	85.0
10-57-615 EMS SUPPLIES	4,648.20	54,917.13	.00	54,917.13	61,000.00	6,082.87	90.0
10-57-620 MISC SERVICES	307.05	369.32	.00	369.32	1,200.00	830.68	30.8
10-57-691 DISTR EXP: FACILITIES MAINT	825.00	10,957.69	.00	10,957.69	9,900.00	(1,057.69)	110.7
10-57-692 DIST EXP: SOLID WASTE	174.17	2,115.82	.00	2,115.82	2,090.00	(25.82)	101.2
10-57-693 DIST EXP: VEHICLE MAINT	5,808.33	56,191.03	.00	56,191.03	69,700.00	13,508.97	80.6
10-57-694 DIST EXP: WATER/POWER/SANI	2,145.47	30,243.27	.00	30,243.27	38,430.00	8,186.73	78.7
10-57-695 BANK/ CREDIT CARD CHARGES	620.47	5,737.60	.00	5,737.60	5,400.00	(337.60)	106.3
10-57-700 FIRE - REIMBURSABLE GRANTS	.00	200,139.95	.00	200,139.95	200,140.00	.05	100.0
10-57-703 EMPG GRANT EXPENDITURES	.00	27,884.52	.00	27,884.52	30,000.00	2,115.48	93.0
TOTAL FIRE / RESCUE	244,916.87	3,318,963.56	7,404.62	3,326,368.18	3,904,064.00	577,695.82	85.2

CITY OF MESQUITE
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GENERAL FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
PUBLIC WORKS							
10-60-110 SALARIES	6,116.36	71,439.10	.00	71,439.10	79,513.00	8,073.90	89.9
10-60-112 VAC/SICK BUYOUT	.00	3,535.83	.00	3,535.83	5,166.00	1,630.17	68.4
10-60-113 LONGEVITY PAY	.00	1,481.25	.00	1,481.25	1,481.00	(.25)	100.0
10-60-115 UNIFORM ALLOWANCE	.00	37.50	.00	37.50	38.00	.50	98.7
10-60-120 OVERTIME	.00	142.45	.00	142.45	1,000.00	857.55	14.3
10-60-130 EMPLOYEE BENEFITS	2,942.16	33,788.77	.00	33,788.77	37,504.00	3,715.23	90.1
10-60-230 TRAVEL & TRAINING	.00	220.00	.00	220.00	200.00	(20.00)	110.0
10-60-260 EQUIPMENT	.00	.00	.00	.00	1,000.00	1,000.00	.0
10-60-310 PROFESSIONAL & TECHNICAL SVCS	204.12	2,393.21	.00	2,393.21	2,100.00	(293.21)	114.0
10-60-320 GRNERAL HEALTH SERVICES	.00	.00	.00	.00	500.00	500.00	.0
10-60-610 MISCELLANEOUS SUPPLIES	467.41	1,578.47	.00	1,578.47	1,600.00	21.53	98.7
TOTAL PUBLIC WORKS	9,730.05	114,616.58	.00	114,616.58	130,102.00	15,485.42	88.1
DEVELOPMENT SERVICES							
10-61-110 SALARIES	25,243.68	242,082.70	.00	242,082.70	241,685.00	(397.70)	100.2
10-61-112 VAC/SICK BUYOUT	.00	8,662.86	.00	8,662.86	13,141.00	4,478.14	65.9
10-61-113 LONGEVITY PAY	.00	7,030.00	.00	7,030.00	7,310.00	280.00	96.2
10-61-120 OVERTIME	.00	1,955.40	.00	1,955.40	500.00	(1,455.40)	391.1
10-61-130 EMPLOYEE BENEFITS	12,775.90	123,129.35	.00	123,129.35	123,736.00	606.65	99.5
10-61-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	962.05	.00	962.05	2,540.00	1,577.95	37.9
10-61-220 PUBLIC NOTICES	.00	781.24	.00	781.24	2,000.00	1,218.76	39.1
10-61-230 TRAVEL & TRAINING	.00	26.94	.00	26.94	670.00	643.06	4.0
10-61-240 OFFICE EXPENSE & SUPPLIES	393.90	3,074.17	.00	3,074.17	3,500.00	425.83	87.8
10-61-290 TELEPHONE	102.14	1,218.59	.00	1,218.59	1,200.00	(18.59)	101.6
10-61-310 PROFESSIONAL & TECHNICAL SVCS	.00	1,682.72	.00	1,682.72	3,150.00	1,467.28	53.4
10-61-610 MISCELLANEOUS SUPPLIES	38.25	956.25	.00	956.25	5,300.00	4,343.75	18.0
TOTAL DEVELOPMENT SERVICES	38,553.87	391,562.27	.00	391,562.27	404,732.00	13,169.73	96.8
FACILITY MAINTENANCE							
10-63-110 SALARIES	13,461.05	156,188.68	.00	156,188.68	174,994.00	18,805.32	89.3
10-63-112 VAC/SICK BUYOUT	.00	2,801.52	.00	2,801.52	6,052.00	3,250.48	46.3
10-63-113 LONGEVITY PAY	.00	7,325.00	.00	7,325.00	7,325.00	.00	100.0
10-63-115 UNIFORM ALLOWANCE	.00	1,200.00	.00	1,200.00	1,200.00	.00	100.0
10-63-120 OVERTIME	.00	1,311.92	.00	1,311.92	2,800.00	1,488.08	46.9
10-63-130 EMPLOYEE BENEFITS	7,355.28	85,699.80	.00	85,699.80	94,523.00	8,823.20	90.7
10-63-230 TRAVEL & TRAINING	.00	.00	.00	.00	800.00	800.00	.0
10-63-250 EQUIPMENT SUPPLIES & MAINT NC	7,059.35	27,377.45	.00	27,377.45	45,000.00	17,622.55	60.8
10-63-280 UTILITIES	.00	12,924.56	.00	12,924.56	18,000.00	5,075.44	71.8
10-63-290 TELEPHONE	112.14	1,334.68	.00	1,334.68	1,350.00	15.32	98.9
10-63-310 PROFESSIONAL & TECHNICAL SVCS	2,813.11	59,494.90	.00	59,494.90	73,500.00	14,005.10	81.0
10-63-610 MISCELLANEOUS SUPPLIES	9,630.12	86,855.33	.00	86,855.33	72,000.00	(14,855.33)	120.6
10-63-690 EXP DISTRIBUTION TO OTHER DEPT	(16,129.17)	(187,734.08)	.00	(187,734.08)	(193,550.00)	(5,815.92)	(97.0)
10-63-691 DISTR EXP: FACILITIES MAINT	.00	6,716.09	.00	6,716.09	.00	(6,716.09)	.0
10-63-693 DIST EXP: VEHICLE MAINT	383.33	4,908.12	.00	4,908.12	4,600.00	(308.12)	106.7
10-63-694 DIST EXP: WATER/POWER/SANI	84.58	1,070.22	.00	1,070.22	450.00	(620.22)	237.8
TOTAL FACILITY MAINTENANCE	24,769.79	267,474.19	.00	267,474.19	309,044.00	41,569.81	86.6

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	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>STREETS & DRAINAGE</u>							
10-65-110 SALARIES	22,194.06	281,609.23	.00	281,609.23	325,306.00	43,696.77	86.6
10-65-112 VAC/SICK BUYOUT	.00	6,271.05	.00	6,271.05	13,867.00	7,595.95	45.2
10-65-113 LONGEVITY PAY	.00	10,700.00	.00	10,700.00	10,700.00	.00	100.0
10-65-115 UNIFORM ALLOWANCE	.00	2,400.00	.00	2,400.00	2,400.00	.00	100.0
10-65-120 OVERTIME	72.06	1,336.99	.00	1,336.99	2,500.00	1,163.01	53.5
10-65-130 EMPLOYEE BENEFITS	13,615.10	157,142.48	.00	157,142.48	173,428.00	16,285.52	90.6
10-65-230 TRAVEL & TRAINING	165.25	1,211.75	.00	1,211.75	1,500.00	288.25	80.8
10-65-250 EQUIPMENT SUPPLIES & MAINT NC	4,697.09	39,732.32	5,512.00	45,244.32	35,000.00	(10,244.32)	129.3
10-65-280 ELECTRICITY - STREET LIGHTS	19,646.52	225,151.81	.00	225,151.81	256,000.00	30,848.19	88.0
10-65-290 TELEPHONE	102.14	1,122.08	.00	1,122.08	1,200.00	77.92	93.5
10-65-480 DRAINAGE MAINTENANCE	16,420.40	556,979.19	55,000.00	611,979.19	679,700.00	67,720.81	90.0
10-65-610 MISCELLANEOUS SUPPLIES	2,115.16	17,726.85	.00	17,726.85	23,000.00	5,273.15	77.1
10-65-615 LOCAL DRAINAGE MAINTENANCE	6,741.29	19,721.29	.00	19,721.29	18,000.00	(1,721.29)	109.6
10-65-691 DISTR EXP: FACILITIES MAINT	316.67	5,321.80	.00	5,321.80	3,800.00	(1,521.80)	140.1
10-65-692 DIST EXP: SOLID WASTE	258.33	2,555.54	.00	2,555.54	3,100.00	544.46	82.4
10-65-693 DIST EXP: VEHICLE MAINT	3,608.33	35,478.81	.00	35,478.81	43,300.00	7,821.19	81.9
10-65-694 DIST EXP: WATER/POWER/SANI	752.89	12,189.89	.00	12,189.89	14,275.00	2,085.11	85.4
TOTAL STREETS & DRAINAGE	90,705.29	1,376,651.08	60,512.00	1,437,163.08	1,607,076.00	169,912.92	89.4
<u>VEHICLE MAINTENANCE</u>							
10-66-110 SALARIES	8,369.40	98,617.19	.00	98,617.19	118,036.00	19,418.81	83.6
10-66-112 VAC/SICK BUYOUT	.00	1,408.54	.00	1,408.54	.00	(1,408.54)	.0
10-66-113 LONGEVITY PAY	.00	1,400.00	.00	1,400.00	1,700.00	300.00	82.4
10-66-115 UNIFORM ALLOWANCE	.00	300.00	.00	300.00	300.00	.00	100.0
10-66-120 OVERTIME	161.92	1,043.32	.00	1,043.32	1,000.00	(43.32)	104.3
10-66-130 EMPLOYEE BENEFITS	5,720.35	66,685.77	.00	66,685.77	75,871.00	9,185.23	87.9
10-66-230 TRAVEL & TRAINING	.00	150.00	.00	150.00	1,000.00	850.00	15.0
10-66-240 OFFICE EXPENSES & SUPPLIES	.00	55.37	.00	55.37	1,000.00	944.63	5.5
10-66-250 VEHICLE MAINTENANCE	10,163.68	161,934.65	.00	161,934.65	104,200.00	(57,734.65)	155.4
10-66-255 FUEL	6,013.62	110,228.68	.00	110,228.68	260,000.00	149,771.32	42.4
10-66-260 EQUIPMENT	2,949.99	3,708.29	.00	3,708.29	1,000.00	(2,708.29)	370.8
10-66-310 PROFESSIONAL & TECHNICAL SVCS	.00	1,277.53	.00	1,277.53	3,000.00	1,722.47	42.6
10-66-480 VEH MAINT & FUEL-SILVER RIDER	3,893.70	64,154.04	.00	64,154.04	110,000.00	45,845.96	58.3
10-66-610 SERVICES AND SUPPLIES	372.34	8,376.19	.00	8,376.19	12,000.00	3,623.81	69.8
10-66-690 EXP DISTRIBUTION TO OTHER DEPT	(29,075.00)	(262,994.32)	.00	(262,994.32)	(348,900.00)	(85,905.68)	(75.4)
10-66-691 DISTR EXP: FACILITIES MAINT	200.00	1,475.48	.00	1,475.48	2,400.00	924.52	61.5
10-66-692 DIST EXP: SOLID WASTE	75.00	691.41	.00	691.41	900.00	208.59	76.8
10-66-693 DIST EXP: VEHICLE MAINT	199.50	3,950.42	.00	3,950.42	.00	(3,950.42)	.0
10-66-694 DIST EXP: WATER/POWER/SANI	513.58	12,526.08	.00	12,526.08	16,735.00	4,208.92	74.9
TOTAL VEHICLE MAINTENANCE	9,558.08	274,988.64	.00	274,988.64	360,242.00	85,253.36	76.3

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	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>ANIMAL CONTROL</u>							
10-70-110 SALARIES	8,911.65	105,134.10	.00	105,134.10	126,015.00	20,880.90	83.4
10-70-112 VAC/SICK BUYOUT	.00	4,873.75	.00	4,873.75	5,975.00	1,101.25	81.6
10-70-113 LONGEVITY PAY	.00	1,875.00	.00	1,875.00	1,875.00	.00	100.0
10-70-115 UNIFORM ALLOWANCE	.00	2,000.00	.00	2,000.00	2,000.00	.00	100.0
10-70-120 OVERTIME	131.39	1,848.86	.00	1,848.86	4,000.00	2,151.14	46.2
10-70-130 EMPLOYEE BENEFITS	4,704.29	54,283.37	.00	54,283.37	62,459.00	8,175.63	86.9
10-70-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	325.00	.00	325.00	650.00	325.00	50.0
10-70-230 TRAVEL & TRAINING	.00	.00	.00	.00	1,375.00	1,375.00	.0
10-70-290 TELEPHONE	107.79	1,187.11	.00	1,187.11	1,300.00	112.89	91.3
10-70-310 PROFESSIONAL & TECHNICAL SVCS	.00	8,869.82	.00	8,869.82	13,000.00	4,130.18	68.2
10-70-610 SERVICES AND SUPPLIES	131.72	12,910.64	.00	12,910.64	17,830.00	4,919.36	72.4
10-70-691 DISTR EXP: FACILITIES MAINT	100.00	5,368.33	.00	5,368.33	1,200.00	(4,168.33)	447.4
10-70-692 DIST EXP: SOLID WASTE	64.58	696.00	.00	696.00	775.00	79.00	89.8
10-70-693 DIST EXP: VEHICLE MAINT	791.67	7,692.83	.00	7,692.83	9,500.00	1,807.17	81.0
10-70-694 DIST EXP: WATER/POWER/SANI	424.70	6,700.92	.00	6,700.92	7,800.00	1,099.08	85.9
TOTAL ANIMAL CONTROL	15,367.79	213,765.73	.00	213,765.73	255,754.00	41,988.27	83.6
<u>LANDFILL/SOLID WASTE</u>							
10-73-250 EQUIPMENT SUPPLIES & MAINT NC	.00	1,490.63	.00	1,490.63	2,000.00	509.37	74.5
10-73-260 SOLID WASTE COLLECTION EXPENSE	.00	586,947.55	.00	586,947.55	807,300.00	220,352.45	72.7
10-73-310 PROFESSIONAL & TECHNICAL SVCS	.00	52,061.99	6,511.75	58,573.74	69,400.00	10,826.26	84.4
10-73-610 MISCELLANEOUS SUPPLIES	4,732.74	25,598.13	.00	25,598.13	28,000.00	2,401.87	91.4
10-73-690 EXP DISTRIBUTION TO OTHER DEPT	(3,211.67)	(37,371.53)	.00	(37,371.53)	(38,540.00)	(1,168.47)	(97.0)
TOTAL LANDFILL/SOLID WASTE	1,521.07	628,726.77	6,511.75	635,238.52	868,160.00	232,921.48	73.2
<u>PARKS/GROUNDS MAINT.</u>							
10-76-110 SALARIES	27,975.66	340,357.48	.00	340,357.48	399,936.00	59,578.52	85.1
10-76-112 VAC/SICK BUYOUT	.00	6,788.28	.00	6,788.28	12,145.00	5,356.72	55.9
10-76-113 LONGEVITY PAY	.00	8,675.00	.00	8,675.00	9,375.00	700.00	92.5
10-76-115 UNIFORM ALLOWANCE	.00	3,200.00	.00	3,200.00	3,600.00	400.00	88.9
10-76-120 OVERTIME	31.86	4,754.16	.00	4,754.16	10,000.00	5,245.84	47.5
10-76-130 EMPLOYEE BENEFITS	17,822.93	204,040.62	.00	204,040.62	236,633.00	32,592.38	86.2
10-76-230 TRAVEL & TRAINING	.00	656.00	.00	656.00	800.00	144.00	82.0
10-76-250 EQUIPMENT SUPPLIES MAINT NC	.00	1,508.33	.00	1,508.33	12,000.00	10,491.67	12.6
10-76-290 TELEPHONE	122.14	1,470.69	.00	1,470.69	1,300.00	(170.69)	113.1
10-76-310 PROFESSIONAL & TECHNICAL SVCS	1,137.90	39,922.40	.00	39,922.40	72,428.00	32,505.60	55.1
10-76-610 MISCELLANEOUS SUPPLIES	3,500.24	116,294.13	29,787.05	146,081.18	154,205.00	8,123.82	94.7
10-76-691 DISTR EXP: FACILITIES MAINT	1,370.83	17,570.61	.00	17,570.61	16,450.00	(1,120.61)	106.8
10-76-692 DIST EXP: SOLID WASTE	1,875.00	22,725.43	.00	22,725.43	22,500.00	(225.43)	101.0
10-76-693 DIST EXP: VEHICLE MAINT	4,500.00	28,539.21	.00	28,539.21	54,000.00	25,460.79	52.9
10-76-694 DIST EXP: WATER/POWER/SANI	34,944.26	358,062.35	.00	358,062.35	498,900.00	140,837.65	71.8
10-76-740 CAPITAL OUTLAY	.00	.00	.00	.00	25,000.00	25,000.00	.0
10-76-799 TRSFR TO VEH/EQUIP REPL FUND	.00	.00	.00	.00	(25,000.00)	(25,000.00)	.0
TOTAL PARKS/GROUNDS MAINT.	93,280.82	1,154,564.69	29,787.05	1,184,351.74	1,504,272.00	319,920.26	78.7

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	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>LEISURE SERVICES</u>							
10-81-110 SALARIES	25,727.83	294,031.07	.00	294,031.07	404,120.00	110,088.93	72.8
10-81-112 VAC/SICK BUYOUT	.00	13,089.03	.00	13,089.03	20,052.00	6,962.97	65.3
10-81-113 LONGEVITY PAY	.00	8,775.00	.00	8,775.00	8,775.00	.00	100.0
10-81-120 OVERTIME	.00	134.55	.00	134.55	5,000.00	4,865.45	2.7
10-81-130 EMPLOYEE BENEFITS	12,500.35	158,248.78	.00	158,248.78	164,467.00	6,218.22	96.2
10-81-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	165.00	.00	165.00	600.00	435.00	27.5
10-81-230 TRAVEL & TRAINING	.00	595.00	.00	595.00	7,000.00	6,405.00	8.5
10-81-240 OFFICE EXPENSE & SUPPLIES	792.56	2,928.93	.00	2,928.93	6,500.00	3,571.07	45.1
10-81-250 EQUIPMENT SUPPLIES & MAINT NC	1,372.62	32,587.12	.00	32,587.12	31,000.00	(1,587.12)	105.1
10-81-280 UTILITIES	79.57	(6,335.52)	.00	(6,335.52)	11,000.00	17,335.52	(57.6)
10-81-290 TELEPHONE	102.14	1,449.16	.00	1,449.16	1,500.00	50.84	96.6
10-81-310 PROFESSIONAL & TECHNICAL SVCS	119.70	938.20	.00	938.20	720.00	(218.20)	130.3
10-81-480 ATHLETIC MARKETING	.00	28,653.20	.00	28,653.20	47,000.00	18,346.80	61.0
10-81-490 CITY SPONSORED EVENTS	3,714.19	13,667.29	.00	13,667.29	12,500.00	(1,167.29)	109.3
10-81-610 MISCELLANEOUS SUPPLIES	5,419.03	27,567.58	.00	27,567.58	26,500.00	(1,067.58)	104.0
10-81-620 MISCELLANEOUS SERVICE	.00	725.00	.00	725.00	2,500.00	1,775.00	29.0
10-81-650 REC FEE INCREMENT SPENDING *	.00	33,497.23	.00	33,497.23	34,091.00	593.77	98.3
10-81-691 DISTR EXP: FACILITIES MAINT	5,416.67	49,458.09	.00	49,458.09	65,000.00	15,541.91	76.1
10-81-692 DIST EXP: SOLID WASTE	241.67	2,506.51	.00	2,506.51	2,900.00	393.49	86.4
10-81-693 DIST EXP: VEHICLE MAINT	416.67	4,203.71	.00	4,203.71	5,000.00	796.29	84.1
10-81-694 DIST EXP: WATER/POWER/SANI	18,139.07	203,376.46	.00	203,376.46	266,750.00	63,373.54	76.2
TOTAL LEISURE SERVICES	74,042.07	870,261.39	.00	870,261.39	1,122,975.00	252,713.61	77.5
<u>MUSEUM</u>							
10-82-110 SALARIES	2,523.36	28,918.16	.00	28,918.16	31,931.00	3,012.84	90.6
10-82-130 EMPLOYEE BENEFITS	1,479.21	16,677.57	.00	16,677.57	20,769.00	4,091.43	80.3
10-82-210 BOOKS, SUBSCRIPTIONS & MEMBER	.00	115.00	.00	115.00	150.00	35.00	76.7
10-82-230 TRAVEL & TRAINING	.00	.00	.00	.00	600.00	600.00	.0
10-82-240 OFFICE EXPENSE AND SUPPLIES	.00	166.83	.00	166.83	300.00	133.17	55.6
10-82-610 SERVICES AND SUPPLIES	385.76	490.84	.00	490.84	3,400.00	2,909.16	14.4
10-82-620 MISCELLANEOUS SERVICES	43.90	1,080.02	.00	1,080.02	1,200.00	119.98	90.0
10-82-691 DISTR EXP: FACILITIES MAINT	125.00	1,779.07	.00	1,779.07	1,500.00	(279.07)	118.6
10-82-692 DIST EXP: SOLID WASTE	16.67	141.98	.00	141.98	200.00	58.02	71.0
10-82-694 DIST EXP: WATER/POWER/SANI	111.31	2,810.13	.00	2,810.13	4,020.00	1,209.87	69.9
TOTAL MUSEUM	4,685.21	52,179.60	.00	52,179.60	64,070.00	11,890.40	81.4
<u>TRANSFERS</u>							
10-90-113 CAP PROJECTS R & M FUND	8,333.33	91,666.63	.00	91,666.63	100,000.00	8,333.37	91.7
10-90-116 SR. NUTRITION S/R FUND	17,808.33	195,891.63	.00	195,891.63	213,700.00	17,808.37	91.7
10-90-121 TRSFR TO ENVIRONMENTAL FUND 21	416.67	4,583.37	.00	4,583.37	5,000.00	416.63	91.7
10-90-123 MORE COPS FUND #23	11,666.67	128,333.37	.00	128,333.37	140,000.00	11,666.63	91.7
10-90-185 G O BONDS 2002 SERIES	84,725.50	931,980.50	.00	931,980.50	1,016,706.00	84,725.50	91.7
10-90-187 WASTE DISPOSAL D/S FUND	6,241.25	68,653.75	.00	68,653.75	74,895.00	6,241.25	91.7
TOTAL TRANSFERS	129,191.75	1,421,109.25	.00	1,421,109.25	1,550,301.00	129,191.75	91.7

CITY OF MESQUITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

GENERAL FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>CONTINGENCY</u>							
10-99-200 G/F CONTINGENCY	.00	.00	.00	.00	200,000.00	200,000.00	.0
TOTAL CONTINGENCY	.00	.00	.00	.00	200,000.00	200,000.00	.0
TOTAL FUND EXPENDITURES	1,330,508.83	17,630,852.52	293,176.82	17,924,029.34	20,948,412.00	3,024,382.66	85.6
NET REVENUE OVER EXPENDITURES	301,966.78	1,609,146.52	(293,176.82)	1,315,969.70	(463,306.00)	(1,779,275.70)	284.0

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

STREET MAINT. SPEC. REV. FUND

ASSETS

11-11900	CASH-COMBINED FUND	2,596,608.61	
	TOTAL ASSETS		2,596,608.61

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
11-29800	BALANCE - BEGINNING OF YEAR	2,915,651.61	
	REVENUE OVER EXPENDITURES - YTD	(319,043.00)	
	BALANCE - CURRENT DATE	2,596,608.61	
	TOTAL FUND EQUITY		2,596,608.61
	TOTAL LIABILITIES AND EQUITY		2,596,608.61

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

STREET MAINT. SPEC. REV. FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
11-32-100 UTILITY R.O.W. FEES	.00	301,669.80	.00	301,669.80	395,000.00	93,330.20	76.4
TOTAL SOURCE 32	.00	301,669.80	.00	301,669.80	395,000.00	93,330.20	76.4
<u>STREETS INTERGOV'TL REVENUE</u>							
11-33-100 GAS TAX (COUNTY)	.00	54,446.25	.00	54,446.25	71,000.00	16,553.75	76.7
11-33-120 REG'L TRANS COMM - COUNTY	.00	.00	.00	.00	850,000.00	850,000.00	.0
11-33-500 GAS TAX - STATE	.00	179,273.17	.00	179,273.17	221,550.00	42,276.83	80.9
TOTAL STREETS INTERGOV'TL REVE	.00	233,719.42	.00	233,719.42	1,142,550.00	908,830.58	20.5
TOTAL FUND REVENUE	.00	535,389.22	.00	535,389.22	1,537,550.00	1,002,160.78	34.8

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

STREET MAINT. SPEC. REV. FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>STREETS & DRAINAGE</u>							
11-65-700 STREET MAINTENANCE	26,606.20	371,371.36	34,792.16	406,163.52	422,775.00	16,611.48	96.1
11-65-740 CAPITAL OUTLAY	.00	483,060.86	.00	483,060.86	865,000.00	381,939.14	55.9
TOTAL STREETS & DRAINAGE	26,606.20	854,432.22	34,792.16	889,224.38	1,287,775.00	398,550.62	69.1
TOTAL FUND EXPENDITURES	26,606.20	854,432.22	34,792.16	889,224.38	1,287,775.00	398,550.62	69.1
NET REVENUE OVER EXPENDITURES	(26,606.20)	(319,043.00)	(34,792.16)	(353,835.16)	249,775.00	603,610.16	(141.7)

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

AIRPORT SPECIAL REVENUE FUND

ASSETS

12-11900	CASH - COMBINED FUND	42,837.63	
12-13107	ACCOUNTS RECEIVABLE - AVFUEL	111,698.58	
12-13115	AVIATION FUEL INVENTORY	52,723.28	
	TOTAL ASSETS		207,259.49

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
12-29800	BALANCE - BEGINNING OF YEAR	484,767.21	
	REVENUE OVER EXPENDITURES - YTD	(277,507.72)	
	BALANCE - CURRENT DATE		207,259.49
	TOTAL FUND EQUITY		207,259.49
	TOTAL LIABILITIES AND EQUITY		207,259.49

CITY OF MESQUITE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

AIRPORT SPECIAL REVENUE FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>AIRPORT INTERGOV'TL REVENUE</u>							
12-33-225 FEDERAL FAA GRANT	307.05	204,923.20	.00	204,923.20	300,000.00	95,076.80	68.3
TOTAL AIRPORT INTERGOV'TL REVEN	307.05	204,923.20	.00	204,923.20	300,000.00	95,076.80	68.3
<u>CHARGES FOR SERVICES</u>							
12-34-600 AVIATION FUEL/OIL SALES	34,473.40	338,710.36	.00	338,710.36	500,000.00	161,289.64	67.7
12-34-605 AIRPORT LEASES	4,127.70	79,222.33	.00	79,222.33	77,000.00	(2,222.33)	102.9
12-34-610 OTHER LEASES	.00	15,415.14	.00	15,415.14	15,400.00	(15.14)	100.1
TOTAL CHARGES FOR SERVICES	38,601.10	433,347.83	.00	433,347.83	592,400.00	159,052.17	73.2
 TOTAL FUND REVENUE	 38,908.15	 638,271.03	 .00	 638,271.03	 892,400.00	 254,128.97	 71.5

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

AIRPORT SPECIAL REVENUE FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>AIRPORT</u>							
12-87-210 CONTRACTED SERVICES	.00	397.00	.00	397.00	540.00	143.00	73.5
12-87-250 EQUIPMENT SUPPLIES & MAINT NC	.00	3,807.83	.00	3,807.83	2,700.00	(1,107.83)	141.0
12-87-255 FUEL	15,636.75	188,828.75	.00	188,828.75	375,000.00	186,171.25	50.4
12-87-260 EQUIPMENT (NON CAPITALIZED)	.00	.00	.00	.00	1,200.00	1,200.00	.0
12-87-310 PROFESSIONAL & TECHNICAL SVCS	9,170.95	80,492.81	3,240.00	83,732.81	83,000.00	(732.81)	100.9
12-87-480 RUNWAY MISCELLANEOUS SUPPLIES	.00	.00	.00	.00	5,000.00	5,000.00	.0
12-87-510 INSURANCE	.00	6,963.08	.00	6,963.08	7,100.00	136.92	98.1
12-87-610 MISCELLANEOUS SUPPLIES	809.04	2,087.54	.00	2,087.54	5,700.00	3,612.46	36.6
12-87-691 DISTR EXP: FACILITIES MAINT	358.33	1,163.22	.00	1,163.22	4,300.00	3,136.78	27.1
12-87-692 DIST EXP: SOLID WASTE	12.50	133.63	.00	133.63	150.00	16.37	89.1
12-87-693 DIST EXP: VEHICLE MAINT	316.67	3,177.64	.00	3,177.64	3,800.00	622.36	83.6
12-87-694 DIST EXP: WATER/POWER/SANI	1,371.37	16,510.34	.00	16,510.34	19,600.00	3,089.66	84.2
12-87-695 BANK/ CREDIT CARD CHARGES	101.84	8,891.00	.00	8,891.00	5,000.00	(3,891.00)	177.8
12-87-740 CAPITAL OUTLAY	.00	236,659.28	76,902.72	313,562.00	320,000.00	6,438.00	98.0
TOTAL AIRPORT	27,777.45	549,112.12	80,142.72	629,254.84	833,090.00	203,835.16	75.5
<u>DEPARTMENT 90</u>							
12-90-010 TRSFR TO GEN FUND #10	33,333.33	366,666.63	.00	366,666.63	400,000.00	33,333.37	91.7
TOTAL DEPARTMENT 90	33,333.33	366,666.63	.00	366,666.63	400,000.00	33,333.37	91.7
TOTAL FUND EXPENDITURES	61,110.78	915,778.75	80,142.72	995,921.47	1,233,090.00	237,168.53	80.8
NET REVENUE OVER EXPENDITURES	(22,202.63)	(277,507.72)	(80,142.72)	(357,650.44)	(340,690.00)	16,960.44	(105.0)

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

CAP. PROJ. MAINT/REPAIRS FUND

ASSETS

13-11900	CASH-COMBINED FUND	696,784.22	
	TOTAL ASSETS		696,784.22

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
13-29800	BALANCE - BEGINNING OF YEAR	658,774.00	
	REVENUE OVER EXPENDITURES - YTD	38,010.22	
	BALANCE - CURRENT DATE	696,784.22	
	TOTAL FUND EQUITY		696,784.22
	TOTAL LIABILITIES AND EQUITY		696,784.22

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

CAP. PROJ. MAINT/REPAIRS FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>CONTRIBUTIONS AND TRANSFERS</u>							
13-39-960 TRANSFER FROM G/F	8,333.33	91,666.63	.00	91,666.63	100,000.00	8,333.37	91.7
TOTAL CONTRIBUTIONS AND TRANSF	8,333.33	91,666.63	.00	91,666.63	100,000.00	8,333.37	91.7
TOTAL FUND REVENUE	8,333.33	91,666.63	.00	91,666.63	100,000.00	8,333.37	91.7

CITY OF MESQUITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

CAP. PROJ. MAINT/REPAIRS FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>MAINTENANCE/REPAIRS</u>							
13-40-210 CONTRACTED SERVICES	.00	.00	.00	.00	750.00	750.00	.0
13-40-450 MAINTENANCE/REPAIRS	.00	36,552.84	.00	36,552.84	56,560.00	20,007.16	64.6
13-40-625 REPAIRS & REMODELS	.00	17,103.57	.00	17,103.57	45,165.00	28,061.43	37.9
TOTAL MAINTENANCE/REPAIRS	.00	53,656.41	.00	53,656.41	102,475.00	48,818.59	52.4
TOTAL FUND EXPENDITURES	.00	53,656.41	.00	53,656.41	102,475.00	48,818.59	52.4
NET REVENUE OVER EXPENDITURES	8,333.33	38,010.22	.00	38,010.22	(2,475.00)	(40,485.22)	1535.8

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

POLICE FORFEITURE FUND

ASSETS

14-11900	CASH - COMBINED FUND	126,602.12	
	TOTAL ASSETS		126,602.12

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
14-29800	BALANCE - BEGINNING OF YEAR	173,017.04	
	REVENUE OVER EXPENDITURES - YTD	(46,414.92)	
	BALANCE - CURRENT DATE	126,602.12	
	TOTAL FUND EQUITY		126,602.12
	TOTAL LIABILITIES AND EQUITY		126,602.12

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

POLICE FORFEITURE FUND

		PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>FINES AND FORFEITURES</u>								
14-35-240	FORFEITURES (FEDERAL)	.00	7,566.86	.00	7,566.86	.00	(7,566.86)	.0
	TOTAL FINES AND FORFEITURES	.00	7,566.86	.00	7,566.86	.00	(7,566.86)	.0
	TOTAL FUND REVENUE	.00	7,566.86	.00	7,566.86	.00	(7,566.86)	.0

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

POLICE FORFEITURE FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>POLICE</u>							
14-54-230 TRAVEL & TRAINING	.00	1,969.78	.00	1,969.78	.00	(1,969.78)	.0
14-54-310 SPILLMAN SOFTWARE UPGRADE	.00	23,924.00	.00	23,924.00	.00	(23,924.00)	.0
14-54-740 CAPITAL OUTLAY	2,360.00	28,088.00	.00	28,088.00	.00	(28,088.00)	.0
TOTAL POLICE	2,360.00	53,981.78	.00	53,981.78	.00	(53,981.78)	.0
TOTAL FUND EXPENDITURES	2,360.00	53,981.78	.00	53,981.78	.00	(53,981.78)	.0
NET REVENUE OVER EXPENDITURES	(2,360.00)	(46,414.92)	.00	(46,414.92)	.00	46,414.92	.0

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

COURT ADMINISTRATIVE ASSESS.

ASSETS

15-11900	CASH - COMBINED FUND	46,449.25	
	TOTAL ASSETS		46,449.25

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
15-29800	BALANCE - BEGINNING OF YEAR	26,099.10	
	REVENUE OVER EXPENDITURES - YTD	20,350.15	
	BALANCE - CURRENT DATE	46,449.25	
	TOTAL FUND EQUITY		46,449.25
	TOTAL LIABILITIES AND EQUITY		46,449.25

CITY OF MESQUITE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

COURT ADMINISTRATIVE ASSESS.

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>GRANT REVENUE</u>							
15-33-250 GRANT - HABITUAL OFFENDER	80.00	5,800.00	.00	5,800.00	.00	(5,800.00)	.0
15-33-260 OTHER GRANTS	.00	1,100.00	.00	1,100.00	.00	(1,100.00)	.0
TOTAL GRANT REVENUE	80.00	6,900.00	.00	6,900.00	.00	(6,900.00)	.0
<u>FINES AND FORFEITURES</u>							
15-35-100 ADMINISTRATIVE ASSESSMENTS	(1,516.00)	21,640.00	.00	21,640.00	23,000.00	1,360.00	94.1
15-35-300 DUI SPECIALTY COURT FEE	(535.00)	.00	.00	.00	.00	.00	.0
15-35-400 AA FEE - DNA	(116.00)	290.00	.00	290.00	.00	(290.00)	.0
TOTAL FINES AND FORFEITURES	(2,167.00)	21,930.00	.00	21,930.00	23,000.00	1,070.00	95.4
<u>SOURCE 36</u>							
15-36-100 COURT COLLECTION FEES	662.50	4,123.00	.00	4,123.00	.00	(4,123.00)	.0
TOTAL SOURCE 36	662.50	4,123.00	.00	4,123.00	.00	(4,123.00)	.0
TOTAL FUND REVENUE	(1,424.50)	32,953.00	.00	32,953.00	23,000.00	(9,953.00)	143.3

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

COURT ADMINISTRATIVE ASSESS.

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>COURT ADMIN COSTS</u>							
15-51-110 SALARIES	150.00	1,699.07	.00	1,699.07	3,172.00	1,472.93	53.6
15-51-130 EMPLOYEE BENEFITS	11.48	123.36	.00	123.36	300.00	176.64	41.1
15-51-230 TRAVEL & TRAINING	.00	.00	.00	.00	2,000.00	2,000.00	.0
15-51-310 PROFESSIONAL & TECHNICAL SVCS	(227.98)	2,971.97	.00	2,971.97	2,000.00	(971.97)	148.6
15-51-500 GRANT EXPENDITURES	1,568.76	4,885.55	.00	4,885.55	.00	(4,885.55)	.0
15-51-610 SERVICE AND SUPPLIES	.00	228.25	.00	228.25	.00	(228.25)	.0
15-51-620 SUPPLIES & EQUIPMENT	452.84	2,694.65	.00	2,694.65	1,000.00	(1,694.65)	269.5
15-51-630 COURT COLLECTION COSTS	.00	.00	.00	.00	2,000.00	2,000.00	.0
TOTAL COURT ADMIN COSTS	1,955.10	12,602.85	.00	12,602.85	10,472.00	(2,130.85)	120.4
TOTAL FUND EXPENDITURES	1,955.10	12,602.85	.00	12,602.85	10,472.00	(2,130.85)	120.4
NET REVENUE OVER EXPENDITURES	(3,379.60)	20,350.15	.00	20,350.15	12,528.00	(7,822.15)	162.4

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

SR. NUTRITION PROGRAM

<u>ASSETS</u>			
16-11900	CASH - COMBINED FUND		135,505.90
	TOTAL ASSETS		135,505.90
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
16-29800	BALANCE - BEGINNING OF YEAR	55,105.82	
	REVENUE OVER EXPENDITURES - YTD	80,400.08	
	BALANCE - CURRENT DATE		135,505.90
	TOTAL FUND EQUITY		135,505.90
	TOTAL LIABILITIES AND EQUITY		135,505.90

CITY OF MESQUITE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

SR. NUTRITION PROGRAM

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%	
<u>INTERGOVERNMENTAL REVENUE</u>								
16-33-220	TITLE III, C-1, CONGR. MEALS	12,510.00	69,045.00	.00	69,045.00	72,000.00	2,955.00	95.9
16-33-230	TITLE III, C-2, HOME MEALS	21,854.00	120,173.00	.00	120,173.00	129,000.00	8,827.00	93.2
16-33-245	EQUIPMENT GRANT	.00	.00	.00	.00	6,000.00	6,000.00	.0
16-33-265	OTHER GRANTS - NSIP	.00	44,466.00	.00	44,466.00	44,466.00	.00	100.0
16-33-270	GRANT - CLARK COUNTY OAG	.00	40,000.00	.00	40,000.00	30,000.00	(10,000.00)	133.3
16-33-275	GRANT - NCPC PROGRAM	.00	14,236.91	.00	14,236.91	.00	(14,236.91)	.0
TOTAL INTERGOVERNMENTAL REVE		34,364.00	287,920.91	.00	287,920.91	281,466.00	(6,454.91)	102.3
<u>CHARGES FOR SERVICES</u>								
16-34-400	PATRON DONATIONS	5,206.71	62,421.67	.00	62,421.67	58,000.00	(4,421.67)	107.6
16-34-410	OTHER INCOME	1,130.00	4,485.00	.00	4,485.00	6,000.00	1,515.00	74.8
16-34-415	INMATE MEALS	2,648.75	20,986.25	.00	20,986.25	24,000.00	3,013.75	87.4
TOTAL CHARGES FOR SERVICES		8,985.46	87,892.92	.00	87,892.92	88,000.00	107.08	99.9
<u>OTHER REVENUE</u>								
16-38-120	DONATIONS	.00	2,773.00	.00	2,773.00	5,000.00	2,227.00	55.5
16-38-150	FACILITIES / SPACE RENTAL	75.00	4,570.00	.00	4,570.00	300.00	(4,270.00)	1523.3
TOTAL OTHER REVENUE		75.00	7,343.00	.00	7,343.00	5,300.00	(2,043.00)	138.6
<u>TRANSFERS</u>								
16-39-960	TRANSFER FROM G/F	17,808.33	195,891.63	.00	195,891.63	213,700.00	17,808.37	91.7
TOTAL TRANSFERS		17,808.33	195,891.63	.00	195,891.63	213,700.00	17,808.37	91.7
TOTAL FUND REVENUE		61,232.79	579,048.46	.00	579,048.46	588,466.00	9,417.54	98.4

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

SR. NUTRITION PROGRAM

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>SR. NUTRITION EXPENSES</u>							
16-71-110 SALARIES	14,216.59	156,215.50	.00	156,215.50	179,603.00	23,387.50	87.0
16-71-112 VAC/SICK BUYOUT	.00	931.46	.00	931.46	6,679.00	5,747.54	14.0
16-71-113 LONGEVITY PAY	.00	5,200.00	.00	5,200.00	5,200.00	.00	100.0
16-71-120 OVERTIME	510.95	1,450.79	.00	1,450.79	1,500.00	49.21	96.7
16-71-130 EMPLOYEE BENEFITS	8,597.36	100,008.89	.00	100,008.89	108,752.00	8,743.11	92.0
16-71-210 CONTRACTED SERVICES	.00	.00	.00	.00	500.00	500.00	.0
16-71-230 TRAVEL & TRAINING	.00	200.00	.00	200.00	800.00	600.00	25.0
16-71-240 OFFICE EXPENSE & SUPPLIES	157.56	1,063.80	.00	1,063.80	900.00	(163.80)	118.2
16-71-250 EQUIPMENT SUPPLIES & MAINT NC	136.98	2,546.32	.00	2,546.32	700.00	(1,846.32)	363.8
16-71-280 UTILITIES	77.80	466.80	.00	466.80	468.00	1.20	99.7
16-71-290 TELEPHONE	.00	356.51	.00	356.51	650.00	293.49	54.9
16-71-310 PROFESSIONAL & TECHNICAL SVCS	.00	.00	.00	.00	1,500.00	1,500.00	.0
16-71-480 FOOD/COMMODITY SUPPLIES	22,431.48	170,755.11	.00	170,755.11	174,000.00	3,244.89	98.1
16-71-610 MISCELLANEOUS SUPPLIES	174.71	2,107.15	.00	2,107.15	6,500.00	4,392.85	32.4
16-71-620 MISCELLANEOUS SERVICES	186.66	3,680.82	.00	3,680.82	6,500.00	2,819.18	56.6
16-71-691 DISTR EXP: FACILITIES MAINT	1,300.00	13,782.64	.00	13,782.64	15,600.00	1,817.36	88.4
16-71-692 DIST EXP: SOLID WASTE	225.00	2,109.36	.00	2,109.36	2,700.00	590.64	78.1
16-71-693 DIST EXP: VEHICLE MAINT	741.67	8,267.45	.00	8,267.45	8,900.00	632.55	92.9
16-71-694 DIST EXP: WATER/POWER/SANI	2,091.40	29,505.78	.00	29,505.78	36,500.00	6,994.22	80.8
16-71-740 CAPITAL OUTLAY	.00	.00	.00	.00	11,000.00	11,000.00	.0
TOTAL SR. NUTRITION EXPENSES	50,848.16	498,648.38	.00	498,648.38	568,952.00	70,303.62	87.6
TOTAL FUND EXPENDITURES	50,848.16	498,648.38	.00	498,648.38	568,952.00	70,303.62	87.6
NET REVENUE OVER EXPENDITURES	10,384.63	80,400.08	.00	80,400.08	19,514.00	(60,886.08)	412.0

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

RECREATION PROGRAMS

<u>ASSETS</u>			
17-11900	CASH - COMBINED FUND		223,050.80
	TOTAL ASSETS		223,050.80
<u>LIABILITIES AND EQUITY</u>			
<u>FUND EQUITY</u>			
UNAPPROPRIATED FUND BALANCE:			
17-29800	BALANCE - BEGINNING OF YEAR	378,620.91	
	REVENUE OVER EXPENDITURES - YTD	(155,570.11)	
	BALANCE - CURRENT DATE		223,050.80
	TOTAL FUND EQUITY		223,050.80
	TOTAL LIABILITIES AND EQUITY		223,050.80

CITY OF MESQUITE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

RECREATION PROGRAMS

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
17-33-270 GRANT - CLARK COUNTY OAG	.00	40,000.00	.00	40,000.00	30,000.00	(10,000.00)	133.3
TOTAL SOURCE 33	.00	40,000.00	.00	40,000.00	30,000.00	(10,000.00)	133.3
<u>CHARGES FOR SERVICES</u>							
17-34-400 RECREATION CHARGES	17,613.13	192,681.92	.00	192,681.92	190,000.00	(2,681.92)	101.4
17-34-405 FIELD RENTAL	3,320.00	88,450.08	.00	88,450.08	70,000.00	(18,450.08)	126.4
17-34-410 EVENTS FEES	.00	183.00	.00	183.00	18,000.00	17,817.00	1.0
17-34-415 DONATIONS	.00	500.00	.00	500.00	2,580.00	2,080.00	19.4
TOTAL CHARGES FOR SERVICES	20,933.13	281,815.00	.00	281,815.00	280,580.00	(1,235.00)	100.4
TOTAL FUND REVENUE	20,933.13	321,815.00	.00	321,815.00	310,580.00	(11,235.00)	103.6

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

RECREATION PROGRAMS

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>RECREATION PROGRAM COSTS</u>							
17-80-110 SALARIES	13,165.42	146,206.66	.00	146,206.66	144,090.00	(2,116.66)	101.5
17-80-112 VAC/SICK BUYOUT	.00	198.07	.00	198.07	573.00	374.93	34.6
17-80-113 LONGEVITY PAY	.00	600.00	.00	600.00	600.00	.00	100.0
17-80-115 UNIFORM ALLOWANCE	.00	400.00	.00	400.00	400.00	.00	100.0
17-80-130 EMPLOYEE BENEFITS	3,462.46	39,028.39	.00	39,028.39	42,104.00	3,075.61	92.7
17-80-310 PROFESSIONAL & TECHNICAL SVCS	5,297.05	64,306.91	.00	64,306.91	66,000.00	1,693.09	97.4
17-80-485 PRE-SCHOOL COSTS	118.47	6,598.19	.00	6,598.19	6,000.00	(598.19)	110.0
17-80-610 MISCELLANEOUS SUPPLIES	1,432.25	30,265.24	11,024.33	41,289.57	46,000.00	4,710.43	89.8
17-80-695 BANK/ CREDIT CARD CHARGES	658.57	6,448.28	.00	6,448.28	6,000.00	(448.28)	107.5
TOTAL RECREATION PROGRAM COST	24,134.22	294,051.74	11,024.33	305,076.07	311,767.00	6,690.93	97.9
<u>TRANSFERS</u>							
17-90-109 TRANSFER TO GEN. FUND	16,666.67	183,333.37	.00	183,333.37	200,000.00	16,666.63	91.7
TOTAL TRANSFERS	16,666.67	183,333.37	.00	183,333.37	200,000.00	16,666.63	91.7
TOTAL FUND EXPENDITURES	40,800.89	477,385.11	11,024.33	488,409.44	511,767.00	23,357.56	95.4
NET REVENUE OVER EXPENDITURES	(19,867.76)	(155,570.11)	(11,024.33)	(166,594.44)	(201,187.00)	(34,592.56)	(82.8)

CITY OF MESQUITE
 BALANCE SHEET
 MAY 31, 2016

FORENSIC SERVICES

ASSETS

19-11900	CASH - COMBINED FUND		3,124.37
	TOTAL ASSETS		<u>3,124.37</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
19-29800	BALANCE - BEGINNING OF YEAR		3,436.00
	REVENUE OVER EXPENDITURES - YTD	(311.63)	
	BALANCE - CURRENT DATE		<u>3,124.37</u>
	TOTAL FUND EQUITY		<u>3,124.37</u>
	TOTAL LIABILITIES AND EQUITY		<u>3,124.37</u>

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

FORENSIC SERVICES

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>FINES AND FORFEITURES</u>							
19-35-200 ANALYSIS FEE, DUI NRS484.3798	(1,950.00)	1,680.00	.00	1,680.00	500.00	(1,180.00)	336.0
19-35-300 ANALYSIS FEE, DRUGS NRS453.575	.00	300.00	.00	300.00	2,000.00	1,700.00	15.0
TOTAL FINES AND FORFEITURES	(1,950.00)	1,980.00	.00	1,980.00	2,500.00	520.00	79.2
TOTAL FUND REVENUE	(1,950.00)	1,980.00	.00	1,980.00	2,500.00	520.00	79.2

CITY OF MESQUITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

FORENSIC SERVICES

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>TRANSFERS</u>							
19-90-109 TRANSFER TO GEN. FUND	208.33	2,291.63	.00	2,291.63	2,500.00	208.37	91.7
TOTAL TRANSFERS	208.33	2,291.63	.00	2,291.63	2,500.00	208.37	91.7
TOTAL FUND EXPENDITURES	208.33	2,291.63	.00	2,291.63	2,500.00	208.37	91.7
NET REVENUE OVER EXPENDITURES	(2,158.33)	(311.63)	.00	(311.63)	.00	311.63	.0

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

RESID. CONSTR. TAX PARK FUND

ASSETS

20-11900	CASH - COMBINED FUND	1,039,065.85	
	TOTAL ASSETS		1,039,065.85

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
20-29800	BALANCE - BEGINNING OF YEAR	957,744.58	
	REVENUE OVER EXPENDITURES - YTD	81,321.27	
	BALANCE - CURRENT DATE	1,039,065.85	
	TOTAL FUND EQUITY		1,039,065.85
	TOTAL LIABILITIES AND EQUITY		1,039,065.85

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

RESID. CONSTR. TAX PARK FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>LICENSES AND PERMITS</u>							
20-32-210 BUILDING PARK FEES	7,000.00	183,000.00	.00	183,000.00	180,000.00	(3,000.00)	101.7
20-32-215 PARK AREA - A	3,000.00	6,000.00	.00	6,000.00	.00	(6,000.00)	.0
20-32-220 PARK AREA - B	.00	4,000.00	.00	4,000.00	.00	(4,000.00)	.0
20-32-230 PARK AREA - D	4,040.00	4,040.00	.00	4,040.00	.00	(4,040.00)	.0
TOTAL LICENSES AND PERMITS	14,040.00	197,040.00	.00	197,040.00	180,000.00	(17,040.00)	109.5
<u>GRANT REVENUE</u>							
20-33-110 CDBG GRANT	.00	.00	.00	.00	200,000.00	200,000.00	.0
TOTAL GRANT REVENUE	.00	.00	.00	.00	200,000.00	200,000.00	.0
TOTAL FUND REVENUE	14,040.00	197,040.00	.00	197,040.00	380,000.00	182,960.00	51.9

CITY OF MESQUITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

RESID. CONSTR. TAX PARK FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>PARKS/GROUNDS MAINT.</u>							
20-76-751 PARK REPAIRS/IMPROVEMENTS	15,810.00	52,940.23	.00	52,940.23	200,000.00	147,059.77	26.5
20-76-803 PIONEER PARK-CONCESSION CEMENT	.00	31,229.50	.00	31,229.50	31,230.00	.50	100.0
20-76-806 HAFEN PARK-RUBBERIZED SURFACE	.00	31,549.00	.00	31,549.00	200,000.00	168,451.00	15.8
TOTAL PARKS/GROUNDS MAINT.	15,810.00	115,718.73	.00	115,718.73	431,230.00	315,511.27	26.8
TOTAL FUND EXPENDITURES	15,810.00	115,718.73	.00	115,718.73	431,230.00	315,511.27	26.8
NET REVENUE OVER EXPENDITURES	(1,770.00)	81,321.27	.00	81,321.27	(51,230.00)	(132,551.27)	158.7

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

ENVIR. PLANNING SPEC.REV. FUND

ASSETS

21-11900	CASH - COMBINED FUND	478,626.39	
	TOTAL ASSETS		478,626.39

LIABILITIES AND EQUITY

LIABILITIES

21-23215	VRHCP IMPACT FEES COLLECTIONS	467,163.84	
21-25501	DEFERRED INC - TOWN WASH MITIG	47,575.50	
21-25502	DEFERRED INC - PULTE	872.51	
	TOTAL LIABILITIES		515,611.85

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
21-29800	BALANCE - BEGINNING OF YEAR	35,536.64	
	REVENUE OVER EXPENDITURES - YTD	(72,522.10)	
	BALANCE - CURRENT DATE	(36,985.46)	
	TOTAL FUND EQUITY		(36,985.46)
	TOTAL LIABILITIES AND EQUITY		478,626.39

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

ENVIR. PLANNING SPEC.REV. FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>GRANT REVENUE</u>							
21-33-267 HABITAT GRADING PERMIT FEES	.00	.00	.00	.00	170,000.00	170,000.00	.0
21-33-275 DVLPER MITIG FEES-TOWN WASH	.00	.00	.00	.00	29,000.00	29,000.00	.0
TOTAL GRANT REVENUE	.00	.00	.00	.00	199,000.00	199,000.00	.0
<u>OTHER FINANCING SOURCES</u>							
21-39-960 TRANSFER FROM G/F	416.67	4,583.37	.00	4,583.37	5,000.00	416.63	91.7
TOTAL OTHER FINANCING SOURCES	416.67	4,583.37	.00	4,583.37	5,000.00	416.63	91.7
TOTAL FUND REVENUE	416.67	4,583.37	.00	4,583.37	204,000.00	199,416.63	2.3

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

ENVIR. PLANNING SPEC.REV. FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>EXPENDITURES</u>							
21-85-110 SALARIES	.00	48,036.49	.00	48,036.49	108,462.00	60,425.51	44.3
21-85-112 VAC/SICK BUYOUT	.00	4,391.83	.00	4,391.83	6,236.00	1,844.17	70.4
21-85-113 LONGEVITY PAY	.00	1,070.00	.00	1,070.00	1,225.00	155.00	87.4
21-85-120 OVERTIME	.00	143.18	.00	143.18	.00	(143.18)	.0
21-85-130 EMPLOYEE BENEFITS	172.58	23,463.97	.00	23,463.97	51,379.00	27,915.03	45.7
21-85-216 EXIT 118 MITIGATION	.00	.00	31,395.00	31,395.00	31,395.00	.00	100.0
21-85-220 PUBLIC NOTICES	.00	.00	.00	.00	2,000.00	2,000.00	.0
21-85-310 PROFESSIONAL & TECHNICAL SVCS	.00	.00	.00	.00	29,000.00	29,000.00	.0
21-85-311 PROFESSIONAL & TECHNICAL FWS	.00	.00	.00	.00	414,827.00	414,827.00	.0
TOTAL EXPENDITURES	172.58	77,105.47	31,395.00	108,500.47	644,524.00	536,023.53	16.8
TOTAL FUND EXPENDITURES	172.58	77,105.47	31,395.00	108,500.47	644,524.00	536,023.53	16.8
NET REVENUE OVER EXPENDITURES	244.09	(72,522.10)	(31,395.00)	(103,917.10)	(440,524.00)	(336,606.90)	(23.6)

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

TRANSPORTATION IMPACT FEE FUND

ASSETS

22-11900	CASH-COMBINED FUND	2,128,612.32	
	TOTAL ASSETS		2,128,612.32

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
22-29800	BALANCE - BEGINNING OF YEAR	2,117,112.91	
	REVENUE OVER EXPENDITURES - YTD	11,499.41	
	BALANCE - CURRENT DATE	2,128,612.32	
	TOTAL FUND EQUITY		2,128,612.32
	TOTAL LIABILITIES AND EQUITY		2,128,612.32

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

TRANSPORTATION IMPACT FEE FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>LICENSES AND PERMITS</u>							
22-32-210 TRANSPORT. IMPACT FEES	1,000.38	11,841.42	.00	11,841.42	9,500.00	(2,341.42)	124.7
TOTAL LICENSES AND PERMITS	1,000.38	11,841.42	.00	11,841.42	9,500.00	(2,341.42)	124.7
TOTAL FUND REVENUE	1,000.38	11,841.42	.00	11,841.42	9,500.00	(2,341.42)	124.7

CITY OF MESQUITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

TRANSPORTATION IMPACT FEE FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>STREETS & DRAINAGE</u>							
22-65-744 SIGNAL- PIONEER / TURTLEBACK	.00	.00	.00	.00	350,000.00	350,000.00	.0
22-65-746 TRAFFIC SIGNAL COORD - FIBER	.00	342.01	19,468.09	19,810.10	.00	(19,810.10)	.0
TOTAL STREETS & DRAINAGE	.00	342.01	19,468.09	19,810.10	350,000.00	330,189.90	5.7
TOTAL FUND EXPENDITURES	.00	342.01	19,468.09	19,810.10	350,000.00	330,189.90	5.7
NET REVENUE OVER EXPENDITURES	1,000.38	11,499.41	(19,468.09)	(7,968.68)	(340,500.00)	(332,531.32)	(2.3)

CITY OF MESQUITE
 BALANCE SHEET
 MAY 31, 2016

MORE COPS SRF

ASSETS

23-11900	CASH COMBINED FUND	(58,437.81)	
23-13107	OTHER RECEIVABLES	185,000.00	
	TOTAL ASSETS		126,562.19

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
23-29800	BALANCE BEGINNING YEAR	18,404.88	
	REVENUE OVER EXPENDITURES - YTD	108,157.31	
	BALANCE - CURRENT DATE	126,562.19	
	TOTAL FUND EQUITY		126,562.19
	TOTAL LIABILITIES AND EQUITY		126,562.19

CITY OF MESQUITE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

MORE COPS SRF

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>INTERGOVERNMENTAL REVENUES</u>							
23-33-255 MORE COPS GRANT-1/4% SALES TAX	77,460.55	754,587.90	.00	754,587.90	785,000.00	30,412.10	96.1
23-33-265 OTHER GRANTS	1,029.96	14,631.45	.00	14,631.45	.00	(14,631.45)	.0
TOTAL INTERGOVERNMENTAL REVE	78,490.51	769,219.35	.00	769,219.35	785,000.00	15,780.65	98.0
<u>SOURCE 36</u>							
23-36-690 MISCELLANEOUS REVENUE	.00	2,050.00	.00	2,050.00	.00	(2,050.00)	.0
TOTAL SOURCE 36	.00	2,050.00	.00	2,050.00	.00	(2,050.00)	.0
<u>OTHER REVENUE</u>							
23-38-100 INTEREST INCOME	13.20	121.48	.00	121.48	100.00	(21.48)	121.5
TOTAL OTHER REVENUE	13.20	121.48	.00	121.48	100.00	(21.48)	121.5
<u>OTHER FINANCING SOURCES</u>							
23-39-960 TRANSFER FROM G/F	11,666.67	128,333.37	.00	128,333.37	140,000.00	11,666.63	91.7
TOTAL OTHER FINANCING SOURCES	11,666.67	128,333.37	.00	128,333.37	140,000.00	11,666.63	91.7
TOTAL FUND REVENUE	90,170.38	899,724.20	.00	899,724.20	925,100.00	25,375.80	97.3

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

MORE COPS SRF

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>EXPENDITURES</u>							
23-85-110 SALARIES	29,699.20	405,554.00	.00	405,554.00	476,212.00	70,658.00	85.2
23-85-112 VAC/SICK BUYOUT	.00	13,360.46	.00	13,360.46	17,734.00	4,373.54	75.3
23-85-113 LONGEVITY PAY	.00	4,575.00	.00	4,575.00	5,250.00	675.00	87.1
23-85-115 UNIFORM ALLOWANCE	.00	7,000.00	.00	7,000.00	14,000.00	7,000.00	50.0
23-85-116 EDUCATION ASSISTANCE PAY	500.00	6,050.00	.00	6,050.00	6,500.00	450.00	93.1
23-85-120 OVERTIME	3,508.30	47,179.24	.00	47,179.24	25,000.00	(22,179.24)	188.7
23-85-130 EMPLOYEE BENEFITS	21,347.23	285,597.77	.00	285,597.77	328,989.00	43,391.23	86.8
23-85-250 EQUIPMENT SUPPLIES & MAINT NC	1,570.92	22,250.42	.00	22,250.42	55,400.00	33,149.58	40.2
TOTAL EXPENDITURES	56,625.65	791,566.89	.00	791,566.89	929,085.00	137,518.11	85.2
TOTAL FUND EXPENDITURES	56,625.65	791,566.89	.00	791,566.89	929,085.00	137,518.11	85.2
NET REVENUE OVER EXPENDITURES	33,544.73	108,157.31	.00	108,157.31	(3,985.00)	(112,142.31)	2714.1

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

REDEVELOPMENT DISTRICT

ASSETS

25-11900	CASH - COMBINED FUND	6,015,947.24	
25-12100	CASH - NEVADA ST BANK(BOND \$\$)	623,483.13	
25-13110	NOTE RECEIVABLE	25.00	
	TOTAL ASSETS		<u>6,639,455.37</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
25-29800	BALANCE - BEGINNING OF YEAR	5,837,044.10	
	REVENUE OVER EXPENDITURES - YTD	<u>802,411.27</u>	
	BALANCE - CURRENT DATE		<u>6,639,455.37</u>
	TOTAL FUND EQUITY		<u>6,639,455.37</u>
	TOTAL LIABILITIES AND EQUITY		<u>6,639,455.37</u>

CITY OF MESQUITE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

REDEVELOPMENT DISTRICT

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>TAXES</u>							
25-31-100 PROPERTY TAXES	36,409.39	2,295,642.74	.00	2,295,642.74	2,100,000.00	(195,642.74)	109.3
TOTAL TAXES	36,409.39	2,295,642.74	.00	2,295,642.74	2,100,000.00	(195,642.74)	109.3
<u>INTERGOVERNMENTAL REVENUE</u>							
25-33-235 STATE GRANT - SHPO (OLD GYM)	.00	50,000.00	.00	50,000.00	50,000.00	.00	100.0
TOTAL INTERGOVERNMENTAL REVE	.00	50,000.00	.00	50,000.00	50,000.00	.00	100.0
<u>OTHER REVENUE</u>							
25-38-100 INTEREST REVENUE	177.70	1,786.59	.00	1,786.59	1,600.00	(186.59)	111.7
25-38-110 LEASE REV-COMMUNITY SIGNS	710.00	7,710.00	.00	7,710.00	.00	(7,710.00)	.0
25-38-115 MISC REVENUE	.00	6,600.00	.00	6,600.00	.00	(6,600.00)	.0
TOTAL OTHER REVENUE	887.70	16,096.59	.00	16,096.59	1,600.00	(14,496.59)	1006.0
TOTAL FUND REVENUE	37,297.09	2,361,739.33	.00	2,361,739.33	2,151,600.00	(210,139.33)	109.8

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

REDEVELOPMENT DISTRICT

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>SPECIAL APPROPRIATIONS</u>							
25-85-110 SALARIES	5,822.88	68,440.79	.00	68,440.79	75,612.00	7,171.21	90.5
25-85-112 VAC/SICK BUYOUT	.00	3,785.73	.00	3,785.73	3,152.00	(633.73)	120.1
25-85-113 LONGEVITY PAY	.00	830.00	.00	830.00	830.00	.00	100.0
25-85-120 OVERTIME	83.13	83.13	.00	83.13	250.00	166.87	33.3
25-85-130 EMPLOYEE BENEFITS	2,971.15	34,129.96	.00	34,129.96	38,967.00	4,837.04	87.6
25-85-210 BOOKS, SUBSCRIPTIONS & MEMBERS	.00	681.50	.00	681.50	1,000.00	318.50	68.2
25-85-230 TRAVEL & TRAINING	321.77	883.65	.00	883.65	4,000.00	3,116.35	22.1
25-85-240 OFFICE EXPENSE & SUPPLIES	.00	75.48	.00	75.48	2,000.00	1,924.52	3.8
25-85-620 MISCELLANEOUS SERVICES	250.00	6,360.00	750.00	7,110.00	50,000.00	42,890.00	14.2
25-85-653 DISTRICT SUPPORT SERVICES	.00	1,600.86	.00	1,600.86	150,000.00	148,399.14	1.1
25-85-700 LAND PURCHASES	.00	.00	.00	.00	200,000.00	200,000.00	.0
25-85-740 C/P-STREETSCAPES	.00	.00	.00	.00	400,000.00	400,000.00	.0
25-85-754 COMMUNITY SIGNS	.00	4,124.54	.00	4,124.54	3,000.00	(1,124.54)	137.5
25-85-756 TOWN SQUARE MEMORIAL PARK	.00	.00	.00	.00	600,000.00	600,000.00	.0
25-85-757 HISTORIC BUILDING RESTORATION	.00	103,728.05	12,383.60	116,111.65	139,120.00	23,008.35	83.5
TOTAL SPECIAL APPROPRIATIONS	9,448.93	224,723.69	13,133.60	237,857.29	1,667,931.00	1,430,073.71	14.3
<u>TRANSFERS</u>							
25-90-101 TRSFR - DEBT SVC FUND #85	36,602.17	402,623.87	.00	402,623.87	439,226.00	36,602.13	91.7
25-90-109 TRANSFER TO GEN. FUND	84,725.50	931,980.50	.00	931,980.50	1,016,706.00	84,725.50	91.7
TOTAL TRANSFERS	121,327.67	1,334,604.37	.00	1,334,604.37	1,455,932.00	121,327.63	91.7
TOTAL FUND EXPENDITURES	130,776.60	1,559,328.06	13,133.60	1,572,461.66	3,123,863.00	1,551,401.34	50.3
NET REVENUE OVER EXPENDITURES	(93,479.51)	802,411.27	(13,133.60)	789,277.67	(972,263.00)	(1,761,540.67)	81.2

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

CAPITAL PROJECT FUND

ASSETS

45-11900	CASH - COMBINED FUND	1,231,490.60	
	TOTAL ASSETS		1,231,490.60

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
45-29800	BEGINNING OF YEAR	1,695,432.84	
	REVENUE OVER EXPENDITURES - YTD	(463,942.24)	
	BALANCE - CURRENT DATE	1,231,490.60	
	TOTAL FUND EQUITY		1,231,490.60
	TOTAL LIABILITIES AND EQUITY		1,231,490.60

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

CAPITAL PROJECT FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>INTERGOVERNMENTAL REVENUE</u>							
45-33-255 CC - REGIONAL FLOOD CONTROL	.00	.00	.00	.00	184,000.00	184,000.00	.0
45-33-257 HIGHWAY GRANT - RTC (EXIT 118)	.00	59,257.80	.00	59,257.80	10,500,000.00	10,440,742.20	.6
TOTAL INTERGOVERNMENTAL REVE	.00	59,257.80	.00	59,257.80	10,684,000.00	10,624,742.20	.6
TOTAL FUND REVENUE	.00	59,257.80	.00	59,257.80	10,684,000.00	10,624,742.20	.6

CITY OF MESQUITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

CAPITAL PROJECT FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>EXPENDITURES</u>							
45-40-100 COST OF LAND SALES	.00	2,422.30	.00	2,422.30	.00	(2,422.30)	.0
45-40-800 CEMETERY	.00	41,825.97	294,463.03	336,289.00	500,000.00	163,711.00	67.3
45-40-805 E. FIRST SOUTH TO DAIRY LANE	.00	169,876.09	.00	169,876.09	175,000.00	5,123.91	97.1
45-40-807 MSEC CAPITAL IMPROVEMENTS (HQ,	.00	.00	.00	.00	100,000.00	100,000.00	.0
45-40-811 VIRGIN RIVER/E. MESQUITE BLVD.	28,129.48	51,298.52	132,701.48	184,000.00	184,000.00	.00	100.0
45-40-812 EXIT 118 - CONSTRUCTION	225,138.96	257,777.16	65,118.72	322,895.88	10,500,000.00	10,177,104.12	3.1
TOTAL EXPENDITURES	253,268.44	523,200.04	492,283.23	1,015,483.27	11,459,000.00	10,443,516.73	8.9
TOTAL FUND EXPENDITURES	253,268.44	523,200.04	492,283.23	1,015,483.27	11,459,000.00	10,443,516.73	8.9
NET REVENUE OVER EXPENDITURES	(253,268.44)	(463,942.24)	(492,283.23)	(956,225.47)	(775,000.00)	181,225.47	(123.4)

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

SEWER FUND

ASSETS

52-11800	CASH-BK OF NEVADA WASTE BONDS	148,386.02	
52-11900	CASH - COMBINED FUND	2,320,465.36	
52-13109	SALES TAXES REC'BLE	95,000.00	
52-13110	ACCOUNTS RECEIVABLE	14,659.76	
52-14000	PREPAID EXPENSE	12,708.37	
52-16300	LAND	174,756.00	
52-16310	SEWER SYSTEM	36,278,286.34	
52-16315	UTILITY LINES	32,022,428.98	
52-16350	LAND EASEMENTS	25,300.00	
52-16510	MACHINERY AND EQUIPMENT	736,487.60	
52-16610	AUTOMOBILE AND TRUCKS	508,262.88	
52-17500	ACCUMULATED DEPRECIATION	(17,922,659.89)	
52-18100	GASB 68 - DEFERRED OUTFLOWS	197,399.00	
			54,611,480.42

LIABILITIES AND EQUITY

LIABILITIES

52-21315	ACCRUED INTEREST	192,148.28	
52-21325	ACCRUED VACATION	98,345.39	
52-21500	CURRENT PORTION - L/T DEBT	967,840.23	
52-25103	BONDS PAYABLE - NEVADA, 2.863%	15,186,556.11	
52-25200	GASB 68 - DEFERRED INFLOWS	331,210.00	
52-25210	GASB 68: NET PENSION LIABILITY	1,284,273.00	
			18,060,373.01

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
52-29800	BEGINNING OF YEAR	31,144,733.28	
52-29805	CONTRIBUTED CAPITAL, NET	5,670,837.00	
	REVENUE OVER EXPENDITURES - YTD	(264,462.87)	
			36,551,107.41
	BALANCE - CURRENT DATE		36,551,107.41
	TOTAL FUND EQUITY		36,551,107.41
	TOTAL LIABILITIES AND EQUITY		54,611,480.42

CITY OF MESQUITE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

SEWER FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>TAXES</u>							
52-31-102 SALES TAX (HALF .25%)	54,426.90	541,363.50	.00	541,363.50	569,000.00	27,636.50	95.1
TOTAL TAXES	54,426.90	541,363.50	.00	541,363.50	569,000.00	27,636.50	95.1
<u>OPERATING REVENUE</u>							
52-37-100 SEWER SERVICES	414.93	2,442,051.43	.00	2,442,051.43	2,451,950.00	9,898.57	99.6
52-37-200 CONNECTION FEES	29,735.00	402,515.00	.00	402,515.00	380,000.00	(22,515.00)	105.9
TOTAL OPERATING REVENUE	30,149.93	2,844,566.43	.00	2,844,566.43	2,831,950.00	(12,616.43)	100.5
<u>OTHER REVENUE</u>							
52-38-100 INTEREST EARNINGS	.00	111.44	.00	111.44	500.00	388.56	22.3
52-38-900 MISCELLANEOUS	10,799.23	135,951.17	.00	135,951.17	188,500.00	52,548.83	72.1
TOTAL OTHER REVENUE	10,799.23	136,062.61	.00	136,062.61	189,000.00	52,937.39	72.0
TOTAL FUND REVENUE	95,376.06	3,521,992.54	.00	3,521,992.54	3,589,950.00	67,957.46	98.1

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

SEWER FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>EXPENDITURES</u>							
52-40-110 SALARIES AND WAGES	44,098.06	535,619.99	.00	535,619.99	646,170.00	110,550.01	82.9
52-40-112 VAC/SICK BUYOUT	.00	30,210.28	.00	30,210.28	22,792.00	(7,418.28)	132.6
52-40-113 LONGEVITY PAY	.00	11,843.75	.00	11,843.75	11,844.00	.25	100.0
52-40-115 UNIFORM ALLOWANCE	455.00	2,967.50	.00	2,967.50	2,913.00	(54.50)	101.9
52-40-120 OVERTIME	508.04	8,717.58	.00	8,717.58	10,000.00	1,282.42	87.2
52-40-130 EMPLOYEE BENEFITS	25,492.54	288,273.62	.00	288,273.62	350,952.00	62,678.38	82.1
52-40-230 TRAVEL & TRAINING	.00	1,872.00	.00	1,872.00	3,500.00	1,628.00	53.5
52-40-240 OFFICE EXPENSE & SUPPLIES	5.58	13,893.42	.00	13,893.42	12,000.00	(1,893.42)	115.8
52-40-250 EQUIPMENT SUPPLIES & MAINT NC	1,557.61	23,400.80	.00	23,400.80	44,300.00	20,899.20	52.8
52-40-260 EQUIPMENT	.00	1,437.15	.00	1,437.15	5,500.00	4,062.85	26.1
52-40-280 UTILITIES	22,114.72	242,396.77	.00	242,396.77	306,000.00	63,603.23	79.2
52-40-290 TELEPHONE	318.22	3,776.39	.00	3,776.39	4,000.00	223.61	94.4
52-40-310 PROFESSIONAL & TECHNICAL SVCS	2,825.64	116,299.58	3,856.53	120,156.11	155,000.00	34,843.89	77.5
52-40-480 CHEMICAL SUPPLIES	10,676.82	82,004.61	6,698.40	88,703.01	117,000.00	28,296.99	75.8
52-40-510 INSURANCE	12,708.33	139,791.63	.00	139,791.63	172,500.00	32,708.37	81.0
52-40-535 DEPRECIATION	135,250.00	1,487,750.00	.00	1,487,750.00	1,623,000.00	135,250.00	91.7
52-40-610 MISCELLANEOUS SUPPLIES	8,860.62	47,376.50	564.42	47,940.92	68,000.00	20,059.08	70.5
52-40-620 MISCELLANOUES SERVICES	5,419.50	40,715.00	.00	40,715.00	75,000.00	34,285.00	54.3
52-40-695 BANK/CREDIT CARD FEES	2,518.69	10,751.72	.00	10,751.72	12,700.00	1,948.28	84.7
52-40-740 SEWER CAPITAL OUTLAY	93,693.00	266,982.12	.00	266,982.12	289,000.00	22,017.88	92.4
52-40-750 LATERAL CONS.FEE REIM.	.00	.00	.00	.00	10,000.00	10,000.00	.0
52-40-820 DEBT SERVICE - INTEREST	39,125.00	430,375.00	.00	430,375.00	487,883.00	57,508.00	88.2
TOTAL EXPENDITURES	405,627.37	3,786,455.41	11,119.35	3,797,574.76	4,430,054.00	632,479.24	85.7
TOTAL FUND EXPENDITURES	405,627.37	3,786,455.41	11,119.35	3,797,574.76	4,430,054.00	632,479.24	85.7
NET REVENUE OVER EXPENDITURES	(310,251.31)	(264,462.87)	(11,119.35)	(275,582.22)	(840,104.00)	(564,521.78)	(32.8)

CITY OF MESQUITE
 BALANCE SHEET
 MAY 31, 2016

CANYON CREST SID DSF

ASSETS

81-11900	CASH - COMBINED FUND	109,488.63	
81-12100	LGIP (MESQSID) - CONSTR FUNDS	384,193.02	
81-12500	CASH - WF TRUST#18326100	5,596.90	
81-13120	ASSESSMTS REC'BLE-CANYON CREST	2,376,590.67	
81-13500	CASH - WF DSRF TRUST#18326101	389,898.62	
81-13550	WELLS FARGO-ACCT #804-5040295	492,432.57	
	TOTAL ASSETS		3,758,200.41

LIABILITIES AND EQUITY

LIABILITIES

81-21450	DEVELOPER DEPOSIT - TOUSA	196,578.55	
81-24100	CANYON CREST -CUST OVERPAYMEN	1,875.52	
81-24105	CANYON CREST - PREPAID PRIN	145,410.36	
81-25120	DEFERRED REVENUE-CANYON CREST	2,376,590.67	
	TOTAL LIABILITIES		2,720,455.10

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
81-29800	BEGINNING OF YEAR	1,189,119.90	
	REVENUE OVER EXPENDITURES - YTD	(151,374.59)	
	BALANCE - CURRENT DATE	1,037,745.31	
	TOTAL FUND EQUITY		1,037,745.31
	TOTAL LIABILITIES AND EQUITY		3,758,200.41

CITY OF MESQUITE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

CANYON CREST SID DSF

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>SID ASSESSMENT REVENUE</u>							
81-31-115 PRINCIPLE ASSESS-CANYON CREST	61,612.77	174,797.45	.00	174,797.45	198,000.00	23,202.55	88.3
81-31-215 INTEREST ASSESS - CANYON CREST	51,312.84	142,134.13	.00	142,134.13	171,500.00	29,365.87	82.9
81-31-220 INTEREST INC - ASSESSMNT FNDS	.00	.00	.00	.00	6,500.00	6,500.00	.0
TOTAL SID ASSESSMENT REVENUE	112,925.61	316,931.58	.00	316,931.58	376,000.00	59,068.42	84.3
<u>OTHER SID INCOME</u>							
81-38-100 INTEREST INCOME	171.10	1,175.38	.00	1,175.38	500.00	(675.38)	235.1
81-38-120 CANYON CREST - LATE FEES	.00	2,227.20	.00	2,227.20	4,000.00	1,772.80	55.7
81-38-125 CANYON CREST - OTHER INCOME	172.00	860.00	.00	860.00	3,000.00	2,140.00	28.7
TOTAL OTHER SID INCOME	343.10	4,262.58	.00	4,262.58	7,500.00	3,237.42	56.8
TOTAL FUND REVENUE	113,268.71	321,194.16	.00	321,194.16	383,500.00	62,305.84	83.8

CITY OF MESQUITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

CANYON CREST SID DSF

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>SID DEBT SVC EXPENDITURES</u>							
81-40-801 BOND PMT- PRIN: CANYON CREST	.00	305,000.00	.00	305,000.00	200,000.00	(105,000.00)	152.5
81-40-803 BOND PMT-INT: CANYON CREST	.00	141,443.75	.00	141,443.75	152,388.00	10,944.25	92.8
81-40-850 BNDHOLDER PREPAY PREM	.00	.00	.00	.00	4,000.00	4,000.00	.0
TOTAL SID DEBT SVC EXPENDITURES	.00	446,443.75	.00	446,443.75	356,388.00	(90,055.75)	125.3
<u>TRANSFERS</u>							
81-90-083 TRSFR TO SID ADMIN SRF #83	2,375.00	26,125.00	.00	26,125.00	28,500.00	2,375.00	91.7
TOTAL TRANSFERS	2,375.00	26,125.00	.00	26,125.00	28,500.00	2,375.00	91.7
TOTAL FUND EXPENDITURES	2,375.00	472,568.75	.00	472,568.75	384,888.00	(87,680.75)	122.8
NET REVENUE OVER EXPENDITURES	110,893.71	(151,374.59)	.00	(151,374.59)	(1,388.00)	149,986.59	(10906

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

ANTHEM AT MESQUITE SID DSF

ASSETS

82-11900	TOTAL ALLOCATION TO OTHER FUND	(607,670.12)	
82-12000	LGIP (MESQAN) - ADMIN FUND	424,582.65	
82-12100	LGIP (MESQAN) - CONST FUNDS	266,736.09	
82-12200	CASH - WF BOND FUND #9300	.65	
82-12300	CASH- WF DS RESERVE FUND #9301	1,041,202.21	
82-13100	SID ASSESSMENTS RECEIVABLE	10,490,002.99	
82-13550	WELLS FARGO-ACCT #804-5040295	1,024,576.71	
	TOTAL ASSETS		<u>12,639,431.18</u>

LIABILITIES AND EQUITY

LIABILITIES

82-24100	ANTHEM - CUSTOMER OVERPAYMEN	13,781.71	
82-24105	ANTHEM - PREPAID PRINCIPLE	661,390.80	
82-25100	DEFERRED REVENUE - ANTHEM SID	10,490,002.99	
	TOTAL LIABILITIES		11,165,175.50

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
82-29800	BALANCE - BEGINNING OF YEAR	2,318,380.23	
	REVENUE OVER EXPENDITURES - YTD	(844,124.55)	
	BALANCE - CURRENT DATE	1,474,255.68	
	TOTAL FUND EQUITY		<u>1,474,255.68</u>
	TOTAL LIABILITIES AND EQUITY		<u>12,639,431.18</u>

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

ANTHEM AT MESQUITE SID DSF

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>SID ASSESSMENT REVENUE</u>							
82-31-115 PRINCIPLE ASSESS - ANTHEM	19,466.07	160,036.50	.00	160,036.50	224,000.00	63,963.50	71.4
82-31-215 INTEREST ASSESS - ANTHEM	68,119.22	516,260.58	.00	516,260.58	807,500.00	291,239.42	63.9
TOTAL SID ASSESSMENT REVENUE	87,585.29	676,297.08	.00	676,297.08	1,031,500.00	355,202.92	65.6
<u>OTHER SID INCOME</u>							
82-38-100 INTEREST INCOME	310.59	2,142.53	.00	2,142.53	850.00	(1,292.53)	252.1
82-38-120 ANTHEM - LATE FEES	25.00	1,972.49	.00	1,972.49	5,000.00	3,027.51	39.5
82-38-125 ANTHEM - OTHER INCOME	2,639.70	10,485.47	.00	10,485.47	13,000.00	2,514.53	80.7
TOTAL OTHER SID INCOME	2,975.29	14,600.49	.00	14,600.49	18,850.00	4,249.51	77.5
TOTAL FUND REVENUE	90,560.58	690,897.57	.00	690,897.57	1,050,350.00	359,452.43	65.8

CITY OF MESQUITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

ANTHEM AT MESQUITE SID DSF

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>SID DEBT SVC EXPENDITURES</u>							
82-40-801 BOND PMT- PRIN: ANTHEM SID	.00	735,000.00	.00	735,000.00	255,000.00	(480,000.00)	288.2
82-40-803 BOND PMT-INT: ANTHEM SID	.00	679,863.75	.00	679,863.75	717,701.00	37,837.25	94.7
82-40-805 BNDHOLDER PREPAY PREMIUM	.00	9,700.00	.00	9,700.00	10,000.00	300.00	97.0
TOTAL SID DEBT SVC EXPENDITURES	.00	1,424,563.75	.00	1,424,563.75	982,701.00	(441,862.75)	145.0
<u>TRANSFERS</u>							
82-90-083 TRSFR TO SID ADMIN SRF #83	10,041.67	110,458.37	.00	110,458.37	120,500.00	10,041.63	91.7
TOTAL TRANSFERS	10,041.67	110,458.37	.00	110,458.37	120,500.00	10,041.63	91.7
TOTAL FUND EXPENDITURES	10,041.67	1,535,022.12	.00	1,535,022.12	1,103,201.00	(431,821.12)	139.1
NET REVENUE OVER EXPENDITURES	80,518.91	(844,124.55)	.00	(844,124.55)	(52,851.00)	791,273.55	(1597.

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

SID ADMINISTRATION FUND

ASSETS

83-11900	TOTAL ALLOCATION TO OTHER FUND	351,966.47	
	TOTAL ASSETS		351,966.47

LIABILITIES AND EQUITY

LIABILITIES

83-21311	BANK SERVICE CHARGES PAYABLE	(420.71)	
	TOTAL LIABILITIES		(420.71)

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
83-29800	BEGINNING OF YEAR	306,900.05	
	REVENUE OVER EXPENDITURES - YTD	45,487.13	
	BALANCE - CURRENT DATE	352,387.18	
	TOTAL FUND EQUITY		352,387.18
	TOTAL LIABILITIES AND EQUITY		351,966.47

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

SID ADMINISTRATION FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>TRSFN FROM CANYON CREST SID</u>							
83-30-115 TRSFN FROM CANYON CREST SID	2,375.00	26,125.00	.00	26,125.00	28,500.00	2,375.00	91.7
83-30-200 INT INCOME - CANYON CREST	154.74	1,764.31	.00	1,764.31	2,800.00	1,035.69	63.0
TOTAL TRSFN FROM CANYON CREST	2,529.74	27,889.31	.00	27,889.31	31,300.00	3,410.69	89.1
<u>TRSFN FROM ANTHEM SID</u>							
83-32-115 TRSFN FROM ANTHEM SID	10,041.67	110,458.37	.00	110,458.37	120,500.00	10,041.63	91.7
83-32-200 INT INCOME - ANTHEM	287.37	3,276.57	.00	3,276.57	4,000.00	723.43	81.9
TOTAL TRSFN FROM ANTHEM SID	10,329.04	113,734.94	.00	113,734.94	124,500.00	10,765.06	91.4
TOTAL FUND REVENUE	12,858.78	141,624.25	.00	141,624.25	155,800.00	14,175.75	90.9

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

SID ADMINISTRATION FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>CANYON CREST ADMIN EXPENSES</u>							
83-81-010 CANYON CREST - PROF SVCS	2,208.86	17,271.60	.00	17,271.60	23,000.00	5,728.40	75.1
83-81-110 CANYON CREST - SALARIES	1,148.90	13,419.20	.00	13,419.20	15,921.00	2,501.80	84.3
83-81-112 VAC/SICK BUYOUT	.00	1,091.74	.00	1,091.74	.00	(1,091.74)	.0
83-81-130 CANYON CREST - EMPLOYEE BENS	492.38	5,659.99	.00	5,659.99	6,500.00	840.01	87.1
83-81-610 SERVICE AND SUPPLIES	355.22	3,952.42	.00	3,952.42	4,600.00	647.58	85.9
TOTAL CANYON CREST ADMIN EXPEN	4,205.36	41,394.95	.00	41,394.95	50,021.00	8,626.05	82.8
<u>ANTHEM SID ADMIN EXPENSES</u>							
83-82-010 ANTHEM - PROFESSION SVCS	2,906.64	29,174.53	.00	29,174.53	38,500.00	9,325.47	75.8
83-82-110 ANTHEM - SALARIES	1,148.90	13,419.20	.00	13,419.20	15,921.00	2,501.80	84.3
83-82-112 VAC/SICK BUYOUT	.00	1,091.74	.00	1,091.74	.00	(1,091.74)	.0
83-82-130 ANTHEM - EMPLOYEE BENS	492.36	5,659.73	.00	5,659.73	6,500.00	840.27	87.1
83-82-610 ANTHEM - SERVICE & SUPPLIES	501.68	5,396.97	.00	5,396.97	6,700.00	1,303.03	80.6
TOTAL ANTHEM SID ADMIN EXPENSE	5,049.58	54,742.17	.00	54,742.17	67,621.00	12,878.83	81.0
TOTAL FUND EXPENDITURES	9,254.94	96,137.12	.00	96,137.12	117,642.00	21,504.88	81.7
NET REVENUE OVER EXPENDITURES	3,603.84	45,487.13	.00	45,487.13	38,158.00	(7,329.13)	119.2

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

G.O. BOND SERIES 2002

ASSETS

85-11900	CASH-COMBINED FUND	1,466,932.07	
	TOTAL ASSETS		1,466,932.07

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
85-29800	BALANCE - BEGINNING OF YEAR	1,180,096.80	
	REVENUE OVER EXPENDITURES - YTD	286,835.27	
	BALANCE - CURRENT DATE	1,466,932.07	
	TOTAL FUND EQUITY		1,466,932.07
	TOTAL LIABILITIES AND EQUITY		1,466,932.07

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

G.O. BOND SERIES 2002

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>CONTRIBUTIONS AND TRANSFERS</u>							
85-39-960 TRANSFER FROM RE-DEV	36,602.17	402,623.87	.00	402,623.87	439,226.00	36,602.13	91.7
85-39-961 TRANSFER FROM G/F	84,725.50	931,980.50	.00	931,980.50	1,016,706.00	84,725.50	91.7
TOTAL CONTRIBUTIONS AND TRANSF	121,327.67	1,334,604.37	.00	1,334,604.37	1,455,932.00	121,327.63	91.7
TOTAL FUND REVENUE	121,327.67	1,334,604.37	.00	1,334,604.37	1,455,932.00	121,327.63	91.7

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

G.O. BOND SERIES 2002

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>MAINTENANCE/REPAIRS</u>							
85-40-813 RDA SERIES 2012 DEBT SVC -PRIN	.00	.00	.00	.00	377,100.00	377,100.00	.0
85-40-814 RDA SERIES 2014 DEBT SVC-PRIN	805,000.00	805,000.00	.00	805,000.00	805,000.00	.00	100.0
85-40-824 RDA SERIES 2012 - DEBT SVC INT	.00	31,062.90	.00	31,062.90	62,126.00	31,063.10	50.0
85-40-825 RDA SERIES 2014 - DEBT SVC INT	105,853.10	211,706.20	.00	211,706.20	211,706.00	(.20)	100.0
TOTAL MAINTENANCE/REPAIRS	910,853.10	1,047,769.10	.00	1,047,769.10	1,455,932.00	408,162.90	72.0
TOTAL FUND EXPENDITURES	910,853.10	1,047,769.10	.00	1,047,769.10	1,455,932.00	408,162.90	72.0
NET REVENUE OVER EXPENDITURES	(789,525.43)	286,835.27	.00	286,835.27	.00	(286,835.27)	.0

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

WASTE DISPOSAL D/S FUND

ASSETS

87-11900	CASH - COMBINED FUND		87,374.52
	TOTAL ASSETS		<u>87,374.52</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
87-29800	BALANCE - BEGINNING OF YEAR	93,616.17	
	REVENUE OVER EXPENDITURES - YTD	(6,241.65)	
	BALANCE - CURRENT DATE		<u>87,374.52</u>
	TOTAL FUND EQUITY		<u>87,374.52</u>
	TOTAL LIABILITIES AND EQUITY		<u>87,374.52</u>

CITY OF MESQUITE
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

WASTE DISPOSAL D/S FUND

	PER. ACTUAL	ACTUAL YTD	ENCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>CONTRIBUTIONS AND TRANSFERS</u>							
87-39-960 TRANSFER FROM G/F	6,241.25	68,653.75	.00	68,653.75	74,895.00	6,241.25	91.7
TOTAL CONTRIBUTIONS AND TRANSF	6,241.25	68,653.75	.00	68,653.75	74,895.00	6,241.25	91.7
TOTAL FUND REVENUE	6,241.25	68,653.75	.00	68,653.75	74,895.00	6,241.25	91.7

CITY OF MESQUITE
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 11 MONTHS ENDING MAY 31, 2016

WASTE DISPOSAL D/S FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>EXPENDITURES</u>							
87-40-810 PRINCIPAL EXPENSE	.00	46,511.00	.00	46,511.00	46,648.00	137.00	99.7
87-40-820 INTEREST EXPENSE	.00	28,384.40	.00	28,384.40	28,247.00	(137.40)	100.5
TOTAL EXPENDITURES	.00	74,895.40	.00	74,895.40	74,895.00	(.40)	100.0
TOTAL FUND EXPENDITURES	.00	74,895.40	.00	74,895.40	74,895.00	(.40)	100.0
NET REVENUE OVER EXPENDITURES	6,241.25	(6,241.65)	.00	(6,241.65)	.00	6,241.65	.0

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

TRUST & AGENCY FUND

ASSETS

90-11310	PETTY CASH - JAIL COMMISSARY	100.00	
90-11320	BANK OF NEVADA	15,760.00	
90-11900	CASH AND COMBINED FUND	307,497.35	
	TOTAL ASSETS		323,357.35

LIABILITIES AND EQUITY

LIABILITIES

90-26100	CONTRACTOR DEPOSIT	74,676.58	
90-26103	VETERANS MEMORIAL DEPOSITS	216.51	
90-26105	POLICE YOUTH PROGRAMS	1,315.22	
90-26109	MESQUITE NARCOTICS TASK FORCE	5,660.00	
90-26110	ASSET FORFEITURE TASK FORCE	163,658.59	
90-26111	ANIMAL SHELTER DONATIONS	1,700.00	
90-26113	INMATE COMMISSARY FUND	12,025.59	
90-26115	VETERANS DAY PARADE	66.50	
90-26117	POLICE - GRAD NITE OUT PARTY	11,103.60	
90-26118	POLICE - SHOP W/ A COP	28,256.71	
90-26119	POLICE - NAT'L NIGHT OUT	3,500.00	
90-26121	POLICE DEPT DONATIONS	310.11	
90-26122	MESQUITE ENERGY FAIR	785.59	
90-26124	COMMUNITY THEATRE - R&M	814.92	
90-26125	SCENIC COMM TOWER R&M FUND	12,000.00	
90-26126	HERITAGE MUSEUM DONATIONS	614.76	
90-26127	CERT PGM CONTRIBS / EXPESNSES	(98.33)	
90-26128	LEASES - SECURITY DEPOSITS	5,100.00	
90-26129	POLICE - FINGER PRINTING FEES	1,651.00	
	TOTAL LIABILITIES		323,357.35
	TOTAL FUND EQUITY		.00
	TOTAL LIABILITIES AND EQUITY		323,357.35

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

GENERAL FIXED ASSETS

ASSETS

91-16110	LAND	12,876,471.69	
91-16210	BUILDINGS & IMPROVEMENTS	48,332,981.86	
91-16310	IMPROVE.OTHER THAN BUILDINGS	23,703,369.14	
91-16410	OFFICE FURNITURE AND EQUIPMENT	8,897,882.80	
91-16610	AUTOMOBILES AND TRUCKS	7,070,469.99	
91-16620	WORK IN PROGRESS	2,310,503.79	
91-16710	STORM DRAINS & INLETS	12,514,633.95	
91-16810	STREETS & SIDEWALKS	94,370,885.94	
	TOTAL ASSETS		<u>210,077,199.16</u>

LIABILITIES AND EQUITY

FUND EQUITY

	UNAPPROPRIATED FUND BALANCE:		
91-29800	BEGINNING OF YEAR	205,033,677.25	
91-29850	ADDITIONS - CURRENT YEAR	5,043,521.91	
	REVENUE OVER EXPENDITURES - YTD		
	BALANCE - CURRENT DATE		<u>210,077,199.16</u>
	TOTAL FUND EQUITY		<u>210,077,199.16</u>
	TOTAL LIABILITIES AND EQUITY		<u>210,077,199.16</u>

CITY OF MESQUITE
BALANCE SHEET
MAY 31, 2016

TECHNOLOGY RES/REPLACMNT FUND

ASSETS

98-11900	CASH - COMBINED FUND	34,965.44	
	TOTAL ASSETS		34,965.44

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
98-29800	BALANCE - BEGINNING OF YEAR	156,438.52	
	REVENUE OVER EXPENDITURES - YTD	(121,473.08)	
	BALANCE - CURRENT DATE	34,965.44	
	TOTAL FUND EQUITY		34,965.44
	TOTAL LIABILITIES AND EQUITY		34,965.44

CITY OF MESQUITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

TECHNOLOGY RES/REPLACMNT FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>DEPARTMENT 40</u>							
98-40-046 FINANCE DEPT	.00	900.00	.00	900.00	.00	(900.00)	.0
98-40-047 IT - TECHNOLOGY EXPENDITURES	15,397.63	120,573.08	1,800.00	122,373.08	117,759.00	(4,614.08)	103.9
TOTAL DEPARTMENT 40	15,397.63	121,473.08	1,800.00	123,273.08	117,759.00	(5,514.08)	104.7
TOTAL FUND EXPENDITURES	15,397.63	121,473.08	1,800.00	123,273.08	117,759.00	(5,514.08)	104.7
NET REVENUE OVER EXPENDITURES	(15,397.63)	(121,473.08)	(1,800.00)	(123,273.08)	(117,759.00)	5,514.08	(104.7)

CITY OF MESQUITE
 BALANCE SHEET
 MAY 31, 2016

VEHICLE/EQUIP REPLACEMENT FUND

ASSETS

99-11900	CASH - COMBINED FUND		534,089.81
	TOTAL ASSETS		<u>534,089.81</u>

LIABILITIES AND EQUITY

FUND EQUITY

UNAPPROPRIATED FUND BALANCE:			
99-29800	BALANCE - BEGINNING OF YEAR	701,309.75	
	REVENUE OVER EXPENDITURES - YTD	(167,219.94)	
	BALANCE - CURRENT DATE		<u>534,089.81</u>
	TOTAL FUND EQUITY		<u>534,089.81</u>
	TOTAL LIABILITIES AND EQUITY		<u>534,089.81</u>

CITY OF MESQUITE
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 11 MONTHS ENDING MAY 31, 2016

VEHICLE/EQUIP REPLACEMENT FUND

	PER. ACTUAL	YTD ACTUAL	EMCUMB.	TOTAL	BUDGET	VARIANCE	%
<u>CAPITAL EXPENDITURES</u>							
99-40-054 POLICE	.00	144,384.12	.00	144,384.12	129,074.00	(15,310.12)	111.9
99-40-076 PARKS & GROUNDS MAINTENANCE	.00	22,835.82	.00	22,835.82	25,000.00	2,164.18	91.3
TOTAL CAPITAL EXPENDITURES	.00	167,219.94	.00	167,219.94	154,074.00	(13,145.94)	108.5
TOTAL FUND EXPENDITURES	.00	167,219.94	.00	167,219.94	154,074.00	(13,145.94)	108.5
NET REVENUE OVER EXPENDITURES	.00	(167,219.94)	.00	(167,219.94)	(154,074.00)	13,145.94	(108.5)

City Council Regular Agenda Item 4.

Subject:

Consideration of approval of an agreement with Granicus Inc. for Agenda Management Software and Services.

- Public Comment
- Discussion and Possible Action

Petitioner:

Dirk Marshall, IT Director; Tracy Beck, City Clerk

Staff Recommendation:

Approve the agreement with Granicus Inc.

Fiscal Impact:

This proposal is a 3 year agreement with discounts as incentives for signing for 3 years.
Up front costs: \$5,890; Year 1 annual fees: \$7,800 (6 months free) ; Year 2 annual fees: \$15,600; Year 3 annual fees: \$15,600.

Budgeted Item:

Yes

Background:

The current agenda management software we are using called Sire is being discontinued by the vendor so for the last year, in conjunction with other agencies in the Las Vegas valley, we have been exploring multiple options to replace Sire for agenda management. We have determined that Granicus would be the best fit for our organization. Granicus also provides



June 28, 2016

a video service as part of this agreement so we will also have streaming video online for our City Council meetings. Granicus as a company has been around for 15 years and early on was largely known for their video services. They have branched out to provide a complete agenda management system.

Attachments:

Granicus Platform Proposal
Granicus New Business Service Agreement

GRANICUS, INC. SERVICE AGREEMENT

THIS SERVICE AGREEMENT (the “Agreement”), dated as of June 20, 2016 (the “Effective Date”), is entered into between Granicus, Inc. (“Granicus”), a California Corporation, and _____, a _____ (the “Client”). Additional definitions of capitalized terms used herein are set forth in Section 12 hereof.

A. WHEREAS, Granicus is in the business of developing, licensing, and offering for sale various streaming media solutions specializing in Internet broadcasting, and related support services; and

B. WHEREAS, Granicus desires to provide and Client desires to (i) purchase the Granicus Solution as set forth in the Proposal, which is attached as Exhibit A, and incorporated herein by reference, (ii) engage Granicus to integrate its Granicus Software onto the Client Website, (iii) use the Granicus Software subject to the terms and conditions set forth in this Agreement, and (iv) contract with Granicus to administer the Granicus Solution through the Managed Services set forth in Exhibit A.

NOW, THEREFORE, in consideration of the foregoing and the mutual agreements, covenants, representations, and warranties herein contained, the parties hereto agree as follows:

1. GRANICUS SOFTWARE AND MANAGED SERVICES.

1.1 Software and Services. Subject to the terms and conditions of this Agreement, Granicus will provide Client with the Granicus Software, and Managed Services that comprise the Granicus Solution as outlined in Exhibit A. Managed Services shall mean the services provided by Granicus to Client as detailed in Exhibit A. Managed Services Fee shall mean the monthly cost of the Managed Services, as detailed in Exhibit A.

2. GRANT OF LICENSE.

2.1 Ownership. Granicus, and/or its third party supplier, owns the copyright and/or certain proprietary information protectable by law in the Granicus Software.

2.2 Use. Granicus agrees to provide Client with a revocable, non-transferable and non-exclusive license to access the Granicus Software listed in the Proposal and a revocable, non-sublicensable, non-transferable and non-exclusive right to use the Granicus Software. All Granicus Software is proprietary to Granicus and protected by intellectual property laws and international intellectual property treaties. Pursuant to this Agreement, Client may use the Granicus Software to perform its own work, including Client's work with its customers/constituents. Cancellation of the Client's Managed Services will also result in the immediate termination of the Client's Software license as described in Section 2.2 hereof.

2.3 Limited Warranty; Exclusive Remedies. Subject to Sections 6.1 and 6.2 of this Agreement, Granicus warrants that the Granicus Software, as provided by Granicus, will substantially perform in accordance with the functionality and features as described in the Proposal for as long as the Client pays for and receives Managed Services. Client's sole and exclusive remedy for any breach by Granicus of this warranty is to notify Granicus, with sufficient detail of the nonconformance, and provide Granicus with a reasonable opportunity to correct or replace the

defective Granicus Software. Client agrees to comply with Granicus' reasonable instructions with respect to the alleged defective Granicus Software.

2.4 Limitations. Except for the license in Section 2.2, Granicus retains all ownership and proprietary rights in and to the Granicus Software, and Client is not permitted, and will not assist or permit a third party, to: (a) utilize the Granicus Software in the capacity of a service bureau or on a time share basis; (b) reverse engineer, decompile or otherwise attempt to derive source code from the Granicus Software; (c) provide, disclose, or otherwise make available the Granicus Software, or copies thereof, to any third party; or (d) share, loan, or otherwise allow another Meeting Body, in or outside its jurisdiction, to use the Granicus Software, or copies thereof, except as expressly outlined in the Proposal.

3. PAYMENT OF FEES

3.1 Client agrees to pay all fees, costs and other amounts as outlined in the Proposal in Exhibit A.

3.2 Fifty percent (50%) of all up-front fees for all products are due upon Granicus' receipt of an executed agreement or purchase order, as appropriate. The remaining fifty percent (50%) of up-front fees for each product are due upon delivery of the respective product.

3.3 Annual billing for Managed Services for associated products shall begin upon completion of delivery as defined under Section 3.4 below. Client shall be invoiced for a twelve (12) month period commencing upon delivery of the configured product(s). Thereafter, Client will be billed annually in advance. Client agrees to pay all invoices from Granicus within thirty (30) days of receipt of invoice. Client acknowledges that products may be delivered and fully operational separate from the other purchased products.

3.4 For Granicus Hardware, delivery is complete once the Client receives Hardware components with the configured Granicus Software. For Granicus Software, delivery is complete once the Software is installed, configured, tested and deemed by Granicus to be ready for Client's use, irrespective of any training services provided to Client by Granicus. Upon Granicus Hardware and/or Software delivery, Client will have fifteen (15) days to notify Granicus of any issues or problems. If Client notifies Granicus within such fifteen (15) day period of issues or problems, Granicus will promptly work to fix those issues or problems. Granicus oftentimes sells multiple software suites in one transaction. For Clients that have purchased multiple suites, Granicus reserves the right to start invoicing on a per suite basis when considered delivered.

3.5 Granicus, Inc. shall send all invoices to:

Name:
Title:
Address:
Email:

3.6 Upon each yearly anniversary of Granicus Hardware and Software delivery as defined under Section 3.4 above during the term of this Agreement (including both the initial term and all renewal terms), the Granicus Managed Service Fees shall automatically increase from the previous Managed Service Fees by five (5) percent per annum.

3.7 Training Usage Policies. Granicus has established best practice training plans around success with Granicus services, and Clients are encouraged to take advantage of all purchased training up-front in order to achieve the maximum amount of success with their services. All purchased training must be completed within ninety (90) days of the date of the project kickoff call. Any purchased training not used during this ninety (90) day period will expire. If Client feels that it is necessary to obtain more training after the initial ninety (90) day period, Client may purchase additional training at that time.

3.8 Training Cancellation Policies. Granicus' policies on Client cancellation of scheduled trainings are as follows:

(a) Onsite Training. For any cancellations within forty-eight (48) hours of the scheduled onsite training, Granicus, at its sole discretion, may invoice the Client for one hundred (100) percent of the purchased training costs and all travel expenses, including any incurred third party cancellation fees. Subsequent training will need to be purchased and scheduled at the previously quoted pricing.

(b) Online Training. For any cancellations within twenty-four (24) hours of the scheduled online training, Granicus, at its sole discretion, may invoice the Client for fifty (50) percent of the purchased training costs, including any incurred third party cancellation fees. Subsequent training will need to be purchased and scheduled at the previously quoted pricing.

4. CONTENT PROVIDED TO GRANICUS

4.1 Responsibility for Content. The Client shall have sole control and responsibility over the determination of which data and information shall be included in the Content that is to be transmitted, including, if applicable, the determination of which cameras and microphones shall be operational at any particular time and at any particular location. However, Granicus has the right (but not the obligation) to remove any Content that Granicus believes violates any applicable law or this Agreement.

4.2 Restrictions. Client shall not provide Granicus with any Content that: (i) infringes any third party's copyright, patent, trademark, trade secret or other proprietary rights; (ii) violates any law, statute, ordinance or regulation, including without limitation the laws and regulations governing export control and e-mail/spam; (iii) is defamatory or trade libelous; (iv) is pornographic or obscene, or promotes, solicits or comprises inappropriate, harassing, abusive, profane, defamatory, libelous, threatening, indecent, vulgar, or otherwise objectionable or constitutes unlawful content or activity; (v) contains any viruses, or any other similar software, data, or programs that may damage, detrimentally interfere with, intercept, or expropriate any system, data, information, or property of another.

5. TRADEMARK OWNERSHIP. Granicus and Client's Trademarks are listed in the Trademark Information exhibit attached as Exhibit D.

5.1 Each Party shall retain all right, title and interest in and to their own Trademarks, including any goodwill associated therewith, subject to the limited license granted pursuant to Section 5.2 hereof. Upon any termination of this Agreement, each Party's right to use the other Party's Trademarks pursuant to this Section 5 terminates.

5.2 Each Party grants to the other a non-exclusive, non-transferable (other than

as provided in Section 5 hereof), limited license to use the other Party's Trademarks as is reasonably necessary to perform its obligations under this Agreement, provided that any promotional materials containing the other Party's Trademarks shall be subject to the prior written approval of such other Party, approval of which shall not be unreasonably withheld.

6. LIMITATION OF LIABILITY

6.1 Warranty Disclaimer. Except as expressly provided herein, Granicus' services, software and deliverables are provided "as is" and Granicus expressly disclaims any and all express or implied warranties, including but not limited to implied warranties of merchantability, and fitness for a particular purpose. Granicus does not warrant that access to or use of its software or services will be uninterrupted or error free. In the event of any interruption, Granicus' sole obligation shall be to use commercially reasonable efforts to restore access.

6.2 Limitation of Liabilities. To the maximum extent permitted by applicable law, Granicus and its suppliers and licensors shall not be liable for any indirect, special, incidental, consequential, or punitive damages, whether foreseeable or not, including but not limited to: those arising out of access to or inability to access the services, software, content, or related technical support; damages or costs relating to the loss of profits or revenues, goodwill, data (including loss of use or of data, loss or inaccuracy or corruption of data), or cost of procurement of substitute goods, services or technology, even if advised of the possibility of such damages and even in the event of the failure of any exclusive remedy. In no event will Granicus' and its suppliers' and licensors' liability exceed the total amount of Managed Services Fees paid by Client under this Agreement for the six (6) month period prior to the date the claim arose, regardless of the form of the claim (including without limitation, any contract, product liability, or tort claim (including negligence, statutory or otherwise)).

7. CONFIDENTIAL INFORMATION & OWNERSHIP.

7.1 Confidentiality Obligations. Each party agrees to keep confidential and not disclose to any third party, and to use only for purposes of performing or as otherwise permitted under this Agreement, any Confidential Information of the other Party. The receiving party shall protect the Confidential Information using measures similar to those it takes to protect its own confidential and proprietary information of a similar nature but not less than reasonable measures. Each party agrees not to disclose the Confidential Information to any of its Representatives except those who are required to have the Confidential Information in connection with this Agreement and then only if such Representative is either subject to a written confidentiality agreement or otherwise subject to fiduciary obligations of confidentiality that cover the confidential treatment of the Confidential Information.

7.2 Exceptions. The obligations of this Section 7 shall not apply if receiving party can prove by appropriate documentation that such Confidential Information (i) was known to the receiving party as shown by the receiving party's files at the time of disclosure thereof, (ii) was already in the public domain at the time of the disclosure thereof, (iii) entered the public domain through no action of the receiving party subsequent to the time of the disclosure thereof, or (iv) is required by law or government order to be disclosed by the receiving party, provided that the receiving party shall (i) if permitted by applicable law, notify the disclosing party in writing of such required disclosure as soon as reasonably possible prior to such disclosure, (ii) use its commercially reasonable efforts at its expense to cause such disclosed Confidential Information to be treated by such governmental authority as trade secrets and as confidential.

8. TERM

8.1 The term of this Agreement shall commence on the date hereof and shall continue in full force and effect for thirty-six (36) months after the date hereof. This Agreement shall automatically renew in perpetuity for terms of one (1) year each, unless either party notifies the other in writing at least thirty (30) days prior to such automatic renewal that the party does not wish to renew this Agreement.

8.2 Rights Upon Termination. Upon any expiration or termination of this Agreement, and unless otherwise expressly provided in an exhibit to this Agreement:

(a) Client's right to access or use the Granicus Solution, including Granicus Software, terminates and Granicus has no further obligation to provide any services;

(b) Client shall immediately return the Granicus Software and all copies thereof to Granicus, and within thirty (30) days of termination, Client shall deliver a written certification to Granicus certifying that it no longer has custody of any copies of the Granicus Software.

(c) Client shall refer to Exhibit E for the four (4) termination/expiration options available regarding Content.

8.3 Obligations Upon Termination. Upon any termination of this Agreement,

(a) the parties shall remain responsible for any payments that have become due and owing up to the effective date of termination;

(b) the provisions of 2.1, 2.4, 3, 4, 5, 6., 7, 8.2, 11, and 12 of the Agreement, and applicable provisions of the exhibits intended to survive, shall survive termination of this Agreement and continue in full force and effect;

(c) pursuant to the termination or expiration options regarding Content as set forth on Exhibit E, Granicus shall allow the Client limited access to the Client's Content, including, but not limited to, all video recordings, timestamps, indices, and cross-referenced documentation. The Client shall also have the option to order hard copies of the Content in the form of compact discs or other equivalent format; and

(d) Granicus has the right to delete Content within sixty (60) days of the expiration or termination of this Agreement.

9. PATENT, COPYRIGHT AND TRADE SECRET INFRINGEMENT.

9.1 Granicus' Options. If the Granicus Software becomes, or in Granicus' opinion is likely to become, the subject of an infringement claim, Granicus may, at its option and sole discretion, (i) obtain for Client the right to continue to use the Granicus Software as provided in this Agreement; (ii) replace the Granicus Software with another software product that provides similar functionality; or (iii) if Granicus determines that neither of the foregoing options are reasonably available, Granicus may terminate this Agreement and refund any prepaid fees to Client for which it has not received the services.

10. INTERLOCAL AGREEMENT.

10.1 This Agreement may be extended for use by other municipalities, school districts and governmental agencies upon execution of an addendum or other signed writing setting forth all of the terms and conditions for such use, including the products and services and fees applicable thereto. Any such usage by other entities must be in accordance with the City Code, Charter and/or procurement rules and regulations of the respective governmental entity.

11. MISCELLANEOUS.

11.1 Amendment and Waiver. This Agreement may be amended, modified, waived or canceled only in writing signed by each of the parties hereto or, in the case of a waiver, by the party waiving compliance. Any failure by either party to strictly enforce any provision of this Agreement will not be a waiver of that provision or any further default.

11.2 Governing Law. The laws of the State of Colorado shall govern the validity, construction, and performance of this Agreement, without regard to its conflict of law principles.

11.3 Construction and Severability. Wherever possible, each provision of this Agreement shall be interpreted so that it is valid under applicable law. If any provision of this Agreement is held illegal or unenforceable, that provision will be reformed only to the extent necessary to make the provision legal and enforceable; all remaining provisions continue in full force and effect.

11.4 Independent Contractors. The parties are independent contractors, and no other relationship is intended by this Agreement.

11.5 Force Majeure. Other than payment obligations, neither party is responsible for any delay or failure in performance if caused by any event outside the reasonable control of the party, including without limitation acts of God, government regulations, shortage of supplies, act of war, act of terrorism, earthquake, or electrical, internet or telecommunications outage.

11.6 Closed Captioning Services. Client and Granicus may agree that a third party will provide closed captioning or transcription services under this Agreement. In such case, Client expressly understands that the third party is an independent contractor and not an agent or employee of Granicus. Granicus is not liable for acts performed by such independent third party.

12. DEFINITIONS. In addition to terms defined elsewhere in this Agreement, the following terms shall have the meaning specified:

12.1 "Confidential Information" shall mean all proprietary or confidential information disclosed or made available by either party pursuant to this Agreement, directly or indirectly, in any manner whatsoever (including without limitation, in writing, orally, electronically, or by inspection), that is identified as confidential or proprietary at the time of disclosure or is of a nature that should reasonably be considered to be confidential, and includes but is not limited to the terms and conditions of this Agreement, and all business, technical and other information (including without limitation, all product, services, financial, marketing,

engineering, research and development information, product specifications, technical data, data sheets, software, inventions, processes, training manuals, know-how and any other information or material); provided, however, that Confidential Information shall not include the Content that is to be published on the Client Website.

12.2 “Content” shall mean any and all, documents, graphics, video, audio, images, sounds and other content that is streamed or otherwise transmitted or provided by, or on behalf of, the Client to Granicus.

12.3 “Client Website” shall mean the Client's existing websites.

12.4 “Granicus Application Programmatic Interface” shall mean the Granicus interface which is used to add, update, extract, or delete information in MediaManager.

12.5 “Granicus Solution” shall mean the Solution detailed in the Proposal, which may include Granicus Software, Installation and Training, Managed Services, and Hardware, as specified in Exhibit A.

12.6 “Granicus Software” shall mean all software included with the Granicus Solution as specified in the attached Proposal that may include but is not limited to: MediaManager™ (includes Uploader, Software Development Kit, and Podcasting Services), MinutesMaker™ (includes LiveManager), MobileEncoder™, VotingSystem™ (includes Public Vote Display).

12.7 “Hardware” shall mean the equipment components of the Granicus Solution, as listed in Exhibit A.

12.8 “Managed Services” shall mean the services provided by Granicus to Client for bandwidth usage associated with live and archived Internet streaming, data storage, and Granicus Solution maintenance, upgrades, parts, customer support services, and system monitoring, as detailed in the Proposal attached as Exhibit A.

12.9 “Managed Services Fee” shall mean the monthly cost of the Managed Services, as specified in Exhibit A.

12.10 “Meeting Body” shall mean a unique board, commission, agency, or council body comprised of appointed or elected officials that meet in a public capacity with the objective of performing decisions through a democratic voting process (typically following Robert’s Rules of Order). Two or more Meeting Bodies may be comprised of some or all of the same members or officials but may still be considered separate and unique Meeting Bodies at Granicus’ sole discretion. For example, committees, subcommittees, city councils, planning commissions, parks and recreation departments, boards of supervisors, school boards/districts, and redevelopment agencies may be considered separate and unique individual Meeting Bodies at Granicus’ sole discretion.

12.11 “Proposal” shall mean the document where the Granicus Solution that is the object of this Agreement is described along with pricing and training information.

12.12 “Representatives” shall mean the officers, directors, employees, agents, attorneys, accountants, financial advisors and other representatives of a party.

12.13 "Trademarks" shall mean all trademarks, trade names and logos of Granicus and Client that are listed on Exhibit D attached hereto, and any other trademarks, trade names and logos that Granicus or Client may specify in writing to the other party from time to time.

This Agreement consists of this Agreement as well as the following exhibits, which are incorporated herein by reference as indicated:

- Exhibit A: Proposal
- Exhibit B: Support Information
- Exhibit C: Hardware Exhibit
- Exhibit D: Trademark Information
- Exhibit E: Termination or Expiration Options Regarding Content

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized representatives,

GRANICUS, INC.

By: _____

Jason Fletcher

Its: Chief Executive Officer

Address:

707 17th Street, Suite 4000

Denver, CO 80202

[INSERT CLIENT NAME]

By: _____

Name: _____

Its: _____

Address:

Date: _____

EXHIBIT A

PROPOSAL

[The remainder of this page is left blank intentionally.]

EXHIBIT B

SUPPORT INFORMATION

1. **Contact Information.** The support staff at Granicus may be contacted by the Client at its mailing address, general and support-only telephone numbers, and via e-mail or the Internet.

(a) **Mailing Address.** Mail may be sent to the support staff at Granicus headquarters, located at 707 17th Street, Suite 4000, Denver, CO 80202.

(b) **Telephone Numbers.** Office staff may be reached from 5:00 AM to 6:00 PM Pacific time at (415) 357-3618 or toll-free at (877) 889-5495. The technical support staff may be reached at (415) 357-3618 opt 1.

(c) **Internet and E-mail Contact Information.** The website for Granicus is <http://www.granicus.com>. E-mail may be sent to the support staff at customercare@granicus.com.

2. **Support Policy.** When Granicus receives notification of an issue from Client, Granicus, Inc. customer advocate or technical support engineer will respond with notice that they will be actively working to resolve the issue. Granicus, Inc. will make a good faith effort to give an assessment of the issue and an estimated time for resolution. Notification shall be the documented time that the Client either calls or e-mails Granicus, Inc. to notify them of an issue or the documented time that Granicus, Inc. notifies Client there is an issue. Granicus reserves the right to modify its support and maintenance policies, as applicable to its customers and licensees generally, from time to time, upon reasonable notice.

3. **Scheduled Maintenance.** Scheduled maintenance of the Granicus Solution will not be counted as downtime. Granicus will clearly post that the site is down for maintenance and the expected duration of the maintenance. Granicus will provide the Client with at least three (3) days prior notice for any scheduled maintenance. All system maintenance will only be performed during these times, except in the case of an emergency. In the case that emergency maintenance is required, the Client will be provided as much advance notice, if any, as possible under the circumstances.

4. **Software Enhancements or Modifications.** The Client may, from time to time, request that Granicus incorporate certain features, enhancements or modifications ("Modifications") into the licensed Granicus Software. Subject to the terms and conditions to this exhibit and the Agreement, Granicus and Client will use commercially reasonable efforts to enter into a written scope of work ("SOW") setting forth the Modifications to be done, the timeline to perform the work and the fees and costs to be paid by Client for the work.

4.1 **Documentation.** The SOW will include a detailed requirements and detailed design document illustrating the complete financial terms that govern the SOW, proposed project staffing, anticipated project schedule, and other information relevant to the project. Such Modifications shall become part of the licensed Granicus Software.

4.2 **Acceptance.** Client understands that all work contemplated by this exhibit is on a "time-and-materials" basis unless otherwise stated in the SOW. Delivery of the software containing the Modifications shall be complete once such software is delivered and deemed by Granicus to be ready for Client's use. Client will have fifteen (15) days after delivery of the Modifications to notify Granicus

of any issues or problems. If Client notifies Granicus within such fifteen (15) day period of issues or problems, Granicus will promptly work to fix those issues or problems.

4.3 Title to Modifications. All such Modifications shall be the sole property of Granicus.

5. Limitation of Liability; Exclusive Remedy. IN THE EVENT OF ANY INTERRUPTION, GRANICUS' SOLE OBLIGATION, AND CLIENT'S EXCLUSIVE REMEDY, SHALL BE FOR GRANICUS TO USE COMMERCIALY REASONABLE EFFORTS TO RESTORE ACCESS AS SOON AS REASONABLY POSSIBLE.

EXHIBIT C

HARDWARE EXHIBIT

THIS HARDWARE EXHIBIT is entered into by Granicus and Client, as an attachment to the Agreement between Granicus and Client, for the Hardware components of the Granicus Solution (the "Hardware") provided by Granicus to Client. This exhibit is an additional part of the Agreement and is incorporated therein by reference. Capitalized terms used but not defined in this exhibit have the meanings given in the Agreement.

1. **Price.** The price for the Hardware shall be the price specified in the Proposal.
2. **Delivery.** Any scheduled ship date quoted is approximate and not the essence of this exhibit. Granicus will select the shipment method unless otherwise mutually agreed in writing. Granicus retains title to and ownership of all Granicus Software installed by Granicus on the Hardware, notwithstanding the use of the term "sale" or "purchase."
3. **Acceptance.** Use of the Hardware by Client, its agents, employees or licensees, or the failure by Client to reject the Hardware within fifteen (15) days following delivery of the Hardware, constitutes Client's acceptance. Client may only reject the Hardware if the Hardware does not conform to the applicable written specifications.
4. **Service Response Time.** For hardware issues requiring replacement, Granicus shall respond to the request made by the Client within twenty-four (24) hours. Hardware service repair or replacement will occur within seventy-two (72) hours of determination of a hardware issue, not including the time it takes for the part to ship and travel to the Client. The Client shall grant Granicus, or its representatives access to the equipment for the purpose of repair or replacement at reasonable times. Granicus will keep the Client informed regarding the timeframe and progress of the repairs or replacement. Once the Hardware is received Client's responsibilities will include:
 - a. Mount server on client rack (if applicable)
 - b. Connecting original network cables.
 - c. Connecting original audio and video cables (if applicable).
5. **LIMITATION OF LIABILITY.** GRANICUS SHALL NOT BE LIABLE FOR CONSEQUENTIAL, EXEMPLARY, INDIRECT, SPECIAL, PUNITIVE OR INCIDENTAL DAMAGES ARISING OUT OF OR RELATING TO THIS EXHIBIT INCLUDING WITHOUT LIMITATION LOSS OF PROFIT, WHETHER SUCH LIABILITY ARISES UNDER CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT PRODUCT LIABILITY OR OTHERWISE, EVEN IF GRANICUS HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR IF SUCH DAMAGE COULD HAVE BEEN REASONABLY FORESEEN. IN NO EVENT WILL GRANICUS' LIABILITY TO CLIENT ARISING OUT OF OR RELATING TO THIS EXHIBIT EXCEED THE AMOUNT OF THE PRICE PAID TO GRANICUS BY CLIENT FOR THE HARDWARE.
6. **Hardware.** In the event of malfunction for Hardware provided by Granicus, Hardware will be repaired or replaced as per the warranty, and as detailed in this Exhibit. Granicus provides the above-mentioned services under Client's acknowledgment that all Granicus tools, and systems will be installed by the manufacturer chosen by Granicus within the Hardware, provided to the client. These software tools have been qualified by Granicus to allow the highest level of service for the client. While it is Granicus' intention to provide all Clients with the same level of customer care and warranty, should the Client decline these recommended tools, certain levels of service and warranty may not guaranteed.

7. Remote Accessibility. Granicus leverages remote access tools such as Logmein for installation and ongoing maintenance of Granicus software. These tools are designed to provide Granicus technicians with necessary information to diagnose and resolve software problems. Should the Client decide to decline these remote tools, Granicus cannot guarantee optimal level of service due to limited access to Granicus Hardware. Client understand that should they decide to use internal methods of access, such as VPN, Client may need to assist Granicus technicians for remote accessibility during business hours as well as after hours in the event Granicus technicians are unable to access remote Granicus systems.

8. Purchased Hardware Warranty. For Hardware purchased from Granicus by Client, Granicus will provide to Client a three (3) year warranty with respect to the Hardware. Within the three (3) year warranty period, Granicus shall repair or replace any Hardware provided directly from Granicus that fails to function properly due to normal wear and tear, defective workmanship, or defective materials.

9. Use of Non-Approved Hardware. The Granicus platform is designed and rigorously tested based on Granicus-approved Hardware. In order to provide the highest level of support, Granicus requires the use of Granicus-approved Hardware in your solution. While it is Granicus' intention to provide all clients with the same level of customer care and continuous software upgrades, Granicus does not make any guarantees or warranties whatsoever in the event Client uses non-approved hardware.

10. Client Changes to Hardware Prohibited. Client shall not install any software or software components that have not been agreed upon in advance between Client and Granicus technical staff. While it is Granicus' intention to provide all clients with the same level of customer care, Granicus does not make any guarantees or warranties whatsoever regarding the Hardware in the event Client violates this provision.

EXHIBIT D

TRADEMARK INFORMATION

Granicus Registered Trademarks ® Include:



Granicus logo as a mark

Granicus®

Legistar®

MediaVault®

MinutesMaker®

Mobile Encoder®

Outcast Encoder®

StreamReplicator®

Granicus Trademark Names ™ Include:

CivicIdeas™

iLegislate™

InSite™

Integrated Public Record™

Intelligent Routing™

LinkedMinutes™

LiveManager™

MediaCenter™

MediaManager™

MediaVault™

MeetingMember™

MeetingServer™

Simulcast Encoder™

VoteCast™

VoteCast™ Classic

VoteCast™ Touch

For an updated list of Granicus registered trademarks, trademarks and servicemarks, please visit:

<http://www.granicus.com/help/legal/copyright-and-trademark/>.

Client Trademarks

EXHIBIT E

TERMINATION OR EXPIRATION OPTIONS REGARDING CONTENT

In case of termination or expiration of the Agreement, Granicus and the Client shall work together to provide the Client with a copy of its Content. The Client shall have the option to choose one (1) of the following methods to obtain a copy of its Content:

- Option 1: Video/Audio files made available through an external hard drive or FTP site in its raw non-proprietary format. A CSV file will be included providing file name mapping and date. This option shall be provided to Client at Granicus' actual cost, which shall not be unreasonable.
- Option 2: Provide the Content via download from the application UI. This option shall be provided free of charge and is available anytime.
- Option 3: Provide the means to pull the content using the Granicus Application Programming Interface (API). This option is provided free of charge and is available at anytime.
- Option 4: Professional services can be contracted for a fee to customize the retrieval of content from the system.

The Client and Granicus shall work together and make their best efforts to transfer the Content within the sixty (60) day termination period. Granicus has the right to delete Content from its services after sixty (60) days, or whenever transfer of content is completed, whichever is later.



Granicus Platform Proposal

PRESENTED BY: Josh Hurni, Granicus

PRESENTED TO: Mesquite, NV

DELIVERED ON: June 16, 2016

EXPIRES ON: June 30, 2016

Pricing Breakdown for your Solution

Software as a Service			
Name	Qty	Unit (Monthly)	Total (Monthly)
Open Platform	1.0 Suite	\$0.00	\$0.00
Government Transparency Suite	1.0 Suite	\$300.00	\$300.00
Meeting Efficiency Suite	1.0 Suite	\$300.00	\$300.00
VoteCast Standard Package (Tablet) - (ME)	1.0 Package	\$200.00	\$200.00
Peak Agenda Management Software	1.0 Package	\$400.00	\$400.00
Granicus Encoding Appliance Software - (GT)	1.0 Package	\$100.00	\$100.00
Total Software Monthly Cost:			\$1,300.00

Hardware			
Name	Qty	Unit (Upfront)	Total (Upfront)
Granicus Encoding Appliance Hardware	1.0 Unit(s)	\$2,100.00	\$2,100.00
VoteCast Display CPU - (ME)	1.0 Unit(s)	\$980.00	\$980.00
Shipping - Large Item	1.0	\$125.00	\$125.00
Shipping - Medium Item	1.0	\$60.00	\$60.00
Total Hardware Upfront:			\$3,265.00

Professional Services			
Name	Qty	Unit (Upfront)	Total (Upfront)
Granicus Encoder Rack Mounting	1.0 Package	\$100.00	\$100.00
VoteCast Display Configuration - (ME)	1.0 Service(s)	\$1,650.00	\$1,650.00
Encoding Appliance Hardware Configuration - (GT)	1.0 Service(s)	\$875.00	\$875.00
Total Services Upfront:			\$2,625.00

Total Upfront Cost:	\$5,890.00
Total Monthly Cost:	\$1,300.00

All currency is in US dollars*

Granicus will waive Monthly Managed Service ("MMS") fees through December 31, 2016 on any new products that are purchased by June 30, 2016 with the signing of a three year contract.

Granicus® Open Platform

The Granicus® Open Platform is the cloud-based foundation for all Granicus applications. It allows government organizations to manage and store an unlimited amount government public meeting data. It is the core of our content management, administration and distribution tools and includes free access to our APIs and SDKs, helping you seamlessly connect your Granicus solution to systems in place. The Granicus Platform includes the ability to upload and publish content including videos and documents. [Click here](#) for more information on the Granicus Open Platform.

- Unlimited content storage and distribution
- Open architecture and SDK
- Archived video editing and indexing
- Citizen web portal
- Live and on-demand streaming to mobile devices
- Create a paperless agenda environment with iLegislate® for the iPad

Government Transparency Suite

The Government Transparency Suite gives your citizens greater access to public meetings and records online. Take the next step towards transparency and stream meetings and events live, link related documents to your video, and provide advanced searching of archives. The Government Transparency Suite gives you unlimited cloud bandwidth and storage as well as local live and on-demand streaming for up to 50 concurrent viewers. This Suite also allows you to connect agenda data to the iPad to review agendas and supporting documents, take notes, and more through the iLegislate® application. Click here for more information on the Government Transparency Suite.

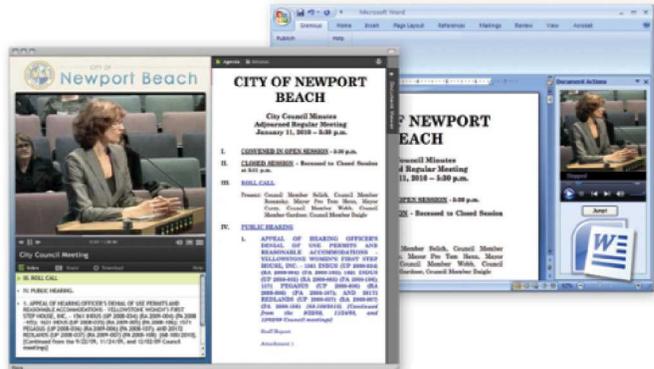
- Give citizens convenient access to live and archived streaming through your website
- Reduce public inquiries with searchable, self-service access online
- Import agendas and index video live to eliminate hours of work
- Manage and distribute unlimited meetings and events—all completely automated
- Reach a broader audience - integrate closed captions with video
- Understand and measure public participation with in-depth video analytics



Meeting Efficiency Suite

The Meeting Efficiency Suite is a live meeting workflow solution that combines minutes with a meeting's recording. Capture and publish minutes, saving staff time and cutting administrative costs. Record roll-call, agenda items, speakers, motions, votes, and notes through a simple interface. After the meeting, finalize minutes quickly and easily in Microsoft Word™. Integrate VoteCast with iLegislate® to enable real-time meeting voting on the iPad. With VoteLog, allow the public to track legislation, ordinances, and even voting member records through your website. This Suite also allows you to seamlessly integrate with agenda solutions already in place. Click here for more information on the Meeting Efficiency Suite.

- Meeting preparation tools
- Live minutes automation
- Quick notes and text expansion
- Minutes editing and publishing
- Generate linked minutes
- Real-time meeting voting on the iPad



VoteCast for iLegislate

Traditional methods of recording votes can be cumbersome for legislative staff, oftentimes slowing the pace of public meetings. As part of the Granicus Meeting Efficiency toolset, iLegislate® + VoteCast™ on iPad or Android device modernizes the voting process by eliminating the tedium of hand counting, paper voting, and the use of outdated standalone systems.

- Easy one-touch voting
- Real-time meeting synchronizing
- Paperless exploration of voting item details, text, and history
- Maintain perfect voting accuracy
- Track meeting progress as it occurs
- Request to speak functionality & management
- Review detailed snapshot of item status, speaker queue, motion, mover, seconder
- Instantly send vote tabulations to digital meeting minutes & public displays

iPad 2 or newer works with software. Client is responsible for purchasing iPad. Granicus does not provide iPad hardware.*



iLegislate®

Granicus' paperless agenda application, iLegislate®, enables governments to review meeting agendas, supporting documents, and archived videos across multiple operating systems, including iOS and Mac OS X, Android, and Windows devices. iLegislate is a free, downloadable application and works with any Granicus suite. Suite integrations increase data access and add functionality such as digital one-touch meeting voting.

[Click here](#) for more information on iLegislate.

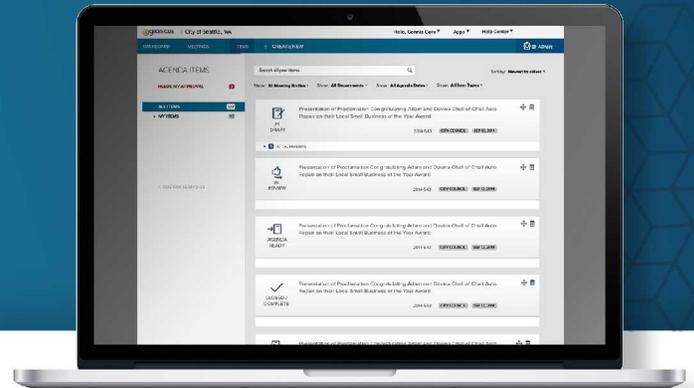
- Convenient access to meeting agendas and supporting documents
- Reduce paper consumption and move to a paperless environment
- Explore agendas and attachments offline and on-the-go
- Easily take notes and email agenda items
- View indexed, archived meeting videos
- Public opinion placed at elected officials' fingertips (with Citizen Participation integration)
- Real-time meeting voting (with Meeting Efficiency integration)



PEAK AGENDA MANAGEMENT

New from Granicus!

Visit www.Granicus.com/PeakDemo to learn more about the the fastest, most supported, most usable agenda management software in the industry.



The challenges of the agenda management process for municipal clerks are well-known and well-documented: highly manual, paper-dependent processes with little automation, with many inputs and approvers that create bottlenecks and information inconsistencies.

For years, Granicus has delivered the leading agenda management solution to government with software that solves real problems, and now, we've raised the bar even further.

Introducing Peak Agenda Management - the fastest, most supported, most usable browser-based agenda management software in the industry, from the company that has set the pace.

Peak Foundations

EASY

In dissecting the complexity of the agenda preparation process, we didn't want to just layer technology on top of the issues and call it good. Ease-of-use and intuitiveness of the Peak application will allow clerks to quickly get up to speed but also ramp up new staff and drafters with ease

FAST

Above all else, an agenda management application should drastically reduce the time spent managing agenda preparation. That's why features like autopopulation of fields and drag-and-drop editing were included, so agendas can be created faster and clerks can free up time

MOST-SUPPORTED

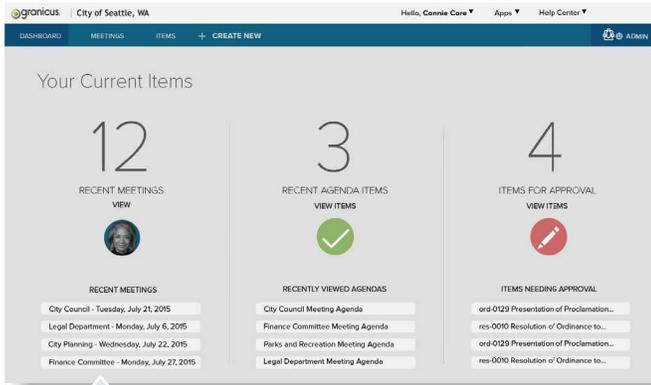
We understand a phone call to support isn't always possible, like in the middle of a council meeting. To create a support experience unlike any other software solution our clients have experienced, we built in Peak an in-app live chat feature for real-time answers to real-world issues

“We wanted something easy but efficient for both the Council and Staff to use as effectively as possible. We found that with this program.”

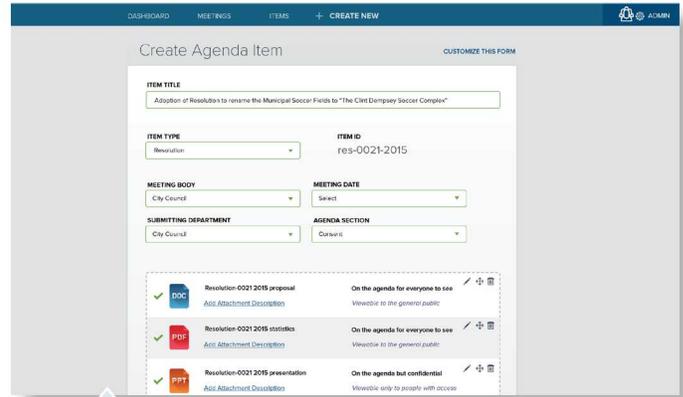
Daralyn Spivey, Village Clerk, Village of Bald Head Island, N.C.

9

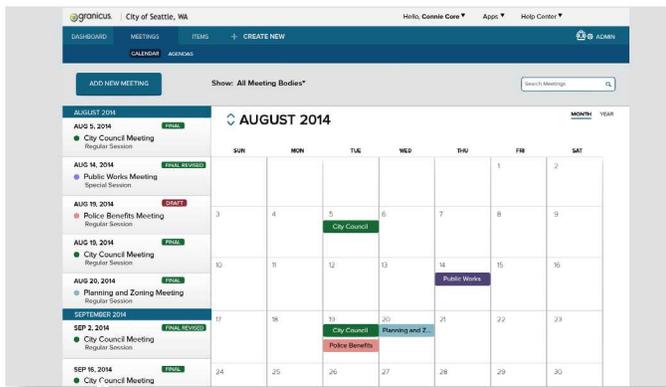
BEST-IN-CLASS USABILITY



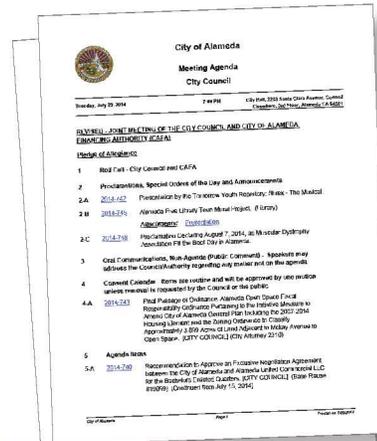
DASHBOARD Quickly access information tailored to your responsibilities and view latest comments via the timeline on agenda information



AGENDA ITEM CREATION AND WORKFLOW: Easily create agenda items and route through sequential or concurrent approval phases



MEETINGS: Easily view scheduled agendas, progress of those agendas and dive into details of any meeting – all from a user-friendly calendar view



THE FINAL PRODUCT: Publish your agenda when its ready, noting that it will match your look and layout

AUTOMATED WORKFLOWS

DRAFT

- Draft agenda items using configurable templates in one system
- Submit agenda items electronically for review

APPROVE

- Review and collaborate on agenda items
- Use sequential or concurrent approval phases

SCHEDULE

- Agenda items are automatically scheduled on agenda upon final approval
- Easily edit\add\remove agenda items at any time

PUBLISH

- One-click publishing of agenda packets to web portal and iLegislate
- Automatic publishing of agenda items and attachments

PRICE CONSCIOUS

- ✓ No Upfront Cost
- ✓ Pricing Based on Your Size
- ✓ Efficient Deployments
- ✓ Quick ROI

Professional Services

In order to ensure a successful implementation and user experience, Granicus provides professional services with each solution. Below is a list of the requisite professional services for your solution.

Open Platform	
Deployment	The Media Manager site will be enabled and all initial configuration done, readying it for use.
Design Services	All standard templates will be adjusted to meet look, feel, and functionality needs.
Self-Paced eLearning	Access to an online training course library, providing a self-paced learning environment with unlimited uses will be provided.

Government Transparency Suite	
Agenda Template	A template for agenda data presentation will be adjusted to utilize best practices and automated workflow for your solution.
Player Template	A template for the video player will be adjusted to optimize meeting presentation and information.
View Page Template	A template for the view page will be adjusted to integrate the look and feel of your existing website.
Agenda Parser Configuration	The agenda parser will be set up to import necessary data elements from agendas for system use.
Live Manager Installation	The Live Manager will be remotely enabled and all initial configuration done, readying it for use.
Encoding Appliance Installation	The Encoding Appliance will be shipped and remotely configured.
Web Training Series	Primary users will be provided live web-based training by a Granicus certified trainer. There are three training sessions: basic pre-meeting & meeting, basic post-meeting, and a go-live refresher immediately prior to launch.

Meeting Efficiency Suite	
Minutes Template	A template that defines the minutes' appearance and functionality will be adjusted to utilize best practices and automated workflows for your solution.
Minutes Workflow Configuration	The suite and the training approach will be adjusted based on information disclosed in a needs analysis teleconference.
Web Training	Primary users will be provided live web-based training by a Granicus certified trainer. There are six training sessions: basic pre-meeting & meeting, basic post-meeting, Meeting Efficiency pre-meeting & meeting, Meeting Efficiency post-meeting, and two refreshers around the Meeting Efficiency Suite go-live launch.

VoteCast	
Installation	The preconfigured VoteCast Station, VoteCast Display, and Public Display will be remotely installed.
Workflow Configuration	VoteCast system settings will be adjusted based on workflow analysis calls.
Meeting Server Configuration	The backend settings will be configured based on network and infrastructure review to meet optimal systems needs.
Onsite Training	Two days of in-person training for clerks and staff, hands-on training for primary voting members is provided. Onsite go-live support is provided if the training coincides with the go-live date.



Mesquite, NV

Scope of Work

Open Platform and Government Transparency with Encoding Appliance

Document Version 1.0

(CONFIDENTIAL)

- Set upon publish -

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1. PURPOSE AND USAGE

Mesquite, NV ("Client") has selected Granicus, Inc.'s ("Granicus") Open Platform, Government Transparency, and Encoding Appliance solution as the platform for automating its legislative workflow and streaming and archiving of meetings.

The purpose of this document is to define the goals, scope, specific deliverables, and timelines associated with the delivery of the SaaS application software and hardware implementation services by Granicus. The content of this document is subject to review by both Granicus and the Client.

Once the Services Agreement ("Agreement") is executed by both Granicus and the Client, the Granicus project management and deployment team will contact the Client project team to discuss project logistics and potential start dates and timelines. Once a project start date has been determined, resources will be assigned and scheduled to begin the delivery of the services described in this document.

2. ASSUMPTIONS

This proposal is based upon the below assumptions being true and accurate. If for some reason these assumptions prove false, it may result in a scope change and an impact on the proposed project cost and timeline for delivery. The assumptions and time estimates are based on similar projects to the Client's known requirements. The time estimates are for initial pricing and project planning, as this is a fixed fee proposal and services to complete the deliverables as defined are included.

2.1 Global Assumptions

1. Client will provide space for the hardware associated with its solution.
 3. The Granicus Encoding Appliance will mount in virtually all 4- or 2-post racks. The Appliance front mounts much like a switch or router. It requires 2U (3.5") of rack space. The rail kit is standard but the tower kit is not currently available. Ideally, installation will be in a secure, climate-controlled environment.
 17. Dimensions: 17.7" deep x 17.2" wide x 3.5" high; 2U high.
 18. Mounting: Front mount; rail kit (standard).
- Weight: 35 lbs.
1. Sound Output: Less than 65 db.

2. An Internet connection of 1.5 Mbps dedicated or higher must be provided for the Encoding Appliance.

2.2 Project Management Assumptions

1. Success of the project is dependent on both Granicus and the Client's commitment to collaborating on and performing the tasks and obligations described in this Scope of Work. Granicus assumes that the Client will provide reasonable turnaround time (to be mutually agreed upon) on critical decisions, essential information, and approvals that are required to continue with work in progress or that is critical to meeting a deliverable due date. Granicus expects that a decision will be elevated to the appropriate Client management level to make a decision in a timely manner.
2. Client will perform its obligations and render the assistance described in this Scope of Work in a timely manner and in a manner as to adhere to the final schedule. In the event that Granicus is delayed or prevented from performing its obligations, to the extent that the delay is caused by factors beyond the reasonable control of Granicus, including without limitation, the inability of the Client to perform its responsibilities (i.e. finalizing the requirements) in a timely manner, Granicus will be entitled to an equitable adjustment in the timetable.
3. Project initiation will occur upon signature of the Agreement by both parties. All dates in this Scope of Work are subject to a mutually agreed upon schedule after execution of the Agreement. Please see Section 9 for further details.
4. Granicus will provide status reports as needed to the Client Project Manager.

2.3 Staffing Assumptions

Below is an outline of the key project team members for a successful Open Platform, Government Transparency, and Encoding Appliance implementation. The goal is for the Client to build a successful project team and for all involved to understand the project plan and scope so that realistic expectations are set from the start. Prior to any training, Granicus will work with Client staff to create and deliver user profiles, user groups, and training documentation to ensure that the training instruction is as effective as possible for each role.

Key Granicus Team Members

1. Granicus has assigned a Project Manager for this effort. The escalation process in the event of the Project Manager's inability to respond to Client needs will be directly to Granicus' Director of Professional Services (please email implementation@granicus.com to contact the Director of Professional Services).
2. Granicus will assign the following team roles to the Client implementation:
 1. Account Manager/Sales Executive
 2. Designer
 3. Solution Validation Engineer
 4. Product Trainer

The Granicus Project Manager and the Client's Project Manager will facilitate and coordinate all activities and communications between the Granicus team and the Client team. Granicus representatives may contact Client participants directly regarding project issues, as warranted and approved by the Project Managers.

Key Client Team Members

It is important for the Client to create a solid project team for a successful Open Platform, Government Transparency, and Encoding Appliance implementation. Below are the recommended project team members:

1. **Project Manager:** The Project Manager should be someone who manages the Client team's performance of project tasks and secures acceptance and approval of deliverables from the Client stakeholders. The Project Manager is responsible for communication, including status reporting, risk management, escalation of issues, and, in general, making sure the project is delivered on schedule and within scope. The Project Manager's responsibilities will also include, but not be limited to:
 1. Collaboration with Granicus resources on the project schedule deliverables;
 2. Coordination with key stakeholders, representatives, and decision makers;
 3. Facilitation of timely decision-making and resolution of issues; and
 4. Coordination of Client resources for decision-making, project management, testing, training, etc.
2. **System Administrator:** The System Administrator should be a person who is closely involved with the legislative and meeting processes: from the approval process of legislation to the creation of minutes to the online publication of meetings. This person should consider him or herself computer savvy. The System Administrator's responsibilities will also include, but not be limited to:
 1. Collaboration with Granicus resources on the project schedule deliverables; and
 2. Coordination with key stakeholders, representatives, and decision makers.
3. **IT Lead:** The IT Lead works closely with the Project Manager to ensure that the Open Platform, Government Transparency, Encoding Appliance, and Performance Accelerator products are deployed properly and helps solve IT issues that might arise.
4. **Clerk:** It is important that the Clerk is an integral part of the Project Team to be the expert on the legislative process. This person will be responsible for indexing the recording during the meeting if video/audio recording is involved.
5. **Backup System Administrator:** This Backup System Administrator will serve as the backup to the System Administrator and preferably has a solid understanding of the legislative process of the Client jurisdiction as well as a good level of technological skills.
6. **Video Indexer:** Should the solution include video, the Video Indexer will be indexing/time-stamping the video in LiveManager if the Clerk cannot. This person can be from the Clerk's staff or a member of the A/V team depending on the Client's unique workflow.

2.4 Scope and Cost Assumptions

1. Both Granicus and the Client will follow a Change Order Process for handling any work that is not defined in this Scope of Work. The Change Order Process is jointly managed by the Project Managers. All changes must be documented in a Change Log, and approved by both parties prior to work being undertaken.
2. Requested Client changes to the Scope of Work may increase project costs or introduce timeline delays.

3. BUSINESS OBJECTIVES

The business objectives to be achieved by this project are as follows:

1. Give citizens access to live and archived streaming through Client website
2. Reduce public inquiries with searchable, self-service access online
3. Import agendas and index video live
4. Manage and distribute unlimited meetings and events automatically
5. Integrate closed captions with video
6. Measure public participation with in-depth video analytics

4. PROJECT PHASES

Project deliverables are defined according to the project phase. The project will be broken into the following primary phases:

1. **Pre-Deployment Activity:** Granicus works with the Client to gather general technical information and analyzes existing technology set-up to ensure that the proposed project meets all requirements necessary to delivering a successful Granicus solution. Activities in this stage include:
 1. Solution Validation Conference Call
 2. Client completes technical pre-requisite form
 3. Client agenda and minutes document compatibility review by Granicus Designer
2. **Deployment Phase and Project Kick-off Call:** Granicus will deliver a project timeline that clearly outlines deployment milestones and assigned roles. The bulk of implementation work occurs during this phase and by the end of the Deployment Phase, the solution will be fully operational.
 1. Key project stakeholders from the Client side will be required to attend this call.
 2. Project timeline will be delivered within 48 hours of Kickoff Call.
3. **Final Validation/Deployment Completed:** This milestone is the final point of sign-off by the Client. At this point the solution should be configured and useable but not necessarily in use.
4. **Training:** The assigned Product Trainer will work with Client on full product training, including: agenda preparation, live meeting workflow, and video editing.
5. **Live Operations Begin/Scope of Work Completed:** In this final stage of the implementation, the Client will begin using its solution. Information on how to access Granicus support documents and staff will be provided.

5. SCOPE OF WORK

5.1 In Scope

1. Installation of the software system in to one (1) production environment.
2. Training for stakeholders.
3. Access to reference and support materials and documentation.
4. Public interface for accessing and managing events and archives. Integration with existing Granicus content.
5. Go-Live support.
6. Integration and validation with existing Granicus solution.

7. Configuration and support for solution components:

1. Encoding Appliance
2. One (1) view page
3. Media Manager
4. One (1) agenda template
5. One (1) player template

Note: The design elements of different solution components have different configuration options that can be selected by the Client and implemented by the Granicus Project Team. If the Client has any questions regarding the design of the solution, the Client should contact the Project Manager for additional information.

5.2 Out of Scope

This section captures the most common out-of-scope scenarios that Granicus encounters during the lifecycle of any given project. This list is not comprehensive and any work not clearly defined in the project scope above may be considered out-of-scope at Granicus' discretion. Granicus remains dedicated to Client success and satisfaction with their Granicus solution and welcomes discussions with the Client on how best to achieve any out-of-scope requests. Granicus will not engage in any out-of-scope work without prior written approval from the Client.

1. Additional equipment, templates, production environments or other configuration services above the quantities listed in section 5.1 above.
2. Sectioned/customized view pages that have embedded video players and/or customized graphics, animations or interactions.
3. Data conversion and migration of historical data into Granicus
 1. A data conversion/migration is defined as a service whereby the Client requests Granicus to move, convert, upload, or otherwise "make available" any data not originally generated by a product to appear or be utilized in a Granicus product.
 2. Common scenarios include (but not limited to):
 1. Moving previous video data captured by another system or process into Granicus software
 2. Moving previous agenda, minutes, legislation documents or data into Granicus software.
 3. Any potential data migrations are considered out-of-scope and require additional assessment, as well as a separate project scope. Data migrations are billed by a combination of flat fees, as well as the current professional services rate per hour. (Consult your Sales Associate or Account Manager for details.)
4. API Integrations
 1. Examples of out-of-scope API requests include, but are not limited to:
 1. Requests to make modifications to API functionality to accommodate any third party integration.
 2. Any feasibility/data gap analysis to determine whether or not an API will be suitable for any Client integration or business need.
 - Any custom programming/configuration done by a Granicus staff member or contractor to accomplish or in pursuit of accomplishing any API integration.

1. Any request for support regarding a third party integration not created by Granicus or its contractors.
2. Any other API integration not clearly defined by this original scope of work.
1. Billing for out-of-scope API integrations is assessed on an hourly basis at the current professional services rate. (Consult your Sales Associate or Account Manager for details.)
5. Product changes or enhancements
 1. If the Client wishes to make a feature or produce change request, it may do so at any time through its Granicus Account Manager, Granicus Client Care, or its Granicus Project Manager. Granicus, at its sole discretion, will then choose whether or not to implement any given product request.
 2. Any accepted feature request will be implemented within a manner, timeline, and fashion that are purely at Granicus' discretion.
 3. Any product change or enhancement not currently existing or not explicitly listed in the project scope above at the time this Scope of Work is executed is considered out-of-scope.

6. PROJECT DELIVERABLES

6.1 Granicus Open Platform

The Granicus Open Platform is the cloud-based foundation for all Granicus applications. It allows government organizations to manage and store an unlimited amount of government public meeting data and includes free access to our APIs and SDKs. The Granicus Open Platform includes the ability to upload and publish content including videos and documents. The feature list includes:

- Unlimited content storage and distribution
- Open architecture and SDK
- Archived video editing and indexing
- A public-facing citizen Web portal
- Live and on-demand streaming to mobile devices

6.2 Government Transparency

The Government Transparency product provides the ability to stream meetings and events live, to link related documents to video, and to improve the search of archives. It includes unlimited cloud bandwidth and storage as well as local live and on-demand streaming. This product connects agenda data to the iPad to enable the review of agendas and supporting documents, note taking, and more through the iLegislate® application. The feature list includes:

- A media portal for publishing live and archived videos on the Client website
- Single multimedia player providing indexed videos, agendas and supporting materials such as staff reports, memos, and ordinances
- Searchable, self-service access to online public meeting or event data, including: agendas, minutes, notes, motions, votes and captions. Includes advanced filters for date range, data type and more.
- Live importing of agendas and video indexing of materials
- Automated management and distribution of unlimited meetings and events

- Closed captioning for video
- In-depth video analytics
- Viewing of videos, agendas, minutes, and supporting documents on mobile devices that use Apple iOS (iPhone and iPad) and some Android devices.
- Media files can be downloaded in video (MP4) formats
- Facilitation of sharing videos over social networking sites or through email
- RSS subscriptions and user search alerts supported
- Fully documented and supported Application Programmatic Interface (API) and Software Developer Kit (SDK) provided upon request. This open architecture enables seamless integration of existing or future enterprise systems with Granicus.

6.3 Granicus Encoding Appliance

The Granicus Encoding Appliance provides clients with superior live and on-demand webcasting performance. The hardware is pre-configured and delivered ready to stream. Simply connect power, a network connection, and an audio/video source. A combination of Web-based and Client-installed applications will give users easy access and control of the Appliance's Streaming Media Services. The Encoding Appliance also has the ability to have the Performance Accelerator module installed to allow for up to 50 concurrent live and on demand streams as well as for local archive storage. However, if the Client expects more than 50 concurrent internal users viewing the live stream, the Client may want to consider the Granicus standalone physical or virtual server setup as described in section 6.1.4 below. The feature list includes:

- Live and on-demand streaming online and via mobile devices
- Remote systems monitoring and Granicus maintenance updates
- Extraction and display of embedded closed captions to help maintain ADA compliance
- Faster archive upload times, less video buffering
- 264 video codec encoding
- HTML5 and Flash compatible streaming delivery

6.4 iLegislate: The Granicus iPad App

With the iLegislate mobile application, Clients can review meeting agendas and supporting documents and archived videos all over the iPad®. iLegislate seamlessly connects agenda data to the iPad and makes it available for offline viewing. Users can review agendas and supporting documents, annotate PDF documents, take notes and bookmark items of interest. iLegislate is compatible with both Apple iPad versions and is available for free through the Apple App Store™. The feature list includes:

- Access to meeting agendas and supporting documents;
- Review of agendas and attachments offline and on-the-go;
- Note taking, bookmarking and emailing of agenda items;
- Review of indexed, archived meeting videos; and
- Review of citizen ideas and comments tied to agenda items.

6.5 Security

6.5.1 Data Centers

Granicus Data Centers are designed for reliability and redundancy and are robust and secure. Our Data Centers are guided by a "defense-in-depth" security strategy to ensure reliable access of government data. The Granicus Primary Data Center is designed with redundant systems to ensure that there is no single point of failure and no impact to the availability of Granicus applications. Our data center requirements are:

- SSAE-16 security accreditation
- Reliable network
- 98% uptime and data availability
- Redundant backups
- Multiple locations
 - Ashburn, VA: Primary US data center
 - San Francisco, CA: Backup US data center
 - Toronto, ON: Primary Canadian data center
 - Amazon Web Services: Various locations

6.5.2 Robust Security Layers

Granicus implements a series of layers so that no single solution is relied upon to provide security, including:

- Hosting facilities that meet or exceed Tier III standards that are engineered to ensure application and data availability and security.
- Edge-to-edge security, visibility and carrier-class threat management and remediation. We utilize industry leading tools to compare real-time network traffic and flag any anomalies such as: Denial of Service (DoS) and Distributed Denial of Service (DDoS) attacks, worms or botnets.
- Mitigation of network issues, such as: traffic and routing instability, equipment failures, or misconfigurations.
- Hardened, stateful inspection firewall technology.
- Intrusion Detection System (IDS) utilizing signature-, protocol-, and anomaly-based inspection methods.
- 24x7x365 firewall, VPN, and IDS support and maintenance.
- Security policies and procedures that are constantly maintained, tested and updated.
- Security Incident Response team/SSAE-16 accreditation to secure all customer data against tampering.

6.6 General System Specifications, Compatibility, and Integration

6.6.1 Remote Management

Granicus maintains and monitors the software performance of its solutions. All software patches and Granicus software updates are performed on a determined schedule. Remote support, management, patching, reporting and logging are performed using LogMeIn. If other connection methods such as a VPN connection are required due to security policies, please discuss these with the Granicus representative as it may inhibit our responsiveness. Installation of third party software not specifically approved by Granicus may detrimentally impact the server's performance. In extreme cases, the server may need to be reimaged to restore normal operations; in this case, a reimaging fee may be charged.

6.6.2 Video Streaming Technical Requirements

Video streaming typically requires the use of media plug-ins. While the necessary plug-ins will often come pre-installed, you may need to install or enable plug-ins to watch streaming video. We recommend installing the plug-in if it is available for your system. While we recommend certain platforms and Web browsers, many other operating systems and Web browsers can successfully stream videos. For example, Mozilla Firefox and Google Chrome are both known to work on many platforms. Please note that not all features are available to all Web browsers on all platforms.

Recommended Platforms:

Microsoft Windows version XP SP2 or newer

Recommended browser: Microsoft Internet Explorer, version 9 or newer

Mac OS X version 10.5 or newer

Recommended browser: Apple Safari, version 5 or newer

iOS version 4.2.1 or newer

Android version 2.2.1 or newer

Please note: performance on Android devices may vary depending on the version, phone manufacturer, and carrier.

6.6.3 Software Technical Requirements

The Encoding Appliance is managed through our hosted software program known as MediaManager. The administration feature in MediaManager is a central hub for preparing and publishing content in your Granicus solution. In addition to publishing content, you can manage user access and view usage reports. MediaManager administration requires use of a system that meets the following specifications:

Computer	Windows-based PC
Recommended Browser	Internet Explorer 9 or newer
Internet Access	Access to Client MediaManager site (clientname.granicus.com)

MediaManager allows system administrators to have granular control over the actions that users are allowed to perform. In addition to meeting the system requirements that are listed above, each user must have been granted access rights to the tools that they wish to use.

6.6.4 Hardware Technical Requirements

The Granicus Encoding Appliance is designed and built to provide government organizations with a complete streaming solution. Each pre-configured appliance is delivered ready to stream. Full appliance control is available through a Web browser or locally installed client application.

6.6.5 Granicus Encoding Appliance Technical Requirements

See [SDI Encoder Technical Solutions Guide](#) and/or [Analog Encoder Technical Solutions Guide](#).

6.6.6 Streaming Formats

Live streaming is currently in H.264 format. On-demand streaming is in H.264 format and in HTML5 and Flash players. Platforms supported include PC, Mac, iOS (iPhone, iPad), and most Android devices.

Live Encoding Formats	H.264 HTML5
On-Demand Encoding Formats	H.264 Adobe® Flash® H.264 HTML5
Bandwidth	Constant 350Kbps-2Mbps for live and on-demand streams

7. PROJECT DELIVERABLES REVIEW AND APPROVAL

All deliverables must be signed off on by the Client Project Manager before they will be considered complete and final. Sign-off is defined as the delivery of written or electronic approval and acceptance of the deliverables. The Client Project Manager will manage the internal testing and review process to ensure completion with the Client project team. Pending support tickets, unresolved bugs, and additional design-related requests that are received after the post-training design call will not prevent a project from reaching final sign-off. Client will continue to receive full support from the Granicus Customer Care team after project closure.

8. PAYMENT SCHEDULE

Payment is to be made based upon the terms set forth in the Agreement.

9. GENERAL PROJECT TIMELINE, ASSOCIATED TASKS, AND PAYMENT MILESTONES

The milestones, tasks, and time estimates below are based on projects similar to the Client's known requirements. The time estimates are for initial pricing and project planning only. Payment milestones are based on prior communication and agreement with the Client.

#	Milestone (in bold) or Task Name	Resource(s)	Description	Duration
1	Pre-deployment Activity Phase	Client, Granicus	Tasks completed before official project initiation to ensure smooth and successful project deployment.	6 days
2	Agenda/Minutes Documents Sent for Assessment	Client	The purpose of the Granicus document assessment process is to deliver the best possible automated workflow solution to the Client. After the submission of current agenda and minutes documents to the Granicus Account Manager via email, our Design Team will review and analyze how they will integrate with Granicus and what changes, if any, should be made to optimize the solution.	1 day
3	Document Assessment	Granicus	During the assessment process, the Granicus Design Team will identify key document information and review the general capabilities of Client documents and workflow. Any recommendations on how to increase the efficiency of the workflow will be submitted to Client PM for Client approval.	4 days

4	Review Document Recommendations	Client	<p>Based on the information communicated during the previous step, the Client PM will review and provide written approval of the assessment, along with any changes, by email to the Account Manager.</p> <p>If there are any questions or concerns, Granicus designers are always available to discuss possible solutions. Any design changes that are not part of the original scope of work may be subject to a professional services charge.</p>	3 days
5	Document Assessment Complete	Granicus	<p>Upon the receipt of written acceptance of the document assessment by Client PM, the document assessment process is complete and any changes will be implemented.</p>	0-7 days
6	Send Technical Information Gathering Form	Granicus	<p>Granicus Account Manager will send the Client PM a Technical Information Gathering Form. The form is used to gather general technical information that is crucial to ensuring a smooth and correct installation of the Granicus Solution. It is sent during the solution validation phase and is to be completed by the Solution Validation Call.</p>	1 day
7	Complete Technical Information Gathering Forms	Client	<p>Client Team will fill out and electronically submit the forms delivered in Task 6. The forms should only take about a half-hour to complete.</p>	4 days
8	Solution Validation Call	Client, Granicus	<p>The Solution Validation Call is the opportunity to discuss Client current workflow process and existing technology set-up, as well as to ensure that the proposed plan meets all requirements necessary to deliver a successful Granicus solution. At a minimum, the Client PM, Client System Administrator, and Client IT Lead should participate in the call.</p>	1 day
9	Service Agreement Executed	Client, Granicus	<p>Joint execution of service agreement by legal representatives is required before the project can proceed.</p>	1 day

10	Billing Milestone 1	Client, Granicus	Granicus will invoice and Client agrees to pay the first installment as per Agreement.	
11	Deployment Phase	Client, Granicus	The majority of software installation and configuration occurs during the Deployment Phase.	28 days
12	Schedule Project Kickoff Call	Granicus	Granicus will reach out to Client PM to schedule the Project Kickoff Call (see below).	.25 days
13	Email Kickoff Call Agenda and Related Material	Granicus	Granicus will email the Client Project Manager the Kickoff Call agenda and all related documentation in preparation for the Kickoff Call.	1 day

14	Project Kickoff Call	Client, Granicus	<p>The primary goal of the Kickoff Call is to bring all project stakeholders together and establish the timeline for all related project milestones. In addition, it is the official transition from the Sales team to the Implementation team. Granicus Project Manager will lead the call after the proper introductions have occurred. All project stakeholders should participate in the Kickoff Call.</p> <p>The outline below covers a high-level overview for the call. Granicus will provide a complete agenda for the Kickoff Call in advance.</p> <ul style="list-style-type: none"> I. Client and Granicus Team Introductions II. Review solution details III. Identify/solidify Client resources <ul style="list-style-type: none"> a) Desktop Support b) Security/Network c) Server Setup d) Audio and Video Specialist IV. Present outline of project plan, both milestones and tasks V. Set appropriate dates for project plan with all stakeholders for all relevant project milestones 	1 day
15	Hardware Shipping	Granicus	Once the proposed solution has been validated and approved by all parties, Granicus will order and ship the necessary hardware components to the Client.	1 day
16	Email Project and Training Plans and Agendas	Granicus	<p>The Granicus PM will follow up the training discussion on the Kickoff Call with an email to the Client PM detailing the proposed project plan.</p> <p>The Granicus Trainer will follow up the training discussion on the Kickoff Call with an email to the Client PM detailing the proposed training plan and agenda.</p>	1 day

17	Hardware Receipt	Client	Client is responsible for receiving the hardware on its end and installing the hardware components as agreed to in the network diagram.	10-15 days
18	Design Process	Granicus	The Granicus Designer will ensure that the Client's custom player and agenda documents meet expectations and work efficiently and effectively in the Granicus workflow. Minor changes such as color and font choices will be implemented in this phase and will require final written sign-off by the Client.	10 days
19	Remote Server Installation	Client, Granicus	The Granicus Project Manager will be available to support the Client remotely in installing the servers and verifying their set-up and functionality at the Client site.	10 days

20	Installation and Testing with Audiovisual Team	Client, Granicus	<p>Granicus PM will work with the Client to test and to confirm that the audiovisual components of the Granicus solution are fully functional and ready to operate. Any technical issues found with the streaming will be addressed and resolved at this stage in the installation process.</p> <p>Granicus PM and Client's A/V team will work together to confirm the following parameters for the streaming component:</p> <ul style="list-style-type: none"> I. Aspect Ratio II. Bit Rate 	1 day
21	Confirm Remote Access to Encoding Appliance	Client, Granicus	<p>Before Granicus can begin the remote installation of the transparency solution, the Client must confirm that the network's security and firewall requirements are in place as discussed in the Pre-Deployment Activity Phase. Granicus PM will confirm remote access to the server in preparation for the software installation.</p>	1 day

22	Complete software update for Encoding Appliance (Server Side)	Granicus	Granicus PM will complete a server-side update to the streaming component.	1 day
23	Confirm Software Solution Installation	Client	Granicus recommends allowing one (1) day's time for the Client IT Lead to run and test the installation of the software solution in the Client environment.	1 day
24	Complete Server-side Encoding Validation	Granicus	Granicus PM will conduct testing to validate the upgrade of the streaming component is working as expected.	1-2 days
25	Design Approval	Client, Granicus	<p>The Client PM and the Granicus Design Team will collaborate on the final design of the agenda documents. The documents and the associated workflows will be validated at this phase.</p> <p>Any additional modification requests will be required in writing by the Client before final acceptance and approval.</p>	7 days
26	Final Validation/ Deployment Completed	Client, Granicus	This milestone is the final point of sign-off for any last-minute changes or approval by multiple stakeholders that the project requires. At this stage, the solution will be fully operational. Email acceptance of the deployment is required by Client PM to Granicus PM.	5 days
27	Billing Milestone 2	Client, Granicus	<p>Granicus will invoice and Client agrees to pay the second installment as per the Agreement</p> <p>Commencement of managed service fees as per the Agreement begins, prorated from the date of Deployment Completed.</p>	

28	Training	Client, Granicus	<p>The training plan listed below is a generic plan based on Granicus best practices. The Trainer will communicate the plan in advance (see Task 16).</p> <p>It is recommended that the Core Project Team attend all training sessions. The Core Project Team should include the Clerk, Clerk deputies/ staff, and one representative from IT. This will allow the Clerk's Office and IT to be aware of the intricacies and capabilities of the system. A maximum of twelve (12) attendees can go through any specific onsite training session.</p>	10-15 days
29	Online Session #1	Client, Granicus	<p>GT Pre/During Meeting Steps</p> <p>1-5 days before a 'test' meeting (Client runs test meeting)</p>	1-5 days
30	Online Session #2	Client, Granicus	<p>GT Post Meeting Steps</p> <p>1-5 days after a 'test' meeting</p>	1-5 days
31	Online Session #3	Client, Granicus	<p>GT Review/iLegislate</p> <p>1-5 days before Go Live meeting</p>	1-5 days
32	Training Completed			0 days
33	Live Operations Begin/Scope of Work Completed	Client	<p>This is the official go-live date when the solution will be used for automating legislative workflow and streaming and archiving of meetings.</p>	0 days



Mesquite, NV

Scope of Work Proposal

Meeting Efficiency and VoteCast Suites

Document Version 1.1

(CONFIDENTIAL)

- Set upon publish -

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1. PURPOSE AND USAGE

Mesquite, NV ("Client") has selected Granicus, Inc.'s ("Granicus") Meeting Efficiency and VoteCast as the platform for automating its live and post-meeting management processes. The solution will assist elected officials, client staff, and constituents through the use of motion and vote services, speaker management functionality, and tools for audience awareness as well as minutes production and publication capabilities.

The purpose of this document is to define the goals, scope, specific deliverables, and timelines associated with the delivery of the SaaS application software and implementation services by Granicus. The content of this document is subject to review by both Granicus and the Client.

Once the Services Agreement ("Agreement") is executed by both Granicus and the Client, the Granicus project management and deployment team will contact the Client project team to discuss project logistics and potential start dates and timelines. Once a project start date has been determined, resources will be assigned and scheduled to begin the delivery of the services.

2. ASSUMPTIONS

This Scope of Work is based upon the below assumptions being true and accurate. If for some reason these assumptions prove false, it may result in a scope change and an impact on the proposed project cost and timeline for delivery. The assumptions and time estimates are based on similar projects and on the Client's known requirements. The time estimates are for initial pricing and project planning, as this is a fixed fee proposal and services to complete the deliverables as defined are included.

2.1 Global Assumptions

1. All future meeting and non-meeting content will be imbedded in Client's view page.
2. The VoteCast display CPU will require:
 - a. A projector or LCD monitor that is visible to the audience,
 - b. The display must have the capability to accept a VGA connection or a Dell display port,
 - c. The Client is responsible for procuring the display as well as appropriate connectors, and
 - d. Power for the display.
3. VoteCast will require:
 - a. Physical space on the desk or meeting table for the voting members to use Android tablets, iPads, and/or computer workstations (i.e., VoteCast voting machines),
 - b. A network port or wireless network for voting machines,
 - c. A wired network that supports a connection between the VoteCast voting machines and the encoder, and
 - d. Power for the voting machines.
4. Client shall provide all information, data, and documentation reasonably required by Granicus to deliver the services, products, and system. With respect to any software, documentation, interfaces, data, or specifications

supplied by the Client, the Client warrants to Granicus that it has the right to use and to disclose to Granicus all Client information so provided.

5. Granicus believes the proposed components to be compatible with the Client's IT environment and hardware, but has not tested the software with all aspects of the Client's IT environment.

2.2 Project Management Assumptions

1. Success of the project is dependent on both Granicus and the Client's commitment to collaborating on and performing the tasks and obligations described in this Scope of Work. Granicus assumes that the Client will provide reasonable turnaround time (to be mutually agreed upon) on critical decisions, essential information, and approvals that are required to continue with work in progress or that is critical to meeting a deliverable due date. Granicus expects that a decision will be elevated to the appropriate Client management level to make a decision in a timely manner.
2. Client will perform its obligations and render the assistance described in this Scope of Work in a timely manner and in a manner as to adhere to the final schedule. In the event that Granicus is delayed or prevented from performing its obligations, to the extent that the delay is caused by factors beyond the reasonable control of Granicus, including without limitation, the inability of The Client to perform its responsibilities (i.e. finalizing the requirements) in a timely manner, Granicus will be entitled to an equitable adjustment in the timetable and compensation as set forth in the Agreement.
3. Project initiation will occur upon signature of the Agreement by both parties. All dates in this Scope of Work are subject to a mutually agreed upon schedule after execution of the Agreement. Please see Section 9 for further details.
4. Granicus will provide status reports as needed to the Client Project Manager.

2.3 Staffing Assumptions

Below is an outline of the key project team members for a successful Meeting Efficiency and VoteCast implementation. The goal is for the Client to build a successful project team and for all involved to understand the project plan and scope so realistic expectations are set from the start. Prior to any training, Granicus will work with Client staff to create and deliver user profiles, user groups, and training documentation to ensure that the training instruction is as effective as possible for each role.

Key Granicus Team Members

1. Granicus has assigned a Project Manager for this effort. The escalation process in the event of the Project Manager's inability to respond to Client needs will be directly to Granicus' Director of Professional Services (please email implementation@granicus.com to contact the Director of Professional Services).
2. Granicus will assign the following team roles to the Client implementation:
 1. Account Manager/Sales Executive
 2. Designer
 3. Solution Validation Engineer
 4. Product Trainer

The Granicus Project Manager and the Client's Project Manager will facilitate and coordinate all activities and communications between the Granicus team and the Client team. Granicus representatives may contact Client participants directly regarding project issues, as warranted and approved by the Project Managers.

Key Client Team Members

It is important for the Client to create a solid project team for a successful Meeting Efficiency and VoteCast implementation. Below are the recommended project team members:

1. **Project Manager:** The Project Manager should be someone who manages the Client team's performance of project tasks and secures acceptance and approval of deliverables from the Client stakeholders. The Project Manager is responsible for communication, including status reporting, risk management, escalation of issues, and, in general, making sure the project is delivered on schedule and within scope. The Project Manager's responsibilities will also include, but not be limited to:
 1. Collaboration with Granicus resources on the project schedule deliverables;
 2. Coordination with key stakeholders, representatives, and decision makers;
 3. Facilitation of timely decision-making and resolution of issues; and
 4. Coordination of Client resources for decision-making, project management, testing, training, etc.
2. **Granicus Solution Administrator:** The Solution Administrator should be a person who has good overall knowledge of the Client's legislative workflow: from the approval process of legislation to the creation of minutes. This person should consider him or herself computer savvy and ideally have a good working knowledge of any existing elements of a Granicus solution. The Solution Administrator's responsibilities will also include, but not be limited to:
 1. Collaboration with Granicus resources on the project schedule deliverables; and
 2. Coordination with key stakeholders, representatives, and decision makers.
3. **IT Lead:** The IT Lead works closely with the Project Manager to ensure that Meeting Efficiency and VoteCast are deployed properly and helps solve IT issues that might arise.
4. **Clerk:** It is important that the Clerk is an integral part of the Project Team to be the expert on the legislative process of the Council, from the approval process of legislation to the creation of minutes. This person will also be responsible for indexing the recording during the meeting if video/audio recording is involved.
5. **Committee Representative:** The Committee Representative will be the expert on the committee process of agenda and minutes creation.
6. **Backup Solution Administrator:** This Backup Solution Administrator will serve as the backup to the Solution Administrator and preferably has a solid understanding of the legislative process of the Client jurisdiction—from the approval process of legislation to the creation of minutes—as well as a good level of technological skills.
7. **Video Indexer:** Should the solution include video, the Video Indexer will be indexing/time-stamping the video in LiveManager if the Clerk cannot. This person can be from the Clerk's staff or a member of the A/V team depending on the Client's unique workflow.

2.4 Training Assumptions

1. Clients who use iPad and Android voting will be provided with online training resources. Clients who use VoteCast Classic (CPU, non-tablet version) will be provided with onsite, instructor-led training as well.
2. For VoteCast Classic:
 1. Client will have appropriate staff members attend and participate in the training sessions as to allow the training sessions to be completed in the time designated in the project plan. It is critical that senior personnel from the Client attend all necessary training in that they will be the people that the junior people come to for assistance.
 2. Granicus assumes that the Client will provide a training facility suitable for those purposes and in a timeframe supported by the project plan.
 3. Granicus will provide the Client with information on how to set up Client computers for Meeting Efficiency and VoteCast training. Client will follow instructions on how to prepare computers for training prior to the Granicus Trainer's arrival onsite.
 4. Granicus requires that all Client personnel participating in the system training be proficient on Windows, i.e. familiar with drop down menus, mouse navigation, etc. Granicus' experience has shown that without such training, the system training can be disruptive for the other staff and the trainer.
 5. Granicus will train a core group of users onsite. These users will be responsible for educating others within the Client organization after formal Granicus training ends (the "train-the-trainer" approach).

2.5 Scope and Cost Assumptions

1. Both Granicus and the Client will follow a Change Order Process for handling any work that is not defined in this Scope of Work. The Change Order Process is jointly managed by the Project Managers. All changes must be documented in a Change Log, and approved by both parties prior to work being undertaken.
2. Requested Client changes to the deliverable template may increase project costs or introduce timeline delays.

3. BUSINESS OBJECTIVES

The business objectives to be achieved by this project are as follows:

1. Streamline live meeting processes into a workflow that combines minutes with meeting recordings.
2. Perform tasks associated with capturing and publishing minutes electronically.
3. Record roll call, agenda items, speakers, motions, votes, and notes through a simple interface.
4. Integrate VoteCast to enable real-time meeting voting and recording on the touch-screens (VoteCast Classic) or iPad and/or Android voting machines.
5. Allow the public to track legislation, ordinances, and voting member records through Client website.
6. Allow elected officials to participate in public meetings using touch-screen displays to record motions and votes as well as request to speak.

7. Enable viewing of full agendas, supporting materials, the current item, speakers, and vote results on the touch-screen display.

8. Substantially reduce hardcopy printing of documents related to meetings.
9. Provide training for all stakeholders through a "train-the-trainer" concept.
10. Provide integration with the public interface for legislation-related information.

4. PROJECT PHASES

Project deliverables are defined according to the project phase. The project will be broken into the following primary phases:

1. **Pre-Deployment Activity:** Granicus works with the Client to gather general technical information and analyzes existing technology set-up to ensure that the proposed project meets all requirements necessary to delivering a successful Granicus solution.
2. **Deployment Phase and Project Kick-off:** Granicus will deliver a project timeline that clearly outlines deployment milestones and assigned roles.
 1. Key project stakeholders from the Client side will be required to attend this call.
 2. Project timeline will be delivered (within 48 hours).
3. **Final Validation/Deployment Completed:** This milestone is the final point of sign-off for any last-minute changes or approval by multiple stakeholders that the project requires. By this stage, the solution will be fully operational.
4. **Training:** The assigned Product Trainer will work with Client on full product training, including: two (2) days of onsite training with meeting support for staff and elected officials on VoteCast Classic.
5. **Live Operations Begin/Scope of Work Completed:** In this final stage of the implementation, the Client will begin using its solution. Information on how to access Granicus support documents and staff will be provided.

5. SCOPE OF WORK

5.1 In Scope

1. One (1) minutes template to be installed on an unlimited number of computers. Granicus' best practice is to limit installation to those users who will be modifying the minutes (generally, this means two to three employees).
2. Time stamping and indexing on agendas and minutes.
3. Configuration and support for one (1) meeting body. This implementation plan includes training for one primary legislative meeting body (i.e., Council, Board of Education, etc.). If the client has multiple meeting bodies that follow the same workflow and that use the same agenda/minutes format, they are considered one (1) additional meeting body.
4. Automation of the following business processes to support a streamlined workflow, with modifications to achieve the best practices as necessary:
 1. Motions and votes will be populated automatically into the Word add-in.
 2. Notes Section
 3. Roll Call
5. A voting member is defined as someone who will have access to a voting machine, but may not necessarily vote. The VoteCast solution includes:

1. Hardware configuration, installation, and maintenance for:
 1. VoteCast Tablets and Stations for voting members, and
 2. One (1) VoteCast Display and Central Processing Unit (CPU)
2. VoteCast software configuration, installation, and maintenance as included in the upfront and monthly managed service fees.
6. Training for stakeholders.
7. Access to reference and support materials and documentation.
8. Integration with existing Granicus content.
9. Issue support for user acceptance testing.
10. Integration and validation with existing Granicus solution.
11. One (1) view page. This view page will be "sectioned" out by Meeting Body or calendar year based upon client preference. Standard view pages do not include these sections.

Note: different design elements of different solution components have different configuration options that can be selected by the Client and implemented by the Granicus Project Team. If the Client has any questions regarding the design of the solution, the Client should contact the Project Manager for additional information.

12. API Integrations.
 - a. Granicus makes available the use of its various APIs to its Clients to enable them to extend their Granicus data in a variety of ways. Examples include leveraging the API to import data from a third party system into Granicus and, conversely, exporting data to a third party system.
 - b. Granicus will deliver access to its APIs, as well as any existing documentation, to the Client upon request.

5.2 Out of Scope

This section captures the most common out-of-scope scenarios that Granicus encounters during the lifecycle of any given project. This list is not comprehensive and any work not clearly defined in the project scope above may be considered out-of-scope at Granicus' discretion. Granicus remains dedicated to Client success and satisfaction with its Granicus solution and welcomes discussions with the Client on how best to achieve any out-of-scope requests. Granicus will not engage in any out-of-scope work without prior written approval from the Client.

1. Additional equipment, templates, production environments, or other configuration services above the quantities listed in section 5.1 above.
2. Sectioned/customized view pages that have embedded video players and/or customized graphics, animations, or interactions.
3. Onsite Encoder Installation
 - a. Granicus performs installation work and support of installation work of its Encoders remotely. Consult your Sales Associate or Account Manager for details and pricing for onsite installation.
4. Data conversion, porting of data, and migration of historical data into Granicus.

- a. A data conversion/migration is defined as a service whereby the Client requests Granicus to move, convert, upload, or otherwise "make available" any data not originally generated by a product to appear or be utilized in a Granicus product.
 - b. Common scenarios include (but are not limited to):
 - i. Moving previous video data captured by another system or process into Granicus software.
 - ii. Moving or converting previous agenda, minutes, legislation documents, attachments, or data into Granicus software.
 - c. Any potential data migrations are considered out-of-scope and require additional assessment, as well as a separate project scope. Data migrations are billed by a combination of flat fees, as well as the current professional services rate per hour. Consult your Sales Associate or Account Manager for details.
5. Creation of sectioned view pages or custom design work related to the Client's iFraming of the view page into its official website.
- a. Custom design work is defined as work that requires modifications to the core application code in order to achieve a desired format or purpose. A sectioned view is defined as a customized view page that allows the Client to organize its meeting content by year and/or meeting body, making it easier for citizens to view and navigate through its publicly facing archives. (This is opposed to a standard view page that lists all archives in one, chronological table)
 - b. In general, modifications to formatting (font, size, justifications) or hiding or moving certain data elements are not considered custom design work, and are thus considered 'in-scope'.
 - c. The creation of any custom design work is considered out-of-scope and requires a separate assessment and project scope. Billing for custom reports is assessed on an hourly basis at the current professional services rate. Consult your Sales Associate or Account Manager for details.
6. API Integrations.
- a. Examples of out-of-scope API requests include, but are not limited to:
 - i. Requests to make modifications to API functionality to accommodate any third party integration.
 - ii. Any feasibility/data gap analysis to determine whether or not an API will be suitable for any Client integration or business need.
 - iii. Any custom programming/configuration done by a Granicus staff member or contractor to accomplish or in pursuit of accomplishing any API integration.
 - iv. Any request for support regarding a third party integration not created by Granicus or its contractors.
 - v. Any other API integration not clearly defined by this original scope of work.
 - b. Billing for out-of-scope API integrations is assessed on an hourly basis at the current professional services rate. Consult your Sales Associate or Account Manager for details.
7. Product changes or enhancements.
- a. If the Client wishes to make a feature or product change request, it may do so at any time through its Granicus Account Manager, Granicus Client Care, or its Granicus Project Manager. Granicus, at its sole discretion, will then choose whether or not to implement any given product request.

- b. Any accepted feature request will be implemented within a manner, timeline, and fashion that are purely at Granicus' discretion.
- c. Any product change or enhancement not currently existing or not explicitly listed in the project scope above at the time this Scope of Work is executed is considered out-of-scope.

6. PROJECT DELIVERABLES

6.1 Description of Deliverables

6.1.1 Meeting Efficiency

Meeting Efficiency is a live meeting workflow solution that combines minutes with a meeting's recording. It allows users to capture and publish minutes and record roll call, agenda items, speakers, motions, votes, and notes through a simple interface. After the meeting, users can finalize minutes quickly and easily. With VoteLog, the public can track legislation, ordinances and even voting member records through the Client's website. These products seamlessly integrate with agenda solutions already in place. The feature list includes:

- Meeting preparation tools
- Live minutes automation
- Quick notes and text expansion
- Minutes editing and publishing
- Linked minutes generation

6.1.2 VoteCast: Electronic Voting and Public Displays

VoteCast enables elected officials to participate in public meetings to record motions and votes as well as request to speak. Users can view full agendas, supporting materials, the current item, speakers, and vote results. Actions are recorded directly from elected members and a public display shows the current item, vote results, a speaker timer, and more. The system includes a digital speaker queue, vote automation, and the ability to review paperless agenda packets. Elected officials can use Granicus-provided hardware, which includes either a tablet computer with a docking station or an ultra-small, form factor Dell CPU and touch-screen monitor, depending on Client preference. VoteCast Classic is a highly configurable system that provides many custom options, some of which include:

- Ability to show or hide live vote results, including a numerical tally for elected officials or the meeting chair. This can be done during the live vote or after it has been completed.
- Vote types ("Yes" or "Yay", "No" or "Nay", etc.) (VoteCast Classic-only)
- Show or hide motion information and mover/seconder buttons (VoteCast Classic-only)
- Ability to view supporting document attachments
- Customized elected official names
- Display the speaker queue and speaker timer
- Ability for meeting chair to have controls such as start/stop/reset vote, call speakers, etc.

6.1.2.1 Meeting Room Public Display

The Clerk has complete control over the live meeting data entry, notes and actions. All of this meeting data (e.g. current item, vote results, speakers, etc.) can be pushed to the public display interface. The public display is designed to keep people in the meeting chamber, TV viewers, and the Web audience up-to-speed on meeting action.

7. PROJECT DELIVERABLES REVIEW AND APPROVAL

All deliverables must be signed off on by the Client Project Manager before they will be considered complete and final. Sign-off is defined as the delivery of written or electronic approval and acceptance of the deliverables. The Client Project Manager will manage the internal testing and review process to ensure completion with the Client project team. Pending support tickets, unresolved bugs, and additional design-related requests that are received after the post-training design call will not prevent a project from reaching final sign-off. Client will continue to receive full support from the Granicus Customer Care team after project closure.

8. PAYMENT SCHEDULE

Payment is to be made based upon the terms set forth in the Agreement.

9. GENERAL PROJECT TIMELINE, ASSOCIATED TASKS, AND PAYMENT MILESTONES

The milestones, tasks, and time estimates below are based on projects similar to the Client's known requirements. The time estimates are for initial pricing and project planning only. Payment milestones are based on prior communication and agreement with the Client.

#	Milestone (in bold) or Task Name	Resource(s)	Description	Duration
1	Pre-Deployment Activity Phase	Client, Granicus	Tasks completed before official project initiation to ensure smooth and successful project deployment.	6 days

2	Send Technical Solution Guides: Meeting Efficiency Solution, Live Manager, VoteCast Solution	Granicus	Granicus PM will email the technical solutions guide for the Meeting Efficiency and VoteCast solutions. The guides detail all system pre-requisites and security requirements for installing the hardware and related applications that will need to be installed on the Client's computers.	1 day
3	Solution Validation Call	Client, Granicus	The Solution Validation Call is the opportunity to discuss the Client's current workflow process and existing technology set-up, as well as to ensure that the proposed plan meets all requirements necessary to deliver a successful Granicus solution. At a minimum, the Client PM, Client Solution Administrator, and Client IT Lead should participate in the call.	1 day
4	Review VoteCast Display Format with Audio and Video Team	Client, Granicus	Granicus PM and Client's A/V team will work together to confirm the following parameters for the VoteCast display: <ul style="list-style-type: none"> I. Aspect Ratio II. General Aesthetics 	1 day
5	Service Agreement Executed	Client, Granicus	Joint execution of service agreement by legal representatives is required before the project can proceed.	1 day
6	Billing Milestone 1	Granicus, Client	Granicus will invoice and Client agrees to pay the first installment as per the Agreement	
7	Deployment Phase	Client, Granicus	The majority of software installation and configuration occurs during the Deployment Phase. (Time estimate based on Granicus' and Client's availability.)	60 days
8	Schedule Project Kickoff Call	Granicus	Granicus will reach out to Client PM to schedule the Project Kickoff Call (see below).	.25 days

9	Email Kickoff Call Agenda and related material	Granicus	Granicus will email the Client Project Manager the Kickoff Call agenda and all related documentation in preparation for the Kickoff Call.	1 day
10	Kickoff Call	Client, Granicus	<p>The primary goal of the Kickoff Call is to bring all project stakeholders together and establish the timeline for all related project milestones. In addition, it is the official transition from the Sales team to the Implementation team. The Granicus Project Manager will lead the call after the proper introductions have occurred. All project stakeholders should participate in the Kickoff Call.</p> <p>The outline below covers a high-level overview for the call. Granicus will provide a complete agenda for the Kickoff Call in advance.</p> <ul style="list-style-type: none"> I. Client and Granicus Team Introductions II. Review solution details III. Identify/solidify Client resources <ul style="list-style-type: none"> a) Desktop Support b) Security/Network c) Audio and Video Specialist IV. Present outline of project plan, both milestones and tasks V. Set appropriate dates for project plan with all stake holders for all relevant project milestones <p>Design</p> <ul style="list-style-type: none"> · Public-facing Components Review <p>VI. Schedule check-ins between Granicus Project Manager and Client Project Manager.</p>	1 day

11	Email Training Plan and Agendas (VoteCast Classic)	Granicus	The Granicus Trainer will follow up the training discussion on the Kickoff Call with an email to the Client PM detailing the proposed training plan and agenda (VoteCast Classic Clients only).	1 day
12	Order Hardware (as necessary)	Granicus	Granicus will order and configure hardware as necessary.	3 days
13	Complete Public-facing Components Design Call	Client, Granicus	This call's purpose is to finalize all design aspects of the Granicus webpage, aka "view page", portal. Client PM, Granicus Design, and Granicus PM are required attendees on this call. Other stakeholder attendees will be determined and communicated with in advance.	1 day
14	Deliver Technical Requirements for LiveManager	Granicus	Granicus PM will provide a document detailing the technical requirements for the Word add-in to Client IT Lead.	1 day
15	Installation of Voting Hardware	Client	After Client receives equipment, Client IT Lead will install the voting hardware and VoteDisplay, including power and Ethernet connection, and confirm that Granicus has remote access.	1 day
16	Configuration of Voting Hardware	Granicus	Granicus PM will install and test VoteCast software on the voting hardware and VoteDisplay.	1 day
17	Complete System Validation	Granicus	Granicus PM will conduct complete system testing to confirm all systems are working as expected.	1 day
18	Complete Technical Deployment	Client, Granicus	<p>Granicus and Client will meet to review and approve the technical deployment to ensure that all technical scope deliverables have been successfully completed and delivered in preparation for training, including:</p> <ol style="list-style-type: none"> 1. Encoder Functionality (Live Streaming and Archived Recording) 2. VoteCast Installation on Designated Workstations 3. VoteCast Display Functionality 	1 day

19	Billing Milestone 2	Client, Granicus	<p>Granicus will invoice and Client agrees to pay the second installment as per the Agreement</p> <p>Commencement of managed service fees as per the Agreement begins, prorated from the date of Deployment Completed.</p>	
20	Training (VoteCast Classic only)	Client, Granicus	Granicus will provide onsite training to staff and elected officials on the VoteCast system in addition to onsite meeting support.	2 days
21	Meeting Efficiency Training	Client, Granicus	Meeting Efficiency training will be provided.	1 day
22	Final Solution Acceptance Meeting	Client, Granicus	The purpose of this meeting is to review the entire project scope and deliverables and ensure complete client satisfaction.	1 day
23	Live Operations Begin/Scope of Work Completed	Client	This is the official go-live date when meeting bodies will be using the Meeting Efficiency and VoteCast solution during a live meeting.	0 days



Mesquite, NV

Scope of Work Proposal

Peak Agenda Management

DOCUMENT VERSION 1.1

(CONFIDENTIAL)

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1. PURPOSE AND USAGE

Mesquite, NV ("Client") has selected Granicus, Inc.'s ("Granicus") Peak Agenda Management application to automate and streamline the agenda management process.

The purpose of this document is to define the goals, scope, specific deliverables, and timelines associated with the delivery of the SaaS application software and implementation services by Granicus.

The content of this document is subject to review by both Granicus and the Client. After this Scope of Work has been mutually reviewed and agreed to by both Granicus and the Client, it will be attached to a Services Agreement ("Agreement") and delivered to the Client for final review and execution.

Once executed by both Granicus and the Client, the Granicus deployment team will contact the Client project team to discuss project logistics and potential start dates and timelines. Once a project start date has been determined, resources will be assigned and scheduled to begin the delivery of the services described in this proposal.

2. ASSUMPTIONS

This proposal is based upon the below assumptions being true and accurate. If for some reason these assumptions prove false, it may result in a scope change and an impact on the proposed project cost and timeline for delivery. The assumptions and time estimates are based on similar projects and on the Client's known requirements. The time estimates are for initial pricing and project planning, as this is a fixed fee proposal and services to complete the deliverables as defined are included.

2.1 Global Assumptions

1. All future meetings, agendas, and agenda items will be managed in the Peak Agenda Management application.
2. All public- and internal-facing facets of the system can be accessed through a Web browser such as Internet Explorer (version 9 and above), Chrome, Safari, or FireFox.

2.2 Project Management Assumptions

1. Project initiation will occur upon signature of the services agreement by both parties. All dates in this Scope of Work are subject to a mutually agreed upon schedule after execution of the services agreement.
2. Granicus will provide regular status reports to the Client Project Manager.

2.3 Staffing Assumptions

Below is an outline of the key project team members for a successful Peak Agenda Management implementation. The goal is for the Client to build a successful project team and for all involved to understand the project plan and scope so realistic expectations are set from the start. Prior to any training, Granicus will work with Client staff to create and deliver user profiles, user groups, and training documentation to ensure that the training instruction is as effective as possible for each role.

Key Granicus Team Members

1. Granicus has assigned a Project Manager for this effort. The escalation process in the event of the Project Manager's inability to respond to Client needs will be to escalate directly to Granicus' Director of Operations (please send an email to implementation@granicus.com to contact the Director of Operations.)
2. Granicus will assign the following team to the Client implementation. The Granicus Project Manager must communicate any change in the membership of this team to the Client in advance.
 1. Designer
 2. Product Trainer

The Granicus Project Manager and the Client's Project Manager will facilitate and coordinate all activities and communications between the Granicus team and the Client team. Granicus representatives may contact Client participants directly regarding project issues, as warranted and approved by the Project Managers.

Key Client Team Members

It is important for the Client to create a solid project team for a successful Peak Agenda Management implementation. Below are the recommended project team members:

1. **Project Manager:** The Project Manager should be someone who manages the Client team's performance of project tasks and secures acceptance and approval of deliverables from the Client stakeholders. The Project Manager is responsible for communication, including status reporting, risk management, escalation of issues, and, in general, making sure the project is delivered on schedule and within scope. The Project Manager's responsibilities will also include, but not be limited to:
 1. Collaboration with Granicus resources on the project schedule deliverables;
 2. Coordination with key stakeholders, representatives, and decision makers;
 3. Facilitation of timely decision-making and resolution of issues; and
 4. Coordination of Client resources for decision-making, project management, testing, training, etc.
2. **Client Solution Administrator:** The Client Solution Administrator should be a person who has good overall knowledge of the Client's agenda workflow process. This is often the Clerk or Deputy Clerk. This person should consider him or herself computer savvy and ideally have a good working knowledge of any existing elements of a Granicus solution. The Client Solution Administrator's responsibilities will also include, but not be limited to:
 1. Collaboration with Granicus resources on the project schedule deliverables; and
 2. Coordination with key stakeholders, representatives, and decision makers.
3. **IT Lead:** The IT Lead works closely with the Project Manager to ensure that Peak Agenda Management is deployed properly and helps solve IT issues that might arise.

2.4 Scope and Cost Assumptions

1. Both Granicus and the Client will follow a change order process for handling any work that is not defined in this Scope of Work. The change order process is jointly managed by the Project Managers. All changes must be documented in a change log, and approved by both parties prior to work being undertaken.
2. Requested Client changes to the deliverable template may increase project costs or introduce timeline delays.

3. BUSINESS OBJECTIVES

The business objectives to be achieved by this project are as follows:

1. Digitally create and manage agenda items.
2. Provide electronic workflow for agenda item approval.
3. Enable collaboration on agenda items to improve efficiency.
4. Schedule and maintain meetings for the primary meeting bodies.
5. Automate the agenda creation process.
6. Easily create and distribute paperless agenda packets to mobile and web.
7. Generate a searchable repository of agendas and agenda items.

4. PROJECT PHASES

Project deliverables are defined according to the project phase. The project will be broken into the following primary phases:

1. **Pre-Deployment Activity:** Granicus works with the Client to gather general technical information and analyzes existing technology set-up to ensure that the proposed project meets all requirements necessary to delivering a successful Peak implementation.
2. **Deployment Phase and Project Kick-off:** Granicus will deliver a project timeline that clearly outlines deployment milestones and assigned roles.
 1. Key project stakeholders from the Client side will be required to attend this call.
 2. Project timeline will be delivered (within 48 hours).
3. **Final Validation/Technical Delivery:** This milestone is the final point of sign-off for any last-minute changes or approval by multiple stakeholders that the project requires. By this stage, the solution will be fully operational.
4. **Training:** Granicus will provide three 90-minute, instructor-led, online training classes. Two of these classes will take place prior to the first live meeting, and the third class will be scheduled for after the first live meeting.
5. **Live Operations Begin/Scope of Work Completed:** In this final stage of the implementation, the Client will begin using Peak in production mode. Information on how to access Granicus support documents and staff will be provided.

5. SCOPE OF WORK

5.1 In Scope

1. Deployment of Peak Agenda to the Clients Granicus platform.
2. Initial configuration for one meeting body and one agenda template and ongoing support of the Peak Agenda Management solution for the meeting bodies that the Client will choose to maintain in Peak.
3. Automation of the following business processes to support a streamlined workflow, with modifications to achieve the best practices as necessary:
 1. Agenda Item Creation: Creating and managing agenda items and supporting attachments

2. Agenda Item Review and Approval: Routing agenda items through sequential or concurrent approval phases
 3. Meeting Scheduling: Scheduling one time or recurring meetings.
 4. Agenda Management: Creating draft and final agendas made up of approved agenda items
 5. Publishing and Distribution: Publishing agenda and agenda packets to iLegislate and the web.
4. Selection of one agenda report template to be used for all meeting bodies.
 5. A 60-minute pre-training setup call with the Project Manager that will be used to setup and configure administration with the Client.
 6. Two 90-minute, instructor-led training sessions for stakeholders: technical and business.
 7. A 90-minute, post-go-live review call (after the first or second meeting cycle) with the Granicus Trainer for any follow up questions or training refreshers that are needed since going live.
 8. Unlimited, on-demand, online video training for all users.
 9. Access to Granicus University webinars and materials.
 10. Access to and delivery of reference and support materials and documentation.
 11. Issue support for user acceptance testing.
 12. Go-live support.

Note: Different design elements of different solution components have different configuration options that can be selected by the Client and implemented by the Granicus Project Team. If the Client has any questions regarding the design of the solution, the Client should contact the Project Manager for additional information.

5.2 Out of Scope

This section captures the most common out-of-scope scenarios that Granicus encounters during the lifecycle of any given project. This list is not comprehensive and any work not clearly defined in the project scope above may be considered out-of-scope at Granicus' sole discretion. Granicus remains dedicated to Client success and satisfaction with their Granicus solution and welcomes discussions with the Client on how best to achieve any out-of-scope requests. Granicus will not engage in any out-of-scope work without prior written approval from the Client.

1. Additional equipment, templates, production environments, or other configuration services above the quantities listed in section 5.1 above.
2. Data conversion, porting of data, and migration of historical data into the Peak Agenda Management solution.
3. A data conversion/migration is defined as a service whereby the Client requests Granicus to move, convert, upload, or otherwise "make available" any data not originally generated by Peak to be available in Peak or other Granicus solution.
4. Any potential data migrations are considered out-of-scope and require additional assessment, as well as a separate project scope.
5. Data migrations and conversions are billed by a combination of flat fees as well as the current professional services rate of two hundred dollars (\$200) per hour.
6. Product changes or enhancements.
7. If the Client wishes to make a feature or product change request, it may do so at any time through its Granicus Account Manager, Granicus Client Care, or its Granicus Project Manager. Granicus, at its sole discretion, will then choose whether or not to implement any given product request.
8. Any accepted feature request will be implemented within a manner, timeline, and fashion that are purely at Granicus' discretion.

9. Any product change or enhancement not listed in this document is considered out-of-scope.

6. PROJECT DELIVERABLES

6.1 Description of Deliverables

The Granicus Peak Agenda Management module offers a complete solution for managing the agenda workflow process within different meeting bodies. This solution includes an easy-to-use application for creating and managing meetings and agenda items. It provides a citizen-facing portal for publishing agenda and agenda packets. The Peak Agenda Management module provides the following functionalities:

- Meeting scheduling
- Agenda item creation using an agenda template (four agenda templates available)
- Sequential or concurrent agenda item approval workflow
- Agenda item collaboration
- Real-time, dynamic agenda building
- Agenda report document generation
- Dashboard for quick access to important data
- Paperless agenda packet publishing and distribution
- Publishing portal built into existing website
- Easy-to-use administration module to configure and maintain system information

7. PROJECT DELIVERABLES REVIEW AND APPROVAL

All deliverables must be signed off on per the project plan by the Client Solution Administrator or the Client Project Manager before they will be considered complete and final. Sign-off is defined as the delivery of written or electronic approval and acceptance of the deliverables. The Client Solution Administrator or Client Project Manager will manage the internal testing and review process to ensure completion with the internal project team.

8. PAYMENT SCHEDULE

Client acknowledges that the services estimated are based solely on the information provided to Granicus and referenced in the above project areas. Professional Service fees include setup, configuration, and training. Recurring Managed Service fees include regular upgrades and ongoing maintenance.

Payment is to be made based upon Milestone Events as detailed in Section 9.

9. GENERAL PROJECT TIMELINE, ASSOCIATED TASKS, AND PAYMENT MILESTONES

The milestones, tasks, and time estimates below are based on projects similar to the Client's known requirements. The time estimates are for initial pricing and project planning only. Payment milestones are based on prior communication and agreement with the Client.

#	Milestone (in bold) or Task Name	Resource(s)	Description	Duration
1	Pre-Deployment Activity Phase	Client, Granicus	Tasks completed before official project initiation to ensure smooth and successful project deployment.	6 days
2	Solution Validation Call	Client, Granicus	The Solution Validation Call is the opportunity to discuss the Client's current workflow process and existing technology set-up, as well as to ensure that the proposed plan meets all requirements necessary to deliver a successful Granicus solution. At a minimum, the Client PM, Client Solution Administrator, and Client IT Lead should participate in the call.	1 day
3	Service Agreement Executed	Client, Granicus	Joint execution of service agreement by legal representatives is required before the project can proceed.	1 day
4	Deployment Phase	Client, Granicus	The majority of software installation and configuration occurs during the Deployment Phase. (Time estimate based on Granicus' and Client's availability.)	30 days
5	Schedule Project Kickoff Call	Granicus	Granicus will reach out to Client PM to schedule the Project Kickoff Call (see below).	.25 days

6	Email Kickoff Call Agenda and related material	Granicus	Granicus will email the Client Project Manager the Kickoff Call agenda and all related documentation in preparation for the Kickoff Call.	1 day
7	Project Kickoff Call	Client, Granicus	<p>The primary goal of the Kickoff Call is to bring all project stakeholders together and establish the timeline for all related project milestones. In addition, it is the official transition from the Sales team to the Implementation team. Granicus will lead the call after the proper introductions have occurred. All project stakeholders should participate in the Kickoff Call. For the Peak Agenda Management solution in particular, the focus will be on how the solution will be used and implemented.</p> <p>The outline below covers a high-level overview for the call. Granicus will provide a complete agenda for the Kickoff Call in advance.</p> <ol style="list-style-type: none"> I. Client and Granicus Team Introductions II. Review solution details III. Identify/solidify Client resources IV. Present outline of project plan, both milestones and tasks V. Set appropriate dates for project plan with all stakeholders for all relevant project milestones VI. Explain and review all information required to complete initial configuration of Peak Agenda Management solution. 	1 day
8	Complete System Validation	Granicus	Granicus will conduct complete system testing to confirm all systems are working as expected.	1 day
9	Complete Technical Delivery	Client, Granicus	Granicus and Client will meet to review and approve the technical deployment to ensure that all technical scope deliverables have been successfully completed and delivered.	1 day

10	Billing Milestone 1	Client, Granicus	Commencement of monthly managed service fees begins, prorated from the date of Technical Delivery.	Ongoing
11	Training	Client, Granicus	Three 90-minute, instructor-led, online training classes. Two of these classes will take place prior to the first live meeting, and the third class will be scheduled for after the first live meeting	2-5 days
12	Final Solution Acceptance Meeting	Client, Granicus	The purpose of this meeting is to review the entire project scope and deliverables and ensure complete Client satisfaction.	1 day
13	Live Operations Begin/Scope of Work Completed	Client	This is the official go-live date when the Client will be using the Peak Agenda Management solution internally as well as the system's public-facing components.	0 days

Granicus Differentiators

- World's most experienced provider of government transparency, citizen participation, meeting efficiency, and legislative management solutions with:
 - Over 1,000 clients in all 50 states, at every level of government
 - Over 31 million government webcasts viewed
 - More than 265,350 government meetings online
- First fully integrated legislative workflow management system for local government
- Open API architecture and SDK allow for seamless integrations with systems already in place
- Certified integrations provide flexibility and choice of agenda workflow solutions
- Exclusive provider of the iLegislate iPad application that allows users to review agendas and supporting materials, bookmark and take notes on items, stream archived videos, and review community feedback
- Only government webcasting service to provide encoding, minutes annotation, transcription, and closed captioning services
- Truly unlimited storage and distribution for all meeting bodies and non-meeting content
- Indefinite retention schedules for all archived meeting and non-meeting content
- Only provider of both government webcasting and citizen engagement services
- 24/7/365 customer service and support
- 97% customer satisfaction rating, 98.5% client retention rating
- One of the 100 companies that matter most in online video by Streaming Media magazine
- Ranked 185 on Deloitte 500 fastest growing companies
- Ranked 419 on Inc 500 fastest growing companies
- Client Success stories are available here: <http://www.granicus.com/customers/case-studies/>

Proposal Terms and Conditions

- Sales tax may apply depending on your organization's tax status and the tax laws unique to your state, county and/or municipality
- Fifty percent (50%) of all up-front fees for all products are due upon Granicus' receipt of an executed agreement or purchase order, as appropriate. The remaining fifty percent (50%) of up-front fees for each product are due upon delivery of that product.

Annual billing for Managed Services for associated products shall begin upon completion of delivery as defined below. Client Shall be invoiced for a twelve (12) month period commencing upon delivery of the configured product(s). Thereafter, Client will be billed annually in advance. Client agrees to pay all invoices from Granicus within thirty (30) days of receipt of invoice. Client acknowledges that products may be delivered and fully operational separate from the other purchased products.

For Granicus Hardware, delivery is complete once the Client receives Hardware components with the configured Granicus Software. For Granicus Software, delivery is complete once the Software is installed, configured, tested and deemed by Granicus to be ready for Client's use, irrespective of any training services provided to Client by Granicus. Granicus oftentimes sells multiple software suites in one transaction. For Clients that have purchased multiple suites, Granicus reserves the right to start invoicing on a per suite basis when considered delivered.

- For existing clients, the costs associated with this proposal or purchase order are in addition to client's existing services.
- If Client's solution requires any onsite training, Client agrees to pay travel expenses for Granicus employees (including but not limited to airfare, lodging, meals) not to exceed two thousand dollars (\$2,000.00) per trip.
- If multiple products are included in this proposal, product scope of work timelines might not run parallel to each other and extend the time of the overall project.



City Council Regular Agenda Item 5.

Subject:

Consideration of approval of an agreement with Sada Systems Inc. for Google Apps software services.

- Public Comment
- Discussion and Possible Action

Petitioner:

Dirk Marshall, IT Director

Staff Recommendation:

Approve the agreement with Sada Systems Inc.

Fiscal Impact:

This proposal is a 2 year agreement with discounts as incentives for signing for 2 years.

Year 1 annual fees: \$19,800; Year 2 annual fees: \$19,800. Discount included is \$3,600 Total.

Budgeted Item:

Yes

Background:

We are currently using Google Apps for Email, Calendar and other services. This will move us to the Unlimited platform and extend our contract for 2 years. This contract is an increase of \$1,800 per year over what we would pay for the platform we are currently on but gives us access to unlimited storage on the Google Drive platform. This additional



June 28, 2016

storage could reduce the costs for upgraded physical hardware storage in the future.

Attachments:

Google Apps Unlimited Agreement

SADA Systems, Inc. GOOGLE APPS UNLIMITED ORDERING DOCUMENT

This Google Apps Unlimited Ordering Document (the "Ordering Document") and the corresponding Google Apps for Work Customer Agreement (the "Agreement") between SADA Systems, Inc. and Customer (as defined below) governs Customer's access to and use of the Services. Undefined capitalized terms used in this Ordering Document will have the meanings set forth in the Agreement.

Customer: City of Mesquite

Corporate Address: 10 E. Mesquite Boulevard, Mesquite, Nevada 89027

Entity: City

State of Organization: Nevada

Contact	Main Contact	Accounts Payable	Tech Contact / Admin
Full Name	Dirk Marshall	Dodie Melendez	Dirk Marshall
Title	Information Technology Director	Accounts Payable	Information Technology Director
Street	10 E. Mesquite Blvd	10 E Mesquite Blvd	10 E. Mesquite Blvd
City, State ZIP	Mesquite, NV 89027	Mesquite, NV 89027	Mesquite, NV 89027
Phone	702-346-5295	702-346-5295	702-346-5295
Email	dmarshall@mesquitenv.gov	invoices@mesquitenv.gov	dmarshall@mesquitenv.gov

Under the terms of the Agreement accessible at <http://sadasystems.com/agreements/gafb/gafb-v2.pdf> of which this Ordering Document is a part, Customer agrees to purchase and SADA agrees to provide the following Google services to Customer in the indicated quantity and at the indicated pricing in U.S. Dollars:

Product / SKU	Quantity	Annual Price Per User	Annual Total
Year 1			
Google Apps Unlimited End User Accounts -Year 1 **Term: services from 7/9/2016 to 7/8/2017**	180	\$120.00	\$21,600.00
Year 2			
Google Apps Unlimited – Year 2 **Term: services from 7/9/2017 to 7/8/2018**	180	\$120.00	\$21,600.00
Subtotal			\$43,200.00
Discount 24 months for the price of 22 contingent upon two year agreement. 180 accounts x \$10 x 2 months = \$3,600.			(\$3,600.00)
TOTAL			\$39,600.00

Initial Term of the Agreement:

2 year agreement, with 24 months for the price of 22.

Payment Terms:

Payment	Invoice Date	Amount
Year 1		
50% of Licenses	Due on 7/9/2016	\$19,800.00
Year 2		
50% of Licenses	Due on 7/9/2017	\$19,800.00
TOTAL		\$39,600.00

Invoices and Payment.

SADA will invoice Customer for all amounts due under any executed Ordering Document or Statements of Work in accordance with the schedule set forth in such executed Statement of Work. Each invoice submitted to Client pursuant to this Agreement will be due and payable by Client within 30 days of receipt. Payment is accepted by check or ACH/EFT.

Bank Information

**Automated Clearing House (ACH) or
Electronic Funds Transfer (EFT)**

Wells Fargo Bank
Swift Code: WFBUS6
464 California St. San Francisco, CA 94104
Routing Number: 121042882
Bank Account Name: SADA Systems, Inc.
Bank Account Number: 7757670067

Remittance Address:

SADA Systems, Inc
5250 Lankershim Blvd., Suite 620
North Hollywood, CA 91601
ATTN: Accounting

Domain(s): (where the products are to be provisioned)

- mesquitenv.gov

Additional Licenses Purchased During the Term:

Additional licenses will be billed on a prorated basis for the remaining portion of the signed term, at the rate published by Google on google.com (eg, \$120/user/year for Google Apps Unlimited). Payment for additional licenses will be due in full upon receipt of an invoice, and will be exempt from the payment schedule above.

Example: In month 10 of a 24-month contract, customer purchases 10 additional Google Apps Unlimited licenses. Amount due for the additional licenses is \$1,400 (\$10/user/month for 14 remaining months in the contract term).

Notices:

Any notices under this Agreement will be directed, if to SADA, at:

Annie Safoian, Chief Financial Officer
SADA Systems, Inc.
5250 Lankershim Blvd., Suite 620
North Hollywood, CA 91601
Email: annie.safoian@sadasystems.com
Fax: 818-766-0090

and if to Customer, at the Main Contact above.

CUSTOMER ACKNOWLEDGES THAT IT HAS READ THIS ORDERING DOCUMENT AND THE CORRESPONDING AGREEMENT, AND UNDERSTANDS AND AGREES TO BE LEGALLY BOUND BY THEIR TERMS.

IN WITNESS WHEREOF, this Ordering Document has been executed by the parties through their duly authorized officers.

SADA Systems, Inc.

City of Mesquite, NV

Print name: _____
Print title: _____
Date: _____

Print name: _____
Print title: _____
Date: _____



City Council Regular Agenda Item 6.

Subject:

Consideration of Approval for Proclamation "General Aviation Appreciation Month"

- Discussion and Possible Action

Petitioner:

Allan S. Litman, Mayor

Staff Recommendation:

Approval for Proclamation "General Aviation Appreciation Month"

Fiscal Impact:

None

Budgeted Item:

No

Background:

The Alliance for Aviation Across America is a membership coalition of over 6,300 individuals, businesses, agricultural groups, FBO's, small airports, elected officials, charitable organizations and leading business and aviation groups that are helping to raise awareness about the value of general aviation and local airports.



June 28, 2016

Attachments:

Proclamation



PROCLAMATION

General Aviation Appreciation Month, July, 2016

WHEREAS, the City of Mesquite in the State of Nevada has a significant interest in the continued vitality of general aviation, aircraft manufacturing, aviation educational institutions, aviation organizations and community airports; and

WHEREAS, general aviation and the Mesquite airport have an immense economic impact on the City of Mesquite; and

WHEREAS, Nevada is home to 49 public-use airports, which service 6,811 pilots and 2,246 active general aviation aircraft; and

WHEREAS, Nevada is home to 31 fixed-based operator, 31 repair stations, 139 heliports, 5 FAA approved pilot schools, 1,096 flight students and 1,341 flight instructors; and

WHEREAS, general aviation airports in Nevada support a total economic output of over \$275 million; and

WHEREAS, general aviation not only supports Nevada's economy, it improves overall quality of life by supporting emergency medical and healthcare services, law enforcement, firefighting and disaster relief, and by transporting business travelers to their destinations quickly and safely; and

WHEREAS, many communities in Nevada depend heavily on general aviation and community airports for the continued flow of commerce, tourists, and visitors to the state; and

WHEREAS, the nation's aviation infrastructure represents an important public benefit, and Congressional oversight should be in place to ensure stable funding of this system;

NOW, THEREFORE, I, Allan S. Litman, Mayor of the City of Mesquite and the members of the City Council, do hereby proclaim general aviation a vital strategic resource to the City of Mesquite and declare July as

~General Aviation Appreciation Month~

Allan S. Litman, Mayor

Tracy E. Beck, City Clerk



City Council Regular Agenda Item 7.

Subject:

Consideration of a Proclamation declaring the month of July 2016 as "Flash Flood Awareness Month" in the City of Mesquite.

- Discussion and Possible Action

Petitioner:

Bill Tanner, Public Works Director

Staff Recommendation:

Approve the Proclamation declaring the month of July 2016 as "Flash Flood Awareness Month".

Fiscal Impact:

None

Budgeted Item:

No

Background:

See attached Proclamation for further information.

Attachments:

- Proclamation



PROCLAMATION

DECLARES July 2016

“Flash Flood Awareness Month”

WHEREAS, the Regional Flood Control District strives to improve the protection of life and property for existing residents, future residents, and visitors from the impacts of flooding in Clark County through a flood safety awareness campaign; and

WHEREAS, more than one-half of all flood-related deaths are the result of people attempting to drive through flooded areas; and

WHEREAS, currently 91 detention basins and 604 miles of channels and underground storm drains, of which 129 miles are natural washes, have been built to manage the flood risks in Southern Nevada; and

WHEREAS, another 30 detention basins and 209 miles of conveyance remain to be built; and

WHEREAS, each of these projects make another area of the community safer from floods; and

WHEREAS, it is critically important to educate the public about flood hazards, the potential for flash flooding, and how best to protect themselves in floods; and

WHEREAS, flash floods can occur in any month of the year, and summer rains in July through September have the greatest potential to create flash floods in Clark County.

NOW, THEREFORE, the Mayor and City Council of the City of Mesquite, Nevada proclaims the month of July 2016, as:

“Flash Flood Awareness Month”

And urge all citizens of Mesquite to become aware of the dangers of floods, flash floods and the precautions available for their safety. Public Works also urges each resident to familiarize themselves with and to utilize the Clark County Regional Flood Control District Web site for current and updated reports on flooding and flash flooding.

This 28th day of June, 2016.

CITY OF MESQUITE

ATTEST

Allan S. Litman, Mayor

Tracy E. Beck, City Clerk

**Clark County Regional Flood Control District
Board of Directors**

Larry Brown, Chairman Clark County	Debra March, Vice Chairman City of North Henderson	Mayor Allan Litman City of Mesquite	Chris Giunchiglani Clark County
Lois Tarkanian City of Las Vegas	Mayor John Lee City of North Las Vegas	Mayor Carolyn Goodman City of Las Vegas	Mayor Rod Woodbury City of Boulder City



City Council Regular Agenda Item 8.

Subject:

Consideration of Approval of Resolution No. 900 of the City of Mesquite designating public buildings for use to collect or gather signatures on petitions.

- Public Comment
- Discussion and Possible Action

Petitioner:

Tracy Beck, City Clerk

Staff Recommendation:

Approve Resolution No. 900 of the City of Mesquite designating public buildings for use to collect or gather signatures on petitions.

Fiscal Impact:

None

Budgeted Item:

No

Background:

The City of Mesquite is required to provide to the Secretary of State Elections Division and Clark County Elections a listing of governmental buildings where citizens may collect and gather signatures on petitions. (NRS 293.127565)

Attachments:

Resolution No. 900
Exhibit A



RESOLUTION 900

A RESOLUTION OF THE CITY OF MESQUITE, NEVADA DESIGNATING PUBLIC BUILDINGS FOR USE TO COLLECT OR GATHER SIGNATURES ON PETITIONS.

WHEREAS, the City of Mesquite is required to provide to the Secretary of State elections Division and Clark County elections a listing of governmental buildings where citizens may collect and gather signatures on petitions; and

WHEREAS, NRS 293.127565 *Use of public buildings to gather signatures on petitions; remedy for violation; regulations states the following:*

1. At each building that is open to the general public and occupied by the government of this State or a political subdivision of this State or an agency thereof, other than a building of a public elementary or secondary school, an area must be designated for the use of any person to gather signatures on a petition at any time that the building is open to the public. The area must be reasonable and may be inside or outside of the building. Each public officer or employee in control of the operation of a building governed by this subsections shall:
 - (a) Designate the area at the building for the gathering of signatures; and
 - (b) On an annual basis, submit to the Secretary of State and the county clerk for the county in which the building is located a notice of the area at the building designated for the gathering of signatures on a petition. the Secretary of State and the county clerks shall make available to the public a list of the areas at public buildings designated for the gathering of signatures on a petition.
2. Before a person may use an area designated pursuant to subsection 1, the person must notify the public officer or employee in control of the operation of the building governed by subsection 1 of the dates and times that the person intends to use the area to gather signatures on a petition. The public officer or employee may not deny the person the use of the area.

WHEREAS, the statue (NRAS 293.127565 (3)(4)) provides for a process for remedy of the aggrieved citizen to follow in the event they are denied use of the building space.

NOW, THEREFORE, the City designates the following governmental buildings for the purpose of citizens gathering and collecting signatures on petitions as provided on the attached Exhibit A.

FURTHERMORE, that the City Clerk provides an electronic copy of this Resolution to the Secretary of State elections Division and Clark County Elections upon approval by the Mesquite City Council.

PASSED, ADOPTED AND APPROVED by the City Council of the City of Mesquite, Nevada on the 28th day of June, 2016.

THE CITY OF MESQUITE:

ATTEST:

Allan S. Litman, Mayor

Tracy E. Beck, City Clerk

APPROVED AS TO FORM:

Robert Sweetin, City Attorney

EXHIBIT A

MESQUITE CITY PETITION AREA DESIGNATION FOR BUILDINGS OPEN TO THE GENERAL PUBLIC

FACILITY	ADDRESS	CONTACT PERSON	PHONE NUMBER	AREA DESCRIPTION	LAST UPDATED
CITY HALL	10 East Mesquite Blvd; Mesquite NV 89027	Tracy Beck, City Clerk	702-346-5295-O 702-467-1157-C	North entrance off of Mesquite Blvd. - Area near the entrance to City Hall.	June, 2016
				Southwest entrance off of Yucca Street - Area near the entrance to City Hall.	June, 2016
				First South Street entrance into City Hall - Area near the entrance to City Hall.	June, 2016
MESQUITE RECREATION CENTER	102 Old Mill Road Mesquite, NV 89027	Tracy Beck, City Clerk	702-346-5295-O 702-467-1157-C	Entrance off of Old Mill Road only - Area near the entrance into the Recreation Center.	June, 2016



June 28, 2016

City Council Regular Agenda Item 9.

Subject:

Mayor's Comments

Petitioner:

Andy Barton, City Manager

Staff Recommendation:

None

Fiscal Impact:

None

Budgeted Item:

No

Background:

None

Attachments:

None



June 28, 2016

City Council Regular Agenda Item 10.

Subject:

City Council and Staff Comments and Reports

Petitioner:

Andy Barton, City Manager

Staff Recommendation:

None

Fiscal Impact:

None

Budgeted Item:

No

Background:

None

Attachments:

None



City Council Regular Agenda Item 11.

Subject:

Consideration of Extension of Time Case No. EOT-16-001 (Sun City Communication Tower) requesting additional time to construct the communication tower approved under Conditional Use Permit No. CUP-13-003. The proposed tower will be located at 1499 Falcon Ridge Parkway in the Planned Unit Development Park, Recreation and Open Space (PROS) zone.

- Public Hearing
- Discussion and Possible Action

Petitioner:

Richard Secrist, Development Services Director

Staff Recommendation:

Open the public hearing for comment and then Approve Conditional Use Permit Case No. EOT-16-001.

Fiscal Impact:

None

Budgeted Item:

No

Background:

On May 14, 2013, City Council approved a Conditional Use Permit (CUP) CUP-13-003 (Sun City Mesquite Windmill Communication Tower). The vote was 5-0 in favor of granting approval of the communication tower.

MMC requires that construction must commence within one year from the date of approval of the CUP or approval shall be deemed revoked MMC 9-5-3:G.4. On May 26, 2015 the City Council granted a one-year extension of time (Case EOT-14-001). InSite Towers, LLC is now requesting a second extension of time for one year.

According to the applicant, they now have an anchor tenant interested in locating on the communication tower. An extension of time may be approved in accordance with MMC 1-9-4: and no longer than the original approval time. This will give them the time necessary to get the tower constructed without losing their original approval.

Attachments:

Staff memo
Application & Plan



TO: Honorable Mayor and City Council

FROM: Richard Secrist

DATE: June 10, 2016

RE: Consideration of Extension of Time Case No. EOT-16-001 (Sun City Communication Tower) requesting additional time to construct the communication tower approved under Conditional Use Permit No. CUP-13-003. The proposed tower will be located at 1499 Falcon Ridge Parkway in the Planned Unit Development Park, Recreation and Open Space (PROS) zone.

Background

On May 14, 2013, City Council approved a Conditional Use Permit (CUP) CUP-13-003 (Sun City Mesquite Windmill Communication Tower). The vote was 5-0 in favor of granting approval of the communication tower. MMC requires that construction must commence within one year from the date of approval of the CUP or approval shall be deemed revoked MMC 9-5-3:G.4. On May 26, 2015 the City Council granted a one-year extension of time (Case EOT-16-001). InSite Towers, LLC is now requesting a second extension of time for one year.

According to the applicant, they now have an anchor tenant interested in locating on the communication tower. An extension of time may be approved in accordance with MMC 1-9-4: and no longer than the original approval time. This will give them the time necessary to get the tower constructed without losing their original approval.

The applicant submitted an application for a Conditional Use Permit (CUP), allowing for the construction and operation of a Wireless Telecommunications Facility to serve Anthem at Mesquite. The applicant has leased a 60' x 60' area behind the existing maintenance facility, located at 1400 Falcon Ridge Parkway. The tower will be located at the far north of the PUD and near the Lincoln County Boundaries. The additional tower will allow cell carriers the ability to co-locate, therefore, improving cellular telephone services. The proposed tower will help eliminate dead spots, and expand the community's wireless capacity.

The proposed Wireless Communication Facility is currently zoned PUD- PROS. Public, quasi-public and institutional facilities and use, is a CUP in the Anthem at Mesquite Handbook. Staff considers telecommunication towers as a utility, which is classified as Public, quasi-public and institutional facilities and use. Therefore, a telecommunication tower is a CUP in the zoning district.



The applicant proposed a one-hundred (100) foot co-locatable lattice tower and a twenty (20) foot windmill feature at the top. The total height will be one-hundred and twenty (120) foot structure, which is designed to look like a windmill. The structure will be setback fifty-six (56) feet from the nearest property line. The facility will be fully enclosed by a six (6) foot CMU wall (design and color to match existing walls), which will enclose the tower, in addition to carrier's equipment shelters and/or cabinets. Furthermore, the facility will support the operations of Anthem at Mesquite, by providing general communications for golf course personal.

According to the applicant, the project will not affect the existing use of the property, which is presently a maintenance facility. Access to the communications complex will be from Conestoga Parkway through the maintenance facility complex; through a twelve (12) foot wind access gate at the south end of the compound.

The proposed Wireless Communication Facility is currently zoned PUD- PROS. Public, quasi-public and institutional facilities and use, is a CUP in the Anthem at Mesquite Handbook. Staff considers telecommunication towers as a utility, which is classified as Public, quasi-public and institutional facilities and use. Therefore, telecommunication towers is a CUP in the zoning district.

Key Facts

- The property is zoned PUD-PROS.
- Applicant is requesting a two year extension.
- Extension of time may be granted in accordance with MMC 1-9-4:
- Surrounding Zoning
 - North – PUD-PROS.
 - East – PUD-PROS.
 - South – PUD-PROS.
 - West – PUD-PROS.
- Surrounding Uses
 - North – Golf Course/Vacant land.
 - East – Golf Course/Vacant land.
 - South – Golf Course.
 - West – Golf course maintenance building.

Analysis

The applicant is requesting an extension of time on their CUP, in order to construct a communication tower. The lack of securing an anchor tenant has caused delays and the inability to construct the communication tower. As a result, the applicant is requesting a two year extension.

Section 1-9-4 of the Municipal Code sets forth the following rules governing requests for Extensions of Time Limits.

1-9-4: EXTENSIONS OF TIME LIMITS:

- A. There shall be no extensions of any time limits for actions, approvals or permits set forth herein, as of right. Any extensions must be expressly requested by the applicant, in writing, and approved by the appropriate official, officer, board, commission or the governing body which originally took the action, approved the plan or issued the permit.
- B. A request for an extension of an expiration date shall be made on a form provided by the city and shall include, but shall not necessarily be limited to, the following:
 - 1. The current date of expiration;
 - 2. The extension period requested, which shall be no longer than the original period of time granted; the city has the option of granting an extension for less than the original period;

3. The reason(s) that the applicant has been unable to proceed within the period of the original expiration date.

C. Before granting an extension, the city official, officer, board, commission or the governing body shall determine whether any applicable changes in land use regulations have occurred which would impose new requirements with respect to such action, approval or permit, if an extension were denied, and the applicant were compelled to refile for an original action, approval or permit. If changes have occurred, the city official, officer, board, commission or the governing body shall balance the burden imposed on the applicant if required to refile for an original action, approval or permit against the benefit accruing to the city and the public by requiring the applicant to comply with the new regulation. (Ord. 117, 11-22-1994)

According to the language in B(2) the extension shall be no longer than the original period of time granted by the Council, which in the case of the CUP, was one (1) year.

Previous Council Action

On May 26, 2015, the City Council approved (5-0) Extension of Time Case No. EOT-15-001 (Sun City Mesquite Windmill Communication Tower) for a one-year extension of Conditional Use Permit CUP-13-003.

On May 27, 2014, the City Council approved (4-0) Extension of Time Case No. EOT-14-001 (Sun City Mesquite Windmill Communication Tower) for a one-year extension of Conditional Use Permit CUP-13-003.

On May 14, 2013, City Council approved a Conditional Use Permit (CUP) CUP-13-003 (Sun City Mesquite Windmill Communication Tower). The vote was 5-0 in favor of granting approval of the communication tower.

On January 8, 2008, Ordinance No. 392 was approved (5-0) by the City Council, amending that certain Development Agreement between the City of Mesquite and Mesquite Investors, LLC and PN II, INC., by amending 8.2.8 Banners providing for banner pole placement in landscape areas at the same frequency as streetlights; amending page 4-10 by reserving several new subdivision and street names; and by amending various other pages, exhibits, and figures previously approved, but not submitted for inclusion in the Design Handbook for the Anthem Mesquite PUD.

On September 11, 2007, Ordinance No. 384 was approved (5-0) by the City Council amending that certain Development Agreement between the City of Mesquite and Mesquite Investors, LLC and PN II, INC., which increased the acreage of a Neighborhood Commercial (CR-1) parcel; to clarified building heights in CR-1; added

permitted uses to CR-1; revised Figure 4-2 Trails Master Plan; deleted reference on page 4-1 that specifies 5 acres will be designated offsite for RV parking; and updated various graphics and text in Exhibit "C" Design Handbook.

On November 28, 2006 the City Council approved (4-0) Ordinance No. 358 amending that certain Development Agreement between the City of Mesquite and Mesquite Investors, LLC and PN II, INC. Modifications were made: to incorporate land obtained in a trade with the City of Mesquite; to revise a detention basin easement; to approve unique subdivision and street names; to establish a custom street light design; to establish a community sign program, and other minor edits to the Design Standards Handbook.

Recommendation

Approve Extension of Time Case No. EOT-16-001 (Sun City Mesquite Windmill Communication Tower); subject to Staff recommendations:

Building Department

1. Meet all applicable Building Codes and Standard Conditions.
2. Must have a Nevada engineer stamp and seal on permit submittal drawings.

Engineering Department

1. Standard Conditions as applicable.

Planning and Environmental Resources Department

1. Meet all applicable Zoning Codes and Standard Conditions.

Public Works

1. Standard Conditions as applicable.

Sanitation

1. Standard Conditions as applicable.

Solid Waste

1. No Comments on this Item.

Fire & Rescue Department

1. Meet all Fire Codes.

Police Department

1. No Concerns.



Extension of Time

Project Information

Project Name Sun City Mesquite Windmill Communication Tower Original Case No CUP-13-003

Project Location 1499 Falcon Ridge Parkway - Mesquite NV 89034 Prior Council Action Date May 14, 2013

Assessor's Parcel Number(s) 001-06-101-001

Existing Zoning PUD / PRO's Zone Gross Acres 301.78

Please explain the intent of this request and why additional time is needed

Applicant requires additional time to secure an anchor wireless communications tenant prior to building the site.

Applicant is presently in lease negotiations with Verizon who has expressed an interest in locating at the site.

Applicant Signature *J. [Signature]* Date 03.11.2016
Debbie DePompei 4-26-16

Applicant Information

Property Owner(s) PN II, Inc. dba Pulte Homes of Nevada

Mailing Address 7255 S. Tenaya Way, Suite 200, Las Vegas, NV 89113

Phone No 702-914-4836 Email Fax No

Applicant (if different than Owner) InSite Towers, LLC - Attn: Debbie DePompei

Mailing Address 1199 N. Fairfax St., Suite 700 - Alexandria, VA 22314

Phone No 702-535-3009 Email debbie@intellisitesllc.com Fax No (703) 535-3051

Contact Person/Representative (if different than Owner) Debbie DePompei

Mailing Address c/o IntelliSites, LLC 8432 Justine Ct. - Las Vegas, NV 89128

Phone No 702-430-8369 Email debbie@intellisitesllc.com Fax No (702) 995-7004

Office Use Only

Case No EOT-16-001 Application Fee \$350

Date Received 5/2/16 Noticing Fee \$300

Received By R.S. Planner R.S.



Property Owner/Applicant Affidavit

Project Information

- | | |
|--|---|
| <input type="checkbox"/> Administrative Adjustment | <input type="checkbox"/> Development Agreement |
| <input type="checkbox"/> Temporary Commercial Permit | <input type="checkbox"/> Abandonment |
| <input type="checkbox"/> Development Code Amendment | <input type="checkbox"/> Tentative Map |
| <input type="checkbox"/> Annexation | <input checked="" type="checkbox"/> Extension of Time |
| <input type="checkbox"/> Variance | <input type="checkbox"/> Architectural / Site Plan Review |
| <input type="checkbox"/> Final Map | <input type="checkbox"/> Zoning / Master Plan Amendment |
| <input type="checkbox"/> Boundary Line Adjustment | <input type="checkbox"/> Parcel Map |
| <input type="checkbox"/> Zoning Verification | <input type="checkbox"/> Conditional Use Permit |
| <input type="checkbox"/> Street Name / Number Change | <input type="checkbox"/> Other _____ |

Project Location 1499 Falcon Ridge Parkway - Mesquite, NV 89034

Assessor's Parcel No(s) 001-06-101-001

Applicant Information

Property Owner(s) PN II, Inc. dba Pulte Homes of Nevada

Mailing Address 7255 S. Tenaya Way, Suite 200, Las Vegas, NV 89113

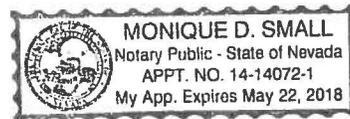
Applicant (if different than Owner) InSite Towers, LLC

Mailing Address 1199 N. Fairfax St., Suite 700 - Alexandria, VA 22314

(I,We) the undersigned, being duly sworn, deposed and say that (I,We) are the applicant(s) and/or property owner(s) of record on the tax rolls of the property involved in the application, and that the information on the attached map and property owners list, all plans, drawings, and sketches attached hereto and all the statements and answers contained herein are in all respects true and correct to the best of my knowledge and belief, and the undersigned understands that the applicable application must be complete and accurate before a hearing can be advertised; that any application is neither finally granted nor denied until acted upon by the Mesquite City Council or the Director of the Planning Department or their designee, where applicable. The undersigned being duly sworn on oath further states that this affidavit is made and signed in connection with an Application for a Hearing before the Mesquite City Council and that the undersigned acknowledges that they have carefully read the application and notices included on this affidavit and they understand every part thereof, and are in consent with the information provided with said application. The undersigned further state that they rely wholly upon their own judgment and understanding in signing this affidavit and are not relying in any way upon an employee, officer, or other representative of the City of Mesquite.

Property Owner Signature *Quincy Edwards* Print Name Quincy Edwards
Applicant Signature *Debbie DePompei* Print Name Debbie DePompei

Notary Public	
SUBSCRIBED AND SWORN TO BEFORE ME THIS <u>11th</u> DAY OF <u>March 2016</u>	
BY <u>Quincy Edwards</u>	AS THE OWNER/APPLICANT
NOTARY PUBLIC <u>Monique D. Small</u>	MY COMMISSION EXPIRES <u>5/22/18</u>



OWNER'S CERTIFICATE & DEDICATION

I, G. QUINCY EDWARDS, AS DIRECTOR OF PLANNING AND DEVELOPMENT, OF PN II, INC., A NEVADA CORPORATION

DO HEREBY CERTIFY THAT BEING THE OWNERS OF THE LAND SUBDIVIDED WITHIN THE BOUNDARY SHOWN HEREIN, CONSENT TO THE PREPARATION AND RECORDATION OF THIS PARCEL MAP AND HAVE CAUSED THE SAME TO BE SURVEYED AND PLATTED INTO PARCELS AND EASEMENTS AS SHOWN HEREIN AND DO HEREBY OFFER AND DEDICATE TO THE CITY OF MESQUITE AND ITS SUCCESSORS AND ASSIGN ALL PUBLIC STREETS, EXCEPT PRIVATE STREETS, AS SHOWN HEREIN TO AND FOR THE USE OF THE PUBLIC. PERMANENT EASEMENTS, IF ANY, AS SHOWN OR NOTED HEREIN AND DESIGNATED AS PUBLIC UTILITY AND DRAINAGE EASEMENTS, (P.U.A.D.E.) ARE FOR THE CONSTRUCTION AND MAINTENANCE OF SURFACE AND SUBTERRANEAN UTILITIES.

G. Quincy Edwards

02.01.2016

G. QUINCY EDWARDS, AS DIRECTOR OF PLANNING AND DEVELOPMENT OF PN II, INC., A NEVADA CORPORATION

DATE

ACKNOWLEDGMENTS

STATE OF NEVADA }
COUNTY OF CLARK } S.S.

THIS INSTRUMENT WAS ACKNOWLEDGED BEFORE ME ON February 14, 2016
G. QUINCY EDWARDS, AS DIRECTOR OF PLANNING AND DEVELOPMENT, OF PN II, INC., A NEVADA CORPORATION.

02/14

MY COMMISSION EXPIRES

Richard Secrist
NOTARY PUBLIC



EASEMENTS

ALL PARCELS TO HAVE 100 FOOT PUBLIC UTILITY AND DRAINAGE EASEMENT ALONG ALL PARCEL LINES, AND ALONG ALL DEDICATED RIGHT-OF-WAY LINES, AND ALONG ALL ROAD RIGHT-OF-WAY LINES

REFERENCE DOCUMENTS

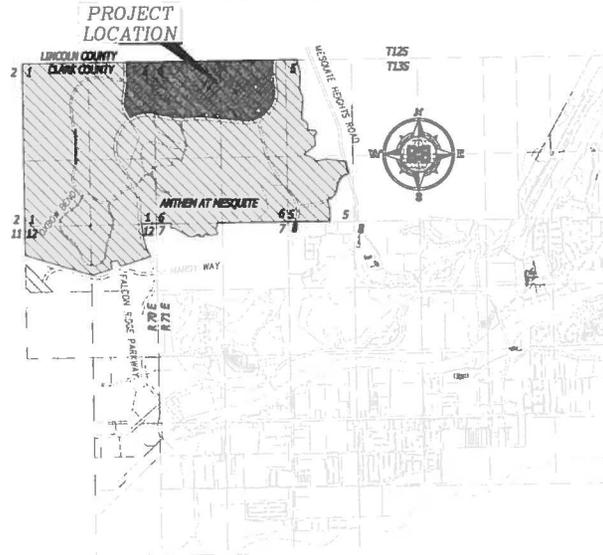
- (1) FILE 04, PAGE 90 OF MISCELLANEOUS MAPS
- (2) FILE 77, PAGE 37 OF SURVEYS

DRAINAGE EASEMENT NOTE

THE PUBLIC UTILITY AND DRAINAGE EASEMENTS AS SHOWN HEREON ARE INTENDED TO ACCOMMODATE SURFACE DRAINAGE AND SUBSURFACE DRAINAGE FACILITIES OF ADJACENT AND UPSTREAM PROPERTIES. NEVADA DRAINAGE LAW REQUIRES THAT PROPERTY OWNERS MUST ACCEPT, HISTORICAL OR LESS THAN, SURFACE RUNOFF FROM PROPERTIES THAT ARE UPSTREAM AND NOT IMPEDE SUCH RUNOFF TO PASS THROUGH THE SAID DRAINAGE EASEMENTS. REFER TO THE CLARK COUNTY REGIONAL FLOOD CONTROL DISTRICT DESIGN MANUAL, ADOPTED AUGUST 12, 1999.

**PARCEL MAP CELL TOWER SITE
PN II, INC.**

LOCATED IN THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 13 SOUTH, RANGE 70 EAST, AND THE NORTH HALF OF SECTION 6, TOWNSHIP 13 SOUTH, RANGE 71 EAST, MOUNT DIABLO BASE AND MERIDIAN, CITY OF MESQUITE, CLARK COUNTY, NEVADA



VICINITY MAP

NOT TO SCALE

LEGAL DESCRIPTION

A PORTION OF THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 13 SOUTH, RANGE 70 EAST, AND THE NORTH HALF OF SECTION 6, TOWNSHIP 13 SOUTH, RANGE 71 EAST, MOUNT DIABLO BASE AND MERIDIAN, CITY OF MESQUITE, CLARK COUNTY, NEVADA, AND BEING MORE PARTICULARLY DESCRIBED AS:

ALL OF PARCEL 5 AS RECORDED ON THE MAP OF DIVISION INTO LARGE PARCELS, MERIDIAN AND RESUBDIVISION FOR PN II, INC., A NEVADA CORPORATION IN FILE 04, PAGE 90 OF MISCELLANEOUS MAPS IN THE OFFICIAL RECORDS OF CLARK COUNTY, NEVADA.

CONTAINS 301.78 ACRES, 2 PARCELS

BASIS OF BEARING

THE SECTION LINE BETWEEN THE SOUTHWEST CORNER AND THE SOUTH QUARTER CORNER OF SECTION 11, TOWNSHIP 12 SOUTH, RANGE 71 EAST, MOUNT DIABLO BASE AND MERIDIAN AS RECORDED IN FILE 04, PAGE 90 OF MISCELLANEOUS MAPS (N89°09'44" E), AS RECORDED IN THE OFFICIAL RECORDS OF CLARK COUNTY, NEVADA.

VIRGIN VALLEY GEODETIC CONTROL TIE

DESCRIPTION	BEARING	GRID DISTANCE	GROUND DISTANCE	NORTHING	EASTING
CPM1-1	N 77°00'31" W	3031.919 m	3947.003'	0.231,317.310	333,967.406
CLIFFHANE FALCON RIDGE & CONESTOGA	S 03°30'28" E	3209.460 m	10529.476'	0.231,237.847	331,013.093
HAFEN				0.278,534.684	335,214.173

NEVADA COORDINATE SYSTEM, EAST ZONE, NAD-83
BASED ON SURVEY FILE 77, PAGE 37

SURVEYOR'S CERTIFICATE

I, VICTOR R. CAMPBELL, A PROFESSIONAL LAND SURVEYOR LICENSED IN THE STATE OF NEVADA, CERTIFY THAT:

- THIS PLAT REPRESENTS THE RESULTS OF A SURVEY CONDUCTED UNDER MY DIRECT SUPERVISION AT THE INSTANCE OF PN II, INC., A NEVADA CORPORATION.
- THE LANDS SURVEYED LIE WITHIN THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 13 SOUTH, RANGE 70 EAST, AND THE NORTH HALF OF SECTION 6, TOWNSHIP 13 SOUTH, RANGE 71 EAST, MOUNT DIABLO BASE AND MERIDIAN, CITY OF MESQUITE, CLARK COUNTY, NEVADA AND THE SURVEY WAS COMPLETED ON NOVEMBER 13, 2015.
- THIS PLAT COMPLIES WITH THE APPLICABLE STATE STATUTES AND ANY LOCAL ORDINANCES IN EFFECT ON THE DATE THAT THE GOVERNING BODY GAVE ITS FINAL APPROVAL.
- THE MONUMENTS DEPICTED ON THE PLAT ARE OF THE CHARACTER SHOWN AND OCCUPY THE POSITIONS INDICATED AND ARE OF SUFFICIENT NUMBER AND DURABILITY.

VICTOR R. CAMPBELL
PROFESSIONAL LAND SURVEYOR
NEVADA LICENSE NO. 11424
EXPIRATION DATE: DECEMBER 31, 2016



CITY ENGINEER'S CERTIFICATE

I, TRAVIS H. ANDERSON, P.E., CITY ENGINEER FOR THE CITY OF MESQUITE, NEVADA DO HEREBY CERTIFY THAT ON THIS 11th DAY OF February, 2016, I DID EXAMINE THIS PARCEL MAP FOR THE CITY OF MESQUITE, NEVADA, AND THAT THE PARCEL MAP AS SHOWN HEREIN IS TECHNICALLY CORRECT.

TRAVIS H. ANDERSON, P.E.
CITY OF MESQUITE ENGINEER
NEVADA LICENSE NO. 16479
EXPIRATION DATE: DECEMBER 31, 2016



APPROVAL BY THE CITY OF MESQUITE

THIS IS TO CERTIFY THAT THE PLANNING DIRECTOR OF MESQUITE, NEVADA, ON THIS 17th DAY OF February, 2016 DID APPROVE FOR PURPOSES OF LAND DIVISION AND ACCEPT ON BEHALF OF THE PUBLIC, THIS MAP AND ANY PARCELS OF LAND OFFERED FOR DEDICATION FOR PUBLIC USE IN CONFORMITY WITH THE TERMS OF THE OFFER OF DEDICATION FILE THIS 278.010, THROUGH 278.610.

Richard Secrist
RICHARD SECRIST
PLANNING DIRECTOR

CITY OF MESQUITE DISCLAIMER

THE CITY OF MESQUITE HEREBY DISCLAIMS ANY RESPONSIBILITY AS TO THE ACTUAL FIELD POSITION OF PROPERTY LINES AND MONUMENTATION AS DEPICTED ON THIS DOCUMENT.

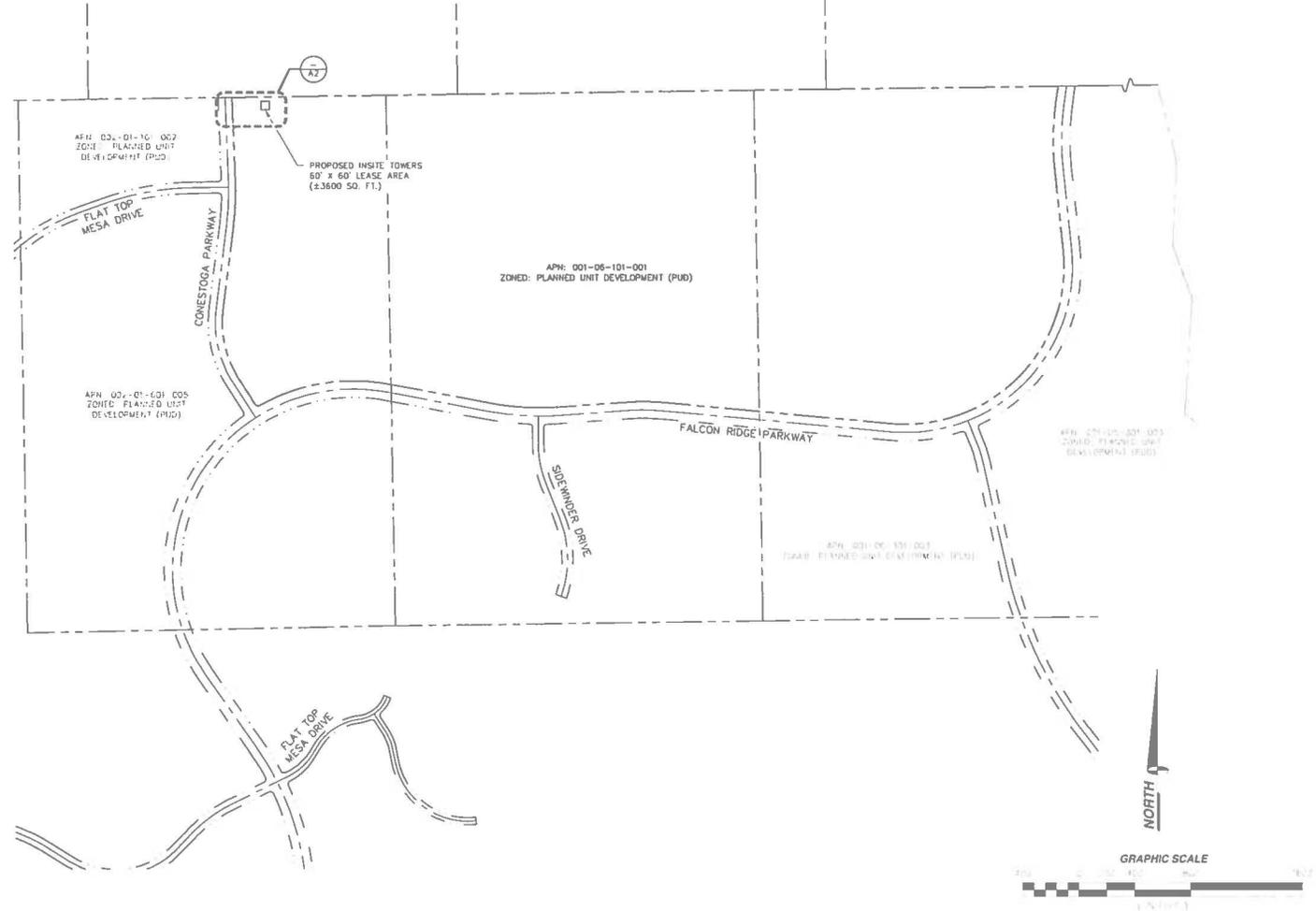
RECORDER'S STATEMENT

ANY SUBSEQUENT CHANGES TO THIS MAP SHOULD BE EXAMINED AND MAY BE DETERMINED BY REFERENCE TO THE COUNTY RECORDER'S CUMULATIVE MAP INDEX # THIS 278.5055

<p>PARCEL MAP CELL TOWER SITE PN II, INC.</p> <p>LOCATED IN THE NORTHEAST QUARTER OF SECTION 1, TOWNSHIP 13 SOUTH, RANGE 70 EAST, AND THE NORTH HALF OF SECTION 6, TOWNSHIP 13 SOUTH, RANGE 71 EAST, MOUNT DIABLO BASE AND MERIDIAN, CITY OF MESQUITE, CLARK COUNTY, NEVADA</p>		<p>NO. <u>215</u></p> <p>FILED AT THE REQUEST OF BULLDOCH BROTHERS ENGINEERING</p> <p>DATE: <u>02/14/16</u> AT: <u>8:59 AM</u></p> <p>FILE: <u>121</u> PAGE: <u>4</u></p> <p>"IF PARCEL MAPS" OFFICIAL RECORDS BLDG. 20160218 CLARK COUNTY, NEVADA RECORDS RECORDS DIVISION FILE # <u>34</u> DEPUTY CLERK</p>
<p>BB BULLDOCH BROTHERS ENGINEERING, INC. CIVIL ENGINEERS-LAND SURVEYORS- LAND PLANNERS 750 WEST PIONEER BOULEVARD MESQUITE, NV 89027 (702)346-5100</p>	<p>DRWN: V.R.C. CHKD: V.R.C.</p> <p>FILE NAME: 1614299W</p> <p>DATE: NOVEMBER 2015</p> <p>JOB NO. 161-16-07</p> <p>SCALE: NO SCALE</p>	<p>39811 1 OF 2</p>

LEGEND

	PROPOSED WROUGHT IRON FENCE		EXISTING 1' CONTOUR
	LEASE AREA		EXISTING 5' CONTOUR
	CENTERLINE		EXISTING BLOCK WALL
	EASEMENT		PROPOSED BLOCK WALL
	RIGHT-OF-WAY		FIRE HYDRANT
	SECTION LINE		PARKING LOT AREA LIGHT
	PROPERTY LINE		OFFICIAL RECORD
	OVERHEAD POWER		POWER POLE
	EXISTING CHAINLINK FENCE		
	PROPOSED CHAINLINK FENCE		



SITE PLAN

11' x 17" SCALE 24" x 36" SCALE
1" = 800' 1" = 400' 1

InS te
TOWERS, LLC
301 NORTH FAIRFAX ST., STE. 101
ALEXANDRIA, VIRGINIA 22314

PROJECT INFORMATION:
NVO37 MESQUITE
1499 FALCON RIDGE PKWY
MESQUITE, NEVADA 89034

CURRENT ISSUE DATE:
03/05/13

ISSUED FOR:
ZONING

REV: DATE DESCRIPTION BY:

△	03/05/13	CLIENT REVISION	T.R.
△	12/07/12	100% ZONING	R.S.
△	11/19/12	90% ZONING	R.S.

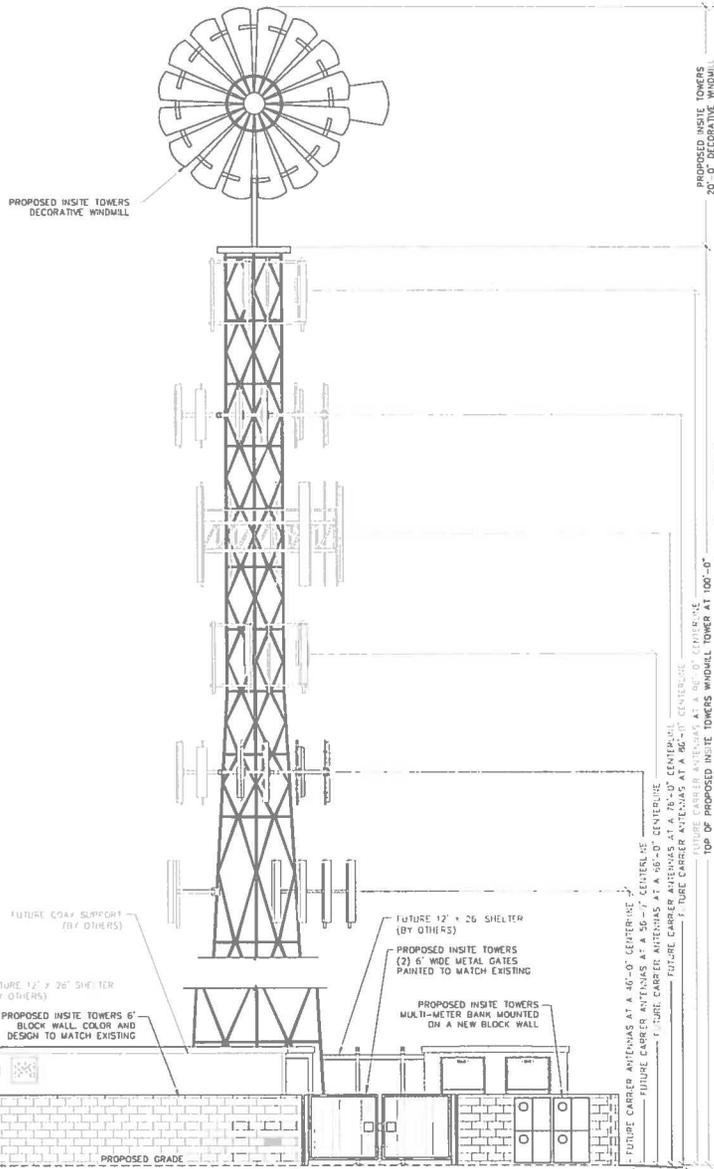
PLANS PREPARED BY:
SPECTRUM
SERVICES, INC.
8905 W. POST ROAD SUITE 100
LAS VEGAS, NEVADA 89148
PHONE: (702) 367-7705
FAX: (702) 367-8733

LICENSURE:

SHEET TITLE:
SITE PLAN

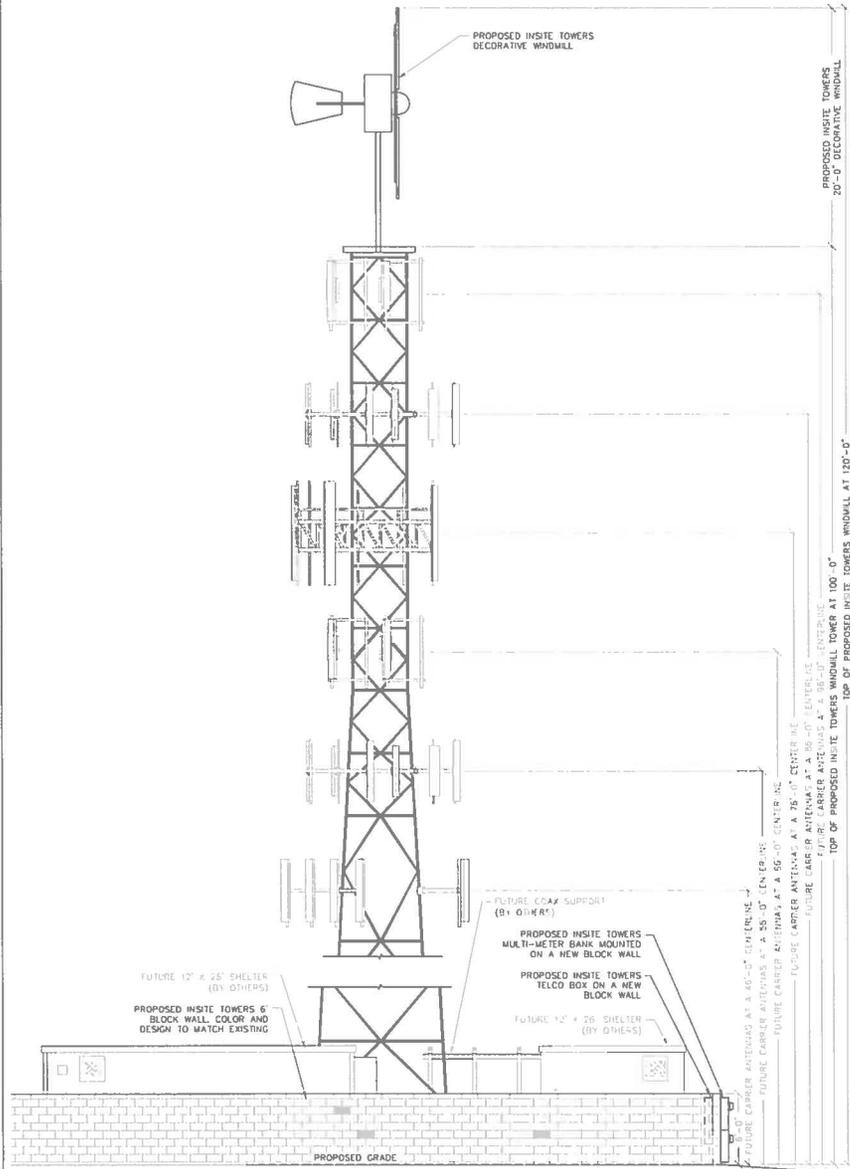
SHEET NUMBER: A1 REVISION: 3

NVO37



SOUTH ELEVATION

11" x 17" SCALE [24" x 36" SCALE]
1" = 10' 1" = 5'



WEST ELEVATION

11" x 17" SCALE [24" x 36" SCALE]
1" = 10' 1" = 5'

InSte
TOWERS, LLC

301 NORTH FAIRFAX ST., STE. 101
ALEXANDRIA, VIRGINIA 22314

PROJECT INFORMATION:
NVO37 MESQUITE

1499 FALCON RIDGE PKWY
MESQUITE, NEVADA 89034

CURRENT ISSUE DATE:
03/05/13

ISSUED FOR:
ZONING

REV.: DATE: DESCRIPTION BY:

REV.	DATE	DESCRIPTION	BY
3	03/05/13	CLIENT REVISION	T.R.
2	12/13/12	CLIENT REVISION	J.C.
1	12/07/12	100% ZONING	R.S.
0	11/19/12	BOX ZONING	R.S.

PLANS PREPARED BY:
SPECTRUM
SERVICES, INC.
8905 W. POST ROAD SUITE 100
LAS VEGAS, NEVADA 89148
PHONE: (702) 367-7705
FAX: (702) 367-8733

LICENSURE:

SHEET TITLE:
ELEVATIONS

SHEET NUMBER: REVISION:

A4 **3**
NVO37



City Council Regular Agenda Item 12.

Subject:

Consideration of Conditional Use Permit Case No. CUP-16-002 (Eureka / Rising Star) to change the face of an outdoor billboard sign to a full color LED display, at 600 Eldorado Road, in the General Commercial (CR-2) zone.

- Public Hearing
- Discussion and Possible Action

Petitioner:

Richard Secrist, Development Services Director

Staff Recommendation:

Open the public hearing for comment and then Approve Conditional Use Permit Case No. CUP-16-002.

Fiscal Impact:

None

Budgeted Item:

No

Background:

Recently, owners of the Eureka Hotel and Casino (Urban Development) petitioned the City to amend the nonconforming sign regulations to allow Billboards to be converted to reader boards or electronic message centers. Ordinance No. 460 was passed by the City Council on August 14, 2012.



June 28, 2016

Urban Development is now seeking approval of a conditional use permit to convert its sign at 600 El Dorado Road to an LED electronic display. The sign is located directly across the street from Mesquite Suites Apartments, in the CR-2 General Commercial zone.

The Eureka owns two billboards located near Dotty's and Mesquite Suites Apartments.

Attachments:

Staff Memo
Application & Plan



TO: Honorable Mayor and City Council

FROM: Richard Secrist, Development Services Director

DATE: June 10, 2016

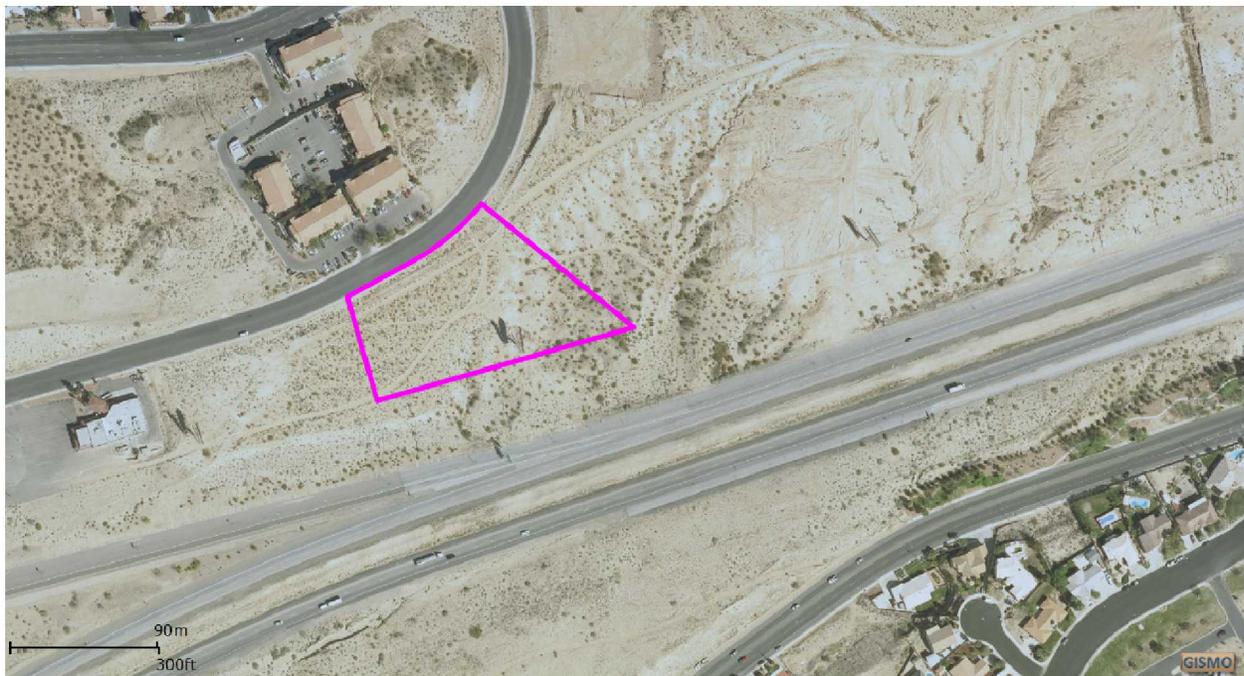
RE: Consideration of Conditional Use Permit Case No. CUP-16-002 (Eureka / Rising Star) to change the face of an outdoor billboard sign to a full color LED display, at 600 Eldorado Road, in the General Commercial (CR-2) zone.

Background

Recently, owners of the Eureka Hotel and Casino (Urban Development) petitioned the City to amend the nonconforming sign regulations to allow Billboards to be converted to reader boards or electronic message centers. Ordinance No. 460 was passed by the City Council on August 14, 2012.

Urban Development is now seeking approval of a conditional use permit to convert its sign at 600 El Dorado Road to an LED electronic display. The sign is located directly across the street from Mesquite Suites Apartments, in the CR-2 General Commercial zone.

The Eureka owns two billboards located near Dotty's and Mesquite Suites Apartments.



Key Facts

- The sign is approximately 177' from the I-15 travel east of Exit 122
- The sign is approximately 844' from the nearest residential zone boundary.
- The existing billboard is measures 14' x 48' or 672 square feet in size.

Analysis

Section 9-5-3 of the Mesquite Municipal Code states: "Conditional uses are those uses which generally are compatible with the permitted land uses in a given zoning district, but which require individual review of their location, design and configuration and the imposition of conditions in order to ensure the appropriateness of the use at a particular location within a given zoning district." Due to the potential adverse impacts on surrounding properties, conditional use permits require notification of surrounding property owners within 500 feet of the time and place of the public hearing to consider the matter. Anyone who feels affected by the outcome of the decision may speak at the public hearing.

Conditional Use Criteria

Conditional use permits are evaluated with the following criteria in Mesquite Municipal Code (MMC) Section 9-5-3(3):

a. Whether the proposed use at the specified location is consistent with the policies embodied in the adopted master plan.

LU.3.5 Ensure that existing and proposed land uses are compatible.

LU.3.9 Buffer commercial and industrial uses from residential uses and screen the visual encroachment that commercial development imposes upon residential.

Comments: To the extent that such impacts can be mitigated through normal development standards or special conditions of approval, the use (in this case an LED sign) could be approved.

b. Whether the proposed use is consistent with the general purpose and intent of the applicable zoning district regulations and complies with the requirements of the zoning ordinance.

Comments: Section 9-7N-1 Purpose states: "The CR-2 district is designed to provide the broadest scope of compatible services for both the general and traveling public. This category allows retail, service, wholesale, office and other general business uses of an intense character. This district should be located away from low and medium density residential development and may be used as a buffer between retail and industrial uses. The CR-2 district is also appropriate along commercial corridors. The commercial-general district corresponds to and implements in part the commercial and retail master plan category."

As noted above, the CR-2 zone is designed to be a fairly intense commercial retail and wholesale district. So if electronic signs are to be allowed, this is the type of zoning one would probably want them in.

Under the new regulations adopted with Ordinance No. 460 billboards may only be converted to LED Electronic Displays if the sign structure is within 250' of the I-15 travel way, and is at least 500' from the closest residential zone boundary line. As noted above in the Key Facts section, the Eureka sign is approximately 111' from the I-15 travel way and approximately 1,009' from the nearest residential zone.

c. Whether the proposed conditional use may be materially detrimental to the public health, safety, convenience and welfare, or may result in material damage or prejudice to other property in the vicinity.

Comments: See criteria (a) and (b) above. If the required codes and recommended standards are implemented as conditioned herein, the approval of the use should not be found to be materially detrimental to the public health, safety, convenience and welfare, nor will it result in material damage or prejudice to other property in the vicinity.

d. Whether the proposed use is compatible with and preserves the character and integrity of adjacent development and neighborhoods and includes improvements or modifications either on site or within the public rights-of-way to mitigate any adverse impacts which may result from the development, such as traffic, noise, odors, visual nuisances or other similar adverse effects. Such improvements or modifications may include, but shall not be limited to, the placement or orientation of buildings and entryways, parking areas, buffer yards and the addition of landscaping, walls or both, to ameliorate such impacts.

Comments: See criteria (a) and (b) above. Existing standards in Section 9-10-12 Nonconforming Signs require such signs to be equipped with automatic dimming technology that automatically adjusts the sign's brightness in direct correlation with ambient light conditions. No electronic reader sign shall exceed a brightness level of 0.3 foot candles above ambient light as measured with a light meter at a pre-set distance.

e. Whether the proposed use will generate pedestrian and vehicular traffic which will be hazardous to the existing and anticipated traffic in the neighborhood.

Comments: See criteria (b) above. No traffic will be generated.

Recommendation

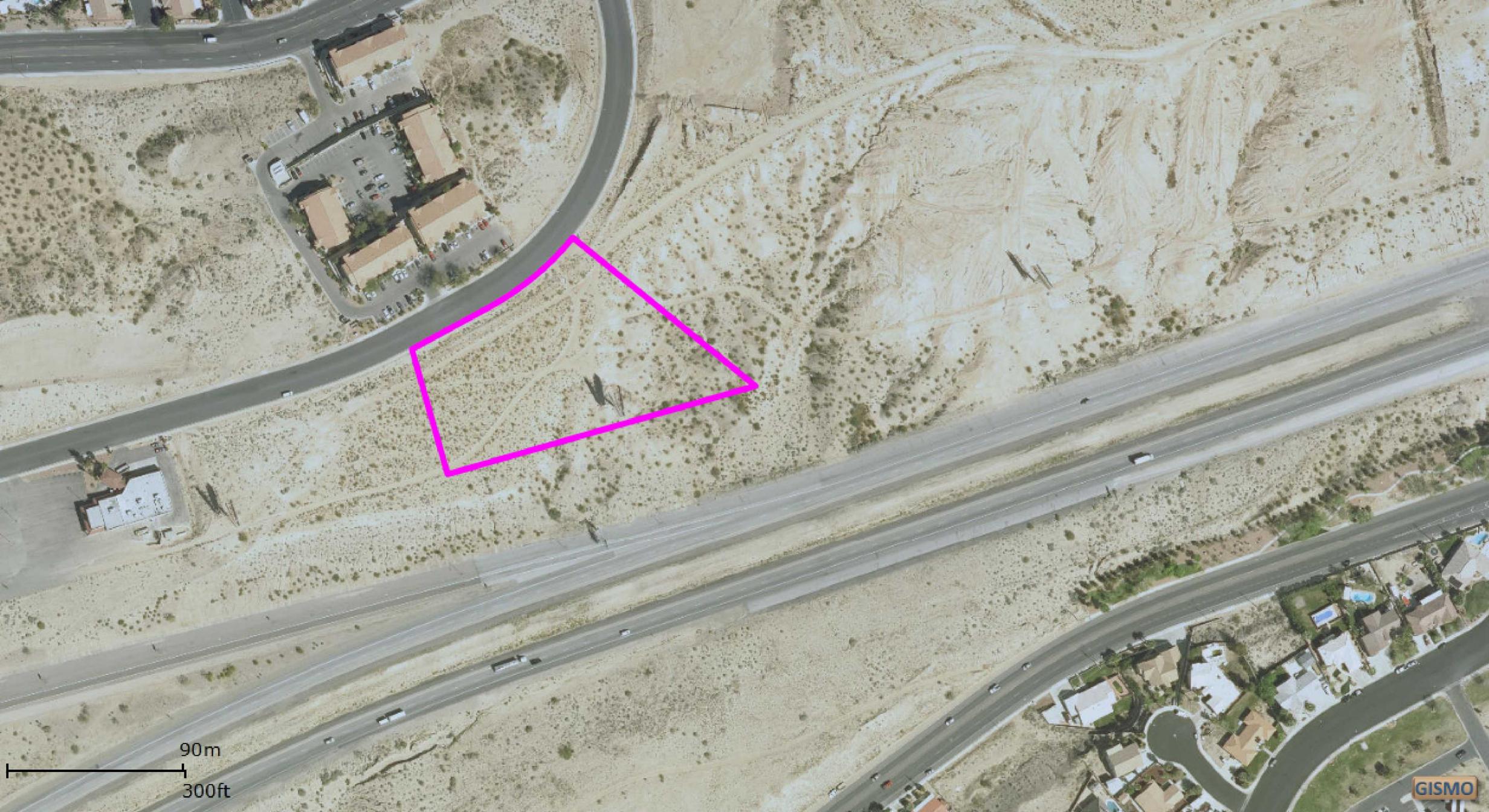
Staff recommends opening the public hearing for comment and then approving CUP-16-002.

Previous Council Action

On October 9, 2012 the City Council approved (4-0, 1 Hafen) Conditional Use Permit Case No. CUP-12-004 to convert the Eureka Casino billboard at 580 El Dorado Road to an LED Electronic Display Sign.

On August 14, 2012 the City Council adopted (4-0, 1 Hafen) Ordinance #460 by amending Chapter 9-10-12, Nonconforming Signs, to allow electronic message centers as a face change under the nonconforming use regulations.

On January 25, 2005 the City Council adopted (4-0) Ordinance #309 by prohibiting new off-premise signs and billboards within the City.



90m

300ft

Conditional Use Permit

Project Information

Project Name EUREKA/RISING STAR

Project Location 580 ELDERADO RD.

Assessor's Parcel Number(s)

Existing Zoning

Gross Acres

Please explain the intent of this request CHANGE THE FACE OF OUTDOOR STRUCTURE TO A FULL COLOR L.E.D. DISPLAY

Applicant Signature

Ray Draper

Date

Applicant Information

Property Owner(s) URBAN DEVELOPMENT

Mailing Address 3271 SO. HIGHLAND DR. SUITE 109 L.V. NEVADA 89109

Phone No

Email

Fax No

Applicant (if different than Owner) YESCO SIGNS

Mailing Address 4679 SO. RIVER RD. ST. GEORGE UT. 84790

Phone No 435-773-6602 Email RDRAPER@YESCO.COM Fax No 435-628-3090

Contact Person/Representative (if different than Owner) RAY DRAPER / YESCO SIGN

Mailing Address 4679 SO. RIVER RD. ST. GEORGE UT. 84790

Phone No 435-703-1467 Email RDRAPER@YESCO.COM Fax No 435-628-3090

Office Use Only

Case No CUP-16-002

Application Fee \$ 350

Date Received 4/26/16

Noticing Fee \$ 300

Received By R.S.

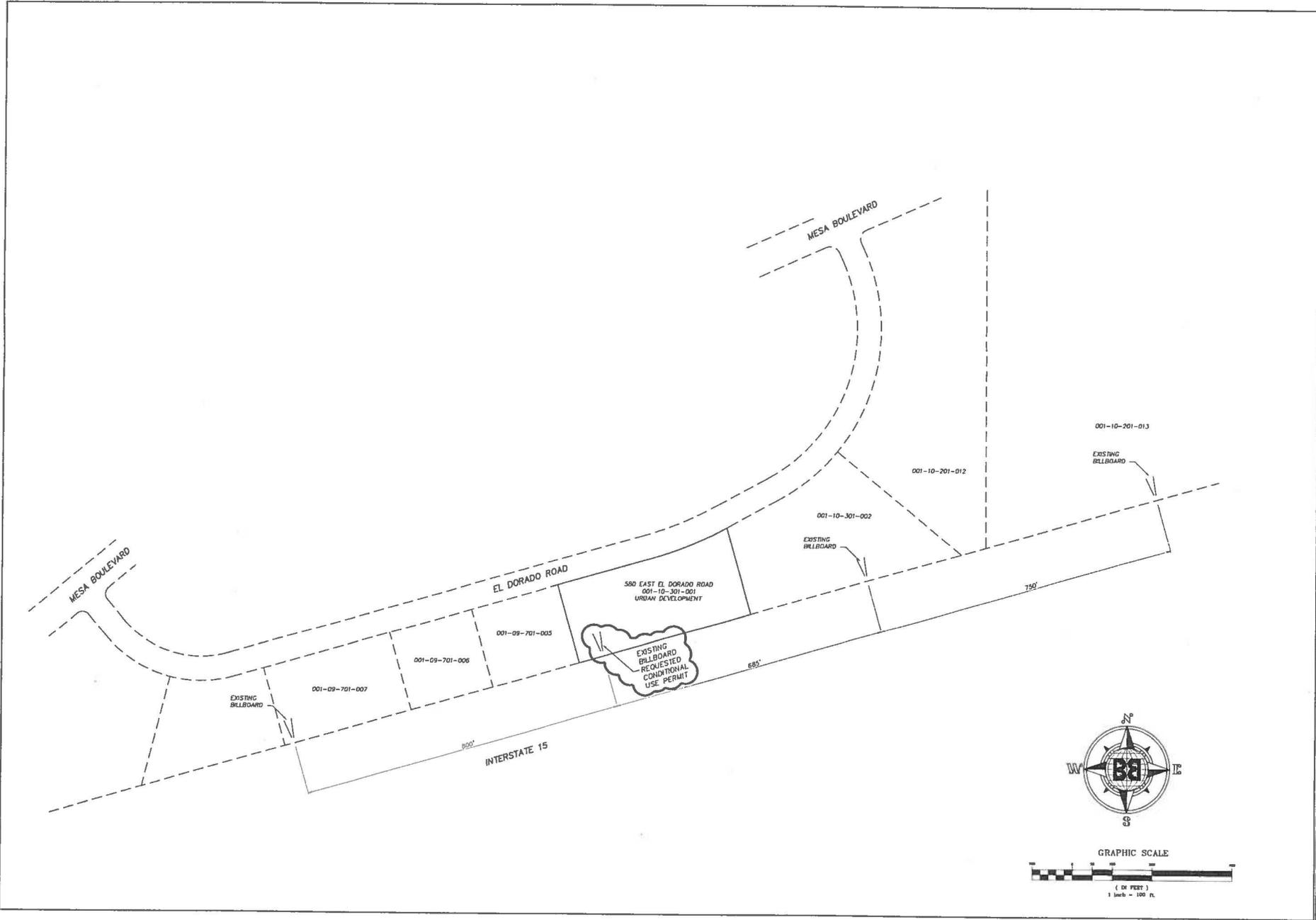
Planner R.S.

CONDITIONAL USE PERMIT
001-10-301-001
URBAN DEVELOPMENT

Located in Section 9 and Section 10, Township 13 South, Range 71 East, Mount Diablo Base and Meridian, within the City of Mesquite, Clark County, Nevada, and being more particularly described as:

All of Parcel 4 as recorded in File 62, Page 49 of Parcel Maps in the official records of Clark County, Nevada.

Prepared April 21, 2016 by
Bulloch Brothers Engineering, Inc.
750 W. Pioneer Blvd., Mesquite, NV
Victor R. Campbell, P.L.S.
Nevada License No. 11424



PROJECT NO	CDP 580	SCALE	1" = 100'	REVISIONS	DATE
DATE	2/06	DESIGNED BY	YJC	DESCRIPTION	
ISSUED NO	1 OF 1	CHECKED BY	YJC	NO	
<p>CONDITIONAL USE PERMIT FOR BILLBOARD SIGN FOR URBAN DEVELOPMENT 580 EAST EL DORADO ROAD PROJECT LOCATED IN MESQUITE, NEVADA</p>					
<p>BULLOCH BROTHERS ENGINEERING INC. <small>CIVIL ENGINEERS AND ARCHITECTS - LAND PLANNERS</small> 750 WEST PIONEER BLVD. MESQUITE, NEVADA 89027 (702) 346-5100</p>					







City Council Regular Agenda Item 13.

Subject:

Consideration of Conditional Use Permit Case No. CUP-16-003 (Eureka / Rising Star) to change the face of an outdoor billboard sign to a full color LED display, at 333 Sandhill Boulevard, in the Hotel Tourist (HT) zone.

- Public Hearing
- Discussion and Possible Action

Petitioner:

Richard Secrist, Development Services Director

Staff Recommendation:

Open the public hearing for comment and then Approve Conditional Use Permit Case No. CUP-16-003.

Fiscal Impact:

None

Budgeted Item:

No

Background:

Recently, owners of the Eureka Hotel and Casino (Urban Development) petitioned the City to amend the nonconforming sign regulations to allow Billboards to be converted to reader boards or electronic message centers. Ordinance No. 460 was passed by the City Council on August 14, 2012.



June 28, 2016

Urban Development is now seeking approval of a conditional use permit to convert its sign at 330 N Sandhill to an LED electronic display. The sign is located south of I-15 between the Rising Star parking lot and the Town Wash drainage channel in the Hotel Tourist (HT) Commercial zone.

Urban Development owns several billboards located near Exit 122 along Interstate 15.

Attachments:

Staff Memo
Application & Plan

TO: Honorable Mayor and City Council

FROM: Richard Secrist, Development Services Director

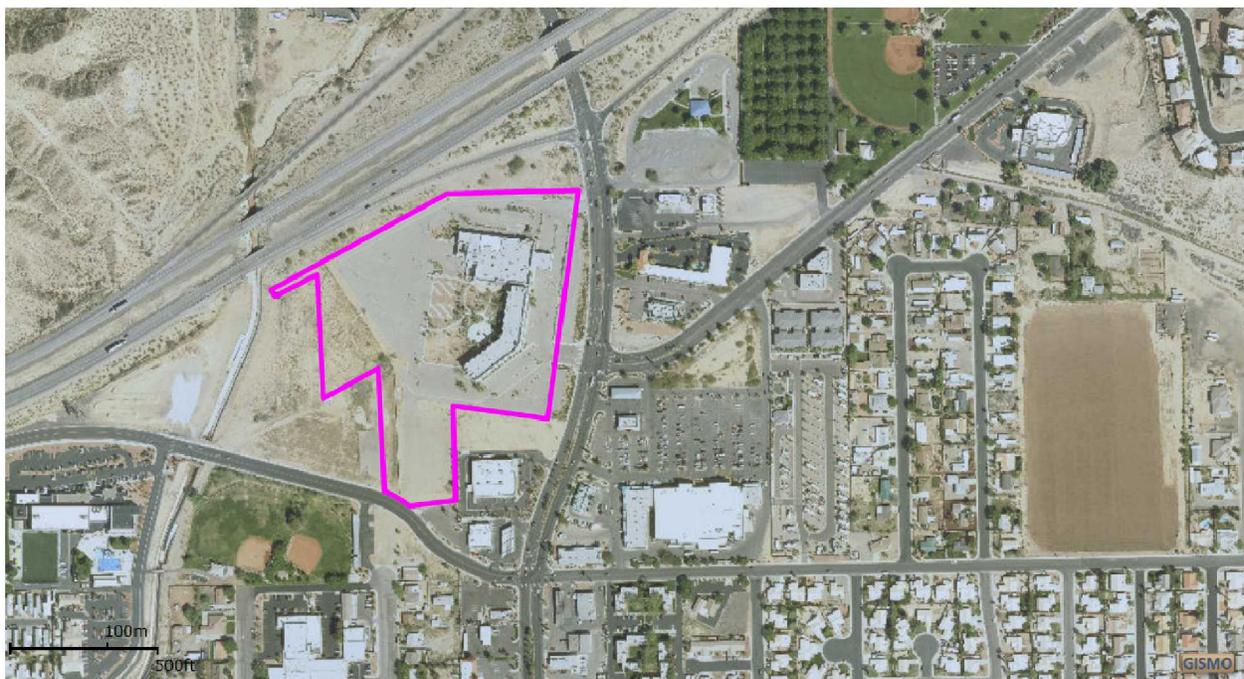
DATE: June 10, 2016

RE: **Consideration of Conditional Use Permit Case No. CUP-16-003 (Eureka / Rising Star) to change the face of an outdoor billboard sign to a full color LED display, at 333 Sandhill Boulevard, in the Hotel Tourist (HT) zone.**

Background

Recently, owners of the Eureka Hotel and Casino (Urban Development) petitioned the City to amend the nonconforming sign regulations to allow Billboards to be converted to reader boards or electronic message centers. Ordinance No. 460 was passed by the City Council on August 14, 2012. This ordinance makes such conversions possible with the issuance of a Conditional Use Permit.

Urban Development is now seeking approval of a conditional use permit to convert its sign at 333 Sandhill Boulevard to an LED electronic display. The sign is located south of I-15 between the Rising Star parking lot and the Town Wash drainage channel in the Hotel Tourist (HT) Commercial zone.



Key Facts

- The sign is approximately 111' from the I-15 travel way near Exit 122

- The sign is approximately 1,009' from the nearest residential zone boundary.
- The existing billboard is measures 14' x 48' or 672 square feet in size.

Analysis

Section 9-5-3 of the Mesquite Municipal Code states: "Conditional uses are those uses which generally are compatible with the permitted land uses in a given zoning district, but which require individual review of their location, design and configuration and the imposition of conditions in order to ensure the appropriateness of the use at a particular location within a given zoning district." Due to the potential adverse impacts on surrounding properties, conditional use permits require notification of surrounding property owners within 500 feet of the time and place of the public hearing to consider the matter. Anyone who feels affected by the outcome of the decision may speak at the public hearing.

Conditional Use Criteria

Conditional use permits are evaluated with the following criteria in Mesquite Municipal Code (MMC) Section 9-5-3(3):

a. Whether the proposed use at the specified location is consistent with the policies embodied in the adopted master plan.

LU.3.5 Ensure that existing and proposed land uses are compatible.

LU.3.9 Buffer commercial and industrial uses from residential uses and screen the visual encroachment that commercial development imposes upon residential.

Comments: *To the extent that such impacts can be mitigated through normal development standards or special conditions of approval, the use (in this case an LED sign) could be approved.*

b. Whether the proposed use is consistent with the general purpose and intent of the applicable zoning district regulations and complies with the requirements of the zoning ordinance.

Comments: *Section 9-7N-1 Purpose states: "The CR-2 district is designed to provide the broadest scope of compatible services for both the general and traveling public. This category allows retail, service, wholesale, office and other general business uses of an intense character. This district should be located away from low and medium density residential development and may be used as a buffer between retail and industrial uses. The CR-2 district is also appropriate along commercial corridors. The commercial-general district corresponds to and implements in part the commercial and retail master plan category."*

As noted above, the CR-2 zone is designed to be a fairly intense commercial retail and wholesale district.

So if electronic signs are to be allowed, this is the type of zoning one would probably want them in.

Under the new regulations adopted with Ordinance No. 460 billboards may only be converted to LED Electronic Displays if the sign structure is within 250' of the I-15 travel way, and is at least 500' from the closest residential zone boundary line. As noted above in the Key Facts section, the Eureka sign is approximately 111' from the I-15 travel way and approximately 1,009' from the nearest residential zone.

c. Whether the proposed conditional use may be materially detrimental to the public health, safety, convenience and welfare, or may result in material damage or prejudice to other property in the vicinity.

Comments: See criteria (a) and (b) above. If the required codes and recommended standards are implemented as conditioned herein, the approval of the use should not be found to be materially detrimental to the public health, safety, convenience and welfare, nor will it result in material damage or prejudice to other property in the vicinity.

d. Whether the proposed use is compatible with and preserves the character and integrity of adjacent development and neighborhoods and includes improvements or modifications either on site or within the public rights-of-way to mitigate any adverse impacts which may result from the development, such as traffic, noise, odors, visual nuisances or other similar adverse effects. Such improvements or modifications may include, but shall not be limited to, the placement or orientation of buildings and entryways, parking areas, buffer yards and the addition of landscaping, walls or both, to ameliorate such impacts.

Comments: See criteria (a) and (b) above. Existing standards in Section 9-10-12 Nonconforming Signs require such signs to be equipped with automatic dimming technology that automatically adjusts the sign's brightness in direct correlation with ambient light conditions. No electronic reader sign shall exceed a brightness level of 0.3 foot candles above ambient light as measured with a light meter at a pre-set distance.

e. Whether the proposed use will generate pedestrian and vehicular traffic which will be hazardous to the existing and anticipated traffic in the neighborhood.

Comments: See criteria (b) above. No traffic will be generated.

Recommendation

Staff recommends opening the public hearing for comment and then approving CUP-16-003.

Previous Council Action

Case No: CUP-16-003

Date: June 10, 2016

Page: 4

On October 9, 2012 the City Council approved (4-0, 1 Hafen) Conditional Use Permit Case No. CUP-12-004 to convert the Eureka Casino billboard at 580 El Dorado Road to an LED Electronic Display Sign.

On August 14, 2012 the City Council adopted (4-0, 1 Hafen) Ordinance #460 by amending Chapter 9-10-12, Nonconforming Signs, to allow electronic message centers as a face change under the nonconforming use regulations.

On January 25, 2005 the City Council adopted (4-0) Ordinance #309 by prohibiting new off-premise signs and billboards within the City.

Conditional Use Permit

Project Information

Project Name EUREKA/RISING STAR

Project Location 333 SANDHILL

Assessor's Parcel Number(s)

Existing Zoning CR-2 Commercial Gross Acres

Please explain the intent of this request CHANGE THE FACE OF
OUTDOOR STRUCTURE TO A FULL COLOR L.E.D. DISPLAY

Applicant Signature Ray Draper

Date 4-18-16

Applicant Information

Property Owner(s) RISING STAR RANCH LLC.

Mailing Address 3271 S. HIGHLAND DR L.V. NEVADA. 89109

Phone No 702-369-9595 Email Fax No 702-369-2776

Applicant (if different than Owner) YESCO SIGNS

Mailing Address 4679 SO. RIVER RD. ST. GEORGE UT. 84790

Phone No 435-773-6602 Email RDRAPER@YESCO.COM Fax No 435-628-3090

Contact Person/Representative (if different than Owner) RAY DRAPER / YESCO SIGN

Mailing Address 4679 SO. RIVER RD. ST. GEORGE UT. 84790

Phone No 435-703-1467 Email RDRAPER@YESCO.COM Fax No 435-628-3090

Office Use Only

Case No CUP-16-003 Application Fee \$ 350

Date Received 4/26/16 Noticing Fee \$ 300

Received By R.S. Planner R.S.

Property Owner/Applicant Affidavit

Project Information

- | | |
|--|--|
| <input type="checkbox"/> Administrative Adjustment | <input type="checkbox"/> Development Agreement |
| <input type="checkbox"/> Temporary Commercial Permit | <input type="checkbox"/> Abandonment |
| <input type="checkbox"/> Development Code Amendment | <input type="checkbox"/> Tentative Map |
| <input type="checkbox"/> Annexation | <input type="checkbox"/> Extension of Time |
| <input type="checkbox"/> Variance | <input type="checkbox"/> Architectural / Site Plan Review |
| <input type="checkbox"/> Final Map | <input type="checkbox"/> Zoning / Master Plan Amendment |
| <input type="checkbox"/> Boundary Line Adjustment | <input type="checkbox"/> Parcel Map |
| <input type="checkbox"/> Zoning Verification | <input checked="" type="checkbox"/> Conditional Use Permit |
| <input type="checkbox"/> Street Name / Number Change | <input type="checkbox"/> Other _____ |

Project Location _____

Assessor's Parcel No(s) _____

Applicant Information

Property Owner(s) RISING STAR RANCH LLC

Mailing Address 3271 SO. HIGHLAND DR. LV. NEVADA. 89109

Applicant (if different than Owner) YESCO SIGN CO.

Mailing Address 4679 SO. RIVER RD. ST. GEORGE UTAH - 84790

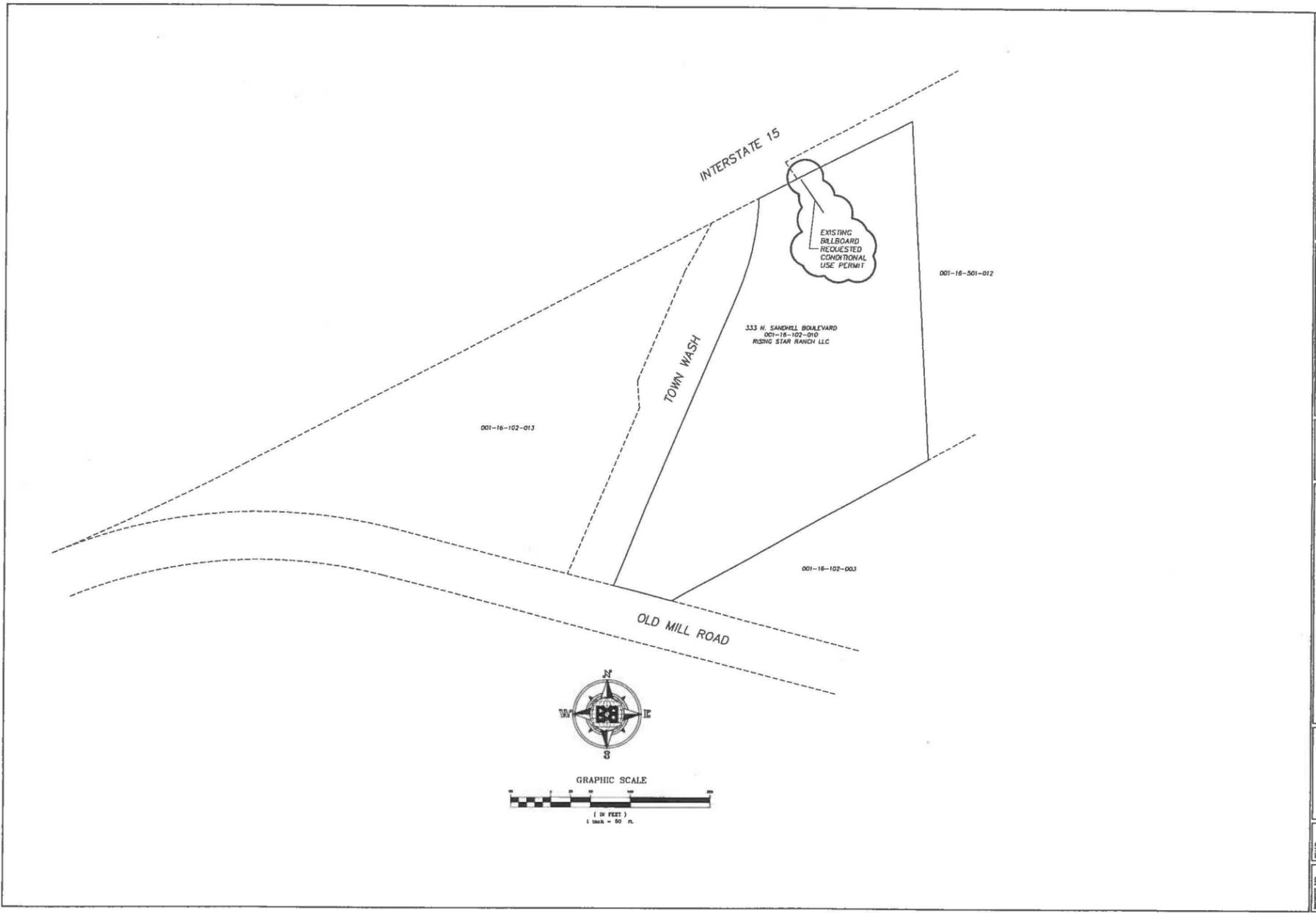
CONDITIONAL USE PERMIT
001-16-102-010
RISING STAR RANCH LLC

Located in Tract 37, Township 13 South, Range 71 East, Mount Diablo Base and Meridian, within the City of Mesquite, Clark County, Nevada, and being more particularly described as:

All of Parcel 1 as recorded in File 119, Page 64 of Parcel Maps in the official records of Clark County, Nevada.

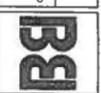
Prepared April 21, 2016 by
Bulloch Brothers Engineering, Inc.
750 W. Pioneer Blvd., Mesquite, NV
Victor R. Campbell, P.L.S.
Nevada License No. 11424

C:\projects\333 N SANDHILL BLVD.dwg, Apr 21, 11, 10:33:25 AM



NO.	REVISION	BY	DATE

BULLOCH BROTHERS ENGINEERING INC.
 CIVIL ENGINEERS AND ARCHITECTS - LAND PLANNING
 750 WEST PIONEER BLVD.
 MESQUITE, NEVADA 89027
 (702) 246-5100



CONDITIONAL USE PERMIT
BILLBOARD SIGN
 FOR
RISING STAR RANCH LLC
 333 N. SANDHILL BLVD
 PROJECT LOCATED IN MESQUITE, NEVADA

PROJECT NO.	SCALE	DATE	BY	CHECKED BY	DATE
106-	1" = 50'	2008			

1 OF 1





City Council Regular Agenda Item 14.

Subject:

Consideration of Variance Case No. V-16-001 (Eagles Landing Signs) to consider sign height and area variances for pole signs on the various properties of the Eagles Landing commercial subdivision, located generally at 1950 W Pioneer Boulevard in the Light Industrial (IR-1) Zone.

- Public Hearing
- Discussion and Possible Action

Petitioner:

Richard Secrist, Development Services Director

Staff Recommendation:

Open the public hearing for comment and approve the proposed variances, subject to staff recommendations.

Fiscal Impact:

None

Budgeted Item:

No

Background:

As part of the applicant's Due Diligence before concluding the purchase of this property from the City, he wants to make sure they are going to be able to have signs that are tall enough and large enough to successfully market their new business. This property is in a location where it is

difficult to be seen by north-bound I-15 traffic due to the hills and terrain of surrounding properties.

MMC Section 9-10-5(M)(4)(b) states:

b. The maximum overall height for any pole sign shall not exceed the building height for the district in which the sign is erected. Any sign that exceeds twenty five feet (25') in height, regardless of the building height for the district in which the sign is erected, must obtain approval of a conditional use permit. Proposed signs greater than the building height for the district in which the sign is erected must additionally obtain approval of a variance as provided for in section 9-10-11 of this chapter.

The maximum building height in the Light Industrial (IR-1) Zone is 2-stories or 35 feet. Therefore, any sign over 35 feet high requires a variance.

MMC Section 9-10-9(A)(3) states:

"Maximum Area Per Sign Face for Pole Signs is 1/2 square foot per linear foot of street frontage."

The applicant is seeking a variance to the allowed sign area as well as to the allowed height. Instead of 1/2 sq. ft. per linear foot of street frontage, they seek 1.5 sq. ft. per linear foot of street frontage, in order to mitigate the visibility hardship with this location.

Attachments:

Staff Memo
Application & Plans



REVISED

TO: Honorable Mayor and City Council

FROM: Richard Secrist, Director

DATE: June 13, 2016

RE: Consideration of Variance Case No. V-15-004 (Eagles Landing Signs Revisited) to consider sign height and area variances for pole signs on the various properties of the Eagles Landing commercial subdivision, located generally at 1950 W Pioneer Boulevard in the Light Industrial (IR-1) Zone.

Recommendation

Open the public hearing for comment and approve the sign variances of 100-foot high signs, and 1.0 square foot of sign area per linear foot of lot frontage.

Background

This morning staff received an email containing a colored drawing of what the signs will look like, a photo of a flag pole, and a plan showing the location and timing of sign placement. This staff memo has been revised to address these latest submittals.

This is a continuation of the Variance Case No. V-15-004 heard last February. Eagles Landing now has a better idea of what they need in the way of signage, and they want to revisit this issue. If the applicants follow through with the purchase of City property at Exit 118, they also want to have bigger and taller free-standing signs than the code allows. They are seeking up to five (5) 100-foot signs on the properties so they can be seen from a distance on I-15. They are also asking for a variance from the sign area requirement to allow more sign copy.

MMC Section 9-10-5(M)(4)(b) states:

b. The maximum overall height for any pole sign shall not exceed the building height for the district in which the sign is erected. Any sign that exceeds twenty five feet (25') in height, regardless of the building height for the district in which the sign is erected, must obtain approval of a conditional use permit. Proposed signs greater than the building height for the district in which the sign is erected must additionally obtain approval of a variance as provided for in section [9-10-11](#) of this chapter.

The maximum building height in the Light Industrial (IR-1) Zone is 2-stories or 35 feet. Therefore, any sign over 35 feet high requires a variance.

MMC Section 9-10-9(A)(3) states:

Types Of Signs Permitted	Maximum Area Per Sign Face	Maximum Height Of Signs	Minimum Setback	Number Of Signs Permitted Per Sign Type
Pole ^{2,4,6,10}	1/2 sq. ft. per linear foot of street frontage	25 ft.	15 ft.	1 or more per street frontage

The applicant is seeking a variance to the allowed sign area as well as to the allowed height. Instead of 1/2 sq. ft. per linear foot of street frontage, they seek 1.5 sq. ft. per linear foot of street frontage, in order to mitigate the visibility hardship with this location.



Key Facts

- Current Zoning: Light Industrial (IR-1).
- In the IR-1 zoning district, a Truck Stop is listed as a Permitted Use.
- The City approved a 60-foot pylon sign for Walmart based on topography.
- The City approved a 36.8-foot pylon sign at Mesquite Ford based on topography.

- The City granted a 14-foot side yard variance to the Mesquite Travel Center for their pylon sign.
- The former Oasis Casino had an 80-foot freestanding sign on Mesquite Boulevard.
- The Casa Blanca Resort Hotel and Casino has a 105-foot freestanding sign.

Analysis

MMC Section 9-5-5(B) Applicability - states:

B. Applicability: A variance may be granted where, by reason of exceptional narrowness, shallowness or shape of a specific piece of property at the time of the enactment of these regulations, or by reason of exceptional topographic conditions or other extraordinary and exceptional situation or condition of the piece of property, the strict application of these regulations would result in peculiar and exceptional practical difficulties to, or exceptional and undue hardships upon, the property owner.

So, there has to be some physical condition of the land that imposes an exceptional or undue hardship on the property owner, unless relief is granted. If you stand in the middle of this site and look northward you can see that the parcel sits about 12' to 15' below I-15. Included in the backup are some photos from Google Earth that show this view to the north with the vegetated hill sloping up to the Interstate. If one then turned to the left, facing a southwesterly direction, you can see that a hill rises up to where I-15 can no longer be seen from this site. A 25-foot sign would not be seen beyond this point where I-15 intersects with this hill along the south property line.

The colored drawing of one of the signs (Option 1) shows a 102-foot, tower sign, with approximately 2,018 square feet of signage. According to their sign placement plan, they are proposing at least three such signs, and a 100-foot high flag pole with a 30' x 60' American flag. Variances would also have to be granted to the height and area requirements for flags.

Variance Criteria Analysis

Mesquite Municipal Code, Section 9-5-5 contains criteria the City Council and staff must consider in granting a variance. Each one of the criteria are listed below, together with staff commentary:

- a. The variance requested arises from a condition or conditions which are unique to the property in question and which are not ordinarily found in the same zone or district; that the condition was not created by an action or actions of the property owner or applicant; and that the condition existed prior to enactment of these regulations;

Height Variance Commentary: The topography around Exit 118 and the proposed site for Eagles Landing is unique. The extension of Lower Flat Top to I-15 will run like a chute between two ridge lines on either side of rough terrain. Additionally, north-bound traffic on I-15 must wind its way through a series of hills and ridgelines until well on the eastern side of Flat Top Mesa. This terrain on both sides of the road greatly limits

visibility. Without the height variance, the signs will not be visible to motorists until they are just below the site in this gap between ridge lines.

On Wednesday, May 25, 2016, the Eagles Landing applicants anchored several helium balloons on 100-foot tethers at the proximate locations for three signs (near the southern property line, spaced evenly in a line parallel to the highway for the length of the two properties. When rounding the final curve on the eastern side of Flat Top Mesa, one could see the balloons well above the ridgelines with enough time to safely exit the freeway at 118. The additional height afforded by the proposed variance was necessary to make them visible. Signs larger than the balloons will be easily seen by both north-bound and south-bound traffic.

The sign ordinance also sets forth the following requirements for flags:

FF. Flags:

1. The regulations in this section regarding flags apply to all zones in the city.
2. The maximum size of any one flag of the United States, state of Nevada, or other flag or insignia of a governmental entity shall be thirty (30) square feet if visible from a public right of way. The maximum size of any other flag shall be twelve (12) square feet if visible from a public right of way.
3. Flagpoles may not exceed the maximum height of the nearest building or thirty five feet (35') measured from the natural or final grade, whichever is less.

The maximum height of buildings in the Light Industrial (IR-1) zone is 35 feet, so a variance is required to have one higher than that. The size limit is 30 square feet, so a variance would also be required to increase it to 1,800 square feet (60 x the allowed area).

The flag of the United States is not a sign. Were it a sign, one could make the same argument for a height and area variance based upon unusual topography. But for most, the flag is still a sacred patriotic symbol, not a huge attention-getter for some business. If the Council is inclined to view the flag as a sign, and grant variances for its height and size, staff recommends a flag no higher than 50', and with a flag no bigger than 10' x 30'.

Area Variance Commentary: The sign area allowed for pole signs in the Industrial Zones is a factor of lot frontage on a street (only the longest frontage is counted) times a factor of so many square feet per linear feet of frontage. The current standard is $\frac{1}{2}$ square foot per linear foot of frontage. The applicant wants to vary this standard to 1.5 square feet per linear foot of frontage, or a tripling of the allowed area. As stated above, plans show up to 3 signs, each approximately 2,018 square feet in size, and 102' high.

The biggest Eagles Landing parcel has approximately 3,158 feet of frontage on I-15. The other parcel has its longest frontage on Lower Flat Top, approximately 1,500 feet. Both of these frontages can be used to calculate allowed sign area. Table 1 below, shows the amount of sign area allowed using the current standard of 0.5 / 1, 1.0 / 1, and 1.5 / 1.

Table 1

	S.F. per Linear Foot of Frontage	0.5 s.f.	1.0 s.f.	1.5 s.f.
St Frontage				
3,158		1,579	3,158	4,737
1,500		750	1,500	2,250
Total		2,329	4,658	6,987

The typical billboard is 14" X 48" or 672 square feet. Dividing each of the totals above by 672 you can see how many billboards this amount of signage is equivalent to. The total at 0.5 s.f. is 3.46 billboards. The total at 1.0 s.f. is 6.93 billboards. And the total at 1.5 s.f. is 10.39 billboards.

Table 2 below shows the area per sign allowed under the three scenarios with up to 5 signs.

Table 2

No. Signs	Area Per Sign Square Feet		
	0.5	1.0	1.5
1	2,329	4,658	6,987
2	1,165	2,083	3,494
3	776	1,553	2,329
4	582	1,165	1,747
5	466	932	1,397

Using the 1 s.f. per linear foot standard, and putting all the sign area in 1 sign (4,658 s.f.), this sign would be approximately 500 square feet larger than the Casa Blanca Resort sign. With 2 signs the copy area is the equivalent of 3 billboards. With 3 signs, 2.3 billboards; 4 signs, 1.7 billboards; 5 signs, 1.4 billboards.

Using the 1.5 s.f. per linear foot standard, and putting all the sign area in 1 sign (6,987 s.f.), this sign would be approximately 1.5 times the size of the Casa Blanca Resort sign. With 2 signs the copy area is the equivalent of 5.2 billboards. With 3 signs, 3.5 billboards; 4 signs, 2.6 billboards; 5 signs, 2.0 billboards.

Using the 2,018 square foot sign the applicant proposes, they could have one sign this size under the current standard with a sign area equivalent to 3.46 billboards. Using the 1.0 standard they could have two signs, with copy area on each equivalent to 3 billboards. And with the 1.5 square foot standard they could have three signs as proposed, with copy area on each equivalent to 3.5 billboards.

Physical Hardship

While the visual barriers of the hills justify a height variance, they don't in and of themselves justify allowing bigger signs. You could have a huge sign, but if it is too low to be seen over the hills the size doesn't matter. But the distance from the travel way to the sign could be a justifiable factor.

The lot on the east side of Lower Flat Top is approximately 179' from the I-15 travel way, 194' including the required sign setback. The lot on the west side of Lower Flat Top is approximately 259' from the I-15 travel way, as the right-of-way widens out on this side. And it is 274' with the inclusion of the required sign setback. It is not uncommon for billboards to be 150' to 180' from the travel way. This is not out of the driver's peripheral lines of sight at highway speeds. But it may start to impair the visibility beyond those distances, and particularly when elevated to 100'.

Based upon the foregoing analysis, staff is of the opinion that some area variance is justified. But from what we saw out on the site on May 25th I am of the opinion that the applicant ultimately will not need more than three, 100-foot signs, at approximately 1,500 square feet of signage per sign. This would be accommodated by doubling the sign area, not tripling it. Or they could limit themselves to two signs of up to 2,040 square feet.

- b. The granting of the permit for the height variance will not adversely affect the rights of adjacent property owners or residents;

Commentary: Granting the sign variance should not adversely affect the rights of adjacent property owners.

- c. The strict application of the provisions of these regulations would constitute unnecessary hardship upon the property owner;

Commentary: If the applicant is limited to 25-foot high signs at the current area standard, they will not be visible to motorists in enough time to be useful. They would, in essence, be denied a right to advertise their location that other properties on flat terrain in the same zone enjoy.

- d. The variance desired will not adversely affect the public health, safety, morals, order, convenience, prosperity or general welfare;

Commentary: The signs will not adversely affect the public health, safety, morals, order etc., etc.

- e. The granting of the variance will not conflict with the general spirit and intent of these regulations.

Commentary: The granting of the variances will not conflict with the general spirit and intent of the sign regulations, which is to enable businesses to make their presence known.

Findings

1. Staff finds that there are physical practical difficulties with these lots based upon topography and distance from the travel way. We recommend allowing:

Up to 5, 100-foot high signs, and

Case No: V-15-004

Date: June 10, 2016

Page: 7

The allowed sign area be calculated at 1.0 square foot of area per linear foot of lot frontage, and not the 1.5 square foot requested by the applicants.

Staff recommends that no flag variance be granted, but that if it is, limit the height to 50' with a flag area not to exceed 10' x 30'.



Variance

Project Information

Project Name Eagles Landing
Project Location West Pioneer Boulevard and Lower Flat Top Drive
Assessor's Parcel Number(s) 002-23-411-002, 002-23-411-001
Existing Zoning Light Industrial (IR) Gross Acres 103.95
Variance from Mesquite Municipal Code (MMC) Section 9-10-5 & 9-10-9

Please attach Justification Letter for this request (see checklist on back).
Applicant Signature [Signature] Date

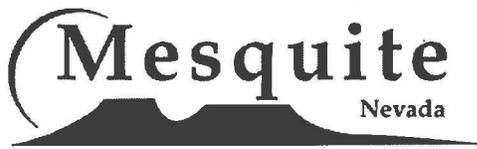
Applicant Information

Property Owner(s) City of Mesquite
Mailing Address 10 E Mesquite Blvd, Mesquite NV 89027
Phone No 702-346-2835 Email rsecrist@mesquitenv.gov Fax No

Applicant (if different than Owner) 333 Eagles Landing
Mailing Address 1646 W Pioneer Blvd, Mesquite, NV 89027
Phone No 702-346-1174 Email richard@builtinmesquite.com Fax No

Contact Person/Representative (if different than Owner) Greg Bulloch
Mailing Address 750 W Pioneer Blvd, Mesquite, NV 89027
Phone No 702-346-5100 Email greg@bullochbrothers.com Fax No

Office Use Only table with fields: Case No (V-15-004), Application Fee \$, Date Received, Noticing Fee \$, Received By, Planner



Property Owner/Applicant Affidavit

Project Information

- | | |
|--|---|
| <input type="checkbox"/> Administrative Adjustment | <input type="checkbox"/> Development Agreement |
| <input type="checkbox"/> Temporary Commercial Permit | <input type="checkbox"/> Abandonment |
| <input type="checkbox"/> Development Code Amendment | <input type="checkbox"/> Tentative Map |
| <input type="checkbox"/> Annexation | <input type="checkbox"/> Extension of Time |
| <input checked="" type="checkbox"/> Variance | <input type="checkbox"/> Architectural / Site Plan Review |
| <input type="checkbox"/> Final Map | <input type="checkbox"/> Zoning / Master Plan Amendment |
| <input type="checkbox"/> Boundary Line Adjustment | <input type="checkbox"/> Parcel Map |
| <input type="checkbox"/> Zoning Verification | <input type="checkbox"/> Conditional Use Permit |
| <input type="checkbox"/> Street Name / Number Change | <input type="checkbox"/> Other _____ |

Project Location West Pioneer Boulevard and Lower Flat Top Drive

Assessor's Parcel No(s) 002-23-411-002, 002-23-411-001

Applicant Information

Property Owner(s) City of Mesquite

Mailing Address 10 E Mesquite Boulevard, Mesquite, NV 89027

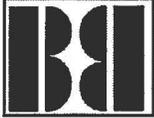
Applicant (if different than Owner) 333 Eagles Landing

Mailing Address 1646 W Pioneer Blvd, Mesquite, NV 89027

(I,We) the undersigned, being duly sworn, deposed and say that (I,We) are the applicant(s) and/or property owner(s) of record on the tax rolls of the property involved in the application, and that the information on the attached map and property owners list, all plans, drawings, and sketches attached hereto and all the statements and answers contained herein are in all respects true and correct to the best of my knowledge and belief, and the undersigned understands that the applicable application must be complete and accurate before a hearing can be advertised; that any application is neither finally granted nor denied until acted upon by the Mesquite City Council or the Director of the Planning Department or their designee, where applicable. The undersigned being duly sworn on oath further states that this affidavit is made and signed in connection with an Application for a Hearing before the Mesquite City Council and that the undersigned acknowledges that they have carefully read the application and notices included on this affidavit and they understand every part thereof, and are in consent with the information provided with said application. The undersigned further state that they rely wholly upon their own judgment and understanding in signing this affidavit and are not relying in any way upon an employee, officer, or other representative of the City of Mesquite.

Property Owner Signature	Print Name
Applicant Signature	Print Name

Notary Public	
SUBSCRIBED AND SWORN TO BEFORE ME THIS	DAY OF
BY	AS THE OWNER/APPLICANT
NOTARY PUBLIC	MY COMMISSION EXPIRES



BULLOCH BROTHERS ENGINEERING, INC.
CIVIL ENGINEERS * LAND SURVEYORS * LAND PLANNERS

750 W. Pioneer Boulevard, Mesquite, NV 89027
(702) 346-5100 Phone (702) 346-5102 Fax

APN: 002-23-411-001
002-23-401-002

Located in the Northwest Quarter of Section 26 and the South Half of Section 23, Township 13 South, Range 70 East, Mount Diablo Base and Meridian, within the City of Mesquite, Clark County, Nevada, and being more particularly described as follows:

All of Lot 301 and Lot 305 as recorded on the Final Map, Merger and Resubdivision, Mesquite Technology and Commerce Center, Phase III, A Commercial Subdivision in Book 148, Page 52 of Plats in the Official Records of Clark County, Nevada.

Contains 103.95 acres, more or less (as-described)

Prepared December 16, 2015 by
Bulloch Brothers Engineering, Inc.
750 W. Pioneer Blvd., Mesquite, NV
Victor R. Campbell, P.L.S.
Nevada License No. 11424



BULLOCH BROTHERS ENGINEERING, INC.
CIVIL ENGINEERS * LAND SURVEYORS * LAND PLANNERS

750 W. Pioneer Boulevard, Mesquite, NV 89027
(702) 346-5100 Phone (702) 346-5102 Fax

June 1, 2016

City of Mesquite
10 E. Mesquite Boulevard
Mesquite, NV 89027

Honorable City Council and Staff,

Eagle Landing, LLC, would like to thank council and staff for the positive discussion on the previous sign variance request on the number of signs permitted and the 100 foot height that took place in past council meetings in the Light Industrial Zoning District.

Mesquite Municipal Code 9-10-9 limits pole signs to 0.5 foot square footage per 1.00 linear foot of frontage (one street only). As vision could be of the signs could be limited due to the existing topography, we would like to request an additional 1 square foot in sign area to 1.5 square foot per 1.00 linear foot of frontage.

Simply summarized, this variance is requested due to the fact that with the planned uses it will be extremely important to entice traffic to exit in the City of Mesquite.

If you have any questions, please feel free to talk to Greg Bulloch or me.

Sincerely,

Victor R. Campbell, P.L.S.
Bulloch Brothers Engineering, Inc.



GRAPHIC SCALE



(IN FEET)
1 Inch = 100 Ft.



LOWER FLAT TOP MESA DRIVE

WEST PIONEER BOULEVARD

FUTURE LOWER FLAT TOP DRIVE

APN: 002-23-41100

002

APN: 002-23-410-002

PROPOSED POLE SIGN

PROPOSED POLE SIGN

PROPOSED POLE SIGN

PROPOSED POLE SIGN

NO.	DESCRIPTION	REVISIONS	DATE	BY	APPROVED

**BULLOCH BROTHERS
ENGINEERING INC.**
CIVIL ENGINEERS-LAND SURVEYORS-LEAD PLANNERS
www.bullochbrothers.com



1646 WEST STATE ST., SUITE 200
FARMINGTON, CT 06030
TEL: (860) 646-8888 FAX: (860) 646-8889
1646 WEST PIONEER BLVD.
SUITE 110
MESQUITE, NV 89002
TEL: (702) 544-4300 FAX: (702) 544-4300

VARIANCE EXHIBIT
FOR
M.T.C.C.
33 EAGLES LANDING, LLC
1646 WEST PIONEER BLVD, SUITE 110
MESQUITE, NEVADA

PREPARED BY	DATE	CHECKED BY	DATE
P. L. BULLOCH	12/17/2013	J. BULLOCH	12/17/2013
SCALE	DATE	SCALE	DATE
1" = 100'	12/17/2013	1" = 100'	12/17/2013



Signs that build business!

ALLIED ELECTRIC SIGN
Flowing

OGDEN:
 2924 Pennsylvania Avenue
 (801) 621-4612
 WWW.ALLIED-SIGN.COM

DRAWING STEPS
 CONCEPT
 ESTIMATING
 PERMIT/LANDLORD
 PRODUCTION

DRAWING REVIEW
 NAME: _____
 PRODUCTION REVIEW NAME: _____

Client: EAGLES LANDING
 Address: _____
 Date: 6-5-12

SALES APPROVAL:
 Designer: *KS*
 Sales: JB
 File: EAGLES LANDING 6-13-16

CUSTOMER APPROVAL:

SALT LAKE CITY: 1920 S 900 W 84104 • (801) 972-5503 UTAH COUNTY: 1852 N. Parkway Court, Springville, UT 84663 • (801) 489-3645



Utah Contractors: 375809-5501 • Nevada: 60486 • Colorado: 23778 • Idaho: RCE-29969

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LAYOUT

SCALE: 1/8" = 1'-0"



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(801) 621-4612
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DRAWING STEPS
 CONCEPT
 ESTIMATING
 PERMIT/LANDLORD
 PRODUCTION

DRAWING REVIEW
NAME
PRODUCTION REVIEW
NAME

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Address:
Date: 6-5-12

SALES APPROVAL:
Designer: KS
Sales: JB
File: EAGLES LANDING 6-13-16

CUSTOMER APPROVAL:

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LAYOUT
SCALE: 1/8" = 1'-0"

OPTION-1 NIGHT RENDERING



LAYOUT

SCALE: 1/8" = 1'-0"



Utah Contractors: 375809-5501 • Nevada:60486 • Colorado:23778 • Idaho:RCE-29969

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2924 Pennsylvania Avenue
(801) 621-4612
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DRAWING STEPS
 CONCEPT
 ESTIMATING
 PERMIT/LANDLORD
 PRODUCTION

DRAWING REVIEW
NAME
PRODUCTION REVIEW
NAME

Client: EAGLES LANDING
Address:
Date: 6-5-12

SALES APPROVAL:
Designer: KS
Sales: JB
File: EAGLES LANDING 6-13-16

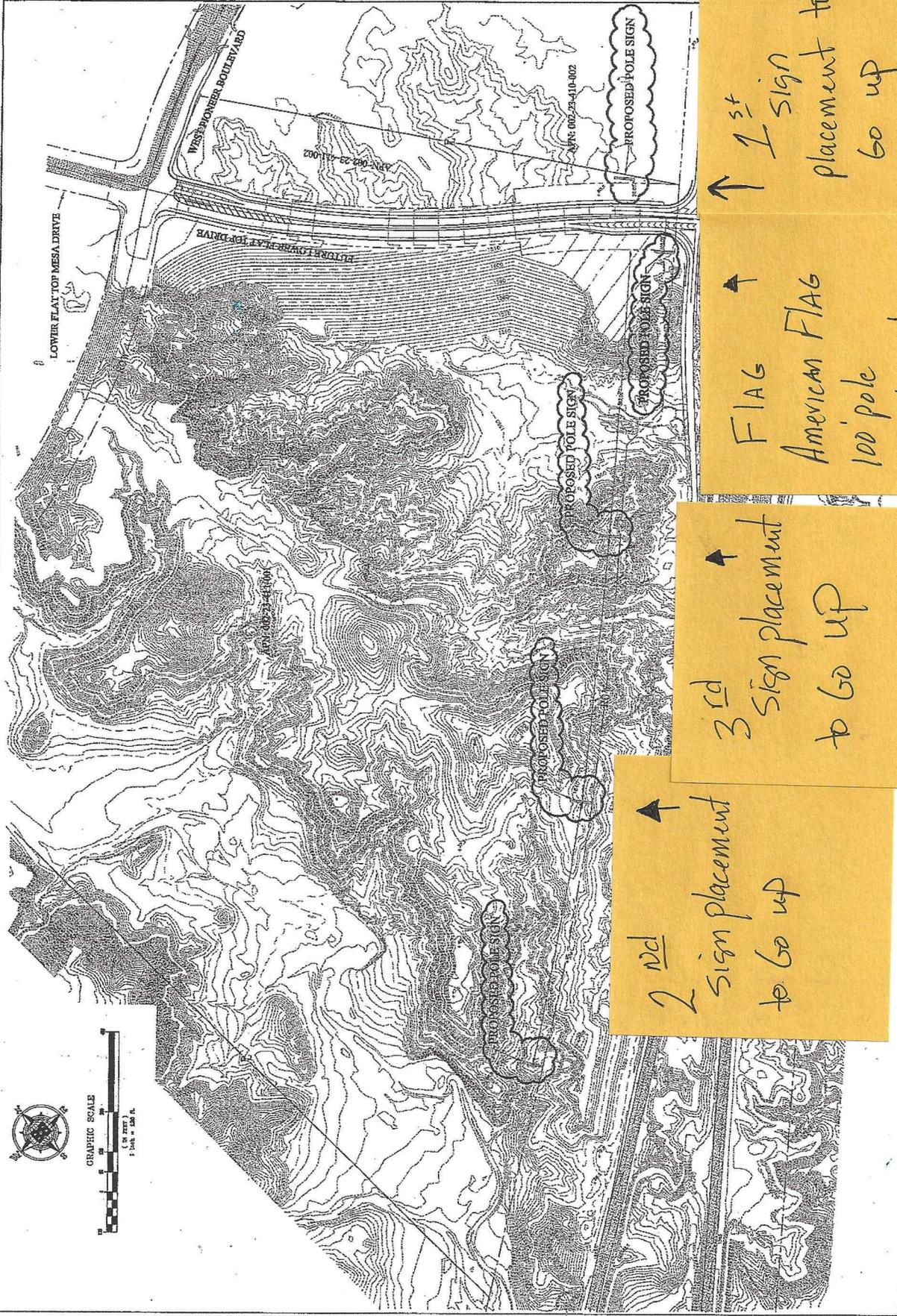
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SALT LAKE CITY: 1920 S 900 W 84104 • (801) 972-5503 UTAH COUNTY: 1852 N. Parkway Court, Springville, UT 84663 • (801) 489-3645







1st sign placement to go up

FLAG American FLAG 100' pole 30'x60'

3rd Sign placement to go up

2nd Sign placement to go up



City Council Regular Agenda Item 15.

Subject:

Consideration of Approval of a proposed dog park/runs (off leash areas) at Redd Hills Park located on Fountain View Lane and Redd Hills Parkway.

The City of Mesquite Department of Athletics & Leisure Services has a vision for these parks and the community where dogs can run free and socialize safely at our parks for our K-9 friends and owners.

Proposed 4 areas of fenced facilities, approximately 26,500 square foot area (2 small dog areas) (1 Large Dog area) and (1 open off leash area). 2 large dog underground waste receptacles and 2 water stations to clean animals.

- Public Hearing
- Discussion and Possible Action

Petitioner:

Mayor Allan S. Litman and Nick Montoya, Director Athletics and Leisure Services

Staff Recommendation:

Approve the proposed dog park/runs (off leash areas) at Redd Hills Park located on Fountain View Land and Redd Hills Parkway.

Fiscal Impact:

\$ 30,000 Capital Improvements on the 2016-2017 Budget.

Budgeted Item:

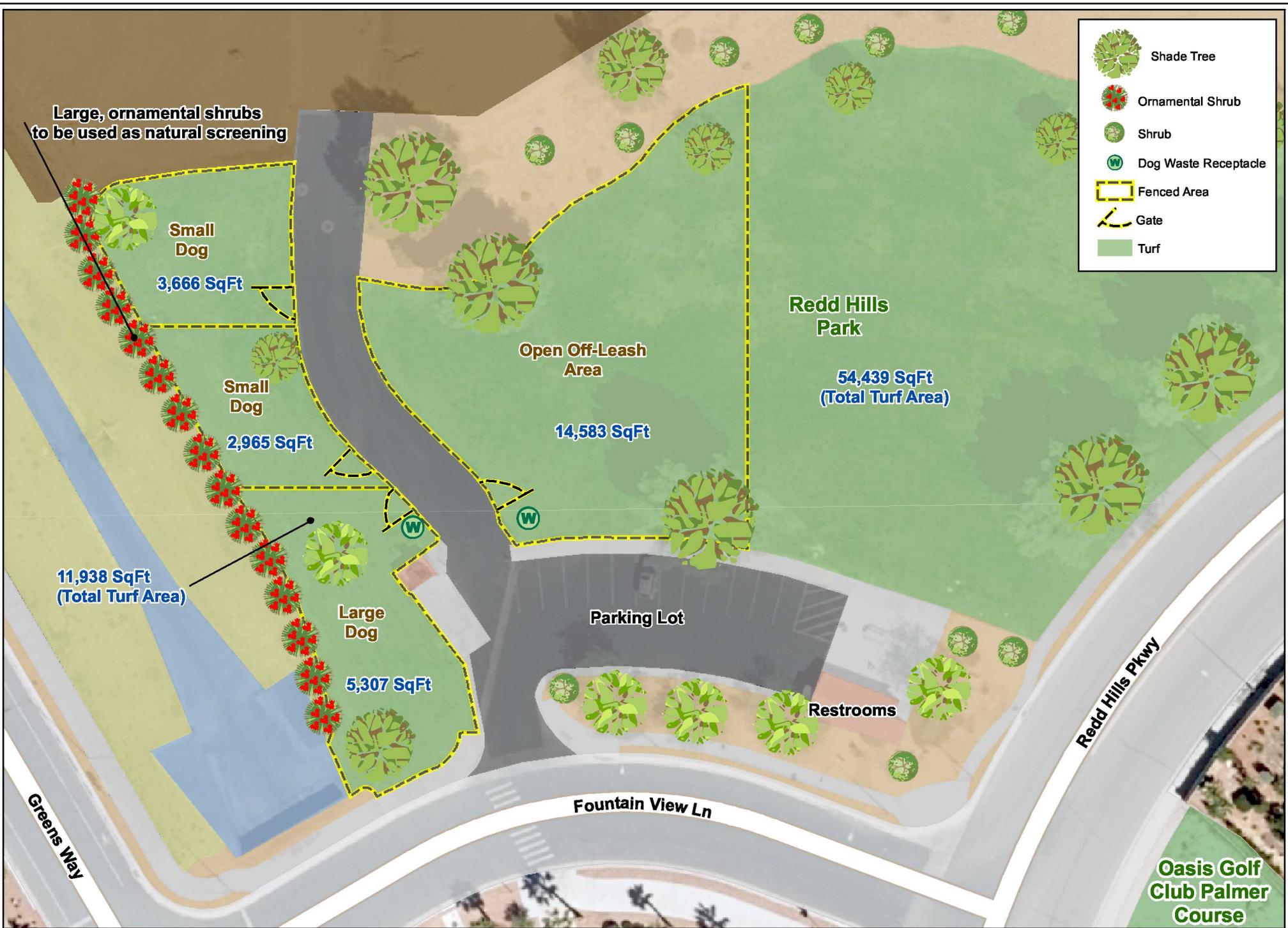
Yes for FY 2016-2017

Background:

Some of our goals for the community is to provide a safe community, aesthetic pleasing parks, functional facilities that support the recreational and visual needs of the community.

Attachments:

Map of Proposed Dog Park
Petition against the Dog Park
Photo of Regular Park
Photo of a Dog Park



-  Shade Tree
-  Ornamental Shrub
-  Shrub
-  Dog Waste Receptacle
-  Fenced Area
-  Gate
-  Turf

Petition against converting the Redd Hill Park to a dog park

The city is considering converting the park on the corner of Redd Hill and Fountain View Lane to a dog park. This would require a chain link fenced enclosure built in the park to allow dogs to run without being on a leash. Dog owners from all over the city would be able to use the facility. Dogs are already allowed to be in the park, but must be on leashes, according to the Clark County dog leash ordinance. The purpose for the ordinance is for the public's safety.

A small group of selfish people (about 10) who do not want to comply with the leash ordinance are trying to get the City to modify the park for their convenience without regard for the people who live and own homes in the area. These people violate the ordinance daily.

There is already a dog park in the City on South Second St. Also, the City does have other alternatives for building an additional dog park that would **not** have a negative impact on the local home owners.

The negative effects on our neighborhood would be:

- **An increase in the noise from barking dogs**
- **An increase in traffic**
- **The continuous smell of dog feces**
- **An unsightly detriment to the value of our neighborhood property values**

The grass within the enclosure would soon be gone and we would end up with a large chain link barren enclosure in our neighborhood. It would eventually limit the use of the park to only dog owners who do not want to put their dogs on leashes.

This would be a detriment to the value of our properties.

If you are opposed to the City converting the park to a dog park, please sign this petition below.

Name

Address

 Melissa Silvera

 599 Greens Way

 Dianne Gorder

 517 ReddHills Pkwy.

 Joia Ceban

 544 Paseo Verde St

 Maikya Ceban

 " " "

Name

Address

Tammy Stanek 565 Paseo Verde Ct Mesquite

Vivian Thacker 520 Mountain Side Ct

Robert Thacker 520 Mountain Side Ct

Jean Strecker 528 Mountain Ct.

~~Bob~~ RISINGER 675 LASCALA DR.

Linda Risinger 675 Lascaala Dr

BOB BRIDHAM 570 LA SCALA DRIVE

Dee L 566 LA SCALA DR

Joy Carreir 566 LA SCALA DRIVE

~~Serg Gagnon~~
SERGE GAGNON 493 ROLLING HILLS

Suzanne Gagnon
SUZANNE GAGNON 493 ROLLING HILLS

MARY LANE

Mary Lane 507 Rolling Hill DR

Petition against converting the Redd Hill Park to a dog park

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This would be a detriment to the value of our properties.

If you are opposed to the City converting the park to a dog park, please sign this petition below.

Name

Address

DONOVAN WAMRE 444 Rolling Hills
Wanum Home

Linda Wamre

Juda Wamre 464 Rolling Hills Dr

JOE WOODRUFF 510 ROLLING HILLS DR.

Bonnie McHeer 533 Rolling Hills Dr

Name

Address

Gerald Hart 540 Rolling Hills Regent

RON KIRCHEN 601 RIDGEVIEW DR., LAKE RIDGE I

CLAIRE KIRCHEN " " " " " "

Jeff Agoston 561 TRAILSIDE WAY

Tom Jacobson 561 TRAILSIDE WAY

Boyd Seal 514 Via De Fortuna Way

Carole Seal 514 Via De Fortuna Way

Lyle Huff 491 Via De Fortuna Way

Sam O'Neil 496 Via De Fortuna Way

Jan Scheetz 524 Mountainside Ct.

Wendy Alfaro 500 Mountainside Way

Petition against converting the Redd Hill Park to a dog park

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If you are opposed to the City converting the park to a dog park, please sign this petition below.

Name

Address

Carol Livingston

710 Fountain View Ln
Mesquite, NV 89027

[Signature]

715 Fountain View Ln

Barbara Gray

715 Fountain View Ln

Mark R. Huffman

1455 GREENS WAY

Name

Address

D. Clark

695 Fountain View Lane

Pam Turner

695 Fountain View Lane

Kevin Bender

705 Fountain View Dr

Judi Durence

525 GREENS WAY

Leo Durence

545 GREENS WAY

Leo Durence

555 GREENS WAY

Billie Merchant

579 FAIRWAYS

Yoli Bell

180 Pinnacle Circle

William McKee

426 Via Ventana Dr

Spida M. Mansley

193 Pinnacle Ct.

Del Cunningham

415 Greens Way

Carol,

Please include me in the petition to stop the conversion of Redd Hill Park into a citywide dog park. I, too, share concern such a conversion could negatively impact my property's value with increased traffic and unattractive fencing, not to mention the unfavorable impact to the park's charm as it now exists.

Petition against converting the Redd Hill Park to a dog park

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If you are opposed to the City converting the park to a dog park, please sign this petition below.

Name

Address

Don Han 631 LAKE RIDGE

Mary J Burkholder 625 Lakewood Ct

Camela Mates 614 Lake Ridge

Tony Santos 425 Browns Way

Name

Address

Charol Kaufman 455 Greens Way

Carole Bishop 435 Greens Way

Sandy VanHusen 425 Greens Way

Carol Rutherford 494 Lakeridge Dr

~~Ruth Rutherford~~ 494 LAKE RIDGE DR,

Laura Sandell 631 Lakeridge Ct.

Jim Sturges 710 Fountain View Lane

Ann Rice 545 Greens Way

Jose Infante 599 Greens Way

CK Loren 789 VLP

Barbara Madam 485 Greens

Laura Chausas 603 Lakeridge Dr

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Name

Address

Sandra L. Ricci 606 Lakeridge Court

Dorel R. Clu 606 LAKERIDGE COURT

Wallace Wm Clu 637 Lakeridge Ct

Ken Meacham 629 Lakeridge Ct

Name

Address

Robert Sennett 593 Greens Way

Diane Mora 773 Villa La Paz Dr.

EDWARD GUTIERREZ 773 VILLA LA PAZ DR

FAT GARCIA 777 VILLA LA PAZ DR

Beverly Larrea 789 Villa La Paz Dr.

Mahf S Hajjini 785 VILLA LA PAZ RHW

Patricia Schroll 708 La Paz Ct.

David & Katherine Tanner 783 La Paz Ct.

Katherine Tanner 783 La Paz Ct.

John P... 708 La Paz Ct

Eric Pereida 779 La Paz ct.

Buelyn De Kett ⁷⁶⁵~~790~~ VILLA LA PAZ

Kenneth De Kett 765 VILLA LA PAZ

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Name

Address

Ben Bush

435 GREENS WAY

Carol Shepherd

445 GREENS WAY

Mr. A. Smith

445 GREENS WAY

JERRICK SMOTHERS

692 LASCLALA DRIVE

Name

Address

Jody Stoker

627 LakeRidge Ct

Shaw Walters

627 " "

~~Walters~~

629 Lakeridge Ct.

Webbie Martin

618 LakeRidge Ct

John Martin

" " "

Bob Hall

495 Greens Way

John Shaw

505 Greens Way

Loni Shaw

" "

Georgia Dimitrich

545 Green way

Anna Gray

608 Ridgeway Dr

Diane McClure

637 LakeRidge Ct.

Cindy Masch

~~6~~ 629 Lakeridge Ct

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Name	Address
BARBARA Stallone	
Barbara Stallone	465 Green Way
JOHN STALLONE	
John Stallone	465 GREENS WAY
Lana Vess	552 Fairway Dr

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Name

Miyua Schrodler

Address

562 Salerno

||

||

Ed Schrodler







Tracy Beck <tbeck@mesquitenv.gov>

Fwd: Comment to Mayor and Council

1 message

Joy Eastwood <jeastwood@mesquitenv.gov>

Wed, Jun 15, 2016 at 2:15 PM

To: Tracy Beck <tbeck@mesquitenv.gov>

FYI: This came in to Mayor/Council.

Thanks

Joy

----- Forwarded message -----

From: **Joy Eastwood** <records@mesquitenv.gov>

Date: Wed, Jun 15, 2016 at 11:22 AM

Subject: Comment to Mayor and Council

To: jeastwood@mesquitenv.gov

Comment to Mayor and Council:

Subject: **Redd Hills Dog Park**

Time Reported: Wed Jun 15 2016 11:22:46 GMT-0700 (PDT)

Name: Bill Parker

Email: will2@bajabb.com

Comments: 15 June 2016 Dear Mayor Littman and City Council. My name is Bill Parker. I want to thank the Mayor and the City Council and those that Represent the City for giving me/us the opportunity to bring forth an issue that has arisen specifically in the last six months regarding Redd Hills Park. A park that is noted as being a Dog Friendly Park by the City. I will try to be brief and to the point. I represent a small group of Mesquite citizens and their dogs that utilize the Redd Hills Public Park almost every morning between 8:30 am and 10:30 am. Many that live near the Redd Hills Park. Most all of us moved to Mesquite because of the low crime rate, a well managed city and close to a variety of outdoor activities that surround our city. One of the most attractive things about Mesquite is the fact that we have found Mesquite to be very dog friendly. In fact Mesquite promotes itself as being Dog friendly, additionally to Animal Control being very professional, fair and understanding towards the people I am representing. Most all of us have been coming to the Redd Hills Park for over four years with our dogs without any issues. It is very close to where we live in Mesquite in addition to several people that live around the park also. As an accommodation we have always been allowed to let the dogs run free unless a park visitor asked us to put them on a leash which we agreed and were glad to do. Issues: About a year ago a man brought a young playful but large German Shepherd to the Redd Hills Park and let him run off leash. This created a problem for one resident of the surrounding neighborhood. I personally asked that dog owner to keep the Shepherd on a leash or don't keep coming to the park because Animal Control came to deal with the Shepherd almost everyday. Since that individual has taken his Shepherd elsewhere. Even after this issue was resolved some of the residence around the Redd Hills Park have called Animal Control on a daily basis whether our dogs were on a leash or not. Several dog owners can't place their small dogs on a leash due to disability utilizing devices that prevent them from using a leash. They are covered under federal ADA Laws. Other owners at times place their dogs on a leash but allow them to walk close to them under their control. I have placed my dog on a 100 ft tether so he can run and catch a frisbee yet some homeowners still call animal control. I have placed him on this tether under NV Statute 574.100. I am a 100% Combat Disabled Veteran. 2 Last month there was a meeting at the Park with City Officials, the Mayor and Animal control. I asked for this meeting to show them our small dog owner group and how we watch out for each other and each others dogs and clean up after our dogs or for those that can't due to disability as the were off leach. During this meeting at the Park I counted 12 homeowners that live around the Redd Hills Park at the meeting. I heard as I believe some City Personnel also heard statements by these individuals the following: This is our neighborhood you don't belong here. I am going to hire an attorney to keep you out of our park Cheese with rat poison is effective Just wait until our Judge gets back in town he will fix this This is our park go use another Where do you live Take your dogs to another park You people are not welcome here This park belongs to our Lakeview II subdivision Your dogs are not licensed to be here. None of you pick up after your dogs. How would you like it if we brought our dogs to where you live. I am going to call Animal control everyday until you don't come here anymore. I want to is Redd Hills Park Public property? Don't we all pay Taxes to enjoy OUR parks no matter where they are? It is my opinion and I truly believe that this is no longer about dogs. But about the homeowners simply do not want us or anybody else for that matter to utilize

this park. I believe they feel it is a green space/area just for them and their use. 3 Therefore We request that a Redd Hills Park be authorized as a run free park on this side of the City so dogs can run free and for those under the Federal ADA to enjoy their dogs without threat of citation for being off leash. Or We ask that the homeowners living around this public park to stop their harassment of us and wasting city resources regarding false reports of dogs running loose or allowed to be loose when under voice command and control under Federal ADA Law for those that use devices to walk or have other medical apparatuses that prevent them to use a leach. Lastly We have also learned that petitions are being processed by some homeowners living around Redd Hills Park made into a NO DOG Allowed park and prevent a fence from being built for the dogs to run free in the dimensions required. We ask the city to dismiss these petitions and approve this request for a fenced dog park at Redd Hills Park. Thank you for your assistance in this matter, Bill Parker Mesquite Resident 5.5 years

Joy L. Eastwood

Executive Assistant to Mayor, City Manager
and City Liaison Officer

City of Mesquite

10 E. Mesquite Blvd.

Mesquite, NV 89027

702-346-5297

jeastwood@mesquitenv.gov

Web Site: www.mesquitenv.gov



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Name	Address
Miyua Scharoder	562 Salerno
Ed Schwed	

Christine Picior	888 Tucson St Mesquite
Alfred Jaas	499 Via de Fortuna Way
Linda Jaas	499 Via de Fortuna Way

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Name	Address
DEL BROWN <i>Del Brown</i>	685 FOUNTAIN VIEW LANE
MARTY BROWN <i>Marian Brown</i>	685 FOUNTAIN VIEW LANE
<i>June Snodgrass</i>	692 LaScala Drive

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Name

Address

BARBARA Stallone

Barbara Stallone

JOHN STALLONE

John Stallone

465 Green Way

465 GREENS WAY

Lana Hess

552 Fairway Dr

Randy Baman

Randy Baman

1070 Rim Rock Ridge

Comment to Mayor and Council:

Subject: Dog Park

Time Reported: Wed Jun 22 2016 10:34:44 GMT-0700 (PDT)

Name: Barbara Stallone

Email: stallone@mtaonline.net

Comments: I am not in favor of a dog park at the corner of Fountain View and Redd Hills Pkwy. You will devalue property in the adjacent area. If the residents want a dog park, use the one you currently have or locate it in an area where it is not close to residential homes. Dogs barking, and the smell of feces are not conducive to homes that are located within close proximity to the park.



City Council Regular Agenda Item 16.

Subject:

Consideration of approval of a Automatic Aid Agreement (AAA) between the Beaver Dam / Littlefield Fire District (BDLFD) and Mesquite Fire Rescue (MFR)

- Public Comment
- Discussion and Possible Action

Petitioner:

Kash Christopher, Fire Chief

Staff Recommendation:

Staff recommends approval of this Automatic Aid Agreement (AAA)

Fiscal Impact:

None

Budgeted Item:

No

Background:

This Agreement is being entered into for the AUTOMATIC protection and benefit of the residents of their respective communities. This AUTOMATIC AID may be provided in the form of emergency fire, rescue and/or ambulance equipment and personnel to protect those citizens and/or properties located within either party's jurisdiction.

Attachments:

Automatic Aid Agreement

AUTOMATIC AID AGREEMENT

This AUTOMATIC AID AGREEMENT ("Agreement") is hereby entered into by and between the CITY OF MESQUITE, NEVADA ("MESQUITE") and the BEAVER DAM / LITTLEFIELD FIRE DISTRICT ("BEAVER DAM") located in MOHAVE COUNTY ARIZONA (collectively referred to as "the Parties"), in accordance with ARS 11-951, et seq. and N.R.S. 277.120. This Agreement is legally effective when signed and dated by the Parties below.

WHEREAS, it is the desire of MESQUITE and BEAVER DAM to enter into this Agreement for the AUTOMATIC protection and benefit of the residents of their respective communities; and

WHEREAS, the State of Nevada imposes a FIFTY-THOUSAND DOLLARS (\$50,000.00) per claim limitation for tort liability judgments against governmental entities and their employees while the State of Arizona imposes no such limitation on the tort liability of governmental entities and their employees; and

WHEREAS, BEAVER DAM currently has a policy or policies of liability insurance providing an aggregate liability insurance coverage of TWO MILLION DOLLARS (\$2,000,000.00) per claim or occurrence which insures the negligent acts or omissions of its personnel while performing fire, rescue and/or ambulance related services in the State of Arizona and the State of Nevada; and

WHEREAS, MESQUITE currently has a policy or policies of liability insurance providing an aggregate liability insurance coverage of TWO MILLION DOLLARS (\$2,000,000.00) per claim or occurrence which insures the negligent acts or omissions of its personnel while performing fire, rescue and/or ambulance related services in the State of Arizona and the State of Nevada; and

WHEREAS, the Parties agree that a reasonable protection for each Party, and its responding personnel when performing services or training in the jurisdiction of the other Party pursuant to this Agreement is for each Party to add the other Party, and its responding personnel as additional insured's to the policy or policies of liability insurance now maintained by each Party.

NOW, THEREFORE, in consideration of the foregoing premises and the following terms and conditions, it is hereby agreed as follows:

1. **Requesting/Assisting Department.** As used herein, the term "Requesting Department" refers to the Fire Department requesting assistance in its jurisdiction from the other Party to this Agreement. The term "Assisting Department" refers to the Fire Department requested to assist the other Party to this Agreement in the Requesting Department's jurisdiction.
2. **Request for Response.** The emergency fire, rescue and/or ambulance equipment and personnel of either Party may respond to calls for assistance received from the other Party in bona-fide emergency situations to protect those citizens and/or properties located within either Party's jurisdiction. It is also agreed that when radio dispatch "tones out" a Party to respond to a fire, rescue or medical event in the other Party's jurisdiction, such tone out automatically constitutes a "call for assistance" by the other Party to this Agreement and a request for the Assisting Department to enter into the other Party's jurisdiction and render fire, rescue or ambulance services.
3. **Incident Commander.** It is understood and agreed that the INCIDENT COMMANDER or the authorized agent of the Requesting Department shall be the sole judge of how much assistance is needed, and may request specific units or personnel to be placed on standby or respond to a specified staging area. The Assisting Department shall solely determine how much assistance will be provided to the other jurisdiction in any particular call-out situation. After responding, the Assisting Department shall work under the direction of the INCIDENT COMMANDER (or that person's authorized agent) of the Requesting Department.
4. **No Liability for Failure to Respond.** It is further understood and agreed that neither Party will be in any way liable to the other Party or to any person, firm, entity or corporation, for failing to give assistance when requested to assist by the other Party to this Agreement.
5. **Indemnification and Hold Harmless.** Except as set forth in Paragraph 6, each Party to this Agreement will be responsible for its own liability arising from its negligent act or omission and will indemnify and defend the other Party for all claims brought against it solely because of this Agreement and not due to any negligent act or omission by the other Party. This indemnification and hold harmless also applies to training sessions or exercises.
6. **Additional Insured.** Each Party additionally agrees during the term of this Agreement to maintain its current liability insurance policy or policies in an aggregate coverage amount of at least TWO MILLION DOLLARS (\$2,000,000.00) per claim or occurrence and additionally to list the other party and its responding personnel as additional insured's with the same minimum aggregate coverage of at least TWO MILLION DOLLARS (\$2,000,000.00) per claim or occurrence. The Parties further agree that each party is entering into the State of the other pursuant to this Agreement on the understanding and with the assurance that such liability insurance protection is and will be in full force and effect at all times during the term of this Agreement listing the other party and its responding personnel at all times when providing service to or participating in joint training with the other party within the State of Arizona or the State of Nevada. The Parties agree to supply each other with written verification that the other party and its responding personnel are additional insured's within its policy or policies of

liability insurance within thirty (30) days of the execution of this Agreement by the Parties and to advise each other in writing of any change in that additional insured status or the minimum required coverage during the term of this Agreement.

7. **Costs of Response Responsibility of Each Party.** Each Party is responsible for its own equipment and personnel and for any costs it may incur while performing service under this Agreement.
8. **Communications.** MESQUITE shall provide radio communications ability to BEAVER DAM at no cost to BEAVER DAM, and because of the location of their radio system, BEAVER DAM will assist in communications for MESQUITE through the Virgin River Gorge, at no cost to MESQUITE.
9. **Term/Termination/Cancellation of Agreement.** This Agreement shall continue in force until terminated by either Party upon at least thirty (30) days advance written notice of intention to terminate mailed to the notice address and in the manner set forth herein. This agreement is subject to cancellation pursuant to Arizona Revised Statute Section 38-511, the provisions of which are incorporated herein and made part hereof.
10. **Notices.** Any notices required under this Agreement shall be sent by certified mail, return receipt requested, to the parties as follows:

City of Mesquite	Beaver Dam / Littlefield
Fire Chief	Fire Chief
3 John Deere Drive	P.O. Box 579
Mesquite, NV 89027	Littlefield, AZ 89432
11. **Severability.** This Agreement is intended to comply with all provisions of the laws of the STATE OF NEVADA and the STATE OF ARIZONA. If any provision, or any portion thereof, contained in this Agreement is held to be unconstitutional, invalid, or unenforceable, it shall be deemed severable; however, the remainder of this Agreement shall not be affected and shall remain in full force and effect.

DUAL RESPONSE AREA

Dual Response Area - Geographic Limits. This Agreement shall apply to all incidents requiring the need of a fire department or emergency medical services (EMS), including structure fires in residential, commercial, recreational and rural properties, requests for emergency medical services, reported hazardous materials incidents, smoke or odor investigations, motor vehicle crashes (with or without injuries) and any other incident ("Emergency Incidents") where the first response is provided by a local fire department. This Agreement applies to all Emergency Incidents received by the Mesquite Police Dispatch

Center for addresses or occupancies within the Mesquite or Beaver Dam Fire Districts, and more specifically for addresses located within the boundaries defined by:

To the East inside Arizona – One mile within Scenic, Arizona to South Arvada Road and Interstate 15 to Mile Marker 3

12. Note: For purposes of this Agreement, the boundary will include both sides of the roadway and any property contiguous to either side of the roadway.
13. Situations Where Aid is Provided. Structure Fires and Multiple patient scenes that produce confirmed initial reports (such as on or off duty public safety officials) or multiple calls into the Mesquite Police Dispatch Center within the defined automatic aid agreement area shall result in an automatic, simultaneous response from both the Mesquite and Beaver Dam Fire Departments. To accomplish this, the Mesquite Police Dispatch Center shall simultaneously dispatch both the Mesquite or Beaver Dam Fire Districts. This automatic aid Agreement shall be in effect 24 hours a day, seven days a week.
14. No Reimbursement for Costs. No party in this Agreement shall be required to reimburse any other party for the cost of providing the services set forth in the Dual Response and/or Automatic Aid sections of this Agreement. Each party shall pay its own costs for responding to the Emergency Incidents as described in said sections of this Agreement.

PARAMEDIC TIERED RESPONSE SPECIFIC

15. Under this Agreement either department may provide paramedic level tiered response or ambulance transport when requested. The transporting service shall bill the patient on every patient transport. Both Mesquite and Beaver Dam will maintain compliance with applicable reimbursement laws.
16. Request for Tiered Response. Requests for a tiered response shall be made through the Mesquite Police Dispatch Center.
17. Responsibility. Mesquite and Beaver Dam shall maintain responsibility for the actions of its personnel when functioning under the direction of a paramedic or qualified EMS qualified employee of either department as long as the direction provided does not violate the protocols Southern Nevada Health District EMS Division, and Kingman Regional Hospital. Ambulance Transport Ambulance transport shall be provided by the responsible department when available.

PARAMEDIC INTEROPERABILITY

18. Each department has developed Standard Operating Procedures approved by the

department's medical director that allow EMS qualified personnel (state licensed and or county certified) to utilize either services patient care equipment including the monitor/defibrillator, intravenous and pharmacy supplies while functioning under their own department protocols.

19. AUTOMATIC AID ENGINE COMPANY RESPONSE

20. As part of this Agreement, both Mesquite and Beaver Dam Fire will respond when available with a staffed engine company to all reported or confirmed structure fires at locations within either departments fire district. The dispatch of the auto-aid engine company will be made with the initial dispatch to the reported fire by the Mesquite Police Dispatch Center.

21. EMS CHANGE OF QUARTERS COVERAGE

22. In the event either City has depleted their resources or ability to respond to an additional Emergency Medical Services call, a request may be made to Mesquite Police Dispatch Center for a "Change of Quarters Ambulance". When available, the requested agency may elect to move an ambulance to the requesting jurisdiction and be available for response.

23. PERSONNEL AND EQUIPMENT

24. The Mesquite Fire Chief and the Beaver Dam Fire Chief shall establish a response plan regarding the deployment of personnel and equipment in responding to Emergency Incidents under this Agreement. Any other required personnel and/or equipment will be determined by the Incident Commander in his or her sole discretion. If first arriving responders determine that they can handle the incident with their own available resources, then they shall return the still responding units.

25. LIABILITY/INDEMNIFICATION

26. Each party waives all claims against the other party for compensation for any property loss or damage, and/or personal injury or death occurring as a consequence of the performance of this Agreement. Each party shall bear the liability and/or cost of damage to its equipment and the death of, or injury to, its personnel, whether the death, injury or damage occurs at an emergency within the described boundary. To the extent allowed by law, each department shall indemnify, defend and hold harmless all other parties for damages, claims, demands, suits, judgments, costs and expenses arising from loss of or damage to private property and/or the death of or injury to private persons whether caused by either department responding within the parameters of this Agreement. Provided, however, nothing contained herein shall expand the immunity of a party granted to it by law.

27. Each party waives all claims against the other party for compensation for any property

loss or damage, and/or personal injury or death occurring as a consequence of any negligent acts, conduct, instructions or commands given by the individual that assumes command (Incident Commander) at any Emergency Incident. This provision shall not apply to any acts, conduct, instructions or commands given by an officer in the capacity of Incident Commander, which are later determined at anytime to have been grossly negligent, willful, wanton or reckless.

28. **TERMINATION**

29. Either party may withdraw from this Agreement by giving sixty (60) days written notice to the other party by certified mail.

30. **PRIOR AGREEMENTS**

31. This Agreement supersedes any other previous Agreements, either written or verbal, that may have existed to define the response of the two fire departments in this area.

THE CITY OF MESQUITE, NEVADA

Dated: _____

By: _____
Allan Litman, Mayor

By: _____
Kash Christopher, Fire Chief

ATTEST:

By: _____
Tracy Beck, City Clerk

APPROVED AS TO FORM:

By: _____
Robert Sweetin, City Attorney

BEAVER DAM / LITTLEFIELD FIRE DISTRICT

Dated: _____

By: _____
Chairman

By: _____
Fire Chief

ATTEST:

By: _____
City Attorney

APPROVED AS TO FORM:

By: _____
Mohave County Deputy District Attorney



City Council Regular Agenda Item 17.

Subject:

Consideration of the introduction of Bill No. 495 Amending Mesquite Municipal Code Title 2 Chapter 1, Section 2-1-5 Entitled "Payment of License Fees," Subsection Entitled "Liquor License Fees;" And Chapter 4, Section 2-4-23 Entitled "Origination Fees and License Renewal Rates;" and other matters properly related thereto.

- Discussion and Possible Action

Petitioner:

Mayor Allan S. Litman

Staff Recommendation:

Introduce Bill No. 495 as Ordinance No. 495, and set the public hearing date for July 12, 2016 at 5:00 p.m.

Fiscal Impact:

Passage of this Bill could result in an increase in business license fees to the City from Off-Sale Liquor Licensees. See Fiscal Impact Statement.

Budgeted Item:

No

Background:

The introduction of this Bill was continued from the May 24, 2016 Council meeting. Council asked that additional research be done to obtain more accurate numbers on the expected business impacts and revenues to be

generated. You will recall that many of the expected revenues had to be estimated because businesses declined giving staff accurate numbers of the semi-annual gross receipts from off-sale liquor.

Since last meeting, staff has attempted to get additional information from the Nevada Retail Association but at the time of this writing no additional information has been provided. We were also told that Lee's Liquor did some research on liquor sales in Utah. We asked to be able to share that information with the Council as they deliberate on this issue. But as of yet, we have received no response.

Alan S. Litman, Mayor is requesting the amendment to the Liquor License Chapter 4 by imposing a semiannual gross sales fee in the amount of 3% for Beer, Wine, Spirit, based products off-sale and Full Liquor off-sale Liquor Licenses. The semiannual Beer, Wine, Spirit based products off-sale fee of \$800.00 and the Full Liquor off-sale fee of \$3,500.00 are proposed to be deleted. The 3% fee on gross revenue will be the sole fee for these licenses, and as such will function as the renewal fee. The City of Mesquite has struggled in recent years to balance the budget and still maintain acceptable levels of municipal services to its residents. To this end, the City is exploring any and all methods of reducing costs and raising revenues.

The proposal to seek an increase in licensing fees for off-sale liquor licenses is one way the City proposes to increase revenues. The Council has put off any attempts to raise taxes heretofore, preferring instead to reduce expenses. But it will now seek to benefit largely from those coming from out-of-state to buy cheaper liquor. The desire is to increase a fee that can be passed through to the consumer without unduly burdening the business.

Attachments:

Bill No. 495
Business Impact Statement

BILL NO. 495
ORDINANCE NO. 495

AN ORDINANCE AMENDING MESQUITE MUNICIPAL CODE TITLE 2 CHAPTER 1, SECTION 2-1-5 ENTITLED "PAYMENT OF LICENSE FEES," SUBSECTION ENTITLED "LIQUOR LICENSE FEES;" AND CHAPTER 4, SECTION 2-4-23 ENTITLED "ORIGINATION FEES AND LICENSE RENEWAL RATES"; AND OTHER MATTERS PROPERLY RELATED THERETO.

WHEREAS, the City of Mesquite is a rapidly growing community;

WHEREAS, Nevada Revised Statutes grants the City the authority and power to regulate the sale of beer, wine, liquor and other alcoholic beverages and to impose and collect a license fee on the same;

WHEREAS, it is in the best interest of the City of Mesquite to increase the liquor license fees for Beer, wine, and spirit based products off-sale and Full liquor off-sale

WHEREAS, the City has engaged in a comprehensive review of its current alcohol and liquor regulations and has determined that such regulations are in need of revision, restructuring and modernization in order to meet the needs of the City, its residents and the business community;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE AS FOLLOWS:

SECTION: The Municipal Code of the City of Mesquite, Nevada is hereby amended as followed:

CHAPTER2

BUSINESSLICENSE REGULATIONS

Liquor license fees:

A. Origination license fees are imposed 1 time for new businesses for the following and are payable prior to license issuance:

License Classification	Origination Fee
Beer, wine, spirit based products and liqueur tasting	None
Beer, wine, and spirit based products off-sale	\$ 5,000 .00
Beer, wine, and spirit based products on-sale	2,500 .00

Full liquor off-sale	20,000 .00
Full liquor on-sale	2,500 .00
Liquor catering	150 .00/day
Nonprofit club liquor	300 .00
Nonrestricted/restricted gaming liquor	25,000 .00
Restaurant with bar	3,500 .00
Restaurant with service bar	2,500 .00
Tavern	12,500 .00
Wholesale/import liquor	3,500 .00

Origination fees are in addition to semiannual renewal fees. All persons who have submitted a business license application for, or have submitted an application for or have received a use permit for any of the listed liquor licenses prior to July 15, 2008, shall not be required to pay the origination fee.

Additionally, liquor license fees are required on a semiannual basis, are not prorated, are fixed and established and must be paid in advance by all persons receiving such licenses, respectively as follows:

License Classification	Semiannual Fee
Beer, wine, spirit based products and liqueur tasting	Special event fee
Beer, wine, and spirit based products off-sale	0
Beer, wine, and spirit based products on-sale	750 .00
Full liquor off-sale	0
Full liquor on-sale	350 .00
Liquor catering	
Nonprofit club liquor	200 .00
Nonrestricted/restricted gaming liquor	3,500 .00
Restaurant with bar	750 .00
Restaurant with service bar	500 .00
Tavern	1,000 .00

Wholesale/import liquor	750 .00
-------------------------	---------

The renewal fees above shall become effective July 15, 2008, for all businesses that have a current, valid alcoholic liquor license at the time of the effective date of the ordinance codified in chapter 4 of this title.

B. A semiannual gross sales fee in the amount of three (3) percent is imposed on Beer, Wine, Spirit, based products off-sale and Full Liquor off-sale Liquor Licenses. The three (3) percent gross sales fee replaces the above semiannual license fee.

CHAPTER4

LIQUOR REGULATIONSAND LICENSES

2-4-23: ORIGATION FEES AND LICENSE RENEWAL RATES

A. Origination license fees, in addition to the semiannual renewal fees listed in this section, are imposed for the following and are payable prior to the issuance of license:

License Classification	Origination Fee
Beer, wine, spirit based products and liqueur tasting	None
Beer, wine, and spirit based products off-sale	\$ 5,000.00
Beer, wine, and spirit based products on-sale	2,500.00
Full liquor off-sale	20,000.00
Full liquor on-sale	2,500.00
Liquor catering	150.00/day
Nonprofit club liquor	300.00
Nonrestricted/restricted gaming liquor	25,000.00
Restaurant with bar	3,500.00
Restaurant with service bar	2,500.00
Tavern	12,500.00
Wholesale/import liquor	3,500.00

All persons who have submitted a business license application for, or have submitted an

application for or have received a use permit for any of the listed liquor licenses prior to the effective date hereof shall not be required to pay the origination fee.

The licenses provided for in this chapter are issued on a semiannual basis, are not prorated, are fixed and established and must be paid in advance by all persons receiving such licenses, respectively as follows:

License Classification	Semiannual Fee
Beer, wine, spirit based products and liqueur tasting	Special event fee
Beer, wine, and spirit based products off-sale	0
Beer, wine, and spirit based products on-sale	750.00
Full liquor off-sale	0
Full liquor on-sale	350.00
Liquor catering	
Nonprofit club liquor	200.00
Nonrestricted/restricted gaming liquor	3,500.00
Restaurant with bar	750.00
Restaurant with service bar	500.00
Tavern	1,000.00
Wholesale/import liquor	750.00

The renewal fees above shall become effective twenty (20) days after publication of adoption of the ordinance codified herein for all businesses that have a current, valid alcoholic liquor license at the time of the effective date hereof. (Ord. 408, 8-26-2008, eff. 9-18-2008)

B. A semiannual gross sales fee in the amount of three (3) percent is imposed on Beer, Wine, Spirit, based products off-sale and Full Liquor off-sale Liquor Licenses. The three (3) percent gross sales fee replaces the above semiannual license fee.

SECTION 3. All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 4. The City Clerk is instructed and authorized to publish the title to this ordinance as provided by law.

SECTION 5. This ordinance shall become effective upon passage, approval and publication.

SECTION 6. The provisions of this ordinance shall be liberally construed to effectively carry out its purpose in the interest of the public health safety, welfare and convenience.

SECTION 7. If any subsection, phrase, sentence or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

SECTION 8. The City Council finds that this ordinance is not likely to impose a direct and significant economic burden upon a business or directly restrict the formation, operation or expansion of a business, or is otherwise exempt from Nevada Revised Statutes Chapter 237.

ADOPTED THIS ___ DAY OF _____, 2015

AYES:

NAYS:

Abstentions:

By: _____
Allan Littman, Mayor

ATTEST: By: _____
Tracy Beck, Deputy City Clerk

Approved as to Form and Legality:

By: _____
Robert Sweetin, City Attorney

Publication Date:

Effective Date:

City of Mesquite, NV

Business Impact Statement

(NRS 237.080)

Bill No. 495 Amending Mesquite Municipal Code Title 2 Chapter 1, Section 2-1-5 Entitled "Payment of License Fees," Subsection Entitled "Liquor License Fees;" And Chapter 4, Section 2-4-23 Entitled "Origination Fees and License Renewal Rates."

Upon request, a copy of the Business Impact Statement can be obtained from the Mesquite Clerk and such requests should be sent to:

Mesquite Clerk
Bill No. 495 – Liquor Regulations and License, Tracy Beck
10 East Mesquite Blvd.
Mesquite, NV 89027

or a copy may be obtained from the following website: www.MesquiteNV.gov/Bill495

Description of the Subjects and Issues Involved: Bill No. 495 to levy a Semiannual Gross Sales fee in the amount of three percent (3%) on Beer, Wine, and Spirit Based Product Off-Sale Liquor Licenses and Full Liquor Off-Sale Licenses.

1. Description of the Manner in Which Comments Regarding the Proposed Rules Were Gathered, and Summary of Those Responses:

- A. NOTICE. A draft of the prospective Bill No. 495 and notice for public hearing were mailed to 18 individual businesses currently holding Off-Sale Liquor Business Licenses. Of those interested parties, only the Retail Association of Nevada responded.
- B. SUMMARY OF COMMENTS

Brian Wachter, from the Retail Association of Nevada submitted the following based on the first proposal of a 5% gross sales fee:

"Pursuant to your letter to licensees dated September 10, 2015 Re: Notification of Proposed Amendment of Mesquite Municipal Code, Chapter, Liquor Regulations and Licenses, please allow this letter to serve as our notice that the proposed recommended changes will: Impose a direct and significant economic burden upon a business. Ordinance number 495 states that, "It is in the best interest of the City of Mesquite to increase the liquor license fees for Beer, wine, and spirit based products off sale and Full liquor off-sale." The members of the Retail Association of Nevada and your retail industry are curious as to why this should be the case. The proposed increase would take the liability to sell these

products from \$5,000 dollars to \$20,000 dollars. These increases don't seem to be consistent with the population or visitor volume with the City of Mesquite and would make your city one of the most expensive places in Southern Nevada- using those metrics -to engage in off-sale liquor sales. Further, the letter dated September 10th, 2015 states that the "desire is to increase a fee that can be passed through to the consumer without unduly burdening the business." However, the ordinance doesn't make mention of this explicitly and certainly begs the legal question of whether this tax may be passed through. Generally, licensing fees are not items that our members can legally support being passed on to consumers. To do so would be in violation of tax law and the generally accepted accounting principles by which our members are governed. We look forward to addressing these issues at the City Council Meeting on October 27th, 2015. RAN and our members will be engaged in the subsequent public hearings as the city prepares a business impact statement on this tax increase."

2. The Estimated Economic Effect of the Proposed Ordinance on Businesses, Including, Without Limitation, Both Adverse and Beneficial Effects, and Both Direct and Indirect Effects:

- A. Adverse Effects: 3% increase in Off-Sale Liquor Gross Revenue Fee
- B. Beneficial Effects on Business: Four (4) of eighteen affected businesses would see their license fees go down, due to the elimination of the annual flat rate fee.
- C. Direct Effects: A change in the Gross Revenue Fee rate from 0.0005555 to 0.03 for off-sale liquor sales. May reduce profits realized from sale of packaged liquor for some businesses. Some businesses with low off-sale liquor volume could see profits rise due to reduced fees.
- D. Indirect Effects: May result in reduced sales of Off-Sale Liquor

3. The following constitutes a description of the methods the local government considered to reduce the impact of the proposed ordinance on businesses and a statement regarding whether any, and if so which, of these methods were used: (include whether the following was considered: simplifying the proposed rule; establishing different standards of compliance for a business; and if applicable, modifying a fee or fine set forth in the rule so that business would pay a lower fee or fine).

- A. Simplifying Proposed Rule (To be determined).
- B. Establishing Different Standards of Compliance (To be determined).

- C. **Modifying a Fee Set Forth In The Rule so That Businesses Would Pay a lower fee or fine.**

Commentary: After considering the comments and suggestions from local businesses, the City Administration directed staff to prepare a revised ordinance, based on a three (3) percent fee on gross receipts instead of the originally proposed five (5) percent fee.

- 4. The annual estimated cost to the local government for enforcement of the proposed ordinance is as follows:**

- A. It is not anticipated that the proposed rule will result in an increase in cost to the local agency.

- 5. If the proposed ordinance provides a new fee or increases an existing fee, the total annual amount the local government expects to collect:**

- A. Approximately between \$400,000 to \$480,000.¹

¹ See Appendix A. These projections are largely based on estimates. We were able to obtain accurate gross revenue figures on liquor sales from 6 of the 18 affected businesses. On the other 12 businesses, staff had to make an assumption about how much of their total revenue derived from liquor sales. For such businesses we assumed that 5% of total revenues came from off-sale liquor sales.

Appendix A

3% Liquor Fee

Business	Current Fee	New Fee	Revenue
1	\$3,500	\$6,841.11	\$3,341
2	\$800.00	\$770.28	-\$29.72
3	\$3,500.00	\$4,371.09	\$871.09
4	\$800.00	\$1,187.61	\$387.61
5	\$800.00	\$2,997.51	\$2,197.51
6	\$3,500.00	\$160,135.68	\$156,635.68
7	\$800.00	\$4,821.69	\$4,021.69
8	\$800.00	\$204.00	-\$596.00
9	\$800.00	\$1,125.51	\$325.51
10	\$3,500.00	\$29,543.08	\$26,043.08
11	\$800.00	\$2,431.20	\$1,631.20
12	\$800.00	\$4,758.36	\$3,958.36
13	\$3,500.00	\$43,572.66	\$40,072.66
14	\$3,500.00	\$502.38	-\$2,997.62
15	\$800.00	\$8,495.46	\$7,695.46
16	\$800.00	\$1,364.58	\$564.58
17	\$3,500.00	\$5,296.41	\$1,796.41
18	\$3,500.00	\$191.91	-\$3,308.09
Totals:	\$36,000	\$278,610.52	\$242,611

Revenue was estimated by calculating liquor sales at 5% of gross sales. Estimated liquor sales were then calculated at 3% for new revenue total. Totals represent semi-annual periods. Total annual estimated revenue is \$485,222.

KAEMPFER

CROWELL

LAS VEGAS OFFICE

CHRISTOPHER L. KAEMPFER

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Fax: 775.327.2011

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510 West Fourth Street
Carson City, NV 89703
Tel: 775.884.8300
Fax: 775.882.0257

June 16, 2016

VIA E-MAIL

rsecrist@mesquitenv.gov

Richard Secrist, AICP, EDFP
City of Mesquite
Director of Development Services Department
10 E Mesquite Boulevard
Mesquite, Nevada 89027

Re: Proposed Bill No. 495/Liquor License Fees

Good afternoon Mr. Secrist,

Thank you very much for the opportunity to provide some additional information to you and to the Mesquite City Council.

The top five (5) selling alcoholic beverages at our Mesquite Store and their Mesquite vs. Utah prices are as follows. As I am sure you know, Cedar City prices are similar to those in St. George; and while we do not get a significant number of Cedar City residents into our Mesquite store, their numbers are significant enough to include them in this price analysis. All sizes stated are 1.76 Liters:

- 1) Crown Royal—Mesquite \$39.99; Utah \$55.99
- 2) Jack Daniels Black—Mesquite \$34.99; Utah \$48.99
- 3) Smirnoff Vodka 80—Mesquite \$19.99; Utah \$25.99
- 4) Captain Morgan Spiced—Mesquite \$20.00; Utah \$31.99
- 5) Black Velvet—Mesquite \$12.99; Utah \$18.99

For Utah residents, the amount of gas used to and from Mesquite must be added to the Mesquite prices. In this regard, the trip from St. George to Mesquite and back is roughly 80 miles. Assuming the average car gets 20 miles per gallon of gas and assuming the average price per gallon of gas is \$2.60 that means that the cost in gas from St. George to Mesquite and back is roughly \$10.40. The trip from Cedar City to Mesquite and back is roughly 160 miles. Assuming the average car gets 20 miles per gallon of gas and assuming the average price per gallon of gas is \$2.60 that means that the cost in gas from Cedar City to Mesquite and back is roughly \$20.80.

Also for Utah residents there must be added to the Mesquite prices the cost of wear and tear on the car AND perhaps as importantly, the intangible represented by the loss in time spent driving, which since I drive from Mesquite to St. George and back at least 10 times a year, I know the trip to be around 40 minutes each way or a total of a roughly one and one half hour drive.

So, without including applicable sales tax, it presently costs the St. George resident \$10.40 more in gas dollars alone, plus wear and tear on his/her car, plus roughly an hour and a half of drive time to come to Mesquite. For the Cedar City resident, that is \$20.80 more in gas dollars alone, plus wear and tear on his/her car, plus roughly two and one half hours of drive time to come to Mesquite.

Using the above assumptions, and assuming that virtually no one will drive to Mesquite to purchase just *one bottle* of his or her favorite alcoholic beverage* (our records show the average Utah purchase is around \$100.00), then we arrive at the following conclusions:

1) Two bottles of Crown Royal in Utah is \$111.98. The adjusted price in Mesquite (with cost of gas added in) is \$90.38. The difference presently is \$21.60. If you add on the 3% tax ("fee") to \$79.98 (2 x \$39.99) that adds an additional \$2.40 to the Mesquite purchase price and takes the actual Mesquite price to \$92.78. The difference becomes just \$19.20. From Cedar City, the difference in price lowers to just \$8.80.

2) Two bottles of Jack Daniels: Utah price is \$97.98; adjusted Mesquite price (with gas and 3% fee) from St. George is \$82.48 for a difference of just \$15.50. The Cedar City difference in price lowers to just \$5.10.

3) Four bottles of Smirnoff Vodka 80: Utah price is \$103.96; adjusted Mesquite price (with gas and 3% fee) from St. George is \$92.76 for a difference of just \$11.20. The Cedar City difference in price lowers to just eighty cents (\$.80).

4) Three bottles of Captain Morgan Spiced: Utah price is \$95.97; adjusted Mesquite price (with gas and 3% fee) from St. George is \$72.20 for a difference of \$23.77. The Cedar City difference in price lowers to \$13.37.

5) Five bottles of Black Velvet: Utah price is \$94.95; adjusted Mesquite price (with gas and 3% fee) from St. George is \$77.30 for a difference of \$17.65. The Cedar City difference lowers to just \$7.25.

Again, the above assumptions assume the price paid to be around \$100 and that the same alcoholic beverage is purchased. The fact is that while many come into our Mesquite store with a single purpose (and a single choice of alcoholic beverage) in mind; there are obviously many others who purchase more than one type of alcoholic beverage. In that case, the differences between Mesquite and Utah prices vary depending on what is purchased and in what amounts**.

It cannot be emphasized enough, and our experience clearly shows, that anything (including a tax or a fee and regardless of the percentage to be imposed) that serves to increase the price of our product in Mesquite increases, to at least some degree, the chances that some of our Utah customers, will choose to stay home and shop. That certainly is not good for us and just as importantly is not good for the other Mesquite businesses, as we all enjoy derivative benefits when Utah residents visit Mesquite.

Finally, we understand the argument that a 3% fee is *only* \$3.00 more on each \$100.00 of purchases. But in business, as in so many aspects of life, perception is reality; and here the perception will not be that it is only \$3.00 more on each \$100.00, but that Mesquite is now "taxing" alcoholic beverages to an extent other jurisdictions are not. And 3% is the proposed "tax" for now. It cannot be denied (and experience clearly evidences) that once a "tax door" is opened, the temptation and the ability exists for government to open it wider and wider.

Thank you very much for allowing us to provide this information to you. The prices provided and the conclusions offered herein have been provided and verified by representatives of Lee's Liquor. We would respectfully ask that you please share this letter and the information contained herein with the Mayor and City Council members, and please let me know if and when a follow-up hearing on Proposed Bill No. 495 is scheduled. We do want to participate. Thank you again.

Sincerely,

KAEMPFER CROWELL



Christopher L. Kaempfer

CLK/adb

cc: Mr. Hae Un Lee
Frank Flansburg, Esq.
Nami Lee
Stephanie Sivertson

*In virtually every instance, there would be no monetary benefit for a Utah resident to drive to Mesquite to purchase a single bottle of any alcoholic beverage.

**By way of illustration, if a Utah customer purchased one bottle each of our top 5 selling alcoholic beverages, the Utah cost would be \$181.95. The Mesquite adjusted price from St. George would be \$143.82 for a difference of \$38.13. The Cedar City difference in price would be \$27.73. So obviously, if someone purchased a wide variety of alcoholic beverages the cost difference would make a trip to Mesquite more likely, but the fact is that a Jack Daniels man/woman is not likely to buy Crown Royal or Smirnoff Vodka or Captain Morgan Spiced. He/she buys the alcoholic beverage he/she prefers. And where and when that occurs (which is more often than not) the monetary justification for traveling to Mesquite from either St. George or Cedar City lessens, and in some cases lessens considerably.



June 28, 2016

City Council Regular Agenda Item 18.

Subject:

Public Comments

Petitioner:

Andy Barton, City Manager

Staff Recommendation:

None

Fiscal Impact:

None

Budgeted Item:

No

Background:

None

Attachments:

None



June 28, 2016

City Council Regular Agenda Item 19.

Subject:

Adjournment

Petitioner:

Andy Barton, City Manger

Staff Recommendation:

None

Fiscal Impact:

None

Budgeted Item:

No

Background:

None

Attachments:

None